



City of Oakland

Office of the City Clerk
Oakland City Hall
1 Frank H. Ogawa Plaza
Oakland, California 94612
LaTonda Simmons, City
Clerk

Meeting Minutes - FINAL *Special Finance & Management Committee

Oakland City Hall, 1 Frank H. Ogawa Plaza,
Oakland, California 94612

City of Oakland Website: <http://www.oaklandnet.com>

Tuesday, May 8, 2018

9:00 AM

Sgt. Mark Dunakin Room - 1st Floor

The Oakland City Council Special Finance & Management Committee convened at 9:00 A.M. with Councilmember President Pro Tempore Guillén presiding as Chairperson.

Roll Call / Call To Order

Present 4 - Annie Campbell Washington, Abel J. Guillén, Noel Gallo, and Dan Kalb

- 1 Approval Of The Draft Minutes From The Committee Meeting Of April 24, 2018
[18-0429](#)

Attachments: [View Report](#)

There was 1 speaker for this item

A motion was made by Annie Campbell Washington, seconded by Noel Gallo, that this matter be Approved. The motion carried by the following vote:

Aye 3 - Campbell Washington Guillén, Gallo

Absent 1 - Kalb

NO VOTE 0

- 2 Determination Of Schedule Of Outstanding Committee Items
[18-0430](#)

Attachments: [View Report](#)

There was 1 speaker for this item

A motion was made by Annie Campbell Washington, seconded by Noel Gallo, that this matter be Approved. The motion carried by the following vote:

Aye 3 - Campbell Washington Guillén, Gallo

Absent 1 - Kalb

NO VOTE 0

- 3** Subject: Salary Ordinance Amendment To Add Various New Budget Classifications
From: Human Resources Management Department
Recommendation: Adopt The Following Pieces Of Legislation;

1) A Resolution Recommending To The Civil Service Board The Exemption Of The Classification Of Manager, Finance From The Operation Of Civil Service; And [18-0412](#)

Attachments: [View Report](#)
[CMS 87179](#)

The Roll Call was modified to show Councilmember Kalb present

There was 1 speaker for this item

A motion was made by Annie Campbell Washington, seconded by Dan Kalb, that this matter be Approved the Recommendation of Staff, and Forward to go before the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/15/2018. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

NO VOTE 0

2) A Resolution Recommending To The Civil Service Board The Exemption Of The Classification Of Budget & Management Analyst, Principal From The Operation Of Civil Service; And [18-0413](#)

Attachments: [CMS 87180](#)

A motion was made by Annie Campbell Washington, seconded by Dan Kalb, that this matter be Approved the Recommendation of Staff, and Forward to go before the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/15/2018. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

NO VOTE 0

Subject: Salary Ordinance Amendment To Add Various New Budget Classifications
From: Human Resources Management Department
Recommendation: Adopt An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 C.M.S. ("Salary Ordinance") To Add The Title Of Manager, Finance; To Add The Title Of Budget & Management Analyst, Principal; To Add The Title Of Budget & Management Analyst, Senior; To Add The Title Of Budget & Management Analyst; And To Amend The Title Of Assistant Budget Analyst To Budget & Management Analyst, Assistant
[18-0414](#)

Attachments: [View Report](#)

A motion was made by Annie Campbell Washington, seconded by Dan Kalb, that this matter be Approved the Recommendation of Staff, and Forward to go before the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/15/2018. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

NO VOTE 0

4 Subject: Extension Of Executive Recruitment Contracts
From: Human Resources Management Department
Recommendation: Adopt A Resolution Authorizing The City Administrator To Execute A Two Year Extension For Existing On-Call Professional Services Agreements With (1) The Hawkins Company And (2) Ralph Andersen & Associates To Provide Executive Recruitment Services At A Cost Not To Exceed \$350,000 Per Contract, Which Is An Increase Of \$200,000 Per Contract, For A Total Contracting Cost Not To Exceed \$1,000,000 Through March 1, 2021 And Waiving The Competitive Request For Proposals/Qualifications Process
[18-0404](#)

Attachments: [View Report](#)

[CMS 87181](#)

There was 1 speaker for this item

A motion was made by Noel Gallo, seconded by Annie Campbell Washington, that this matter be Approved the Recommendation of Staff, and Forward to go before the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/15/2018. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

