


CITY ATTORNEY'S OFFICE

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

RESOLUTION:

- 1. AMENDING RESOLUTION NO. 90819 TO EXTEND THE AGREEMENT WITH CITYSPAN TECHNOLOGIES, INC. FOR TWELVE (12) MONTHS FOR THE CLIENT SERVICES AND CONTRACT DATABASE, ONGOING GRANTS MANAGEMENT LICENSING, USER SUPPORT, PROJECT MANAGEMENT, AND CUSTOM PROGRAMMING FOR OAKLAND FUND FOR CHILDREN AND YOUTH (OFCY) FUNDED PROGRAMS IN AN AMOUNT NOT TO EXCEED TWO HUNDRED THOUSAND DOLLARS (\$200,000), FOR JULY 1, 2026, TO JUNE 30, 2027**
- 2. WAIVING THE COMPETITIVE MULTIPLE-STEP SOLICITATION PROCESS FOR THE ACQUISITION OF COMPUTERIZED OR INFORMATION TECHNOLOGY SYSTEMS**
- 3. WAIVING THE LOCAL/LOCAL SMALL BUSINESS ENTERPRISE (L/LSBE) REQUIREMENT**

WHEREAS, the proposed resolution will support the onboarding of new programs and offboarding of old programs during the transition phase from the conclusion of the Fiscal Year (FY) 2022-2026 grant period to the Fiscal Year 2026-2028 grant period, and;

WHEREAS, the proposed resolution will give staff adequate time to prepare, publish, and fully conduct the Information Technology Professional Services Request for Proposals (IT RFP) for the Human Service Department; and

WHEREAS, the proposed resolution will ensure there is sufficient time to transition all data and train users in time for FY 2027-2028, without disruption to services, if a new database is selected through the IT RFP process; and

WHEREAS, Cityspan Technologies, Inc. (Cityspan) has over twenty years of experience providing software to Oakland and has contracted with Oakland Fund for Children and Youth (OFCY) since 2007 to provide grant and database management; and

WHEREAS, professional services delivered by Cityspan were approved through June 30, 2024, through Resolution 88692 and spending authority was extended through December 31, 2025, by Request For Qualification (RFP) 27034; and

WHEREAS, on July 15, 2025, Resolution 90819 C.M.S. was adopted by the City Council to award Cityspan \$200,000 for OFCY grants management and the client service database for Fiscal Year 2025-2026, from July 1, 2025, through June 30, 2026; and

WHEREAS, in FY 2025-2026 the Cityspan Grants Management and Client Services Database System enables OFCY staff to manage grantee scopes of work, budgets, progress reports, and online invoices for 144 programs and 74 public and non-profit agencies; and

WHEREAS, the Human Services Department is working closely with the Finance Department, Department of Workplace and Employment Standards (DWES) and Information Technology Department to conduct the Information Technology Request for Proposals (IT RFP) for July 1, 2027, through June 30, 2031; and

WHEREAS, OFCY staff requests that the City Council waive the Local/Local Small Business (L/SLBE) requirement for the contract with Cityspan since no availability analysis was conducted at the time of award in 2022; and

WHEREAS, Cityspan was the only qualified vendor to respond to the competitive RFQ #27034; and

WHEREAS, The Availability Analysis conducted by DWES for the current IT RFP notes the L/SLBE participation requirement for this contract is 0%; and

WHEREAS, Approval of this proposed resolution will authorize the allocation of funds in the amount not to exceed \$200,000 to fund the development of a custom data management system and annual licensing and technical support fees provided by Cityspan Technologies, Inc. from July 1, 2026, through June 30, 2027; and

WHEREAS, The extension of the professional services agreement with Cityspan will be funded through OFCY funds in the amount of \$200,000 which are available for these services in: Oakland Fund for Children and Youth – Kid's First Oakland Children's Fund (1780), Youth Services Organization (78251), OFCY FY 2027 Project (1007730), and OFCY Program (YS04); now, therefore, be it

RESOLVED: That the City Council extends the FY 2025-26 awarded agreement with Cityspan for the client services and contract database, ongoing grants management licensing, user support, project management, and custom programming for OFCY funded programs in an amount not to exceed \$200,000 for July 1, 2026, to June 30, 2027; and be it

FURTHER RESOLVED: That the City Council waives the competitive multiple-step solicitation process for the acquisition of computerized or information technology systems pursuant to OMC 2.04.042(D); and be it

FURTHER RESOLVED: That the City Council waives the L/SLBE requirement; and be it

FURTHER RESOLVED: That the City Administrator or designee is authorized to take all steps necessary to achieve the basic purpose of this resolution, including but not limited to

conducting negotiations, drafting, executing, and amending professional service agreements, and submitting requests for payment.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - BROWN, FIFE, GALLO, HOUSTON, RAMACHANDRAN, UNGER, WANG, AND
PRESIDENT JENKINS

NOES –

ABSENT –

ABSTENTION –

ATTEST: _____
ASHA REED
City Clerk and Clerk of the Council of the
City of Oakland, California

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