CITY OF OAKLAND

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May 10, 2021
(Revised 5/6/2021)

CITY COUNCIL COMMITTEE ON FINANCE AND MANAGEMENT
Oakland, California

Chair and Members of the Committee:

Subject: Scheduling of Committee Meetings

In an effort to keep Committees informed of the schedule of committee assignments, staff will provide the Committee with a list at each meeting. Staff seeks direction in management of the committee's assignments and will offer recommendations to ensure matters are managed efficiently.

Finance and Management Committee Interim Schedule - 2nd Mondays, 1:30 pm
Chair: Rebecca Kaplan; Committee Members: Nikki Fortunato Bas, Treva Reid, and ShengThao; Staff: Margaret O'Brien, Interim Finance Director and A'Janee Landingham, Legislative Recorder, Office of the City Clerk.

Assigned Date

May 10, 2021		
No.	**Title**	**Date Scheduled & File ID**
1	*Due to the scheduling of a Special City Council Meeting, the Finance Committee will not meet on this date.*	N/A

Quarterly Reports				
No.	**Title**	**First Scheduled**	**Last Report & File ID**	**Next Report**
1	Revenue & Expenditure Report	FMC 6/13/06	3/8/21 [21-0110]	Jun-21
2	Receive An Informational Report Regarding The Status Of The State And Federal Budget Development And Its Potential Impacts On The City Of Oakland- Now Informational Memo*	FMC 9/27/16	2/11/20; 3/12/20 COVID-19 update	TBD
3	Quarterly Report On Public Safety Overtime (OPD)- Now Informational Memo*	[18-1013]	Informational Memo 3/22/21	Jun-21
4	Receive A Quarterly Report From The Oakland Fire Department (OFD) That Includes Additional Information On Overtime Policies, Procedures, And Controls- Now Informational Memo*	[18-1432]	Informational Memo 8/7/20	May-21

Semi-Annual Reports				
No.	**Title**	**Scheduled**	**Last Report**	**Next Report**
1	Staffing Report (May and November) - Now Informational Memo*	Rules 2/23/06	Informational Memo 4/24/21	Nov-21
2	Status Report On Citywide Efforts To Research And Correct Negative Fund Balances - Now Informational Memo*	FMC 9/15/09 [09-0535]	Informational Memo 10/19/20	Oct-21
3	Biannual Report On Aging And Outstanding Revenue – ***Report Requested As Part Of The Motion By Councilmember Guillen at FMC 3/8/16 2nd Quarter Revenue & Expenditure Report***	FMC 3/8/16	11/12/19	TBD
4	Informational Report Listing All Purchases And Contracts Authorized By The City Administrator, Or The City Administrator Designee, Within The City Administrator's Contract Authority During Fiscal Year In Accordance With Oakland Municipal Code Section 2.04.020.D.2 – ***Council Requested This Report Be Semi Annual As A Part Of The City Administrator's Increase In Contracting And Purchasing Amounts.*** - Now Informational Memo*	Rules 7/9/09 [09-0629]	Informational Memo 1/21/21	Jul-21
5	Status Update on CAD/RMS Prime 2.0 (IT) ***Committee requested that updates are provided twice a year on this project. Provide information on what is being spent and why it is being spent.*** - Now Informational Memo*	Comte 7/11/17 [16-1293]	Informational Memo 2/18/21	Aug-21

Annual Reports				
No.	**Title**	**Scheduled**	**Last Report**	**Next Report**
1	Informational Report Providing A List Of Grants And Donations Accepted And Appropriated By The City Administrator On Behalf Of The City Council During The Fiscal Year - Now Informational Memo*	Rules 6/19/08 [07-1482]	Informational Memo 2/8/21	Aug-21
2	Receive Informational Report On City Attorney's Annual Report, Including But Not Limited To Financial And Litigation Trends For The Past Five Years As Well As Advisory Work, Affirmative Litigation And Special Initiatives By The Office Of The City Attorney - Now Informational Memo*	Rules 1/24/02 & FMC 11/14/06	2/25/20	TBD
3	Informational Report From The Public Works Agency On The City Fleet	FMC 6/08/10 [09-1472]	N/A	May-21
4	Equal Access Ordinance- Now Informational Memo*	[15-0104]	9/2/20	Sept-21
5	An Informational Report Regarding Worker's Compensation - Now Informational Memo*	FMC 11/14/06	Informational Memo 2/8/21	Feb-22
6	An Informational Report From The City Auditor On The Status Of Required Audits – ***Changed from a semi-annual report to annual report at Rules Committee meeting on 9/19/19.*** - Now Informational Memo*	Rules 9/19/19	Informational Memo 12/14/20	Dec-21

