



# AGENDA REPORT

**TO:** Jestin D. Johnson  
City Administrator

**FROM:** Josh Rowan  
Director, OakDOT

**SUBJECT:** Cooperative Agreement For  
Purchasing Electrical Equipment And  
Accessories With Graybar Electric  
Company, Inc.

**DATE:** April 20, 2026

City Administrator Approval

  
Jestin Johnson (Apr 28, 2026 09:15:37 PDT)

Date: Apr 28, 2026

## **RECOMMENDATION**

**Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator To Enter Into A Cooperative Purchase Agreement With Graybar Electric Company, Inc., For The Acquisition of Electrical, Lighting, Data Communications, Security Products, and Related Supplies In An Amount Not To Exceed One Million Five Hundred Thousand Dollars And Zero Cents (\$1,500,000.00) For Up To A Five-Year Period Expiring No Later Than June 30, 2031 Pursuant TO Oakland Municipal Code 2.04.080.**

## **EXECUTIVE SUMMARY**

The proposed resolution would allow the City Administrator to enter into a cooperative agreement with Graybar Electric Company, Inc., through the City of Kansas City, MO, to acquire electrical, lighting, data communications, and security products, and related supplies, to replace deteriorated and damaged devices with new and updated equipment and supplies. This would allow the City of Oakland (City) to maintain traffic control, lighting, and communication devices on all public streets, private streets, and highways.

## **BACKGROUND / LEGISLATIVE HISTORY**

The Department of Finance's Purchasing Division's Policy No. PP-204080, dated August 20, 2015, established the procedures to use Cooperative "Piggyback" Contracts, when advantageous for the City.

Section 2.04.080 of the OMC allows for the City Administrator to purchase supplies or services through legal contracts/cooperative agreements of other governmental jurisdictions or public agencies that were awarded pursuant to an appropriate competitive process.

OMC 2.04.080 sets no limit on the size of cooperative agreements that may be entered by the City Administrator. The proposed recommendations would align practices for existing cooperative agreements with OMC 2.04.030 which authorizes the City Administrator and the City Council to enter cooperative purchase agreement contracts that exceed \$250,000 in value.

Public Works and Transportation Committee  
May 12, 2026

The existing Procurement contract between the City of Kansas City, Missouri and Graybar Electric Company, Inc. (see **Attachment A**), presents an opportunity for the City of Oakland to piggyback. This contract was bid out competitively and Graybar Electric Company, Inc., was deemed the most qualified vendor with the lowest price. The use of this contract as a Cooperative Agreement will ensure that the City gets the lowest available price for the acquisition of electrical, lighting, data communications, and security products, and related supplies.

The Oakland Department of Transportation (OakDOT), Safe Streets Division maintains a 90-day stock of electrical equipment and are commonly referred to as electrical materials sufficient to expedite projects. Additional materials are ordered as necessary to replenish the stock for unanticipated projects. This agreement will ensure that Safe Streets retains the ability to continue to acquire electrical, lighting, data communications, security products, and related supplies without interruption for the coming years that require replacement or upgrade and or any new traffic maintenance projects, or any unforeseen or emergency requirements.

### **ANALYSIS AND POLICY ALTERNATIVES**

Accepting the staff recommendation and adopting the resolution to enter into a cooperative agreement with Graybar Electric Company, Inc., will help to meet the Citywide priority of holistic community safety through seamless maintenance, upkeep, and operation of City streets and roadways, including street lighting and traffic signals. The resolution will also help to meet the Citywide priority of responsive, trustworthy government by allowing OakDOT Safe Streets to maintain an inventory of electrical equipment to respond to any damaged or deteriorated equipment as needed.

The proposed resolution will authorize the City Administrator to enter into a cooperative agreement with Graybar Electric Company, Inc., in an amount not to exceed one million five hundred thousand dollars and zero cents (\$1,500,000.00) up to a five-year period expiring no later than June 30, 2031 to provide electrical, lighting, data communications, and security products, and related supplies, to replace deteriorated and damaged equipment with new equipment and supplies.

Oakland Municipal Code Section 2.04.080, where advantageous for the City, allows the purchasing of supplies or services through legal contracts of other governmental jurisdictions or public agencies that were awarded pursuant to an appropriate competitive process.

The cooperative agreement proposed in this proposal; the City of Kansas City, MO, a Municipal Corporation for the purchase of electrical, lighting, data communications, and security products, and related supplies, was competitively bid out, where the vendor Graybar Electric Company, Inc., was deemed as the winning bidder and most qualified vendor with the lowest price.

**RELATED PLANNING EFFORTS**

This agenda item is a routine item and does not relate to any Oakland strategic planning efforts.

**FISCAL IMPACT**

Sufficient funds are included in the Fiscal Year 2025-2027 Capital Improvement Program budget and the Fiscal Year 2025-2027 Operating Budget in Measure BB – Local Streets and Roads Fund (2218) for OakDOT’s Safe Streets Division which has historically received allocation for acquiring electrical, lighting, data communications, and security products, and related supplies.

The approval of this proposed resolution will not result in additional appropriation of funds. Funds will be identified prior to execution of each standard purchase order.

A breakdown of the appropriated project funding sources is shown in Table 1:

**Table 1: Project Funding Source**

Project Name	Project No.	Org.	Fund	Total Available
Traffic Signal Management	1005416	92242	2218	\$1,046,000
DP350 Department Administration	1003469	35241	2218	\$454,000

**PUBLIC OUTREACH / INTEREST**

No public outreach was required.

**COORDINATION**

The Department of Transportation consulted with the Budget Bureau and City Attorney’s Office in preparation of this report.

**RACE AND EQUITY**

No race and equity impacts or opportunities were identified for the proposed cooperative agreement.

**ACTION REQUESTED OF THE CITY COUNCIL**

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator To Enter Into A Cooperative Purchase Agreement With Graybar Electric Company, Inc. For The Acquisition of Electrical, Lighting, Data Communications, Security Products, and Related Supplies IN An Amount Not To Exceed One Million Five Hundred Thousand Dollars And Zero Cents (\$1,500,000.00) FOR Up To A Five-Year Period Expiring No Later Than June 30, 2031 Pursuant To Oakland Municipal Code 2.04.080.

For questions regarding this report, please contact Dean Hsiao at 510-615-5447.

Respectfully submitted,



[Josh Rowan \(Apr 23, 2026 10:59:59 PDT\)](#)

Josh Rowan, Director, OakDOT

Reviewed by:  
Megan Wier, Assistant Director

Joe Wang, P.E.,  
Manager, Safe Streets Division

Dean Hsiao, P.E.  
Supervising Transportation Engineer

Prepared by:  
Emujin Unenbat  
Assistant Engineer I

Attachments:

- A. City of Kansas City, MO Contract No. EV2370, Signed & Executed
- B. City of Oakland Business Tax Certificate – Graybar Electric Co. Inc.