

**INTER OFFICE MEMORANDUM****TO:** David Ng**FROM:** Deborah Barnes, Director, *Shelley Darensburg*  
Contracts and Compliance**THROUGH:** Shelley Darensburg, Contract  
Compliance Supervisor *Shelley Darensburg***PREPARED BY:** Vivian Inman, *Vivian Inman*  
Senior Contract Compliance Officer**SUBJECT:** RFQ for On Call Sanitary  
Sewers Professional Engineering  
Services 2020**DATE:** May 5, 2020

At the request of PWA, the designated Compliance Officer conducted a compliance analysis of **six (6)** proposals submitted to the City in response to the above referenced RFP. Below are the results of the compliance evaluations for the minimum 50% Local/Small Local Business Enterprise (L/SLBE) participation requirement, and Equal Benefits Ordinance (EBO).

***Below are the results of L/SLBE Participation and Earned Preference Points. Please apply these preference points to the last numerical evaluations.***

<i>Responsive to Social Justice Policies</i>	<b>PROPOSED L/SLBE PARTICIPATION PERCENTAGES</b>					<b>EARNED PREFERENCE POINTS</b>				<b>EBO Compliant? Y/N</b>
<b>Company Name</b>	<b>Total LBE/SLBE</b>	<b>LBE</b>	<b>SLBE</b>	<b>*VSLBE</b>	<b>Total Credited</b>	<b>L/SLBE Participation</b>	<b>Years in Oakland</b>	<b>Oakland Workforce</b>	<b>Total Preference Points</b>	
BKF Engineers	70%	70%	0%	0%	70%	4 pts.	.5 pts	0 points	4.5 points	Y
NBA Engineering	90%	90%	0%	0%	90%	5 pts.	1.5 pts	0 points	6.5 pts.	Y
Schaaf & Wheeler	50%	25%	20%	5% *10%	55%	2 pts	0 pts	0 points	2.0 pts.	N
Wood Rodgers, Inc.	90%	90%	0%	0%	90%	5 pts	2.0 pts.	0 points	7.0 pts	Y

(\*Double Counted for Very Small Local Business Enterprises (VSLBEs))

**Comments:** As noted above, all firms met or exceeded the minimum 50% L/SLBE participation requirement. Schaaf & Wheeler is not EBO compliant. They must come into compliance prior to full contract execution.

<i>Non-Responsive to Social Justice Policies</i>	<b>PROPOSED L/SLBE PARTICIPATION PERCENTAGES</b>					<b>EARNED PREFERENCE POINTS</b>				<b>EBO Compliant? Y/N</b>
<b>Company Name</b>	<b>Total LBE/SLBE</b>	<b>LBE</b>	<b>SLBE</b>	<b>*VSLBE</b>	<b>Total Credited</b>	<b>L/SLBE Participation</b>	<b>Years in Oakland</b>	<b>Oakland Workforce</b>	<b>Total Preference Points</b>	
Black & Veatch Corporation	45%	45%	0%	0%	0%	0 pts.	0 pts	0 points	0 pts	N
Mott McDonald	0%	0%	0%	0%	0%	0 pts.	0 pts.	0 points	0 pts.	N

**Comments:** Black & Veatch Corporation and Mott McDonald failed to meet the minimum 50% L/SLBE participation requirement. Neither firm is EBO compliant and must come into compliance prior to full contract execution.

For questions or comments, please contact Vivian Inman at (510) 238-6261.



