



INTER OFFICE MEMORANDUM

TO: Allison Schwarz,
CIP Coordinator

FROM: Deborah Barnes, Director, *DBarnes*
DWS (DWES)

THROUGH: Shelley Darensburg, *S Darensburg*
Contract Compliance Supervisor

PREPARED BY: Sophany Hang, *SHang*
Contract Compliance Officer

**SUBJECT: Compliance Analysis
Request for Proposals (RFP) for RFP
Fire Station 29 with a Training, Resiliency,
Education and Community Complex
(TREC COM) Master Plan**

DATE: September 23, 2020 Revised
10/1/2020

The City Administrator's Office, Contracts and Compliance Unit conducted a compliance review of three (3) proposals in response to the above referenced project. Below is the outcome of the compliance evaluation for the minimum 50% Local and Small Local Business Enterprise (L/SLBE) participation requirement. In addition, firms are reviewed for compliance with the Equal Benefits Ordinance (EBO).

Responsive to EBO and L/SLBE Policies	Proposed Participation					Earned Credits and Discounts				EBO Compliant? Y/N
	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points	Oakland Workforce Preference Points	Total Participation Points	
Shah Kawasaki Architects	82.60%	25.30%	60.80%	0.00%	82.60%	5.0 pts.	0.0 pts.	2.0 pts.	7.0 pts	Y
K2A Architecture-Mary McGrath Architects (JV)	73.50%	15.60%	65.80%	0.00%	73.50%	4.0 pts.	0.0 pts.	1.0 pts.	5.0 pts	N

Comments: As noted above, both firms exceeded the minimum 50% L/SLBE participation requirement. K2A Architecture- Mary McGrath Architects (JV) is not EBO compliant. They will have to come into compliance prior to contract execution.

Non-Responsive to EBO and L/SLBE Policies	Proposed Participation					Earned Credits and Discounts				EBO Compliant? Y/N
Company Name	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points	Oakland Workforce Preference Points	Total Participation Points	
WLC Architects, Inc.	39.00%	22.00%	17.00%	0.00%	0.00%	0.0 pts.	0.0 pts.	0.0 pts.	0.0 pts	N

Comments: As noted above, WLC Architects, Inc. failed to meet the minimum 50% L/SLBE participation requirement. Therefore, they are non-responsive with L/SLBE requirement.

Should you have any questions you may contact Sophany Hang, Contract Compliance Officer at (510) 238-3723.