



# City of Oakland

Office of the City Clerk  
Oakland City Hall,  
1 Frank H. Ogawa Plaza,  
Room 201  
Oakland, California 94612

## Meeting Minutes - FINAL

### \*Finance & Management Committee

*Oakland City Hall, 1 Frank H. Ogawa Plaza,  
Oakland, California 94612*

*City of Oakland Website: <http://www.oaklandca.gov>*

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Tuesday, June 27, 2023

9:30 AM

City Council Chamber, 3rd Floor

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The Oakland City Council Finance And Management Committee convened at 9:42 A.M., with Councilmember Jenkins presiding as Chairperson.

#### Roll Call / Call To Order

**Excused** 1 - Janani Ramachandran

**Present** 3 - Nikki Fortunato Bas, Rebecca Kaplan, and Kevin Jenkins

#### COMMITTEE MEMBERSHIP:

1 Approval Of The Draft Minutes From The Committee Meeting Of June 13, 2023

[23-0497](#)

**Attachments:** [View Report](#)

A motion was made by Rebecca Kaplan, seconded by Nikki Fortunato Bas, that this matter be Accepted. The motion carried by the following vote:

**Excused** 1 - Ramachandran

**Aye** 3 - Fortunato Bas Kaplan, Jenkins

**NO VOTE** 0

2 Determination Of Schedule Of Outstanding Committee Items

[23-0498](#)

**Attachments:** [View Report](#)

[View Supplemental Report 6/22/2023](#)

A motion was made by Rebecca Kaplan, seconded by Nikki Fortunato Bas, that this matter be Accepted. The motion carried by the following vote:

**Excused** 1 - Ramachandran

**Aye** 3 - Fortunato Bas Kaplan, Jenkins

**NO VOTE** 0

**4** Subject: FY 2021-22 Annual Report On Grants, Gifts, And Donations Up To \$50,000  
 From: Finance Department  
 Recommendation: Receive An Annual Informational Report From The City Administrator On The Acceptance And Appropriation Of Restricted Grant Funds, Gifts, And Donations Of \$50,000 Or Less For The Period Of July 1, 2021 Through June 30, 2022  
[23-0421](#)

**Attachments:** [View Report](#)  
[View Attachment A](#)  
[View Attachment B](#)

**1 Speaker Spoke On This Item**

***The Committee Approved to Receive and Forward the Information Report to the July 18, 2023 City Council Agenda On Consent with the following directions to staff as well request to provide the following in a supplemental report:***

***The committee directed staff to provide a follow up email to the council members that explains how people can donate, as well requested staff to set up a portal and or web based system where someone can make an online donation.***

***In addition to the Administration to note when this comes back specifically around the jobs program***

***Human Services Department to make sure the contract for the Lake Point Tiny Homes with HCEB was in compliance in terms of the two meals per day and they take into account the food donations from the Lakeshore Methodist Church, in addition to the funding that our contractors receive.***

**A motion was made by Rebecca Kaplan, seconded by Kevin Jenkins, that this matter be Received and Forwarded to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 7/18/2023. The motion carried by the following vote:**

- Excused** 1 - Ramachandran
- Aye** 3 - Fortunato Bas Kaplan, Jenkins
- NO VOTE** 0

**5** Subject: Cash Management Report For Quarter Ended December 31, 2022  
Form: Finance Department  
Recommendation: Receive The Informational Cash Management Report For The Quarter Ended December 31, 2022  
[23-0427](#)

**Attachments:** [View Report](#)  
[View Attachment A](#)

**1 Speaker Spoke On This Item**

**The Committee Received and Filed the Information Report In Committee**

**A motion was made by Rebecca Kaplan, seconded by Nikki Fortunato Bas, that this matter be Received and Filed. The motion carried by the following vote:**

**Excused** 1 - Ramachandran  
**Aye** 3 - Fortunato Bas Kaplan, Jenkins  
**NO VOTE** 0

**6** Subject: Oakland PFRS's Investment Portfolio And Actuarial Valuation For The Quarter Ending December 31, 2022  
From: Finance Department  
Recommendation: Receive An Informational Report On The Oakland Police And Fire Retirement System's ("PFRS", Or "System") Investment Portfolio As Of December 31, 2022 And The PFRS Actuarial Valuation As Of July 1, 2022  
[23-0449](#)

**Attachments:** [View Report](#)  
[View Attachment A](#)  
[View Attachment B](#)

**The Committee Received and Filed the Information Report In Committee**

**A motion was made by Rebecca Kaplan, seconded by Nikki Fortunato Bas, that this matter be Received and Filed. The motion carried by the following vote:**

