



CITY OF OAKLAND

## MEMORANDUM

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**DATE:** October 7, 2021  
**TO:** City Council and Members of the Public  
**FROM:** Council President Nikki Fortunato Bas, District 2  
**SUBJECT:** **Reports From Representatives On Outside Boards And/Or Commissions To Provide The City Council With A Briefing On General Business Regarding The Issues, Activities, Major Decisions And The Agenda Of The Body On Which The Representative Serves**

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Dear City Council Colleagues and Members of the Public,

This memo provides background information for the item scheduled by Council President Bas and Vice Mayor Kaplan for the October 19, 2021 City Council meeting.

We respectfully request that representatives on external Boards and Commissions provide concise oral briefings on the general business of the body/bodies on which they serve including:

- Issues,
- Activities,
- Major Decisions, including high-stakes negotiations or transactions, and
- Agenda.

We are bringing this report forward in line with Council Rules of Procedure, Rule 25, Accountability and Transparency in High-Stakes Negotiations Policy: Voting by Delegates and Alternates to Boards, Commissions and Other Bodies. **Rule 25 requires delegates to provide an annual report or briefing and to notify the City Council of high-stakes negotiations or transactions.** Council Rules of Procedure, Rule 25, is included at the end of this memo.

Below is a list of current appointments to external boards and commissions.

**External boards and commissions appointments:**

Alameda County Lead Poisoning Prevention Program, *Through December 31, 2022*

1. Noel Gallo
2. Alternate: Bill Gilchrist

Alameda County Transportation Commission

1. Rebecca Kaplan
2. Sheng Thao
3. Alternate: Dan Kalb

Alameda County Waste Management Authority (Stop Waste)

1. Dan Kalb
2. Alternate: Open

Association of Bay Area Governments (ABAG)

1. Nikki Fortunato Bas
2. Carroll Fife
3. Loren Taylor

East Bay Community Energy Authority

1. Dan Kalb
2. Alternate: Rebecca Kaplan

East Bay Economic Development Alliance (EDA), *Through June 30, 2022*

1. Loren Taylor
2. Alternate: Treva Reid

Metropolitan Transportation Commission

1. Libby Schaaf

Oakland-Alameda County Coliseum Authority, *Through January 14, 2022*

1. Treva Reid
2. Rebecca Kaplan

Oakland International Airport Noise Management Forum, *Through April 19, 2023*

1. Treva Reid

Youth Ventures Joint Powers Authority, *Through March 1, 2025*

1. Libby Schaaf
2. Nikki Fortunato Bas
3. Sheng Thao
4. Sara Bedford
5. LeRonne Armstrong

6. Alternate for LeRonne Armstrong: Darren Allison

[City Council Rules of Procedure](#), Rule 25 (as amended by Resolution 88785 CMS on July 26, 2021)

**Accountability and Transparency in High-Stakes Negotiations Policy: Voting by Delegates and Alternates to Boards, Commissions and Other Bodies** - City

Councilmembers, the Mayor or City officials who represent the City as a delegate or alternate before any board, agency, authority, joint powers authority, commission, etc. shall receive City Council authorization from a majority of the Council prior to casting vote(s) on behalf of the City on any matter which could have a significant economic or policy impact on the City, or on any matter of particular controversy. Should time be of the essence, resulting in the representative's inability to obtain prior City Council authorization, the representative shall obtain approval from the appropriate City Council committee (e.g., the committee which has subject matter jurisdiction over the issue in question). Thereafter, the representative shall report back to the full Council, at the next regularly scheduled meeting of the Council, the action taken.

City Council delegates and alternates shall: (i) within 30 days of appointment to represent the City on such bodies, participate in training provided by the City Administrator or designee on the duties and obligations of representation; (ii) provide the City Council and/or the appropriate Council committee with an annual report or briefing on general business regarding the issues, activities and agenda of the body on which the representative serves; (iii) notify the City Council as soon as high stakes negotiations or transactions commence; (iv) provide the City Council real-time reports on high-stakes negotiations or transactions.

In the event that a representative determines that casting a vote as directed by the Council would not be in the best interest of the City because of changed circumstances or new information that was not available at the time authorization was granted, the representative may change his/her vote(s). The representative shall, however, attempt to carry forth the general intent of the Council when casting a changed vote. Thereafter, the

representative shall report back to the full Council, the action taken and the basis upon which the vote was changed.

“High-Stakes” negotiations/transactions shall be defined as any negotiations or transactions by a board, commission, agency, joint powers authority, etc. with Council appointed Councilmember, Mayor or City official delegates or alternates involving: (i) licenses, leases, contracts or other transactions that could or will have an economic impact of \$1,000,000.00 or higher on the City of Oakland or a significant policy impact or a matter of particular controversy.

Rule 25 shall not apply to matters under consideration by a multijurisdictional board/commission/agency/joint powers authority, etc, that would purely benefit/bring revenue to the City. Such revenue matters are exempt from Rule 25.

For questions regarding this memo, please contact Miya Saika Chen, Chief of Staff, Office of Council President Nikki Fortunato Bas, at [mchen@oaklandca.gov](mailto:mchen@oaklandca.gov).

Respectfully Submitted,



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Nikki Fortunato Bas  
Council President, District 2