



# INTER OFFICE MEMORANDUM

**TO:** Ivy To,  
Transportation Engineer

**FROM:** Deborah Barnes, Director  
Contracts & Compliance *Deborah Barnes*

**THROUGH:** Shelley Daresburg,  
Contract Compliance Supervisor *Shelley Daresburg*

**PREPARED BY:** Vivian Inman, Senior  
Contract Compliance Officer *Vivian Inman*

**SUBJECT: RFQ for On Call Horizontal  
Shaving 2020**

**DATE:** June 30, 2020

At the request of the Public Works Department, the designated Compliance Officer conducted a compliance analysis of three (3) proposals submitted to the City in response to the above referenced RFQ. Below are the results of the compliance evaluations for the minimum 50% Local and Small Local Business Enterprise (L/SLBE) participation requirement and the Equal Benefits Ordinance (EBO).

Responsive to Social Justice Policies	PROPOSED L/SLBE PARTICIPATION PERCENTAGES					EARNED PREFERENCE POINTS				EBO Compliant? Y/N	
	Company Name	Total L/SLBE	LBE	SLBE	*VSLBE	Total Credited	L/SLBE Participation	Years in Oakland	Oakland Workforce		Total Preference Points
	Ray's Electric	86%	0%	85%	1% *2%	87%	5 pts.	2.5 pts	0 pts.	7.5 pts	Y
	Precision Enterprise	50%	0%	0%	25% *50%	50%	2 pts.	0 pts	0 pts.	2 pts	N

\*Double Counted Value for Very Small Local Business Enterprises (VSLBEs)

**Comments:** All firms met or exceeded the minimum 50% L/SLBE program participation requirement. Precision Enterprise is not EBO compliant. They must come into compliance prior to full contract execution.

Non-Responsive to Social Justice Policies	PROPOSED L/SLBE PARTICIPATION PERCENTAGES					EARNED PREFERENCE POINTS				EBO Compliant? Y/N	
	Company Name	Total L/SLBE	LBE	SLBE	*VSLBE	Total Credited	L/SLBE Participation	Years in Oakland	Oakland Workforce		Total Preference Points
	Trip Stop Sidewalk Repair	0%	0%	0%	0%	0%	0 pts.	0 pts	0 pts	0 pts	N

**Comments:** Firm failed to meet the minimum 50% L/SLBE program participation requirement. Therefore, they are deemed non-responsive.

For questions or comments, please contact Vivian Inman at (510) 238-6261.



**OFFICE OF THE CITY ADMINISTRATOR**



**Contracts & Compliance Unit**

**PROJECT EVALUATION FORM**

**PROJECT NO.:**

**PROJECT NAME: RFQ for On Call Horizontal Concrete Shaving 2020**

**CONTRACTOR: Ray's Electric**

**Engineer's Estimate:  
NA**

**Contractors' Bid Amount  
NA**

**Over/Under Engineer's Estimate  
NA**

**Discounted Bid Amount:  
NA**

**Amount of Bid Discount  
NA**

**Preference Points  
5 points**

1. Did the 50% local/small local requirements apply?

**YES**

2. Did the contractor meet the 50% requirement?

**YES**

a) % of LBE participation

**0.00%**

b) % of SLBE participation

**85.00%**

c) % of VSLBE/LPG

**1%**

(Double counted value is 2.00%)

3. Did the contractor meet the Trucking requirement?

**NA**

c) Total SLBE/LBE trucking participation

**0.00%**

4. Did the contractor receive preference points?

**YES**

(If yes, list the percentage received)

**5 points**

Vivian Inman

5. Additional Comments.

**Proposed VSLBE/LPG participation is valued at 1%, however, per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value is 2%**

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

**6/29/2020**

Date

**Reviewing Officer:**

*Vivian Inman*

**Date: 6/29/2020**

**Approved By:**

*Shelley Darenburg*

**Date: 6/29/2020**

# LBE/SLBE PARTICIPATION

## Trip Stop Sidewalk Repair

Project Name: RFQ for On Call Horizontal Concrete Shaving 2020

Project No.:		Engineers Est.:				Under/Over Engineers Estimate:					For Tracking Only				
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	LPG/VSLBE	Total	L/SLBE	Total	TOTAL	Ethn.	MBE	WBE		
							LBE/SLBE	Trucking	Trucking	Dollars					
<b>PRIME</b>	Trip Stop Sidewalk Repair	San Mateo	UB								100.00%	C			
<b>Project Totals</b>				0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%		\$0.00	\$0.00		
<b>Requirements:</b> The 50% requirements is a combination of 25% LBE and 25% SLBE participation. An SLBE firm can be counted 100% towards achieving 50% requirements.				<b>LBE 25%</b>	<b>SLBE 25% or 50%</b>	<b>VSLBE/LPG</b>	<b>TOTAL LBE/SLBE</b>	<b>50% LBE/SLBE TRUCKING</b>			<b>Ethnicity</b> AA = African American AI = Asian Indian AP = Asian Pacific C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed MO = Multiple Ownership				
LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise											

