



City of Oakland

Office of the City Clerk
Oakland City Hall
1 Frank H. Ogawa Plaza
Oakland, California 94612
LaTonda Simmons, City
Clerk

Meeting Minutes

Concurrent Meeting of the Oakland Redevelopment Successor Agency and Finance and Management Committee

*Oakland City Hall, 1 Frank H. Ogawa Plaza, Oakland, California
94612*

City of Oakland Website: <http://www.oaklandnet.com>

Tuesday, October 28, 2014

9:30 AM

Sgt. Mark Dunakin Room - 1st Floor

Roll Call / Call To Order

The Oakland City Council Finance And Management Committee convened at 9:36 a.m, with Council President Kernighan presiding as Chairperson.

Present 3 - Rebecca Kaplan, Patricia Kernighan, and Desley Brooks

Absent 1 - Libby Schaaf

COMMITTEE MEMBERSHIP:

Desley Brooks, District 6; President Pro Tempore Rebecca Kaplan, At-Large; Council President Patricia Kernighan, District 2; Chairperson: Libby Schaaf, District 4

1 Approval Of The Draft Minutes From The Committee Meeting Held On October 14, 2014

A motion was made by Kaplan, seconded by Kernighan, that this matter be Approve as Submitted. The motion carried by the following vote:

Aye: 3 - Kaplan, Kernighan, and Brooks

Absent: 1 - Schaaf

2 Determination Of Schedule Of Outstanding Committee Items

A motion was made by Kaplan, seconded by Kernighan, that this matter be Approve as Submitted. The motion carried by the following vote:

Aye: 3 - Kaplan, Kernighan, and Brooks

Absent: 1 - Schaaf

[fmc102814](#)

- 3 Subject: State and Federal Budget Status Report
From: Office Of The City Administrator
Recommendation: Receive An Informational Report Regarding The Status Of The
State And Federal Budget Development And Its Potential Impacts On The City Of
Oakland [TITLE CHANGE]
[09-0439-68](#)

**A motion was made by Kaplan, seconded by Kernighan, that this matter be
Received and Filed. The motion carried by the following vote:**

Aye: 3 - Kaplan, Kernighan, and Brooks

Absent: 1 - Schaaf

- 4 Subject: Amending The Prompt Payment Ordinance
From: President Pro Tempore Kaplan And Councilmember Brooks
Recommendation: Adopt An Ordinance Amending Oakland Municipal Code Chapter
2.06 To Add Requirements To Make Prompt Disbursements Of Grant Funds To Grant
Recipients
[14-0051](#)

There were 5 speakers on this item.

**A motion was made by Brooks, seconded by Kaplan, that this matter be Approve
the Recommendation of Staff, and Forward to the * Special Meeting of the
Oakland City Council, to be heard 11/5/2014. The motion carried by the following
vote:**

Aye: 3 - Kaplan, Kernighan, and Brooks

Absent: 1 - Schaaf

- 5 Subject: PayLock, Inc. Contract Extension
From: Office Of The City Administrator
Recommendation: Adopt A Resolution Authorizing The City Administrator To Execute
A Third Amendment To The Agreement Between The City Of Oakland ("City") And
IPT LLC ("Paylock"), Extending At No Cost To The City The Term Of The Agreement
For A Period Not To Exceed 6 Months, Starting October 15, 2014 And Terminating
April 14, 2015 To Provide Self-Release Smartboot Vehicle Immobilization Program
Services; And Waiving The Request For Proposal/Qualifications Process
[14-0084](#)

**A motion was made by Kaplan, seconded by Kernighan, that this matter be
Approve the Recommendation of Staff, and Forward to the * Special Meeting of
the Oakland City Council, to be heard 11/5/2014. The motion carried by the
following vote:**

Aye: 3 - Kaplan, Kernighan, and Brooks

Absent: 1 - Schaaf

- 6** Subject: Awarding A Contract To Staples Advantage
From: Finance Department
Recommendation: Adopt A Resolution Awarding A Contract To Staples Advantage, A Corporation, To Furnish General Office Supplies, In An Annual Amount Not To Exceed Three Hundred Fifty Thousand Dollars (\$350,000.00), And Give Something Back, A Corporation, To Furnish Copy Paper And Toner Cartridges, In An Annual Amount Not To Exceed Three Hundred Ninety-Nine Thousand Dollars (\$400,000.00), For The Period Of October 1, 2014 To September 30, 2017 For An Aggregate Contract Amount Of Two Million, Two Hundred Forty-Seven Thousand Dollars (\$2,247,000.00), In Accordance With Specification No. 13-615-00-01/Request For Quotation (RFQ) No. 4917 And The General Conditions Therfor On File In Purchasing According To Its Bid Filed With The City On January 27,2014
[14-0087](#)

A motion was made by Kaplan, seconded by Brooks, that this matter be Approve the Recommendation of Staff, and Forward to the * Special Meeting of the Oakland City Council, to be heard 11/5/2014. The motion carried by the following vote:

