



# City of Oakland

Office of the City Clerk  
Oakland City Hall,  
1 Frank H. Ogawa Plaza,  
Room 201  
Oakland, California 94612

## Meeting Minutes - DRAFT

### \*Finance & Management Committee

Oakland City Hall, 1 Frank H. Ogawa Plaza,  
Oakland, California 94612

City of Oakland Website: <http://www.oaklandca.gov>

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Tuesday, March 11, 2025

9:30 AM

City Council Chamber, 3rd Floor

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#### The Oakland City Council Finance And Management Committee Convened At 9:31 A.M. With Councilmember Ramachandran Presiding As Chairperson

#### COMMITTEE MEMBERSHIP:

#### Roll Call / Call To Order

**Present** 3 - Carroll Fife, Zac Unger, and Janani Ramachandran

**Excused** 1 - Rebecca Kaplan

#### 1 Approval Of The Draft Minutes From The Committee Meeting Of February 11, 2025 And Special Meeting Of February 27, 2025

[25-0494](#)

**Attachments:** [View Report February 11, 2025](#)

[View Report February 27, 2025](#)

A motion was made by Zac Unger, seconded by Carroll Fife, that this matter be Accepted. The motion carried by the following vote:

**Aye** 3 - Fife Unger, Ramachandran

**Excused** 1 - Kaplan

**NO VOTE** 0

#### 2 Determination Of Schedule Of Outstanding Committee Items

[25-0524](#)

**Attachments:** [View Report](#)

##### **1 Speaker Spoke On This Item**

A motion was made by Janani Ramachandran, seconded by Zac Unger, that this matter be Accepted. The motion carried by the following vote:

**Aye** 3 - Fife Unger, Ramachandran

**Excused** 1 - Kaplan

**NO VOTE** 0

**3** Subject: Amending The Professional Services Agreement With Francisco & Associates, Inc  
From: Finance Department  
Recommendation: Adopt A Resolution Authorizing An Amendment To The Professional Services Agreement With Francisco & Associates, Inc. For Engineering Services For Various Local Measures And The City Of Oakland Landscaping And Lighting Assessment District To Increase The Compensation By An Amount Up To \$80,000 For A Total Contract Amount Not To Exceed \$630,000; And Waiving The Competitive Request For Proposals/Qualifications Requirements And The Local/Small Local Business Enterprise Requirements  
[25-0529](#)

**Sponsors:** Finance Department

**Attachments:** [View Report](#)  
[View Attachment A](#)  
[View Legislation](#)

***The Committee Approved The Recommendations Of Staff And To Forward This Item To The March 18, 2025 City Council Agenda On Consent.***

***2 Speakers Spoke On This Item***

**A motion was made by Janani Ramachandran, seconded by Carroll Fife, that this matter be Approved the Recommendation of Staff, and Forward to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 3/18/2025. The motion carried by the following vote:**

**Aye** 3 - Fife Unger, Ramachandran

**Excused** 1 - Kaplan

**NO VOTE** 0

**4** Subject: Executive Recruitment Agencies Agreements Extension And Additional Funding  
 From: Human Resources Management Department  
 Recommendation: Adopt A Resolution Authorizing The City Administrator To Extend The Professional Services Agreement With The Hawkins Company To Continue Provision Of Executive Recruitment Staffing Services For The Period Of October 3, 2024 Through October 2, 2026, Cooperative Personnel Services D.B.A CPS HR Consulting To Continue Provision Of Executive Recruitment Staffing Services For The Period Of January 3, 2025 Through January 2, 2027, Baker Tilly Advisory Group LP To Continue Provision Of Executive Recruitment Staffing Services For The Period Of October 17, 2024 Through October 16, 2026, The Byers Group CA, Inc. To Continue Provision Of Executive Recruitment Staffing Services For The Period Of October 3, 2024 Through October 2, 2026 And Ralph Andersen & Associates To Continue Provision Of Executive Recruitment Staffing Services For The Period Of January 3, 2025 Through January 2, 2027, And For Each Of The Aforementioned Executive Recruitment Agency Contract, Add An Amount Of \$125,000.00 For Contract Year One And \$125,000 For Contract Year Two For A Total Amount Of \$500,000.00 Over The Four-Year Term Of Each Contract [25-0479](#)

**Sponsors:** Human Resources Management Department

**Attachments:** [View Report](#)  
[View Legislation](#)

***The Committee Approved As Amended The Recommendations Of Staff And To Forward This Item To The March 18, 2025 City Council Agenda On Consent***

***Amendments As Follows:  
 Grant an increase in compensation of \$40,000 to Baker Tilly; And  
 To extend the contract dates for the other listed organizations to allow for the use of their remaining funds balance***

***2 Speakers Spoke On This Item***

**A motion was made by Janani Ramachandran, seconded by Zac Unger, that this matter be Approved as Amended the Recommendation of Staff, and Forward to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 3/18/2025. The motion carried by the following vote:**

**Aye** 3 - Fife Unger, Ramachandran

**Excused** 1 - Kaplan

**NO VOTE** 0

**5** Subject: Temporary Staffing Service Agencies Agreements Extension And Name Correction  
 From: Human Resources Management Department  
 Recommendation: Adopt A Resolution Authorizing The City Administrator To Extend The Professional Services Agreements With Howroyd-Wright Employment Agency, Inc. D.B.A. Appleone Employment Services, HR Management Corp, Inc., And Tempositions, Inc. For A One-Year Term (December 1, 2025 To December 1, 2026) In An Amount Not To Exceed \$125,000 Per Agreement And Increasing The Contract Value For Contract Year 2024-2025 In An Amount Not To Exceed \$125,000 Per Agreement Resulting In A Six Year Term For A Total Amount Not To Exceed \$750,000.00 For Each Agreement; And Amending Resolution 89841 To Correct The Name Of HR Management, Inc., To HR Management Corp, Inc.  
[25-0485](#)

**Sponsors:** Human Resources Management Department

**Attachments:** [View Report](#)  
[View Legislation](#)

*The Committee Approved As Amended The Recommendations Of Staff And To Forward This Item To The March 18, 2025 City Council Agenda On Consent And To Include A Supplemental Report On The Level Of Which All Three Companies Hire Locally*

*Amendments As Follows:  
To Decrease The Total Amount To \$100,000 by amending the contract amount to \$50,000 for the years '24-'25 and \$50,000 for '25-'26*

*2 Speakers Spoke On This Item*

*A motion was made by Zac Unger, seconded by Carroll Fife, that this matter be Approved as Amended the Recommendation of Staff, and Forward to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 3/18/2025. The motion carried by the following vote:*

**Aye** 3 - Fife Unger, Ramachandran

**Excused** 1 - Kaplan

**NO VOTE** 0

**Open Forum**

*1 Speaker Spoke During Open Forum*

**Adjournment**

*There Being No Further Business, The Oakland City Council Finance And Management Committee Adjourned The Meeting At 10:39 A.M.*

\* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

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**Office of the City Clerk - Agenda Management Unit**

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**MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.**