**OFFICE OF THE CITY ADMINISTRATOR**



**Contracts & Compliance Unit**

**PROJECT EVALUATION FORM**

**PROJECT NO.:**

**PROJECT NAME: RFQ for On Call Horizontal Concrete Shaving 2020**

**CONTRACTOR: Trip Stop Sidewalk Repair**

<b><u>Engineer's Estimate:</u></b> NA	<b><u>Contractors' Bid Amount</u></b> NA	<b><u>Over/Under Engineer's Estimate</u></b> NA
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<b><u>Discounted Bid Amount:</u></b> NA	<b><u>Amount of Bid Discount</u></b> NA	<b><u>Preference points</u></b> 0 points
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- 1. Did the 50% local/small local requirements apply? **YES**
  
- 2. Did the contractor meet the 50% requirement? **NO**
  - a) % of LBE participation **0.00%**
  - b) % of SLBE participation **0.00%**
  - c) % of VSLBE/LPG participation **0%**
  
- 3. Did the contractor meet the Trucking requirement? **NA**
  - c) Total SLBE/LBE trucking participation **0.00%**
  
- 4. Did the contractor receive preference points? **NO**
  - (If yes, list the percentage received) **0 points**
  
- 5. Additional Comments.

**The firm failed to meet the minimum 50% L/SLBE participation requirement. Therefore, the firm is deemed non-responsive.**

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

**6/29/2020**

Date

**Reviewing Officer:**

*Vivian Inman*

**Date: 6/29/2020**

**Approved By:**

*Shelley Darenburg*

**Date: 6/29/2020**

# LBE/SLBE PARTICIPATION

## Precision Emprise, LLC

Project Name: RFQ for On Call Horizontal Concrete Shaving 2020

Project No.:		Engineers Est:				Under/Over Engineers Estimate:							
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	LPG/VSLBE*	Total	L/SLBE	Total	TOTAL	For Tracking Only		
							LBE/SLBE	Trucking	Trucking	Dollars	Ethn.	MBE	WBE
Prime Site Setup/Clean Up Site Setup/Clean Up	Precision Emprise, LLC	Brentwood	UB							75.00%	NL		
	RF Contractors	Oakland	CB			12.50%	12.50%			12.50%	C		
	Light Frame Construction	Oakland	CB			12.50%	12.50%			12.50%	AA	12.50%	
<b>Project Totals</b>				0.00%	0.00%	25.00%	25.00%	0.00%	0.00%	100.00%		12.50%	0.00%
<b>Requirements:</b> The 50% requirements is a combination of 25% LBE and 25% SLBE participation. An SLBE firm can be counted 100% towards achieving 50% requirements.				LBE 25%	SLBE 25% or 50%	VSLBE/LPG	TOTAL LBE/SLBE	50% LBE/SLBE TRUCKING			<b>Ethnicity</b> AA = African American AI = Asian Indian AP = Asian Pacific C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed MO = Multiple Ownership		
LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise									

\*Proposed VSLBE/LPG participation is valued at 25.00%, however per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.

**OFFICE OF THE CITY ADMINISTRATOR**



**Contracts & Compliance Unit**

**PROJECT EVALUATION FORM**

**PROJECT NO.:**

**PROJECT NAME: RFQ for On Call Horizontal Concrete Shaving 2020**

**CONTRACTOR: Precision Emprise, LLC**

**Engineer's Estimate: NA      Contractors' Bid Amount NA      Over/Under Engineer's Estimate NA**

**Discounted Bid Amount: NA      Amount of Bid Discount NA      Preference Points 2 points**

- 1. Did the 50% local/small local requirements apply? **YES**
  
- 2. Did the contractor meet the 50% requirement? **YES**
  - a) % of LBE participation **0.00%**
  - b) % of SLBE participation **0.00%**
  - c) % of VSLBE/LPG participation\* **25.00%** (Double counted value is 50.0%)
  
- 3. Did the contractor meet the Trucking requirement? **NA**
  - c) Total SLBE/LBE trucking participation **0.00%**
  
- 4. Did the contractor receive bid discounts? **YES**

(If yes, list the percentage received) **2 points**
  
- 5. Additional Comments.  
**Proposed VSLBE/LPG participation is valued at 25%, however, per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value is 50%**
  
- 6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

**6/29/2020**

Date

**Reviewing Officer:**

*Vivian Anman*

**Date: 6/29/2020**

**Approved By:**

*Shelley Darenburg*

**Date: 6/29/2020**