



Legislation Text

File #: 003793, **Version:** 1

Subject: Master Fee Schedule
From: Office of the City Manager
Recommendation: Approve Final Passage (Second Reading) of an Ordinance Number 12504 C.M.S. (Master Fee Schedule), as amended, to establish, modify and delete fees assessed by the Office of the City Clerk, Police Services Agency, and the Public Works Agency
CITY OF OAKLAND
Office of the City Clerk
AGENDA REPORT

2003 JUL - 2 PM 5: 04

To: City Manager's Office

Attn: Robert C. Bobb, City Manager

From: Budget Office

Date: July 15, 2003

Subject: Ordinance Amending Ordinance Number 12504 C.M.S. (Master Fee Schedule), as Amended, to Establish, Modify, and Delete Fees Assessed by Selected Offices, Departments, and Agencies of the City of Oakland

Summary

The attached ordinance amends Ordinance Number 12504 C.M.S. (Master Fee Schedule-WS), to establish, modify and delete fees assessed by the Office of the City Clerk, Police Services Agency, and the Public Works Agency. Changes to fees are required to offset increases in costs related to the provision of services for which fees are charged. A public hearing has been scheduled to review the proposed fee changes. The meeting will take place at the time of the first reading of the proposed ordinance by the Council, on July 15, 2003.

Fiscal Impact

The revenue increases from the proposed changes in fees are estimated at \$107,700 (including \$2,700 within the General Purpose Fund), and will offset increases in costs to provide services for which the increased fees are charged, with no net -gain. Both revenue and cost increases have already been included in the FY 2003-05 Budget.

Discussion

The following modifications are proposed to the Master Fee Schedule:

1. City Clerk

The Office of the City Clerk is proposing deletions and new fees for City Council agenda and related documents. The Office anticipates an increase in revenues of approximately \$700 for the General Purpose Fund (fund 1010), which has been

included in the FY 2003-05 Budget.

i. The following items would be deleted: Codified Oakland City Charter (Supplemental Update Package); Duplication of any documents (routinely produced in multiple copies), 20 pages or less (no charge); Duplication of any documents (not routinely produced), \$0.05 per page; Election History Book,

Booklet and Updates@ Oakland City Council Agenda Packet, Non-subscriber (Supplemental and two week), 20 or fewer pages (No Charge), and \$0.01 per page.

fl. The following fees are added or changed: Duplication of any documents (routinely produced), \$0.05 per page (single sided), and \$0.10 per page (double sided); Filing Fees, Non-subscriber, \$50.00 and 11.2.02; Oakland City

Council Agenda Packet, Non-subscriber (Supplemental and Two-week), \$0.05 per single sided page and \$0.10 per double sided; Oakland City Council Agenda

I Item: @qb

City Council
July 15, 2003

Packet, Subscriber-subscription with attachments and directory of boards and commissions for Oakland based non-profits (\$400 per year).

2. Police Services

The Police Services Agency is proposing a new fee for production of an Orthographic Map. The map would provide an aerial photographic view of the area. The estimated increase in revenues of \$2,000 has been included in the FY 2003-05 Budget under the General Purpose Fund (fund 1010), and will offset increases in costs to provide the specified services, with no net gain.

3. Public Works

The Public Works Agency is proposing changes to units of measurements for various parking-related items. The result is an increase in parking costs charged at the Franklin Parking Plaza and Pacific Renaissance Plaza garages. These increases make the parking rates consistent across all high demand parking facilities in the City. The Agency is estimating a net increase in revenues of \$105,000, which has already been included in the FY 2003-05 Budget under the Multipurpose Reserve Fund (fund 1750). The changes are as follows:

iii. Franklin Parking Plaza: Change unit from "Hourly Parking, First Hour" to "Hourly Parking," delete the fee labeled "Space Per Hour, Over Three Hours" change unit from 11.00 per Hour" to '31.00 per Half Hour."

iv. Pacific Renaissance Plaza Garage: change unit from "Hourly Parking-, First Hour" to "Hourly Parking"; and, from '31.00 per Hour" to '31.00 per Half Hour."

v. Monclair Parking Garage: change unit from "Per Sticker" to "Space/Hour"

Recommendation

It is recommended that the City Council accept this report and adopt the proposed ordinance amending the Master Fee Schedule as reflected in Exhibit A. The amended fees will become effective immediately following the City Council adoption. A public hearing has been scheduled to review the proposed fee changes. The meeting will take place at the time of the first reading of the proposed ordinance by the Council, on July 15, 2003.

