

  
City Attorney's Office

## OAKLAND CITY COUNCIL

RESOLUTION NO. \_\_\_\_\_ C.M.S.

INTRODUCED BY VICE MAYOR KAPLAN

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**RESOLUTION AMENDING RESOLUTION NO. 88174 C.M.S., WHICH ADOPTED THE FISCAL YEAR 2020-21 MID-CYCLE BUDGET ADJUSTMENTS, TO 1) UNFREEZE POSITIONS FUNDED BY THE DEVELOPMENT SERVICES FUND (FUND 2415); 2) APPROPRIATE TWO MILLION FOUR HUNDRED FIFTY THOUSAND TWO HUNDRED SEVENTY-NINE DOLLARS (\$2,450,279) FROM FUND 2415 FUND BALANCE TO FUND THE UNFROZEN POSITIONS; AND 3) TO APPROPRIATE ONE HUNDRED SIXTY THOUSAND DOLLARS (\$160,000) FROM THE PENALTY REVENUE IN FUND 2415 FUND BALANCE TO CREATE A 1.0 FULL TIME EQUIVALENT (FTE) HUMAN RESOURCES ANALYST POSITION IN THE HUMAN RESOURCES DEPARTMENT TO EXPEDITE HIRING TO FILL POSITIONS FUNDED BY FUND 2415**

**WHEREAS**, the Council created the Development Services Fund (Fund 2415) by ordinance in 2006 (City Ordinance No. 12741 C.M.S.) to account for the revenues and expenditures related to development and enforcement activities in the City of Oakland; and

**WHEREAS**, pursuant to Ordinance No. 12741, the revenue source for Fund 2415 is fees and penalties identified in the Planning and Building section of Oakland's Master Fee Schedule ("MFS"), except for fees that have been specifically excluded from Fund 2415 by Ordinance No. 12741 C.M.S and other actions of the Council; and

**WHEREAS**, in accordance with State and City laws, the revenue from fees in Fund 2415 is used only to pay for expenditures related to the direct and indirect costs of the City's development and enforcement activities; and

**WHEREAS**, such direct and indirect costs include positions across all departments of the City supporting its development and enforcement activities; and

**WHEREAS**, pursuant to Resolution No. 88174 C.M.S., which adopted the fiscal year 2020-21 mid-cycle budget adjustments, many positions throughout the City were frozen to address the City's fiscal crisis; and

**WHEREAS**, positions supporting the City's development and enforcement activities funded through Fund 2415 were mistakenly frozen during the mid-cycle budget adjustment process; and

**WHEREAS**, these positions are necessary to perform the City’s development and enforcement activities and need to be unfrozen and filled expeditiously; and

**WHEREAS**, adding a 1.0 Full Time Equivalent (FTE) Human Resources Analyst position in the Human Resources Department will expedite hiring to fill positions in Fund 2415; and

**WHEREAS**, Fund 2415 receives between \$300,000 and \$500,000 in unrestricted penalty revenue annually, which is available to fund the new 1.0 FTE Human Resources Analyst position; now, therefore, be it

**RESOLVED:** That the City Council amends Resolution No. 88174 C.M.S., which adopted the Fiscal Year 2020-21 mid-cycle budget adjustments, to unfreeze the positions in **Table 1** below that were mistakenly frozen during the mid-cycle budget adjustment process

**TABLE 1**

<b>Fund</b>	<b>Department</b>	<b>Organization</b>	<b>Position</b>	<b>Job Title/Description</b>
2415	Planning & Building	84111 - Administration: Planning Building and Neighborhood Preservation	PN_42339	Student Trainee, PT.SS195
2415	Planning & Building	84111 - Administration: Planning Building and Neighborhood Preservation	PN_42340	Management Intern, PT.MA133
2415	Planning & Building	84229 - Zoning	PN_42330	Planner II.AP272
2415	Planning & Building	84229 - Zoning	PN_42343	Management Intern, PT.MA133
2415	Planning & Building	84229 - Zoning	PN_5623	Planner II, Design Review.AP273
2415	Planning & Building	84421 - Engineering: Permit Center	PN_37816	Permit Technician I.ET130
2415	Planning & Building	84431 - Building and Infrastructure Plan Check	PN_42309	Specialty Combination Inspector.IS119
2415	Planning & Building	84431 - Building and Infrastructure Plan Check	PN_42332	Engineer, Assistant II (Office).ET113
2415	Planning & Building	84432 - Engineering: Project Coordination	PN_40124	Project Manager II.EM211
2415	Planning & Building	84432 - Engineering: Project Coordination	PN_42316	Process Coordinator III.SC202
2415	Planning & Building	84451 - Inspections:	PN_1264	Specialty Combination

		Commercial Building		Inspector.IS119
2415	Planning & Building	84451 - Inspections: Commercial Building	PN_41450	Specialty Combination Inspector.IS119
2415	Planning & Building	84454 - Inspections: Neighborhood Preservation	PN_38290	Planning Investigator.AP282
2415	Transportation	35213 - Complete Streets Pavement & Sidewalk Management	PN_32280	Arboricultural Inspector.AP100
2415	Transportation	35217 - ROW Management	PN_15736	Construction Inspector (Field).IS106

; and be it

**FURTHER RESOLVED:** That the City Council amends Resolution No. 88174 C.M.S., which adopted the Fiscal Year 2020-21 mid-cycle budget adjustments, to appropriate Two Million Four Hundred Fifty Thousand Two Hundred Seventy-Nine Dollars (\$2,450,279) from Fund 2415 fund balance to fund the unfrozen positions identified in **Table 1** above; and be it

**FURTHER RESOLVED:** That the City Council amends Resolution No. 88174 C.M.S., which adopted the Fiscal Year 2020-21 mid-cycle budget adjustments, to appropriate One Hundred Sixty Thousand Dollars (\$160,000) from the penalty revenue in Fund 2415 fund balance to create a 1.0 Full Time Equivalent (FTE) Human Resources Analyst position in the Human Resources Department to expedite hiring to fill positions in Fund 2415.

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IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FIFE, GALLO, KALB, KAPLAN, REID, TAYLOR, THAO AND  
PRESIDENT FORTUNATO BAS

NOES –

ABSENT –

ABSTENTION –

ATTEST: \_\_\_\_\_

ASHA REED  
Acting City Clerk and Clerk of the Council of  
the City of Oakland, California