

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

  
City Attorney

# OAKLAND CITY COUNCIL

2018 NOV -1 PM 1:02

RESOLUTION No. ~~87~~ 87426 C.M.S.

## RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO:

1. ACCEPT, APPROPRIATE, AND ALLOCATE A GRANT IN THE AMOUNT OF \$176,000 FROM THE CALIFORNIA DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT (CSD), AND ANY ADDITIONAL FUNDING THAT MAY BECOME AVAILABLE, WITHOUT RETURNING TO COUNCIL, TO IMPLEMENT THE CALIFORNIA EARNED INCOME TAX CREDIT (CALEITC) FREE TAX PREPARATION ASSISTANCE PROGRAM;
2. ENTER INTO GRANT AGREEMENTS AND AMENDMENTS WITH SERVICE PROVIDERS TO IMPLEMENT THE CALIFORNIA EARNED INCOME TAX CREDIT FREE TAX PREPARATION ASSISTANCE PROGRAM THROUGHOUT ALAMEDA COUNTY; AND
3. AMEND THE AGREEMENTS TO INCREASE THE AMOUNT IF ADDITIONAL FUNDING BECOMES AVAILABLE DURING THE GRANT PERIOD OF NOVEMBER 1, 2018 TO JUNE 30, 2019, WITHOUT RETURNING TO COUNCIL

**WHEREAS**, Alameda County has the seventh highest proportion of California residents who would benefit from free tax preparation assistance, as evidenced in 2015 when an estimated 32,447 eligible Alameda County households did not claim the EITC, according to 2018 Update and Expansion of the "Left on the Table" a report by Antonio Avalos, PhD (January, 2018); and

**WHEREAS**, the Alameda County-Oakland Community Action Partnership (AC-OCAP) applied for, and was awarded \$176,000 in funding from the State Franchise Tax Board (FTB) for the 2018 CalEITC Free Tax Preparation Assistance Grant for Alameda County administered by the State of California Department of Community Services and Development (CSD); and

**WHEREAS**, AC-OCAP would like to accept, appropriate, and allocate the 2018 Cal EITC Free Tax Preparation Assistance Grant in the amount of \$176,000 from the State of California Department of Community Services and Development to support the implementation of the 2018 Alameda County EITC Coalition Expansion Project; and

**WHEREAS**, the City will enter into professional service agreements with 1) Community Connect Labs to provide mobile messaging outreach using approximately \$17,600 of grant funding and 2) Urban Strategies Council to prepare reports and conduct evaluations using approximately \$13,000 of grant funding; and

**WHEREAS**, the seven-month program grant is from November 1, 2018 through June 30, 2019; and

**WHEREAS,** the Human Services Department will appropriate and allocate state funds into the State of California Other Fund (2159), CSBG – Admin Organization (78361), CAL EITC 06 30 19 Project (1004521); and

**WHEREAS,** the City of Oakland would like to enter into grant agreements and amendments with service providers to provide tax preparation assistance and support in accordance with said grant; therefore, be it

**RESOLVED:** That the City Administrator, or her designee, is hereby authorized to accept, appropriate, and allocate a grant from the State of California Department of Community Services and Development in the amount of \$176,000 for the purpose described above and to conduct all negotiations and distributions, execute and submit all documents, including but not limited to applications, agreements, amendments, modifications, payment requests, terminations and related actions which may be necessary; and be it

**FURTHER RESOLVED:** That should additional funds be received from the grantor (CSD), within the existing grant term, the City Administrator, or her designee, is hereby authorized to accept and appropriate the grant funds for the same purpose without returning to council within the duration of the grant term (November 1, 2018 to June 30, 2019); and be it

**FURTHER RESOLVED:** that the City Administrator is hereby authorized to execute grant agreements and amendments for the term of November 1, 2018 through June 30, 2019, as provided in the table below, so long as the cumulative amount of program funding in the table below does not exceed the total amount appropriated towards grant agreements and contracts:

2018 Cal EITC Free Tax Preparation Assistance Grantees	Program Description	Grant Allocation (not to exceed)
Alameda County Social Services Agency	Expand Alameda County Social Services Agency's VITA services and capacity throughout the County's high needs areas of Oakland, San Lorenzo, San Leandro, Hayward, Ashland, Cherryland, and Fairview	\$20,000
Chabot-Las Positas Community College District, DBA Tri-Valley One-Stop Career Center	Expand the capacity of VITA services in Alameda County's overlooked suburban Tri-Valley area of Pleasanton, Livermore, and Dublin through expanded on-site and virtual VITA services.	\$10,000
Eden I&R Inc	Provide Information and Referral to help promote the EITC Campaign to help low-wage earners identify free tax sites across Alameda County	\$10,000
Fremont Family Resource Center Corporation	Provide expanded virtual VITA tax preparation services for partners throughout Alameda County and expand VITA program capacity at sites in the high-growth, high-needs area of the County's Tri-Cities: Fremont, Newark, and Union City	\$30,000

Peralta Community College District, DBA Laney College	Expand on-site and establish virtual VITA services for Laney College students at the Restoring Our Community Center.	\$5,000
San Antonio Community Development Corp	Expand VITA services in high-needs areas of East Oakland's San Antonio neighborhood	\$20,000
<b>TOTAL NOT TO EXCEED</b>		<b>\$95,000</b>

; and be it

**FURTHER RESOLVED:** That if additional funds become available the City Administrator is authorized to amend the above-referenced grant agreements to increase the grant amount during the grant period of November 1, 2018 to June 30, 2019, without returning to Council; and be it

**FURTHER RESOLVED:** That said grant agreements and contracts shall be approved as to form and legality by the Office of the City Attorney and placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, NOV 27 2018

**PASSED BY THE FOLLOWING VOTE:**

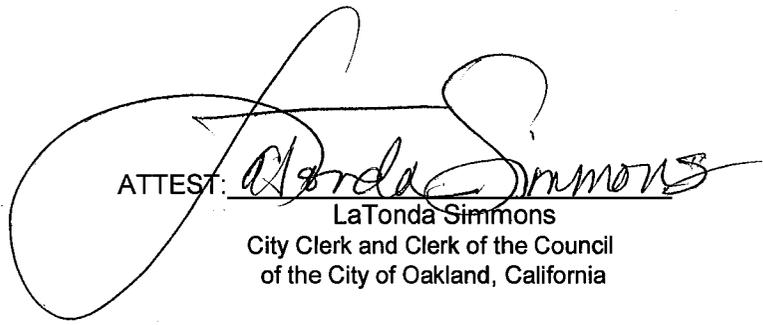
AYES - ~~WASHINGTON~~, CAMPBELL WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLEN, KALB, KAPLAN, and PRESIDENT REID - 7

NOES - 0

ABSENT - 0

ABSTENTION - 0

Excused - 1 Brooks

ATTEST:   
 LaTonda Simmons  
 City Clerk and Clerk of the Council  
 of the City of Oakland, California