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Acting Budget Director

Prepared by Robert R. Davila

Budget & Operations Analyst III

Budget Office

APPROVED FOR FORWARDING 46

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FTHEC JUL I 5 2003

Cin, Attorney

ORDINANCE NO. C.M.S.

Introduced by Councilmember

AN ORDINANCE AMENDING ORDINANCE NUMBER 12504 C.M.S. (MASTER FEE SCHEDULE), AS AMENDED, TO ESTABLISH, MODIFY AND DELETE FEES ASSESSED BY THE OFFICE OF THE CITY CLERIC, POLICE SERVICES AGENCY, AND THE PUBLIC WORKS AGENCY

WHEREAS, the City of Oakland periodically updates its Master Fee Schedule to account for general cost of living increases and program changes or other costs; and

WHEREAS, the fee modifications and additions proposed herein have been justified by the respective agencies and are identified in an "Agenda Report" dated July 15, 2003 to Robert C. Bobb, City Manager, entitled "An Ordinance Amending Ordinance Number 12504 C.M.S. (Master Fee Schedule), as Amended, to Establish, Modify, and Delete Fees Assessed by selected Offices, Departments, and Agencies of the City of Oakland"; and

WHEREAS, the City Council finds and determines that the herein-referenced

modifications and additions are necessary to reimburse the City for the costs of performing the various municipal and regularory ffunctions; and

WHEREAS, a public Hearing was held on July 15, 2003, to review the proposed fee changes;

NOW THEREFORE, the Council of the City of Oakland does hereby ordain as follows:

Sections 1. The Master Fee Schedule as set forth in Ordinance Number 12443 C.M.S., as amended, is hereby amended to modffil and establish fees assessed by the Office of the City Clerk, police Services Agencv, and die Public Works Agency and as set forth in Exhibit A, attached hereto and made a part hereof.

Section 2. This ordinance shall be effective immediately upon approval by the Council of the Citv of Oakland.

IN COUNCIL, CAKI-AND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

C)RMCOLINC11

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JUL 1 5 2003

AYES: BRUNNER, CHANG, BROOKS, NADEL, REID, QUAN, WAN
AND PRESIDENT DE Lk FUENTE

NOES:

ABSENT:

ABSTENTION:

ATTEST:
CEDA FLOYD
Ciry Clerk and Clerk of the Council
Of the Ciry of Oakland, California

ORDINANCE AMENDING ORDINANCE NUMBER 12504 C.M.S. (MASTER FEE SCHEDULE), AS AMENDED, TO ESTABLISH, MODIFY AND DELETE FEES ASSESSED BY THE OFFICE OF THE CITY CLERIC, POLICE SERVICES AGENCY, AND THE PUBLIC WORKS AGENCY

NOTICE AND DIGEST

This Ordinance authorizes an amendment to Ordinance Number 12504 C.M.S. (Master Fee Schedule), as amended, to establish, modify and delete fees assessed by the Office of the City Clerk, Police Services Agency and the Public Works Agency. These amended fees would become effective immediately following the City Council adoption and would remain in effect until further notice. A public hearing has been scheduled to review the proposed fee changes. The meeting will take place at the time of the first reading of the proposed ordinance by the Council, at 7:00 pm on July 15, 2003.

