



# City of Oakland

Office of the City Clerk  
Oakland City Hall  
1 Frank H. Ogawa Plaza  
Oakland, California 94612  
LaTonda Simmons, City  
Clerk

## Meeting Minutes - DRAFT \*Special Finance & Management Committee

Oakland City Hall, 1 Frank H. Ogawa Plaza, Oakland, California  
94612

City of Oakland Website: <http://www.oaklandnet.com>

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Wednesday, November 12, 2014

9:30 AM

Sgt. Mark Dunakin Room - 1st Floor

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*The Oakland City Council Finance & Management Committee convened at 9:35 a.m., with Councilmember Schaaf presiding as Chairperson.*

### Roll Call / Call To Order

*The Oakland City Council Finance And Management Committee convened at 9:35 a.m, with Councilmember Schaaf presiding as Chairperson.*

**Present** 4 - Patricia Kernighan, Desley Brooks, Rebecca Kaplan, and Libby Schaaf

### 1 Approval Of The Draft Minutes From The Committee Meeting Held On October 28, 2014

A motion was made by Kernighan, seconded by Kaplan, that this matter be Approve as Submitted. The motion carried by the following vote:

**Aye:** 4 - Kernighan, Brooks, Kaplan, and Schaaf

### 2 Determination of Schedule of Outstanding Committee Items

A motion was made by Kaplan, seconded by Kernighan, that this matter be Approve as Submitted. The motion carried by the following vote:

**Aye:** 4 - Kernighan, Brooks, Kaplan, and Schaaf

[FMC111214](#)

**Attachments:** [View Report](#)

### 3 Subject: State and Federal Budget Status Report From: Office Of The City Administrator Recommendation: Receive An Informational Report Regarding The Status Of The State And Federal Budget Development And Its Potential Impacts On The City Of Oakland [TITLE CHANGE]

[09-0439-69](#)

**Attachments:** [View Report](#)

A motion was made by Kernighan, seconded by Kaplan, that this matter be Received and Filed. The motion carried by the following vote:

**Aye:** 4 - Kernighan, Brooks, Kaplan, and Schaaf

- 4** Subject: Cash Management Report  
From: Finance Department  
Recommendation: Receive The Cash Management Report For the Quarter Ended September 30, 2014  
[14-0136](#)

**Attachments:** [View Report.pdf](#)

**A motion was made by Kernighan, seconded by Kaplan, that this matter be Received and Filed. The motion carried by the following vote:**

**Aye:** 4 - Kernighan, Brooks, Kaplan, and Schaaf

- 5** Subject: Amendments To The Fiscal Year 2014-2015 Midcycle Budget  
From: Office Of The City Administrator  
Recommendation: Adopt A Resolution Amending The City Of Oakland's Fiscal Year 2013-2015 Biennial Budget, Which Was Adopted Pursuant To Resolution No. 84466 C.M.S. On June 27, 2013 And Amended By Resolution 84897 C.M.S. On March 18, 2014, And Further Amended By Resolution No. 85085 C.M.S. On July 1, 2014 To: (1) Appropriate Fiscal Year 2014-2015 General Purpose Fund Expenditures In An Amount Not To Exceed \$6,832,586 As Detailed In Exhibit 1; And (2) Increase General Purpose Fund Reserve In An Amount Of \$414,301 [NEW TITLE]  
[14-0128](#)

**Attachments:** [View Report.pdf](#)

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[85281 CMS](#)

**A motion was made by Kernighan, seconded by Kaplan, that this matter be Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 11/18/2014 as a Non-Consent Item. The motion carried by the following vote:**

**Aye:** 4 - Kernighan, Brooks, Kaplan, and Schaaf

- 6** Subject: Creating The Oakland Animal Services Department  
From: Office Of The City Administrator  
Recommendation: Adopt An Ordinance Amending Chapter 2.29 Of The Oakland Municipal Code Entitled "City Agencies, Departments And Offices" To Establish The Oakland Animal Services Department In The City Administrator's Office  
[14-0169](#)

**Attachments:** [View Report](#)

**A motion was made by Kaplan, seconded by Kernighan, that this matter be Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 11/18/2014. The motion carried by the following vote:**

**Aye:** 4 - Kernighan, Brooks, Kaplan, and Schaaf

- 7 Subject: Establishing A Rainy Day Policy And Consolidated Fiscal Policy  
From: Office Of The City Administrator And Councilmember Schaaf  
Recommendation: Adopt An Ordinance Amending The City Of Oakland Financial Policies, To Establish A New Rainy Day Policy And Consolidating All Fiscal Policies Into The City Of Oakland Consolidated Fiscal Policy  
[14-0120](#)

**Attachments:** [View Report.pdf](#)  
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**A motion was made by Schaaf, seconded by Kernighan, that this matter be Approve as Amended the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 11/18/2014.**

The following additions were made as follows:

- 1) The Mayor, City Administrator and/or designee will meet and discuss the key features of the Mayor's proposed draft budget with these labor unions, which represent city employees as duly authorized representatives for the respective bargaining units, in accordance with applicable state labor law, provided the labor unions can respond within the timeline required; and
- 2) The timeline may be restricted and may require short notice. Reasonable notice shall be provided. Further, information contained in the Mayor's budget prior to release is in draft form and subject to change before a final version is released to the City Council and the public.

The motion carried by the following vote:

**Aye:** 4 - Kernighan, Brooks, Kaplan, and Schaaf

- 8 Subject: Increasing The Salary Of The Director Of Animal Services Classification  
From: Office Of The City Administrator  
Recommendation: Adopt An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 C.M.S. ("Salary Ordinance") To Increase The Salary Of The Director Of Animal Services Classification  
[14-0168](#)

**Attachments:** [View Report.pdf](#)  
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**The Committee also requested a supplemental report further clarifying the salary justifications.**

**A motion was made by Kernighan, seconded by Kaplan, that this matter be Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 11/18/2014. The motion carried by the following vote:**

**Abstained:** 1 - Schaaf

**Aye:** 3 - Kernighan, Brooks, and Kaplan

- 9** Subject: EBRCSA Transition Status Report  
From: Office Of The City Administrator  
Recommendation: Receive An Informational Report On Outstanding Issues  
Pertaining To The City's Transition To The East Bay Regional Communication  
Systems Authority (EBRCSA)  
[14-0124](#)

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*There was 1 speaker on this item.*

A motion was made by Kaplan, seconded by Kernighan, that this matter be  
Received and Filed. The motion carried by the following vote:

**Aye:** 4 - Kernighan, Brooks, Kaplan, and Schaaf

**Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)**

### **Adjournment**

*There being no further business, and upon the motion duly made, the Oakland  
City Council Finance And Management Committee adjourned the meeting at  
10:36 a.m.*

\* In the event of a quorum of the City Council participates on this Committee, the  
meeting is noticed as a Special Meeting of the City Council; however no final City  
Council action can be taken.

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Committee meetings please contact the Office of the City Clerk. When possible,  
please notify the City Clerk 48 hours prior to the meeting so we can make  
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Oakland's policy for people with environmental illness or multiple chemical  
sensitivities, please refrain from wearing strongly scented products to meetings.

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**MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL  
AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE  
CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM  
8:30 A.M. TO 5:00 P.M.**