



City of Oakland

Office of the City Clerk
Oakland City Hall,
1 Frank H. Ogawa Plaza,
Room 201
Oakland, California 94612

Meeting Minutes - DRAFT *Special Finance & Management Committee

*Oakland City Hall, 1 Frank H. Ogawa Plaza,
Oakland, California 94612*

City of Oakland Website: <http://www.oaklandca.gov>

Monday, May 22, 2023

10:00 AM

City Council Chamber, 3rd Floor

The Oakland City Council Special Finance And Management Committee Meeting convened at 10:02 A.M., with Councilmember Jenkins presiding as Chairperson.

COMMITTEE MEMBERSHIP:

Roll Call / Call To Order

Present 4 - Nikki Fortunato Bas, Rebecca Kaplan, Janani Ramachandran, and Kevin Jenkins

1 Approval Of The Draft Minutes From The Committee Meeting Of May 9, 2023

[23-0384](#)

Attachments: [View Report](#)

A motion was made by Rebecca Kaplan, seconded by Janani Ramachandran, that this matter be Accepted. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Ramachandran, Jenkins

NO VOTE 0

2 Determination Of Schedule Of Outstanding Committee Items

[23-0113](#)

Attachments: [View Report](#)

1 Speaker Spoke On This Item

A motion was made by Rebecca Kaplan, seconded by Kevin Jenkins, that this matter be Accepted. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Ramachandran, Jenkins

NO VOTE 0

11 Subject: FY 2023-24 Master Fee Schedule
From: Finance Department
Recommendation: Adopt An Ordinance Amending Ordinance No. 13726 C.M.S. (Which Adopted The Fiscal Year 2022-23 Revised Master Fee Schedule), As Amended, To Establish, Modify And Delete Fees And Penalties Assessed By The City Of Oakland [23-0408](#)

Attachments: [View Report](#)
[View Attachments A 1-15](#)
[View Legislation And Exhibits](#)

1 Speaker Spoke On this Item

Councilmember Ramachandran made a motion to continue this item to the June 13, 2023 Finance And Management Committee. The motion failed due to lack of a second.

Council President Bas made a motion, seconded by Councilmember Kaplan to Forward As Amended, The Recommendations of staff to the June 6, 2023 City Council Agenda As A Public Hearing, and with request to staff to return with a supplemental report to include further analysis to the negative fund balances of golf and false alarms fees as to whether fee increases could help close or eliminate the negative fund balances and whether it could be equitable in terms of our racial equity goals; As well make sure that we are seeking input from the Cannabis Commission and from Mobile Food Vendors.

The motion passed with a vote of 4 Ayes. The Committee approved to forward the item with the following additional amendments:

Of the Exhibit A-6 - Parks And Recreation And Youth Development, Page J-1: re-lettering the Fee Description of Administration; and

Striking, 4 hr Minimum Weekends from line 'e.'

This Ordinance be Approved as Amended the Recommendation of Staff, and Forward to go before the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council to be heard 6/6/2023

Aye 4 - Fortunato Bas Kaplan Ramachandran, Jenkins

NO VOTE 0

- 7 Subject: City Auditor Assistance On Grants To ESO Ventures
From: Councilmember Kaplan
Recommendation: Adopt A Resolution Requesting The Assistance Of The City Auditor To Provide Clarity On The Grant Funding Awarded To ESO Ventures Through City Council Resolutions, Including But Not Limited To The Eight Million Dollar (\$8,000,000) Grant In City Resolution No. 88877 C.M.S. (2021) And The Seventy-Five Thousand Dollar (\$75,000) Grant Awarded In City Resolution No. 88780 C.M.S. (2021) To Determine How Much Of The Grant Funds Have Been Spent And For What Uses; How Much Remains; And Identifying Status Reports Provided By Or About ESO Ventures' Funding
[23-0395](#)

Attachments: [View Report](#)
[View Legislation](#)

1 Speaker Spoke On This Item

The Committee Approved To Forward the Recommendations of staff to the June 6, 2023 City Council Agenda On Consent.

A motion was made by Rebecca Kaplan, seconded by Janani Ramachandran, that this matter be Approved the Recommendation of Staff, and Forward to go before the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 6/6/2023. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Ramachandran, Jenkins

NO VOTE 0

- 3 Subject: Status Of Negative Funds Citywide Through June 30, 2022
From: Finance Department
Recommendation: Receive An Informational Report On The Status Of Negative Funds Through June 30, 2022
[23-0342](#)

Attachments: [View Report](#)
[View Attachment A](#)

1 Speaker Spoke On This Item

The Committee Approved To Receive and File the Informational Report with request for staff to development a plan to address the negative fund balances in the reimbursable grants prior to the item returning to Council.

A motion was made by Rebecca Kaplan, seconded by Kevin Jenkins, that this matter be Received and Filed. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Ramachandran, Jenkins

NO VOTE 0

- 4 Subject: FY 2023 Quarterly Overtime Report From The Oakland Fire Department
From: Oakland Fire Department
Recommendation: Receive An Informational Report From The Oakland Fire Department On The Use Of Overtime During The First And Second Quarter Of Fiscal Year 2023, (FY 2023), That Includes Additional Information On Overtime Policy, Use, And Accountability [23-0218](#)

Attachments: [View Report](#)

1 Speaker Spoke On This Item

The Committee Approved To Receive and File this Item In Committee.

