



2020

Modified Schedule of Teleconference Meetings for the Oakland City Council and Council Committees

5/7/2020
DRAFT

Council / Committee Meeting Dates		Reports Due To City Administrator's Office: Mondays @ 4:00 P.M. (3 Weeks Prior To Meeting)	Reports Due To Clerk Agenda Management Thursdays @ 4:00 P.M.	Agenda Packet Distribution
4-07-2020	Council	3-16-2020	3-26-2020	3-27-2020
4-14-2020	Committee	3-23-2020	4-02-2020	4-03-2020
4-21-2020	Council	3-30-2020	4-09-2020	4-10-2020
4-28-2020	Public Safety Committee	4-06-2020	4-16-2020	4-17-2020
5-05-2020	Council	4-13-2020	4-28-2020	4-24-2020
5-12-2020	Special Council	4-20-2020	5-7-2020	5-08-2020
5-19-2020	Council	4-27-2020	5-14-2020	5-15-2020
5-25-2020	Committee	MEMORIAL DAY HOLIDAY - MEETING CANCELLED		
5-26-2020	SPECIAL COUNCIL BUDGET	5-04-2020	5-21-2020	5-22-2020
6-02-2020	Council	5-11-2020	5-28-2020	5-29-2020
6-08-2020	Committee	5-18-2020	6-04-2020	6-05-2020
6-09-2020				
6-16-2020	Council	Friday 5-22-2020	6-11-2020	6-12-2020
6-22-2020	Committee	June, 1, 2020	6-18-2020	6-19-2020
6-23-2020				
6-30-2020	Council	June 8, 2020	6-25-2020	6-26-2020
7-6-2020	Committee	June 15, 2020	6-30-2020	6-05-2020
7-7-2020				
7-14-2020	Council	June 22, 2020	7-09-2020	7-10-2020
7-20-2020	Committee	June 29, 2020	7-16-2020	7-17-2020
7-21-2020				
7-28-2020	Council	July 6, 2020	7-23-2020	7-24-2020
7-29-2020 ~ 8-31-2020		ANNUAL SUMMER RECESS – MEETINGS CANCELLED		
9-07-2020	LABOR DAY	8-17-2020	9-3-2020	9-4-2020
9-08-2020	Committee			
9-15-2020	Council	8-24-2020	9-10-2020	9-11-2020
9-21-2020	Committee	8-31-2020	9-17-2020	9-18-2020
9-22-2020				
9-29-2020	Special Council 5th Tuesday²	Friday 9-04-2020	9-24-2020	9-25-2020
10-06-2020	Council	9-14-2020	10-01-2020	10-02-2020
10-12-2020	Committee	9-21-2020	10-08-2020	10-09-2020
10-13-2020				
10-20-2020	Council	9-28-2020	10-15-2020	10-16-2020
10-26-2020	Committee	10-5-2020	10-22-2020	10-23-2020
10-27-2020				
11-03-2020		NOVEMBER 3RD MEETING CANCELLED FOR ELECTION DAY		
11-10-2020	Special Council	October 12, 2020	11-05-2020	11-06-2020
11-16-2020	Special Committee	October 19, 2020	11-12-2020	11-13-2020
11-17-2020				
11-24-2020 ~ 11-27 2020		THANKSGIVING RECESS - MEETINGS CANCELLED		
12-01-2020	Council	11-09-2020	Tuesday 11-24-2020	Wednesday 11-25-2020
12-07-2020	Committee	11-16-2020	12-03-2020	12-04-2020
12-08-2020				
12-15-2020 ~ 12-31-2020		WINTER RECESS – MEETINGS CANCELLED		

The Mayor's Recess Agenda dates are August 6, 13, 20, and 27, 2020.

Regular Telecommuting City Council Meetings will be on the 1st and 3rd Tuesdays at 1:30 P.M.

Regular Telecommuting Council Committee Meetings will be on 2nd and 4th Mondays and Tuesdays at 1:30 P.M.

Regular Closed Sessions will be held on Thursdays at 11:30 A. M.

5th Tuesday September 29, 2020 is held for the annual Joint Public Safety meeting of the City Council/CPAB/Police Commission

General Administrative Procedures Supporting Legislative Workflow For Teleconference Meetings

- 1) **Scheduling Requests: Scheduling Request** are due on **Wednesdays at 1pm to the Office of the City Clerk** and must accompany a request to be included in the Rule 28 requests for the current week
- 2) **Rule 28 Approval To Add or Remove Items:** Rule 28's performed in accordance with the modified rules of procedures, **must be approved by all parties Thursdays at 12 noon.** Given the current limitations, Rule 28 requests will not be processed Friday after production and for items lacking all authorizations will result in the item not being placed on the agenda.
- 3) **Agenda Reports: Agenda reports are due Thursdays by 2pm.** Reports will be published in the format provided and **NO SWAP OUT OR REVISIONS OF BACK UP MATERIALS WILL BE ACCEPTED AFTER 4PM.**
- 4) **Regular Meeting Agendas and Materials:** Agenda productions will occur once a week Thursdays and agenda and materials postings will be completed Fridays. Supplemental materials will be posted the day prior to the meeting.
- 5) **Supplemental Materials:** Supplemental materials for the packet must be submitted no later than 24 hours prior to the meeting. (Supplemental information is defined to be alternative proposals and additional/new information.
- 6) **Panelist Assignments:** Panelists assignments must come no later than the day before the meeting date and must be provided by email with each panelist copied to the email. Please limit the number of presenters to no more than 2 to an item.
- 7) **Special Meetings:** Production dates, Scheduling requests, and reports deadlines are subject to change for special meetings and will be set subject to the determination of the Office of the City Clerk, in conference with the City Attorney and City Administrator to the extent necessary.