

  
City Attorney's Office

## OAKLAND CITY COUNCIL

RESOLUTION NO. \_\_\_\_\_ C.M.S.

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**RESOLUTION WAIVING COMPETITIVE SOLICITATION REQUIREMENTS, AND AWARDING AN AGREEMENT TO CITYSPAN TECHNOLOGIES, INC. IN AN AMOUNT NOT TO EXCEED NINETY-TWO THOUSAND FIVE HUNDRED DOLLARS (\$92,500) FOR LICENSING AND HOSTING OF A WEB-BASED, CLIENT-LEVEL TRACKING AND CONTRACT MANAGEMENT DATABASE SYSTEM FOR OAKLAND PARATRANSIT FOR THE ELDERLY AND DISABLED PROGRAM (OPED) AND OAKLAND FUND FOR CHILDREN AND YOUTH (OFCY) FOR A THREE-YEAR TERM FROM JULY 1, 2021 THROUGH JUNE 30, 2024**

**WHEREAS**, Cityspan Technologies, Inc. (“Cityspan”) was selected as the most qualified and most responsive bidder to develop a web-based client-level tracking and project management database for the Human Services Department through a Request for Bid process in May, 2006; and

**WHEREAS**, on August 8, 2006, the City Council authorized an agreement with Cityspan for web-based client-level tracking and project management database system development for the Human Services Department Measure Y program and has continuously approved contracts with Cityspan for subsequent renewals through the current fiscal year; and

**WHEREAS**, in subsequent years the City Council authorized additional agreements with Cityspan which included database services for Oakland Fund for Children and Youth (OFCY) programs, Alameda County-Oakland Community Action Partnership (AC-OCAP), and the Oakland Paratransit for the Elderly and Disabled (OPED) program; and

**WHEREAS**, Cityspan is unique among vendors in that it offers pre-configured solutions and highly customized applications for the Human Services Department that are responsive to multiple program requirements and has demonstrated expertise and capability through development of client-level tracking and project management database systems for other major cities; and

**WHEREAS**, Cityspan has a successful record of providing database management services for Oakland’s Human Services Programs, including: Measure Y programs, OFCY programs, AC-

OCAP programs and OPED programs and it is cost-effective and beneficial to use a unified database system within the Human Services Department; and

**WHEREAS**, the Human Services Department wishes to execute a new agreement with Cityspan to provide licensing, user support, project management, and custom programming for the OPED and OFCY programs in an amount not to exceed \$92,500 from July 1, 2021 through June 30, 2024; and

**WHEREAS**, Oakland Municipal Code (“OMC”) section 2.04.042 requires the City Administrator to conduct a competitive multiple-step solicitation process for the acquisition of any computerized or information technology (“IT”) system; and

**WHEREAS**, O.M.C. section 2.04.042.D provides that the City Council may waive the competitive solicitation process for IT acquisitions upon a finding and determination by the City Council that it is in the best interests of the City to waive the process; and

**WHEREAS**, staff recommends waiving the competitive solicitation process for the contract with Cityspan because the Human Services Department currently uses Cityspan for OPED and OFCY programs and it is cost-effective and beneficial to continue to use a unified database system in order to share information, track participants, monitor grants and contracts, and analyze data across programs within the Department; and

**WHEREAS**, OPED funds in the amount of \$37,500 are available for these services in: Measure B Paratransit – ACTC Fund (2213), Oakland Paratransit for the Elderly and Disabled Organization (75621), OPED FY 2021-2022 Administration Project Award (23371), OPED FY 2021-2022 Measure B Project (1005545), Empowering Seniors & People With Disability Program (YS14); and

**WHEREAS**, OFCY funds in the amount of \$55,000 are available for these services in: Oakland Fund for Children and Youth - Kids First Oakland Children’s Fund (1780), Youth Services Organization (78251), FY 2021-2022 OFCY 1780 78251 OFCY (23403), FY 2017-2018 OFCY Project (1003645), OFCY Program (YS04); now, therefore be it

**RESOLVED:** That for the foregoing reasons, and the reasons stated in the City Administrator's report accompanying this item, the City Council finds and determines, pursuant to O.M.C. section 2.04.042.D that it is in the best interests of the City to waive the competitive multi-step solicitation process requirements for this contract with Cityspan, and so waives the requirements; and be it

**FURTHER RESOLVED:** That the City Council hereby awards an agreement to Cityspan in an amount not to exceed Ninety-Two Thousand Five Hundred Dollars (\$92,500) to provide licensing and hosting, web-based client level tracking, and contract management database systems for the OPED and OFCY programs for a three-year term from July 1, 2021 to June 30, 2024; and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, amendments, modifications, payment requests, and related actions which may be

necessary in accordance with the basic purpose of this resolution at no additional costs without returning to Council; and be it

**FURTHER RESOLVED:** That the Cityspan agreement shall be approved as to form and legality by the Office of the City Attorney and a fully executed copy of the agreement shall be placed on file in the Office of the City Clerk.

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IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FIFE, GALLO, KALB, KAPLAN, REID, TAYLOR, THAO AND  
PRESIDENT FORTUNATO BAS

NOES –

ABSENT –

ABSTENTION –

ATTEST: \_\_\_\_\_  
ASHA REED  
City Clerk and Clerk of the Council of the  
City of Oakland, California