



CITY OF OAKLAND

AGENDA REPORT


TO: Jestin D. Johnson
City Administrator

FROM: Myka Hammock
Interim Director

SUBJECT: Contract For Customized Goods and
Apparel

DATE: March 30, 2026

City Administrator Approval


[Jestin Johnson \(Apr 16, 2026 17:32:32 PDT\)](#)

Date: Apr 16, 2026

RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution: 1) Authorizing The City Administrator To Enter Into An Agreement With N6 Properties DBA Alpine Awards Inc. To Provide Customizable Goods And Clothing, Including Athletic, Casual, Uniform, And Weather-Related Apparel For Department Of Parks, Recreation And Youth Development Programs, For An Amount Not To Exceed Five Hundred Thousand Dollars (\$500,000) Over A Five-Year Term; And 2) Waiving The Local Business/Small Business Enterprise Program Requirements.

EXECUTIVE SUMMARY

City Council approval of the proposed resolution will authorize the City Administrator to enter into an agreement with N6 Properties DBA Alpine Awards Inc., in an amount not to exceed \$500,000, for a five-year term provide customizable goods and clothing.

BACKGROUND / LEGISLATIVE HISTORY

Oakland Parks, Recreation & Youth Development (OPRYD) participants and staff rely on athletic, casual, and uniform apparel for identification of both staff and youth participants, ensuring a safe and successful environment during summer, after-school and out-of-school-time events and activities.

ANALYSIS AND POLICY ALTERNATIVES

Specification No. 25-200-00/RFQ 324521,1 for Customizable Goods And Clothing: Athletic, Casual, Uniform, Weather was sent to four local business enterprises, thirteen non-local business enterprises, posted on the City's web page, and advertised in the City's official newspaper on December 20, 2024 in accordance with Oakland Municipal Code (OMC) 2.04.050. On January 27, 2025, the City received two bids from non-local business enterprises and none were received from local businesses enterprises. Based on the information provided

Life Enrichment Committee
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in response to RFQ 324521,1, N6 Properties DBA Alpine Awards Inc. was deemed the lowest responsible bidder.

WAIVER RATIONALE

Staff is requesting a waiver of the standard Local /Small Local Business Enterprise participation requirements for this contract award. Based on information in the iSupplier database, the solicitation was sent to three local Oakland businesses along with non-local businesses. After the solicitation closed, DWES completed an Availability Analysis that resulted in a 0% Availability. No local businesses submitted bids. Since no local vendors submitted bids, staff are requesting to award to the lowest responsible bidder.

RELATED PLANNING EFFORTS

This agenda item is a routine item and does not relate to any Oakland strategic planning efforts.

FISCAL IMPACT

The contract shall be for an amount not to exceed \$500,000 over a consecutive five-year period. There is no minimum commitment under this contract, and funds shall not be obligated unless identified funding source is available.

The five-year term shall commence upon execution of the contract, contingent upon bid viability. Execution and continuation of the contract are subject to appropriation of funding. Available funding will be captured in future budget cycles.

PUBLIC OUTREACH / INTEREST

This requirement was posted on the City's website and advertised in the City's official newspaper. No additional public outreach was required.

COORDINATION

This report and legislation have been reviewed by the Office of the City Attorney and the Budget Bureau.

RACE AND EQUITY

There are no Race & Equity opportunities associated with this report. Staff did not complete a Racial Equity Impact Analysis as the standard City purchasing procedures were followed.

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends That The City Council Adopt A Resolution: 1) Authorizing The City Administrator To Enter Into An Agreement With N6 Properties DBA Alpine Awards Inc. To Provide Customizable Goods And Clothing, Including Athletic, Casual, Uniform, And Weather-Related Apparel For Department Of Parks, Recreation And Youth Development Programs, For An Amount Not To Exceed Five Hundred Thousand Dollars (\$500,000) Over A Five-Year Term; And 2) Waiving The Local Business/Small Business Enterprise Program Requirements.

For questions regarding this report, please contact Sarah Herbelin, Assistant Director, at 510-238-3095.

Respectfully submitted,


Myka Hammock (Apr 14, 2026 15:28:04 PDT)

MYKA HAMMOCK
Interim Director, Oakland Parks, Recreation &
Youth Development

Myka Hammock

Reviewed by:
Sarah Herbelin, Assistant Director

Prepared by:
Ana Lara-Franco, Administrative Analyst
Fiscal Unit

Attachments (1):

A: Award Recommendation Statement and Bid Recap (RFP and Bid)