



# AGENDA REPORT

**TO:** Elizabeth Lake  
Acting City Administrator

**FROM:** Damon Covington  
Fire Chief, Oakland Fire  
Department

**SUBJECT:** SUPPLEMENTAL – PSA with Elite  
Corporate Solutions LLC

**DATE:** May 28, 2026

City Administrator Approval

  
Betsy Lake (May 28, 2026 20:14:02 PDT)

Date: May 28, 2026

## RECOMMENDATION

**Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator To Enter Into A Professional Services Agreement With Elite Corporate Solutions LLC (Previously Known As Elite Public Safety Investigations LLC) To Provide Pre-Employment Background Investigations For The Period of June 1, 2026 To May 31, 2029 In An Amount Not To Exceed Three Hundred Thousand Dollars (\$300,000), With An Option To Extend The Agreement For Two Years Until May 31, 2031, At A Cost Of Up To Two Hundred Thousand Dollars (\$200,000), And Without Returning To Council, For A Total Amount Not To Exceed Five Hundred Thousand Dollars (\$500,000).**

## REASON FOR SUPPLEMENTAL

The reason for the supplemental report is to correct two numbers listed incorrectly in the fiscal impact section of the May 26, 2026, agenda report presented at Public Safety Committee agenda. The corrections were made to the “Year 1” and “Year 2” columns. The previous figures listed \$500,000 in both of those columns. This has been corrected to read \$100,000 in both columns. The language the Fire Department is submitting now reads as follows:

Sufficient initial funding for this professional services agreement with Elite Corporate Solutions, LLC for pre-employment background investigation services is available in the Fiscal Year 2025-27 Biennial Adopted Budget in OFD accounts: General Fund (1010), Human Resources Organization (20811), Fire Academy Training Project (1004398), Personnel Resource Management Program (PS 16). The planned annual allocation is shown in Table 2.

Fund	Project	Year 1	Year 2	Year 3	Option Year 4	Option Year 5	Total NTE
General Purpose Fund 1010	1004398 – Fire Academy Training	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	<b>\$500,000</b>

City Council  
June 2, 2026

**ACTION REQUESTED OF THE CITY COUNCIL**

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator To Enter Into A Professional Services Agreement With Elite Corporate Solutions LLC (Previously Known As Elite Public Safety Investigations LLC) To Provide Pre-Employment Background Investigations For The Period of June 1, 2026 To May 31, 2029 In An Amount Not To Exceed Three Hundred Thousand Dollars (\$300,000), With An Option To Extend The Agreement For Two Years Until May 31, 2031, At A Cost Of Up To Two Hundred Thousand Dollars (\$200,000), And Without Returning To Council, For A Total Amount Not To Exceed Five Hundred Thousand Dollars (\$500,000).

For questions regarding this report, please contact please contact Michael Hunt, Chief of Staff, at (510) 238-6353.

Respectfully submitted,



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Damon Covington,  
Fire Chief, Oakland Fire Department