

# CITY OF OAKLAND

CITY HALL • 1 FRANK H. OGAWAPLAZA • OAKLAND, CALIFORNIA 94612

Office of the City Administrator  
Edward D. Reiskin  
City Administrator

(510) 238-3301

**March 25, 2021**  
***(Revised 03/18/2021)***

Chairperson and Members of the Committee:

Subject: **Scheduling of Outstanding Committee Items**

**In an effort to keep Committees informed of the schedule of committee assignments, staff will provide the Committee with a list at each meeting. Staff seeks direction in management of the committee's assignments and will offer recommendations to ensure matters are managed efficiently.**

**Rules & Legislation Committee: Every Thursday, 11:00 a.m. (Chair: Thao, Council Members: Fortunato Bas, Fife, and Kalb; City Attorney: Barbara Parker; Doryanna Moreno; Staff: LaTonda Simmons, Assistant City Administrator)**

## Date Assigned

<b><u>TO BE DETERMINED</u></b>		
<b>No.</b>	<b>Title</b>	<b>Date Scheduled &amp; File ID</b>
1.	Receive Informational Report From The Office Of The City Attorney, Including The Following Information:  1) When A Member Of A City Commission Has A Complaint Of Misconduct By City Personnel, To Whom Should Such A Complaint Be Submitted? Who Will Investigate Such Allegations? To Whom Will Any Result Be Provided For Resolution? 2) When A Member Of The Public Has A Complaint About Alleged Misconduct By The Mayor And/Or Administrator, What Are The Options For The City Council To Take When We Receive Such A Complaint? By Whom Are Such Complaints To Be Investigated And Responded? What Is The Appropriate Method For A Member Of The Public To Submit Such Complaints And To Whom?	<b>Title Change (Rules 2/2/20) [20-0177]</b>

Rules & Legislation Comte

	<p>3) Does The City Attorney's Office Have A Responsibility To Admonish Other City Elected Officials When There Is A Concern About Violation Of The City Charter? If This Duty Or Power Of The City Attorney Exists - Does This Apply To All City Officers Or Only Specific Ones?</p> <p>4) Do City Council Members Have An Attorney-Client Relationship With The City Attorney?</p> <p>5) What Are The Requirements For The "State Of The City Address" Per The City Charter? What Is The Method For Noticing And Posting For Such A Meeting? What Is The Public Comment Method And Rules? Who Is Responsible For Ensuring Compliance With The Section Of The Charter Requiring The Mayor To Deliver A Specified State Of The City Address? When We Receive Complaints About Non-Compliance With This Section, What Powers And Authorities Does The Council Have To Remedy And Respond? To Whom Should Such Issues Be Referred For Investigation And Potential Remedy?</p>	
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<b><u>Annual Reports</u></b>				
<b>No.</b>	<b>Title</b>	<b>First Scheduled</b>	<b>Last Report</b>	<b>Next Report</b>
1	Consolidated Annual Performance and Evaluation Report (CAPER).	Rules 1/7/14 Item 4.7	2/25/21 (21-0064)	February 2022

\* Per Resolution No. 88266 C.M.S. *Temporary Amendments to Council's Rules Of Procedure*, Informational Reports shall be provided by the City Administrator via publicly published memoranda. These Informational Memos may be scheduled at Rules at the request of the Chair. Informational Memos are available at the following website: <https://www.oaklandca.gov/resources/info-memo>.

Respectfully submitted,

*Sandra Eve, for*

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Edward D. Reiskin  
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