



City of Oakland

Office of the City Clerk
Oakland City Hall,
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Room 201
Oakland, California 94612

Legislation Details

File #: 23-0248 **Version:** 3 **Name:**

Type: City Resolution **Status:** Passed

File created: 3/29/2023 **In control:** * Concurrent Meeting of the Oakland
Redevelopment Successor Agency and the City
Council

On agenda: 5/2/2023 **Final action:** 5/2/2023

Title: Subject: New Records Retention Policy Contract
From: Office Of The City Clerk
Recommendation: Adopt A Resolution Awarding A Professional Services Contract To Kaizen
InfoSource LLC To Prepare A New Records Retention Policy For The City Of Oakland In An Amount
Not To Exceed \$60,000 Utilizing The Funds Allocated For That Purpose In The Fiscal Year 2022-23
Mid-Cycle Budget, Pursuant To Resolution No. 89283 C.M.S., To Update And Replace The Existing
Policy Last Updated In 2003; Waiving The Competitive Request For Proposal/Qualifications (RFP/Q)
Process Pursuant To Oakland Municipal Code Section 2.04.051.B And The Local/Small Local
Business Enterprise (L/SLBE) Program Requirements In The Best Interests Of The City

Sponsors:

Indexes:

Code sections:

Attachments: 1. View Report, 2. View Attachment A, 3. View Attachment B, 4. View Legislation, 5. View
Supplemental Legislation - 4/28/2023, 6. 89700 CMS

Date	Ver.	Action By	Action	Result
5/2/2023	3	* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council	Adopted	Pass
4/27/2023	3	*Rules & Legislation Committee	Scheduled	
4/25/2023	1	*Special Finance & Management Committee	Approved the Recommendation of Staff, and Forward	Pass
3/30/2023	1	*Rules & Legislation Committee	Scheduled	