## INTER OFFICE MEMORANDUM

**TO:** David Ng

**FROM:** Deborah L. Barnes, Director, *D. L. Barnes*  
Workplace and Employment  
Standards

**THROUGH:** Shelley Darensburg, Contract *Shelley Darensburg*  
Compliance Supervisor

**PREPARED BY:** Vivian Inman, *Vivian Inman*  
Senior Contract Compliance Officer

**SUBJECT:** Revised Compliance Analysis  
( Post Negotiations)  
Request for Proposal for On Call  
Sanitary Sewers Professional Engineering  
Services

**DATE:** August 3, 2020

On May 5, 2020, at the request of the Department of Transportation (DOT), the designated Compliance Officer conducted a compliance analysis of six (6) proposals submitted to the City in response to the above referenced RFP. In the May 5, 2020 analysis Black & Veatch was deemed non-responsive with zero (0%) SLBE participation. After DOT's negotiations with Black & Veatch the firm was deemed responsive. Below are the results of the negotiations for the minimum 50% Local and Small Local Business Enterprise (L/SLBE) participation and the Equal Benefits Ordinance (EBO).

***L/SLBE Participation results:***

<i>Responsive to Social Justice Policies</i>	PROPOSED L/SLBE PARTICIPATION PERCENTAGES					EARNED PREFERENCE POINTS				EBO Compliant? Y/N
Company Name	Total L/SLBE	LBE	SLBE	*VSLBE	Total Credited	L/SLBE Participation	Years in Oakland	Oakland Workforce	Total Preference Points	
Black & Veatch Corporation	53%	24%	21%	8% *16%	61%	3 pts	0 points	0 pts	3 pts	N

**\*Double counted value**

**Comments:** Black & Veatch Corporation is not EBO compliant. The firm must come into compliance prior to full contract execution.

For questions or comments, please contact Vivian Inman at (510) 238-6261.

## LBE/SLBE Participation Black & Veatch Corporation

Project Name: RFQ for On Call Sanitary Sewers Professional Engineering Services 2020

Project No.:		Engineer's Estimate			Under/Over Engineers Estimate:							
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only			
									Ethn.	MBE	WBE	
PRIME	Black & Veatch Corporation	Walnut Creek	UB					47.00%	NL			
Surveying	PS Surveys, Inc.	Oakland	CB		2.00%		2.00%	2.00%	C		2.00%	
Geotechnical Engineering	Rockridge Geotechnical	Oakland	CB		3.00%		3.00%	3.00%	C			
Drafting, Traffic Eng.	Activewayz Engineering	Oakland	CB			8.00%	8.00%	8.00%	AA	8.00%		
Civil Engineering	Calichi Design Group	Oakland	CB		15.00%		15.00%	15.00%	C			
Mech. Engineering	NBA Engineering	Oakland	CB	12.00%			12.00%	12.00%	C			
Flow Monitoring	V&A Consulting Engineers	Oakland	CB	12.00%			12.00%	12.00%	H	12.00%		
CCTV Inspection	Pipe & Plant	Oakland	CB		1.00%		1.00%	1.00%	C			
Project Totals					24.00%	21.00%	8.00%	53.00%	100.00%		20.00%	2.00%
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.				LBE 25% OR 50%	SLBE 25%	VSLBE	TOTAL LBE/SLBE 50%	TOTAL	Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
Legend	LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise							

Proposed VSLBE/LPG participation is valued at 8%, however per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.



## CONTRACTS AND COMPLIANCE

### Compliance Division

#### PROJECT COMPLIANCE EVALUATION FOR :

RE:

RFQ for On Call Sanitary Sewers Professional Engineering Services 2020

#### CONSULTANT/CONTRACTOR: Black & Veatch Corporation

Engineer's Estimate:

NA

Contractors' Bid Amount

NA

Over/Under Engineer's Estimate

NA

Bid discounted amount:

N/A

Preference Points:

3 points

1. Did the 50% local/small local requirement apply:

YES

2. Did the contractor meet the 50% requirement

YES

a) % of LBE participation

24.00%

b) % of SLBE participation

21.00%

c) % of VSLBE participation

8.00%

(Doubled counted value is 16%)

3. Did the contractor receive bid discount/preference points?

YES

(If yes, list the points received) \_

3 points

4. Additional Comments.

Proposed VSLBE/LPG percentage is valued at 8%, however per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore the VSLBE/LPG value is 16%.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