Aye: 3 - Kaplan, Kernighan, and Brooks

Absent: 1 - Schaaf

- 7** Subject: Additional Audit Related Services
From: Finance Department
Recommendation: Adopt A City Resolution Amending City Council Resolution No. 82682 C.M.S, Which Authorized A Contract With Macias Gini & O'connell LLP ("MGO") To Provide Audit Services To Increase The Contract For The City Audit Services For An Additional Amount Not-To-Exceed \$75,193. The Additional Services Requested Are To Cover Governmental Accounting Standards Board (GASB) 67 Testing, Planning And Implementing GASB 68, And Agreed-Upon Procedures Testing The City Procurement Policies And Procedures For Fiscal Year Ending June 30, 2014 And A Waiver For Advertising And Request For Proposals For These Additional Audit Related Services.
[14-0117](#)

A motion was made by Kaplan, seconded by Kernighan, that this matter be Approve the Recommendation of Staff, and Forward to the * Special Meeting of the Oakland City Council, to be heard 11/5/2014. The motion carried by the following vote:

Aye: 3 - Kaplan, Kernighan, and Brooks

Absent: 1 - Schaaf

- 8** Subject: Extension Of Auditing Service Contract
From: Finance Department
Recommendation: Adopt The Following Pieces Of Legislation:

1) A Resolution By The City Council Of The City Of Oakland Authorizing The City Administrator To Execute A One (1) Year Extension With Macias Gini & O'connell, LLP ("MGO") To Provide Audit Services For Fiscal Year Ending June 30, 2015 In An Amount Not To Exceed \$674,560 And Waiving The Competitive Request For Proposals Process; And

[14-0118](#)

A motion was made by Kaplan, seconded by Kernighan, that this matter be Approve the Recommendation of Staff, and Forward to the * Special Meeting of the Oakland City Council, to be heard 11/5/2014. The motion carried by the following vote:

Aye: 4 - Kaplan, Schaaf, Kernighan, and Brooks

2) A Resolution Authorizing The Agency Administrator To Waive The Competitive Requesting For Proposals Process And Execute A One (1) Year Contract Extension With Macias Gini & O'connell, LLP ("MGO") To Provide For Audit Services For Fiscal Year Ending June 30, 2015 In An Amount Not To Exceed \$25,000

[14-0118-1](#)

- 9** Subject: FY 2013-2014 4th Quarter Revenue & Expenditure Report
From: Finance Department
Recommendation: Adopt A Resolution Accepting The Unaudited FY 2013-2014 Fourth Quarter Revenue And Expenditure Results And Year-End Summaries For Four Selected Funds: General Purpose Fund (GPF, 1010), Landscape & Lighting Assessment District Fund (2310), Equipment Fund (4100) And Facilities Fund (4400); And Overtime Analysis For The General Purpose Fund (1010) And All Funds; And Authorizing The City Administrator To Adjust The General Purpose Fund Expenditure Appropriations In The Amount Of \$0.50 Million Over Budget By Departments Listed In Exhibit A Attached Herein

[14-0127](#)

A motion was made by Kaplan, seconded by Kernighan, that this matter be Approve the Recommendation of Staff, and Forward to the * Special Meeting of the Oakland City Council, to be heard 11/5/2014. The motion carried by the following vote:

Aye: 3 - Kaplan, Kernighan, and Brooks

Absent: 1 - Schaaf

- 10** Subject: Amendments to the FY 2014-15 Midcycle Budget
From: Office Of The City Administrator
Recommendation: Adopt A Resolution Amending The City Of Oakland's FY 2013-2015 Biennial Budget, Which Was Adopted Pursuant To Resolution No. 84466 C.M.S. On June 27, 2013 And Amended By Resolution 84897 C.M.S. On March 18, 2014, And Further Amended By Resolution No. 85085 C.M.S. On July 1, 2014 To: (1) Appropriate FY 2014-2015 General Purpose Fund Expenditures In An Amount Not To Exceed \$6,832,586 As Detailed In Exhibit 1; And (2) Increase General Purpose Fund Reserve In An Amount Of \$414,301 [NEW TITLE]
[14-0128](#)

A motion was made by Brooks, seconded by Kaplan, that this matter be Continued to the *Finance & Management Committee, to be heard 11/12/2014. The motion carried by the following vote:

Aye: 3 - Kaplan, Kernighan, and Brooks

Absent: 1 - Schaaf

- 11** Subject: Establishing A Rainy Day Policy And Consolidated Fiscal Policy
From: Office Of The City Administrator And Councilmember Schaaf
Recommendation: Adopt An Ordinance Amending The City Of Oakland Financial Policies, To Establish A New Rainy Day Policy And Consolidating All Fiscal Policies Into The City Of Oakland Consolidated Fiscal Policy
[14-0120](#)

A motion was made by Kernighan, seconded by Kaplan, that this matter be Continued to the *Finance & Management Committee, to be heard 11/12/2014. The motion carried by the following vote:

Aye: 3 - Kaplan, Kernighan, and Brooks

Absent: 1 - Schaaf

Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

Adjournment

There being no further business, and upon the motion duly made, the Oakland City Council Finance And Management Committee adjourned the meeting at 11:17 a.m

*** In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.**

Note Americans With Disabilities Act

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MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.