



CITY OF OAKLAND

# AGENDA REPORT

**TO:** Jestin D. Johnson  
City Administrator

**FROM:** Bradley Johnson  
Finance Director

**SUBJECT:** Citywide Cooperative Agreements  
FY 2026-27

**DATE:** February 24, 2026

City Administrator Approval

  
Jestin Johnson (Feb 11, 2026 18:44:08 PST)

Date: 02/11/2026

## **RECOMMENDATION**

**Staff Recommends That The City Council Adopt A Resolution Approving Ongoing Cooperative Purchase Agreements Exceeding \$250,000 For Citywide Commodity Goods And Services Contracts As Outlined In Table 1 In An Additional Amount Not To Exceed Eight Million Forty-Thousand Dollars (\$8,040,000.00).**

## **EXECUTIVE SUMMARY**

The Finance Department's Procurement, Contracts & Purchasing Bureau – Purchasing Section is responsible for procuring commodity goods and general services that support the operation of City departments. These commodity goods and general services are commonly procured through cooperative agreements, leveraging Oakland Municipal Code (OMC) 2.04.080. OMC 2.04.080 provides broad authority for the City Administrator to efficiently procure goods and services through cooperative agreements. These agreements are sometimes referred to as “piggyback contracts” as they allow the City to take advantage of other governmental entities’ competitive procurements. This contracting approach is intended to provide cost-effective pricing while reducing procurement timelines and administrative requirements.

OMC 2.04.080 sets no limit on the dollar threshold of cooperative agreements that may be entered into by the City Administrator. The proposed recommendation would align practices for existing cooperative agreements with OMC 2.04.020, which authorizes the City Administrator to enter into contracts up to \$250,000. Existing cooperative agreements in excess of this amount are presented for City Council approval, along with proposed increases.

## **BACKGROUND / LEGISLATIVE HISTORY**

City Council adopted [Resolution 90212 C.M.S.](#) on May 8, 2024, [Resolution 90007 C.M.S.](#) on December 5, 2023, and [Resolution 89845 C.M.S.](#) on July 18, 2023, approving ongoing cooperative agreements exceeding \$250,000 for goods and services contracts. The Finance Department's Procurement, Contracts & Purchasing Bureau – Purchasing Section has since

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identified three additional cooperative agreements exceeding \$250,000, for City Council's consideration and one that requires Council approval for the contract to be increased.

Historically, cooperative agreements have not been presented for City Council approval with the understanding that they are authorized under OMC 2.04.080. Approval of these agreements by City Council would confirm their authorization and increase transparency for this contracting mechanism.

### **ANALYSIS AND POLICY ALTERNATIVES**

The Finance Department's Procurement, Contracts & Purchasing Bureau – Purchasing Section utilizes cooperative agreements as a cost-effective and efficient means to acquire commodity goods and services. Cooperative agreements, by nature, offer volume discounts because the vendor has agreed to offer their bid price to multiple public agencies. Accordingly, the use of cooperative agreements allows the City to access commodities and services at lower prices, which results in significant cost savings for the City.

Blaisdell's Business Products, Cogent Solutions, Fastenal Company and J. C. Nelson Supply Company cooperative agreement contracts serve multiple City departments. The requested actions include both approval of these contracts and additional contract funding.

Staff recommends approval of the proposed resolution to allow for uninterrupted operations citywide. If the proposed resolution is not approved, the Finance Department's Procurement, Contracts & Purchasing Bureau – Purchasing Section would have to conduct a series of individual solicitations for similar commodities, which would likely delay business operations for departments across the city. Approval of the proposed resolution would support all City departments' required needs for such items as hardware, industrial supplies, tools, janitorial supplies, and paper products.

Approval of the proposed resolution would support all City departments and priorities, including **holistic community safety and vibrant, sustainable infrastructure**, by allowing for ongoing citywide operations.

**TABLE 1 – CITYWIDE ONGOING COOPERATIVE AGREEMENTS**

<b>VENDOR / SUPPLIER</b>	<b>PRIOR COUNCIL APPROVAL</b>	<b>DESCRIPTION</b>	<b>ORIGINAL CONTRACT AMOUNT</b>	<b>INCREASE SOUGHT</b>	<b>TOTAL PROPOSED CONTRACT VALUE</b>
Blaisdell's Business Products	RESO 90212	COOP: CITYWIDE CONTRACT OFFICE AND SCHOOL SUPPLIES, OFFICE FURNITURE AND INSTALLATION SERVICES REGION 4 EDUCATION SERVICE CENTER CONTRACT# R190301	\$2,750,000	\$1,840,000	\$4,590,000
Cogent Solutions	N/A	COOP: CITYWIDE CONTRACT, JANITORIAL SUPPLIES, OMNIA PARTNER - REGION 4 ESC MASTER CONTRACT #R211301	\$250,000	\$500,000	\$750,000
Fastenal Company	N/A	COOP: CITYWIDE, INDUSTRIAL SUPPLIES-OMNIA PARTNERS # 2018.000208	\$250,000	\$1,000,000	\$1,250,000
J. C. Nelson Supply Company	N/A	CITYWIDE-JANITORIAL & CUSTODIAL SUPPLIES- PURCHASING COOPERATIVE OF AMERICA PCA#OD-414-24	\$250,000	\$1,200,000	\$1,450,000
<b>TOTAL CONTRACT VALUE</b>					<b>\$8,040,000</b>

### **FISCAL IMPACT**

Funding is available in the FY 2026-27 Budget in various departmental accounts across multiple funds. Departments may only access these contracts subject to the availability of Council-authorized appropriations.

### **PUBLIC OUTREACH / INTEREST**

No outreach was deemed necessary for the proposed policy action other than what was already conducted during the FY 2026-27 Budget process.

### **COORDINATION**

The Finance Department prepared the requested action. This report and resolution were reviewed by the Office of the City Attorney and Budget Bureau.

### **SUSTAINABLE OPPORTUNITIES**

***Economic:*** There are no significant economic impacts associated with approving this resolution, but the recommended action is the most efficient way to carry out the City's service needs for FY 2026-27.

***Environmental:*** There are no significant environmental opportunities associated with this report.

***Race & Equity:*** Resources gained from cooperative agreements will support citywide operations. As the City's budgeted activities increasingly prioritize race & equity, these agreements for goods and services support that mission.

**ACTION REQUESTED OF THE CITY COUNCIL**

Staff Recommends That The City Council Adopt A Resolution Approving Ongoing Cooperative Purchase Agreements Exceeding \$250,000 For Citywide Commodity Goods And Services Contracts As Outlined In Table 1 In An Additional Amount Not To Exceed Eight Million Forty-Thousand Dollars (\$8,040,000.00).

For questions regarding this report, please contact Laura Gonzales-Woodward, Contracts & Purchasing Interim Administrator, at 510-238-7154.

Respectfully submitted,

  
[Bradley Johnson \(Feb 10, 2026 15:58:30 PST\)](#)

BRADLEY JOHNSON  
Director, Finance Department

Reviewed by:  
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Contracts & Purchasing Interim Administrator

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Purchasing Supervisor