EXHIBIT A
PROPOSED MASTER FEE SCHEDULE CHANGES

City of Oakland CITY CLERK
Master Fee Schedule Changes

FEE DESCRIPTION CURRENT NEW UNIT
FEE FEE

OAKLAND CITY COUNCIL AGENDA PACKET 0.10 Page (double sided)

Non-subscriber Supplemental and Two-Week)
Multiple copies of a CURRENT meeting agenda, Single or multiple copies of
PAST meeting agenda, or any other public record copied in response to a specific
request
DUPLICATION OF ANY DOCUMENTS No Charge- DELETE ITEM DELETE ITEM

Documents Routinely Produced in Multiple Copies for Distribution Such
as Meeting Agendas and Related Materials
Twenty (20) or Fewer Pages
DUPLICATION OF ANY DOCUMENTS 0.01 0.05 Page (single sided)

Documents Routinely Produced in Multiple Copies for Distribution Such
as Meeting Agendas and Related Materials
DUPLICATION OF ANY DOCUMENTS 0.01 0.10 Page (double sided)

Documents Routinely Produced in Multiple Copies for Distribution Such
as Meeting Agendas and Related Materials
DUPLICATION OF ANY DOCUMENTS 0.05 DELETE ITEM DELETE ITEM

Documents Not Routinely Produced in Multiple Copies for Distribution
ELECTION HISTORY BOOK 15.00 DELETE ITEM DELETE ITEM

Booklet
ELECTION HISTORY BOOK 5.00 DELETE ITEM DELETE ITEM

Updates

FILING FEES 300.00 300.00 Filing

Nomination Papers Delete "\$50.00 is" and "11-2-02" to "Non-refundable,
Per Municipal Code Section 3.08.060"
CODIFIED OAK-LAND CITY CHARTER 0@2 DELETEITEM DELETE ITEM

Supplemental Update Packages
OAKLAND CITY COUNCIL AGENDA PACKET 0.05 Page (single sided)

Non-subscriber (Supplemental and Two-Week)
Multiple copies of a CURRENT meeting agenda, Single or multiple copies of
PAST meeting agenda, or any other public record copied in response to a specific
request
OAKLAND CITY COUNCIL AGENDA PACKET No Charge DELETE ITEM DELETEITEM

Non-subscriber (Supplemental and Two-Week)
20 or Fewer Pages

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City of Oakland CIVCLERK
Master Fee Schedide Changes

FEE DESCRIPTION CURRENT NEW UNIT
FEE FEE

OAKLAND CITY COUNCIL AGENDA PACKET 0.0i DELETE ITEM DELETE ITEM

Non-subscriber (Supplemental and Two-Week)
OAKLAND CITY COUNCIL AGENDA PACKET 200.00 400.00 Year

Subscriber
Subscription with Attachments (Large) and Directory of Boards and
Commissions, Picked Up; Oakland Based Nonprofit Org. 1501-C (3)]
OAKLAND CITY COUNCIL AGENDA PACKET No Charge Page

Non-subscriber (Supplemental and Two-Week)
Single copy of a CURRENT meeting agenda

Page 2 at 4

City of Oakland POLICE SERVICES
Master Fee Schedule Changes

FEE DESCR 11yr 10N CURRENT NEW UNIT
FEE FEE

ORTHOGRAPHIC MAP New -- 100.00 Per Map

Aerial photographic view of the area

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City of Oakland PtMLIC WORKS

Master Fee Schedule Changes

FEE DFSCR 1Fvr 10N CURRENT NEW UNIT
FEE PEE

DESIGN & CONSTRUCTION

TK4-TRANSPORTATION SERVICES

OFF-STREET PARKING FACILITIES +.00 1.00 Space/Half Hour

Pacific Renaissance Plaza Garage

Basic Fee

Change from 'Hourly Parking, First Hour' to 'Hourly Parking'

OFF-STREET PARKING FACILITIES 1.00 1.00 Space/Half Hour

Franklin Parking Plaza

Basic Fees

Change from 'Space Per Hour, First Three Hours' to "Hourly Parking"

OFF-STREET PARKING FACILITIES ho(DELETE ITEM DELETE ITEM

Franklin Parking Plaza

Basic Fees

Space Per Hour. Over Three Hours

OFF-STREET PARKING FACILITIES 1) 50 0.50 Space/Hour

Montclair Parking Gar-age

Validation (Maxirnuxn of Two)

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JUL I 5 2003

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