A motion was made by Rebecca Kaplan, seconded by Kevin Jenkins, that this matter be Received and Filed. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Ramachandran, Jenkins

NO VOTE 0

- 5 Subject: Workers' Compensation 3rd Party Administrator Agreement Extension
From: Human Resources Management Department
Recommendation: Adopt A Resolution Authorizing The City Administrator To Extend The Professional Services Agreement With JT2 Integrated Resources To Continue Provision Of Workers' Compensation Administration Services For The Period Of July 1, 2023, Through June 30, 2025, In An Amount Of \$2,815,000.00 For Contract Year 2023-2024 And An Amount Of \$2,927,600.00 For Contract Year 2024 2025 For A Total Amount Over The Twelve-Year Term Of The Contract Of \$27,119,264.60 [23-0334](#)

Attachments: [View Report](#)

[View Legislation](#)

1 Speaker Spoke On This Item

The Committee Approved To Forward the Recommendations of staff to the June 6, 2023 City Council Agenda On Consent.

A motion was made by Rebecca Kaplan, seconded by Janani Ramachandran, that this matter be Approved the Recommendation of Staff, and Forward to go before the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 6/6/2023. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Ramachandran, Jenkins

NO VOTE 0

6 Subject: Claremont EAP - Contract Modification
From: Human Resources Management Department
Recommendation: Adopt A Resolution Authorizing The City Administrator Or Designee To Negotiate, Update, And Execute An Agreement With Claremont Behavioral Services, Inc. ("Claremont") For Employee Assistance Program ("EAP") And Related Services For: (1) All Non-Sworn City Employees And Their Respective Eligible Dependents And (2) All Sworn City Employees And Their Respective Eligible Dependents, In The Amount Not To Exceed Two Hundred Fifty Thousand Dollars In Contract Year 2023-2024 With Options To Extend The Agreement In One Or Two Year Increments Through Fiscal Year 2029, In Amount Not To Exceed Two Hundred And Fifty-Eight Thousand Dollars In Contract Year 2024-2025, Two Hundred Sixty-Six Thousand Dollars In Contract Year 2025-2026, Two Hundred Seventy-Two Thousand Dollars In Contract Year 2026-2027, Two Hundred Eighty Thousand Dollars In Contract Year 2027-2028, And Two Hundred And Ninety Thousand Dollars In Contract Year 2028-2029, For A Total Not To Exceed One Million Eight Hundred And Sixteen Thousand Dollars, And (3) Waiving The Local And Small Local Business Enterprise (L/SLBE) Participation Requirements
[23-0355](#)

Attachments: [View Report](#)
[View Attachment A](#)
[View Attachment B](#)
[View Legislation](#)

1 Speaker Spoke On this Item

Councilmember Kaplan made a motion, seconded by Council President Bas to Approve the Recommendations of staff and Forward This Item to the June 6, 2023 City Council Agenda On Consent, and with request to the administration to explore both increasing and equalizing the number of Employee Assistance Program visits that staff are allowed and to then bring the subsequent item forward.

A motion was made by Rebecca Kaplan, seconded by Nikki Fortunato Bas, that this matter be Approved the Recommendation of Staff, and Forward to go before the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 6/6/2023. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Ramachandran, Jenkins

NO VOTE 0

- 8 Subject: Website Design And Development Services
From: Office Of The City Administrator
Recommendation: Adopt A Resolution Waiving The Competitive Multiple-Step Solicitation Process Required For The Acquisition Of Information Technology Systems, And Authorizing The City Administrator To Amend The Professional Services Agreement With Exygy, Inc For Website Design And Development Services For The City's Website To Extend The Term By An Additional Year And Increase The Compensation By An Amount Not To Exceed \$120,000.00 For A Total Contract Amount Of \$867,000
[23-0405](#)

Attachments: [View Report](#)
[View Legislation](#)

1 Speaker Spoke On This Item

The Committee Approved To Forward the Recommendations of staff to the June 6, 2023 City Council Agenda On Consent.

A motion was made by Rebecca Kaplan, seconded by Nikki Fortunato Bas, that this matter be Approved the Recommendation of Staff, and Forward to go before the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 6/6/2023. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Ramachandran, Jenkins

NO VOTE 0

- 9 Subject: Agreement With AC Transit For Fiber Repairs
From: Information Technology Department
Recommendation: Adopt A Resolution Authorizing The City Administrator To Enter Into An Agreement With Alameda-Contra Costa Transit District (AC Transit) For Cost-Sharing Of One-Time Fiber Repair Work Along The AC Transit Bus Rapid Transit Route In The Amount Not To Exceed \$97,265
[23-0400](#)

Attachments: [View Report](#)
[View Attachment A](#)
[View Legislation](#)

The Committee Approved To Forward the Recommendations of staff to the June 6, 2023 City Council Agenda On Consent.

A motion was made by Rebecca Kaplan, seconded by Janani Ramachandran, that this matter be Approved the Recommendation of Staff, and Forward to go before the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 6/6/2023. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Ramachandran, Jenkins

NO VOTE 0

10 Subject: Kimley-Horn Last-Mile Broadband Planning Project
From: Information Technology Department
Recommendation: Adopt A Resolution: (1) Awarding A Professional Services Agreement To Kimley-Horn For An Amount Not To-Exceed Five Hundred Thousand Dollars (\$500,000.00) To Provide Broadband Consulting For The Oakland Broadband Last-Mile Connectivity Planning & Design Project; And (2) Waiving The City's Multi-Step Proposal Solicitation And Local Business Program Utilization Requirements
[23-0398](#)

Attachments: [View Report](#)
[View Legislation](#)

The Committee Approved To Forward the Recommendations of staff to the June 6, 2023 City Council Agenda On Consent.

A motion was made by Rebecca Kaplan, seconded by Nikki Fortunato Bas, that this matter be Approved the Recommendation of Staff, and Forward to go before the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 6/6/2023. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Ramachandran, Jenkins

NO VOTE 0

Open Forum

1 Speaker Spoke During Open Forum

Adjournment

There being no further business, the Oakland City Council Special Finance And Management Committee Meeting adjourned the meeting at 11:54 a.m.

* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

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