



City of Oakland

Meeting Minutes - FINAL

*Finance & Management Committee

Office of the City Clerk
Oakland City Hall
1 Frank H. Ogawa Plaza
Oakland, California 94612
LaTonda Simmons, City
Clerk

Tuesday, February 25, 2020

9:30 AM

Sgt. Mark Dunakin Room - 1st Floor

A LACK OF A QUORUM WAS NOTED AT 9:53 AM AND THE FINANCE AND MANAGEMENT COMMITTEE MEETING WAS CANCELLED. NO ACTION COULD BE TAKEN ON ANY ITEMS ON THE AGENDA. COUNCILMEMBER BAS AND KALB WERE PRESENT, COUNCILMEMBER THAO WAS EXCUSED AND COUNCILMEMBER MCELHANEY WAS ABSENT.

Roll Call / Call To Order

COMMITTEE MEMBERSHIP:

- 1 Approval Of The Draft Minutes From The Committee Meeting Of February 11, 2020
[20-0183](#)

Attachments: [View Report](#)

- 2 Determination Of Schedule Of Outstanding Committee Items
[20-0184](#)

Attachments: [View Report](#)

[View Supplemental Report 2/21/2020](#)

Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

- 3 Subject: The Chairperson's Report
From: Councilmember McElhaney
Recommendation: Receive An Oral Report And Discussion On Principles Of Leadership And Management "The Chairperson's Report", From Finance And Management Chair Lynette Gibson McElhaney
[20-0185](#)

Attachments: [NO WRITTEN MATERIAL WAS SUBMITTED](#)

- 4 Subject: City Attorney's Annual Report For Fiscal Year 2018-2019
From: Office Of The City Attorney
Recommendation: Receive An Informational Report On City Attorney's Annual Report, Including But Not Limited To Financial And Litigation Trends For The Past Five Years As Well As Advisory Work, Affirmative Litigation And Special Initiatives By The Office Of The City Attorney
[18-2129](#)

 Attachments: [View Report](#)
- 5 Subject: Fiscal Year 2019-20 Second Quarter Revenue And Expenditure Report
From: Finance Department
Recommendation: Receive An Informational Report On Fiscal Year (FY) 2019-20 Second Quarter Revenue And Expenditure Results And Year-End Summaries For The General Purpose Fund (1010) And Selected Funds
[20-0167](#)

 Attachments: [View Report](#)
- 6 Subject: OPD Overtime Report - 2nd Quarter FY 2019-20
From: Oakland Police Department
Recommendation: Receive An Informational Report From The Oakland Police Department (OPD) On The Use Of Overtime During The Second Quarter Of Fiscal Year (FY) 2019-20.
[20-0153](#)

 Attachments: [View Report](#)
- 7 Subject: Quarterly Report On Public Safety Overtime (OFD)
From: Oakland Fire Department
Recommendation: Receive An Informational Report From The Oakland Fire Department On The Use Of Overtime During The Second Quarter Of Fiscal Year 2019-20, That Includes Additional Information On Overtime Policy, Use, And Accountability
[20-0154](#)

 Attachments: [View Report](#)

- 8 Subject: 2018 FEMA Assistance To Firefighters Grant
From: Oakland Fire Department
Recommendation: Adopt A Resolution Authorizing The City Administrator, Or Designee,
To: (1) Enter Into An Agreement With The U.S. Department Of Homeland Security's
Federal Emergency Management Agency (FEMA) To Accept The Assistance To
Firefighters Grant (AFG) Funds In The Amount Of Seventy-Four Thousand Five Hundred
Forty-Six Dollars (\$74,546.00) With Matching City Of Oakland Funds In The Amount Of
Seven Thousand Four Hundred Fifty Four (\$7,454.00) To Purchase Equipment And Other
Necessary Resources For The Project Period Starting September 3, 2019 And Ending
September 2, 2020; (2) Appropriate And Administer Said Funds; And (3) Expend AFG
Funds In Accordance With The City's Purchasing Requirements And Programs/Policies
[20-0150](#)

Attachments: [View Report](#)
[88063 CMS](#)

- 9 Subject: Amendment To The Salary Ordinance For Various Classifications
From: Human Resources Management Department
Recommendation: Adopt An Ordinance Amending The Salary Schedule Of Ordinance
No. 12187 C.M.S. ("Salary Ordinance") To Add The Full-Time Classification Of Ethics
Analyst III; To Add The Full-Time Classification Of Sign Shop Coordinator; To Amend The
Title Of The Full-Time Classification Of Fire Prevention Bureau Inspector (Civilian) To
Fire Inspector; And To Amend The Salary Of The Part-Time Classification Of Senior Aide
To Ensure Compliance With The City Of Oakland's Minimum Wage
[20-0166](#)

Attachments: [View Salary Ordinance Report](#)
[View Salary Ordinance](#)

- 10 Subject: Contract Award For Street Light Standards
From: Transportation Department
Recommendation: Adopt A Resolution Authorizing The City Administrator Or Designee To Award A Contract To J A Momaney Services, Inc. DBA JAM Services, Inc., A Non-Local Business Enterprise, The Lowest Responsive And Responsible Bidder, To Provide Electrical Equipment, Supplies, Streetlight And Traffic Signal Standards In The Annual Amount Not To Exceed One Million Three Hundred Thirty-Six Thousand Eight Hundred Ninety-Two Dollars And Twenty-Five Cents (\$1,336,892.25) For The Period Of March 01, 2020 To March 31, 2021 In Accord With Request For Quotation No. 175510, Specification No. 20-285-00 And The General Conditions Therefor On File In The Purchasing Section, And With Contractor's Bid
[20-0173](#)

Attachments: [View Agenda Report](#)
 [View Attachment A](#)
 [View Attachment B](#)
 [View Resolution](#)
 [View Supplemental Report 2/21/2020](#)
 [88064 CMS](#)

Adjournment

* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

Americans With Disabilities Act

If you need special assistance to participate in Oakland City Council and Committee meetings please contact the Office of the City Clerk. When possible, please notify the City Clerk 5 days prior to the meeting so we can make reasonable arrangements to ensure accessibility. Also, in compliance with Oakland's policy for people with environmental illness or multiple chemical sensitivities, please refrain from wearing strongly scented products to meetings.

Office of the City Clerk - Agenda Management Unit

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MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.