**Excused** 1 - Ramachandran  
**Aye** 3 - Fortunato Bas Kaplan, Jenkins  
**NO VOTE** 0

7 Subject: Semi-Annual Staffing Report June 2023  
Form: Human Resources Management Department  
Recommendation: Receive A Semi-Annual Informational Report On City-Wide Staffing From The City Administrator Regarding (1) The Vacancy Rates Of All City Departments Through May 1, 2023, (2) The Vacancy Rates of Regional Local Public Entities, (3) The Analysis Of The City Workforce And Recruitment Conditions, And (4) The Budgeted Vacancy Rate For The Fiscal Year 2023-24  
[23-0460](#)

- Attachments:** [View Report](#)  
[View Attachment A](#)  
[View Attachment B](#)  
[View Attachment C](#)  
[View Supplemental Presentation - 7/7/2023](#)

**1 Speaker Spoke On This Item**

***The Committee Approved to Receive and Forward the Information Report to the July 18, 2023 City Council Agenda On Consent with directions to staff to provide the following in a supplemental report:***

***Request for the ongoing report to include the chart to track hires in combination with the updates of the vacancy strike force. In addition, information about our high level recruitment and hires as well as director vacancies - the date of the vacancy and the status of the recruitment and hiring.***

***The presentation slides from 6/27/23 FMC Meeting be included in the supplemental.***

**A motion was made by Nikki Fortunato Bas, seconded by Rebecca Kaplan, that this matter be Received and Forwarded to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 7/18/2023. The motion carried by the following vote:**

- Excused** 1 - Ramachandran  
**Aye** 3 - Fortunato Bas Kaplan, Jenkins  
**NO VOTE** 0

**8** Subject: Oakland Police And Fire Retirement System's Investment Portfolio As Of March 31, 2023  
From: Finance Department  
Recommendation: Receive An Informational Report On The Oakland Police And Fire Retirement System's ("PFRS", Or "System") Investment Portfolio As Of March 31, 2023 [23-0510](#)

**Attachments:** [View Agenda Report](#)

[View Attachment A](#)

***The Committee Received and Filed the Informational Report In Committee***

**A motion was made by Rebecca Kaplan, seconded by Nikki Fortunato Bas, that this matter be Received and Filed. The motion carried by the following vote:**

**Excused** 1 - Ramachandran

**Aye** 3 - Fortunato Bas Kaplan, Jenkins

**NO VOTE** 0

**3** Subject: Report On 501(C)(3) Non-Profit Service Providers  
 From: Councilmember Fife  
 Recommendation: Receive An Informational Report From The City Administrator On All 501(C)(3) Non-Profit Service Providers The City Of Oakland Has Contracted With In Fiscal Years 2019, 2020, 2021, And 2022 For Homelessness And Public Safety Related Services, Including The Names Of The Organizations, The Contract Amount, The Nature Of The Work, How Many Contracts Each Organization Received During This Period, And Whether The Organization Provides Other Services To The City And What Those Services Are  
[22-0984](#)

- Attachments:** [View Report](#)  
[View Attachments](#)  
[View Supplemental Report - 6/23/2023](#)  
[View Supplemental Attachment A - 6/23/2023](#)  
[View Supplemental Attachment B - 6/23/2023](#)  
[View Supplemental Attachment C - 6/23/2023](#)

**1 Speaker Spoke On This Item**

**The Committee Approved to continue the Information Report to the September 12, 2023 Finance & Management Agenda with the following directions to staff as well request to provide the following in a supplemental report:**

**Information about the organizations that have multiple grants under different subject areas (that may seem unrelated), their capacity to undertake a new area: their existing contracts they currently have with the city, other responsibilities, the number of employees they have to undertake what the city is asking them to do, and their annual budget;**

**What share of the total funding is the city's money, so that we can identify where we're bringing in other resources and where we're not.**

**A motion was made by Rebecca Kaplan, seconded by Kevin Jenkins, that this matter be Continued to go before the \*Finance & Management Committee, to be heard 9/12/2023. The motion carried by the following vote:**

- Excused** 1 - Ramachandran
- Aye** 3 - Fortunato Bas Kaplan, Jenkins
- NO VOTE** 0

**Open Forum**

**1 Speaker Spoke During Open Forum**

## **Adjournment**

*There being no further business, the Oakland City Council Finance And Management Committee adjourned the meeting at 11:26 a.m.*

\* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

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**MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.**