NO VOTE 0

- 5 Subject: Calculation Of Penalties Under The 2007 Prompt Payment Ordinance
From: Councilmember Gallo
Recommendation: Receive An Informational Report On The City Administration's
Calculation Of Penalties Paid To City Vendors And Contractors When Applying The 2007
Prompt Payment Ordinance (As Amended In 2014.)
[17-0214](#)

Sponsors: Gallo

Attachments: [View Report](#)
[View Supplemental 3/30/2018](#)

DUE TO THE PRESENCE OF COUNCILMEMBER KAPLAN'S AID JOHN KNIGHT A QUORUM OF THE CITY COUNCIL WAS NOTED, AND A MOTION WAS MADE AND SECONDED TO ADJOURN THE MEETING OF THE SPECIAL FINANCE & MANAGEMENT AND TO CONVENE AS A SPECIAL MEETING OF THE FULL COUNCIL AT 9:26 A.M.

There were 6 speakers on this item

The Committee directed staff to return September 25, 2018, with a report from each department with strategies to create an action plan that will reduce late payments beyond 15 days and an analysis of late payment reduction options.

A motion was made by Annie Campbell Washington, seconded by Dan Kalb, that this matter be Received and Filed. The motion carried by the following vote:

Aye 3 - Campbell Washington Guillén, Kalb

No 1 - Gallo

NO VOTE 0

- 6 Subject: Bi-Annual Report On Aging And Outstanding Revenue
From: Office Of The City Administrator
Recommendation: Receive A Bi-Annual Report On Aging And Outstanding Revenue
[16-0214](#)

Attachments: [View Report](#)
[View Supplemental Report 4-17-2018](#)

There was 1 speaker or this item

A motion was made by Annie Campbell Washington, seconded by Dan Kalb, that this matter be Received and Filed. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

NO VOTE 0

- 7 Subject: Amending The Master Fee Schedule
From: Revenue Management Bureau
Recommendation: Adopt An Ordinance Amending Ordinance No. 13448 C.M.S. (The Fiscal Year 2017-18 Master Fee Schedule, Or "MFS"), To Establish, Modify And Delete Fees And Penalties Assessed By Offices, Departments, Bureaus, And Agencies Of The City Of Oakland, Referenced Herein
[18-0448](#)

Attachments: [View Report](#)
[View Supplemental Report 5-18-2018](#)

There was 1 speaker on this item.

The Committee directed staff to return May 22, 2018, with a supplemental report showing further analysis of the Rent Adjustment Program fee (RAP) and a separate section of special activity permit fees over the last 2 years

A motion was made by Annie Campbell Washington, seconded by Noel Gallo, that this matter be Continued to go before the *Finance & Management Committee, to be heard 5/22/2018. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

NO VOTE 0

- 8 Subject: Status Update On CAD/RMS Prime 2.0
From: Information Technology Department
Recommendation: Receive An Informational Report Which Provides An Update On The Next Generation 9-1-1 Public Safety Upgrade And The Court Mandated Performance, Reporting, Information And Metrics Environment System (PRIME 2.0) Projects
[18-0024](#)

Sponsors: Information Technology Department

Attachments: [View Report](#)

There was 1 speaker for this item

A motion was made by Noel Gallo, seconded by Abel J. Guillén, that this matter be Received and Forwarded to go before the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/15/2018. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

NO VOTE 0

9 The Item Regarding "Measure To Tax Transportation Network Companies (TNC's) In The City Of Oakland" Was Removed Via Rule 28(b) On May 3, 2018

Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

1 speaker spoke during Open Forum.

Adjournment

There being no further business, and upon the motion duly made, the Oakland City Council Special Finance & Management Committee adjourned the meeting at 11:03 A.M.

* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

Americans With Disabilities Act

If you need special assistance to participate in Oakland City Council and Committee meetings please contact the Office of the City Clerk. When possible, please notify the City Clerk 5 days prior to the meeting so we can make reasonable arrangements to ensure accessibility. Also, in compliance with Oakland's policy for people with environmental illness or multiple chemical sensitivities, please refrain from wearing strongly scented products to meetings.

Office of the City Clerk - Agenda Management Unit

Phone: (510) 238-6406

Fax: (510) 238-6699

Recorded Agenda: (510) 238-2386

Telecommunications Display Device: (510) 238-3254

MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.