Biennial Reports				
No.	**Title**	**Scheduled**	**Last Report**	**Next Report**
1	A Review And Possible Action On The Mayor's Salary (Odd-Numbered Years)	Charter Requirement [14-1117]	1/14/20	Jan-22

Pending No Date Specific		
No.	**Title**	**Scheduled**
1	Receive A Status Report On The Contract With Spinnaker That Was Approved In 2013; On The Finance & Management Committee Agenda ASAP	Rules 2/25/16 [15-0698] moved at FMC 4/12/16
2	Receive An Informational Report Regarding Efforts In Progress Towards A Paper Form Free City - *Heard At FMC 11/15/16 Scheduled To Return In Six Months*	FY 15-17 Budget Tracking Adopted June 30, 2015 – [16-1173]; Comte 5/23/17 moved to 9/12/17. Moved to Pending No Date Specific Via Rule 28 9/29/17
3	Receive An Informational Report From The City Auditor On The Status Of Required Audits: DOT's Response To City Auditor Citation Void Report	Rules 10/4/18 [18-0889] moved to pending list at Rules 11/29/18
4	Adopt An Ordinance Amending Chapter 3.08 'Elections' To Add Article IV, Which Would Create A Formal Process For The City Council To Place City Sponsored Measures On The Ballot To Improve Transparency, Analysis And Accuracy Of City Sponsored Ballot Measures	FMC 9/10/19 [18-1987]
5	Adopt A Resolution Authorizing The City Administrator, Or Designee, To 1) Enter Into A Grant Agreement With The Federal Emergency Management Agency (FEMA) To Accept Assistance To Firefighters Grant (AFG) Funds In The Amount Of Seventy Four Thousand Five Hundred Forty Six Dollars ($74,546.00); 2) Accept, Appropriate, And Administer Said Funds; And 3) Expend Funds To Purchase Equipment And Other Necessary Resources, In Accordance With The City's Purchasing Guidelines	FMC 12/3/19 [18-2510]
6	Receive An Informational Report On The Range Of Salaries For The Mayor, City Attorney, And City Auditor In Conformity With The Oakland City Charter	FMC 12/3/19 [18-2128]
7	Adopt A Resolution Finding And Determining (1) That It Is In The Best Interest Of The City For Councilmembers To Irrevocably Waive Payment Of Salary Equivalent To 10 Days Of Pay For The Period Of January 12, 2021 Through June 30, 2021 In Light Of The Economic Downturn Resulting From The Covid-19 Pandemic; And (2) That Notice Of Such Waiver Shall Be Provided By Submitting Such Waiver In Writing To The City Administrator	Rules 1/7/2021, 1/28/21, FMC 1/25/21, moved to pending list at FMC 3/8/21 [21-0021]

List of Published Reports				
No.	**Title**	**Last Report**	**Notes**	**Next Report**
1	Receive An Informational Report Regarding Police And Fire Retirement System Investment [20-0075]	1/29/21	Removed from quarterly reports list and moved to published reports list at FMC 1/28/20	Apr-21
2	Cash Management Report	1/28/21	Removed from quarterly reports list and moved to published reports list at FMC 2/11/20	Apr-21

Boards/Commission Reports (As Requested)	
No.	**Title**
1	Budget Advisory Commission
2	Business Tax Board Of Review
3	Civil Service Board

Respectfully submitted,

Sarah Herbelin

For: Edward D. Reiskin
City Administrator

* Per Resolution No. 88266 C.M.S. *Temporary Amendments to Council's Rules Of Procedure*, Informational Reports shall be provided by the City Administrator via publicly published memoranda. These Informational Memos may be scheduled at Rules at the request of the Chair. Informational Memos are available at the following website: https://www.oaklandca.gov/resources/info-memo.