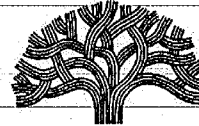


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Councilmember Nikki Fortunato Bas

CITY OF OAKLAND

CITY HALL, 1 FRANK OGAWA PLAZA, 2ND FLOOR, OAKLAND, CALIFORNIA 94612

Memorandum

DATE: April 11, 2019
TO: City Council and Members of the Public
FROM: Councilmember Nikki Fortunato Bas
SUBJECT: Informational Report and Recommendation on Encampment Management Policy and Program

Councilmember Bas recommends that the City Council approve a Report and Recommendation from the City Administrator on the Encampment Management Policy and Program due to the homelessness crisis emergency and multiple legal actions against the City, costing time and resources. The Report should address the following questions:

- 1) Which departments and individuals make up the Encampment Management Team ("Team");
- 2) What are the Standard Operating Procedures for Encampment Closures and Clean Ups;
- 3) How does the City locate and track encampments, and please provide a current list;
- 4) What is the process for determining which encampment sites will be closed and how does the City apply the "Martin v. Boise" 9th Circuit Court Decision to encampment closures;
- 5) What is the process for determining the schedule (date and time) for site closures;
- 6) What is the process for providing notice and outreach in advance of an encampment closure;
- 7) What are the options for shelter provided to individuals living in these encampments;
- 8) How does the Team handle the belongings of the individuals living in these encampments;
- 9) If an individual is not at their encampment site when it is closed, how does the Team handle this individual's belongings;
- 10) After an encampment closure, how are individuals able to recover their belongings;

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- 11) What is the process for deciding which encampment sites receive services such as Port O Potties, drinking water and trash removal, and what are the City's plans for servicing all sites;
- 12) What are the City's plans for hiring unsheltered residents to assist with sanitation efforts;
- 13) What is the name of the service provider(s) contracting with the city to work with individuals living in these encampments;
- 14) How is the service provider(s) evaluated, and is there a process for providing feedback on the services they are providing;
- 15) What are the minimum criteria for selecting the service provider(s) and staff that are doing outreach to individuals living in these encampments, for example, are they required to undergo training or have relationships with the community in which they are doing outreach;
- 16) How is the service provider(s) connecting homeless individuals with county services and other social safety net resources;
- 17) What is the role of OPD (police) at encampment closures; and
- 18) How can community members access information and engage in assisting in these efforts?

For questions regarding this informational request and action, please contact Miya Saika Chen, Chief of Staff, Office of Councilmember Nikki Fortunato Bas, at 510-238-7246.

Respectfully Submitted,



Nikki Fortunato Bas
Councilmember, District 2

Prepared by:
Miya Saika Chen, Chief of Staff
Office of Councilmember
Nikki Fortunato Bas