8/3/2020

Date

Reviewing Officer:

*Vivian Inman*

Date: 8/3/2020

Approved By:

*Shelley Darenburg*

Date: 8/3/2020



## CONTRACTS AND COMPLIANCE

### Compliance Division

#### PROJECT COMPLIANCE EVALUATION FOR :

RE:

RFQ for On Call Sanitary Sewers Professional Engineering Services 2020

CONSULTANT/CONTRACTOR: BKF Engineers

Engineer's Estimate:

NA

Contractors' Bid Amount

NA

Over/Under Engineer's  
Estimate

NA

Bid discounted amount:

N/A

Preference Points:

4 points

1. Did the 50% local/small local requirement apply: YES
2. Did the contractor meet the 50% requirement YES
- a) % of LBE participation 70.00%
- b) % of SLBE participation 0.00%
- c) % of VSLBE participation \*0.00%
3. Did the contractor receive bid discount/preference points? YES
- (If yes, list the points received) 4 points

4. Additional Comments.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

5/5/2020

Date

Reviewing  
Officer:

Vivian Janna

Date: 5/5/2020

Approved By:

Shelley Dorenburg

Date: 5/5/2020

Project Name: RFQ for On Call Sanitary Sewers Professional Engineering Services 2020											
Project No.:		NA				Under/Over Engineers Estima					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only		
									Ethn MBE WBE		
<b>PRIME</b>	BKF Engineers	Oakland	CB	45.00%				45.00%	C		
Geotechnical Engineering	AGS Consulting Engineers, Inc.	Oakland	CB	15.00%			15.00%	15.00%	C		
Electrical Engineering	DTN Engineers	Oakland	UB					20.00%	AP	20.00%	
Sewer Flow Monitoring	V&A Consulting Engineers	Oakland	CB	10.00%			10.00%	10.00%	C	10.00%	
Potholing	EXARO	Burlingame	UB					10.00%	H	10.00%	
				70.00%	0.00%	0.00%	25.00%	100.00%		0.00%	
<b>Project Totals</b>											10.00%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.										<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed	
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise										UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise	

## CONTRACTS AND COMPLIANCE

### Compliance Division



#### PROJECT COMPLIANCE EVALUATION FOR :

RE:

RFQ for On Call Sanitary Sewers Professional Engineering Services 2020

CONSULTANT/CONTRACTOR: NBA Engineering, Inc.

Engineer's Estimate:

NA

Contractors' Bid Amount

NA

Over/Under Engineer's Estimate

NA

Bid discounted amount:

N/A

Preference Points:

5 points

1. Did the 50% local/small local requirement apply:

YES

2. Did the contractor meet the 50% requirement

YES

a) % of LBE participation

90.00%

b) % of SLBE participation

0.00%

c) % of VSLBE participation

0.00%

3. Did the contractor receive bid discount/preference points?

YES

(If yes, list the points received)

5 points

4. Additional Comments.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

5/5/2020

Date

Reviewing Officer:

Vivian J. Smith

Date: 5/5/2020

Approved By:

Shelley Sorenburg

Date: 5/5/2020



# LBE/SLBE Participation NBA Engineering, Inc.

Project Name: RFQ for On Call Sanitary Sewers Professional Engineering Services 2020

Project No.:		NA		Engineer's Estimate			Under/Over Engineers Estimate:				
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only		
									Ethn	MBE	WBE
Prime Civil, Structural & Envir.	NBA Engineering, Inc.	Oakland	CB	90.00%			90.00%	90.00%	C		90.00%
	F.E. Jordan Associates	Oakland	UB					10.00%	AA	10.00%	
Project Totals				90.00%	0.00%	0.00%	90.00%	100.00%		10.00%	90.00%
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.										Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed	
Legend LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise										UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise	

## CONTRACTS AND COMPLIANCE

### Compliance Division



#### PROJECT COMPLIANCE EVALUATION FOR :

RE:

RFQ for On Call Sanitary Sewers Professional Engineering Services 2020

CONSULTANT/CONTRACTOR: Schaaf & Wheeler

Engineer's Estimate:

NA

Contractors' Bid Amount

NA

Over/Under Engineer's Estimate

NA

Bid discounted amount:

N/A

Preference Points:

2 points

1. Did the 50% local/small local requirement apply:

YES

2. Did the contractor meet the 50% requirement

YES

a) % of LBE participation

25.00%

b) % of SLBE participation

20.00%

c) % of VSLBE participation

5.00%

10.00%

(double counted value)

3. Did the contractor receive bid discount/preference points?

Yes

(If yes, list the points received)

2 points

4. Additional Comments.

Proposed VSLBE/LPG participation is valued at 5.0%, however, per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value is 10.0%.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

5/5/2020

Date

Reviewing Officer:

Vincent J. Anna

Date: 5/5/2020

Approved By:

Shelley Darenburg

Date: 5/5/2020

# LBE/SLBE Participation Schaaf & Wheeler

Project Name: RFQ for On Call Sanitary Sewers Professional Engineering Services 2020

Project No.:		NA		Engineer's Estimate			Under/Over Engineers Estimate:		
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only Ethn MBE WBE
Prime Electrical Engineering Structural Engineering Survey Engineering Geotechnical Engineering Traffic Engineering	Schaaf & Wheeler TJC & Associates, Inc. TJC & Associates, Inc. PLS Survey, Inc. Rockridge Geotechnical, Inc. ActiveWayz Engineering	San Francisco Oakland Oakland Oakland Oakland Oakland	UB CB CB CB CB CB	20.00% 5.00%	10.00% 10.00%	5.00%	20.00% 5.00% 10.00% 10.00% 5.00%	50.00% 20.00% 5.00% 10.00% 10.00% 5.00%	C C C AP C AA
<b>Project Totals</b>									
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.				LBE 25% OR 50%	SLBE 25%	VSLBE	TOTAL LBE/SLBE 50%	TOTAL	Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise					

\*\* Proposed VSLBE/LPG participation is valued at 5.00%, however per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.

## CONTRACTS AND COMPLIANCE

### Compliance Division



#### PROJECT COMPLIANCE EVALUATION FOR :

RE:

RFQ for On Call Sanitary Sewers Professional Engineering Services 2020

CONSULTANT/CONTRACTOR: Wood Rodgers, Inc.

Engineer's Estimate:

NA

Contractors' Bid Amount

NA

Over/Under Engineer's Estimate

NA

Bid discounted amount:

N/A

Preference Points:

5 points

1. Did the 50% local/small local requirement apply:

YES

2. Did the contractor meet the 50% requirement

YES

a) % of LBE participation

90.00%

b) % of SLBE participation

0.00%

c) % of VSLBE participation

0.00%

3. Did the contractor receive bid discount/preference points?

Yes

(If yes, list the points received)

5 points

4. Additional Comments.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

5/5/2020

Date

Reviewing Officer:

*Vivian Stone*

Date: 5/5/2020

Approved By:

*Shelley Dorensburg*

Date: 5/5/2020

**Project Name: RFQ for On Call Sanitary Sewers Professional Engineering Services 2020**

Project No.:		NA		Engineer's Estimate			Under/Over Engineers Estimate:				
Discipline	Prime & Subs		Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only	
										Ethn.	MBE WBE
Prime Electrical Engineering  Flow Monitoring	Wood Rodgers, Inc.		Oakland	CB	75.00%			75.00%	75.00%	C	
	DTN Engineers		Oakland	CB	15.00%			15.00%	15.00%	C	
	ADS Environmental Services		Hayward	UB					10.00%	C	
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## CONTRACTS AND COMPLIANCE

### Compliance Division

#### PROJECT COMPLIANCE EVALUATION FOR :

RE:

RFQ for On Call Sanitary Sewers Professional Engineering Services 2020

CONSULTANT/CONTRACTOR: Black & Veatch Corporation

Engineer's Estimate:

NA

Contractors' Bid Amount

NA

Over/Under Engineer's  
Estimate

NA

Bid discounted amount:

N/A

Preference Points:

0 points

1. Did the 50% local/small local requirement apply: YES
2. Did the contractor meet the 50% requirement NO
  - a) % of LBE participation 45.00%
  - b) % of SLBE participation 0.00%
  - c) % of VSLBE participation 0.00%
3. Did the contractor receive bid discount/preference points? NO  
(If yes, list the points received) 0 points
4. Additional Comments.

The firm failed to meet the minimum 50% L/SLBE participation requirement. Therefore, the firm is deemed non-responsive.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

5/5/2020

Date

Reviewing  
Officer:

Vivian Danna

Date: 5/5/2020

Approved By:

Shelley Dorensberg

Date: 5/5/2020

**Project Name: RFQ for On Call Sanitary Sewers Professional Engineering Services 2020**

Project No.:		NA	Engineer's Estimate		Under/Over Engineers Estimate:				For Tracking Only			
Discipline		Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	Ethn	MBE	WBE
PRIME Electrica, Mechanical Engineering Geotechnical Engineering Traffic Engineering CCTV Inspection	Black & Veatch Corporation		Walnut Creek	UB					49.00%	NL		
	NBA Engineering		Oakland	CB	40.00%			40.00%	40.00%	C		40.00%
	Cal Engineering & Geology, Inc.		Hayward	UB					1.00%	NL		
	W-Trans		Oakland	CB	5.00%			5.00%	5.00%	C		
	Pipe & Plant		Oakland	UB					5.00%	NL		
Project Totals					45.00%	0.00%	0.00%	45.00%	100.00%		0.00%	40.00%
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.												
Legend <div>LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise</div>												
Ethnicity <div>AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed</div>												

## CONTRACTS AND COMPLIANCE

### Compliance Division



#### PROJECT COMPLIANCE EVALUATION FOR :

RE:

RFQ for On Call Sanitary Sewers Professional Engineering Services 2020

CONSULTANT/CONTRACTOR: Mott McDonald

Engineer's Estimate:

NA

Contractors' Bid Amount

NA

Over/Under Engineer's Estimate

NA

Bid discounted amount:

N/A

Preference Points:

0 points

1. Did the 50% local/small local requirement apply:

YES

2. Did the contractor meet the 50% requirement

NO

a) % of LBE participation

0.00%

b) % of SLBE participation

0.00%

c) % of VSLBE participation

0.00%

3. Did the contractor receive bid discount/preference points?

NO

(If yes, list the points received)

0 points

4. Additional Comments.

The firm failed to meet the minimum 50% L/SLBE participation requirement. Therefore, the firm is deemed non-responsive.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

5/5/2020

Date

Reviewing Officer:

Virginia Anna

Date: 5/5/2020

Approved By:

Shelley Dorensburg

Date: 5/5/2020



# LBE/SLBE Participation Mott McDonald

Project Name: RFQ for On Call Sanitary Sewers Professional Engineering Services 2020

Project No.:		NA	Engineer's Estimate			Under/Over Engineers Estimate:						
Discipline	Prime & Subs		Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only		
										Ethn	MBE	WBE
Prime	Mott McDonald		San Jose	UB					75.00%	C		
Utility Location	EXRO Technologies Corp		Burlingame	UB					5.00%	H	5.00%	
Environmental	Redtail Consulting		Fremont	UB					5.00%	C		5.00%
Electrical	Cannon		San Luis Obispo	UB					10.00%	C		
Mechanical	Alexander & Associates, Inc.		Pleasanton	UB					5.00%	C		
Surveying												
Project Totals					0.00%	0.00%	0.00%	0.00%	100.00%		5.00%	5.00%
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.												
Legend LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise												
UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise												
Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed												