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OFFICE OF THE CITY CLERK  
OAKLAND

2018 NOV 29 PM 3:23

# AGENDA REPORT

**TO:** Sabrina B. Landreth  
City Administrator

**FROM:** Sara Bedford  
Director, Human Services

**SUBJECT:** Amending Resolution No. 86999  
C.M.S. SAMHSA Oakland ReCAST  
Grant

**DATE:** November 19, 2018

City Administrator Approval

Date:

11/29/18

## RECOMMENDATION

**Staff Recommends That City Council Approve A Resolution Amending Resolution No. 86999 C.M.S., Authorizing The City Administrator Under The Federal Health And Human Services Substance Abuse And Mental Health Administration (SAMHSA) ReCAST Grant To Enter Into Grants And Professional Service Agreements From September 30, 2017 Through September 29, 2021, To Authorize The City Administrator To Amend The Grant Agreements To Increase Or Adjust The Amounts So Long As The Total Does Not Exceed SAMHSA Recast Grant Funding.**

## BACKGROUND / LEGISLATIVE HISTORY

The City of Oakland was one of eight successful cities to apply for and receive a federal Substance Abuse and Mental Health Services Administration (SAMHSA) ReCAST grant during the summer of 2016. City Council approved this grant and the first-year spending plan in October 2016 by Resolution No. 86464 C.M.S. and Resolution No. 86999 C.M.S. The latter resolution authorized the City Administrator to amend those first-year grant agreements to extend the terms for three additional years (**Attachment A**) on December 18, 2017.

The purpose of the ReCAST project is to promote resilience and equity in communities that have recently faced civil unrest through implementation of evidence-based, and community youth engagement programs, as well as linkages to trauma-informed behavioral health services. ReCAST is designed to support local communities to work together in ways that lead to improved behavioral health outcomes, empowers community residents, reduce and addresses trauma, and sustain community change.

Resolution No. 86999 C.M.S. approved on December 18, 2017, authorized the City Administrator to enter into grant agreements and service agreements for the ReCAST program. The resolution authorized the City Administrator to amend those first-year grant agreements to extend the terms for three additional years. However, the resolution omitted the authorization to

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adjust grant amounts as new funds become available throughout the grant cycle directly from SAMHSA and/or from carryforward monies that need to be reallocated.

### **ANALYSIS AND POLICY ALTERNATIVES**

The proposed resolution amends Resolution No. 86999 C.M.S. to authorize the City Administrator to amend the grant agreements and adjust the grant amounts to provide additional funds from the funder and/or from carryforward as long as the total for all agreements does not exceed the annual funding allocation from the grantor. For example, this fiscal year, September 30, 2018 – September 29, 2019 an additional \$25,000 was awarded to the project for technical assistance that was formerly provided by SAMHSA. Without this amendment the Oakland ReCAST project is not able to timely administer supplemental funds and/or carry forward money awarded to the project.

### **FISCAL IMPACT**

The proposed resolution authorizes the City Administrator to increase or adjust previously approved grant amounts so long as the total annual amount of the agreements does not exceed the annual funding allocation from the grantor (SAMHSA). The initial Oakland ReCAST project was funded at one million dollars per year. In year three we have been awarded an additional twenty -five thousand and anticipate an increase in our budget due to carryforward funds.

### **PUBLIC OUTREACH / INTEREST**

Recent work involves multiple layers of both community and community provider input, outreach, and meetings. There is no specific requirement for stakeholder outreach required for this action.

### **COORDINATION**

ReCAST Working Group partners will support the development of strategic priorities to carry out the grant. This report and resolution have been reviewed by the Office of the City Attorney, Budget Bureau, and Contracts and Compliance Division of the City Administrator's Office.

### **PAST PERFORMANCE, EVALUATION AND FOLLOW-UP**

Please refer to **Attachment B** for year two's activities. An update on the overall project will be provided in 2019.

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**ACTION REQUESTED OF THE CITY COUNCIL**

Staff Recommends That City Council Approve A Resolution Amending Resolution No. 86999 C.M.S., Which Authorized The City Administrator Under The Federal Health And Human Services Substance Abuse And Mental Health Administration (SAMHSA) ReCAST Grant To Enter Into Grants And Professional Service Agreements From September 30, 2017 Through September 29, 2021, To Authorize The City Administrator To Amend The Grant Agreements To Increase Or Adjust The Amounts So Long As The Total Does Not Exceed SAMHSA Recast Grant Funding.

For questions regarding this report, please contact Stephanie Montgomery, Oakland ReCAST Project Director, at 510-238-6477.

Respectfully submitted,

  
SARA BEDFORD, Director  
Human Services Department

**Prepared by:** Stephanie Montgomery, Manager

Attachments (2):

- A: Resolution No. 86999 C.M.S.
- B: Oakland ReCAST Year Two Activities

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OAKLAND

**OAKLAND CITY COUNCIL**

  
City Attorney

2017 NOV 21 PM 3:59

RESOLUTION No. 86999 C.M.S.

Introduced by Councilmember \_\_\_\_\_

**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR UNDER THE FEDERAL SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION (SAMHSA) RECAST GRANT TO:**

- 1) ENTER INTO GRANT AGREEMENTS WITH YOUTH LEADERSHIP INSTITUTE IN AN AMOUNT NOT TO EXCEED \$85,000 TO PROVIDE TRAINING AND FISCAL SPONSORSHIP FOR YOUTH LED GRANTS; AND AECREATIVE IN AN AMOUNT NOT TO EXCEED \$45,000, TO PROVIDE ART ACTIVITIES AND CAPACITY BUILDING FOR COMMUNITY ENGAGEMENT; AND
- 2) AMEND GRANT AGREEMENTS WITH MENTAL HEALTH PROVIDERS IN A TOTAL AMOUNT NOT TO EXCEED \$210,000 TO PROVIDE BEHAVIORAL HEALTH SERVICES TO HEAD START FAMILIES; AND
- 3) ENTER INTO PROFESSIONAL SERVICE AGREEMENTS WITH:
  - (A) EAST BAY AGENCY FOR CHILDREN IN AN AMOUNT NOT TO EXCEED \$100,000 TO PROVIDE TRAUMA-INFORMED SYSTEMS ASSESSMENTS, TRAINING AND COACHING TO PROVIDERS AND CITY STAFF;
  - (B) RESOURCE DEVELOPMENT ASSOCIATES IN AN AMOUNT NOT TO EXCEED \$100,000 TO PROVIDE REQUIRED EVALUATION SERVICES AND TECHNICAL SUPPORT;
  - (C) PREVENTION INSTITUTE IN AN AMOUNT NOT TO EXCEED \$30,000, TO PROVIDE TRAINING AND COACHING ON COMMUNITY LEVEL TRAUMA CURRICULUM
- 4) AMEND THE ABOVE GRANTS AND PROFESSIONAL SERVICE AGREEMENTS FOR THREE ADDITIONAL YEARS IN THE SAME AMOUNTS PENDING RECEIPT OF FEDERAL SAMHSA GRANT FUNDING; AND

**WAIVING THE REQUEST FOR QUALIFICATIONS/PROPOSALS REQUIREMENTS FOR THE PROFESSIONAL SERVICE AGREEMENTS**

**WHEREAS**, the City of Oakland supports the promotion of resiliency and equity for Oakland's communities and community members most affected by trauma, violence, and civil unrest through implementation of evidence-based, violence prevention, and community youth engagement programs, as well as linkages to trauma-informed behavioral health services; and

**WHEREAS**, the City of Oakland, Human Services Department was a successful applicant under the federal Health and Human Services, Substance Abuse and Mental Health Administration (SAMHSA) for the Resiliency in Communities After Stress and Trauma grant program (ReCAST) designed to assist communities experiencing trauma; and

**WHEREAS**, pursuant to Resolution No. 86464 City Council authorized the City Administrator to accept and appropriate \$1,000,000 annually for five years from SAMHSA and the City accepted and appropriated \$1,000,000 in SAMHSA grant funding for the period of September 30, 2017 to September 29, 2018; and

**WHEREAS**, the Oakland ReCAST was funded from September 30, 2016 through September 29, 2021 and is anticipated to provide: extended trauma informed systems and self-care training to City staff and City funded providers working with communities; to expand behavioral health services access particularly for high need populations such as very young children and young men at risk of violence; to provide healing and promote resilience through a variety of activities including community events, healing arts, community dialogue and youth led grant making; and

**WHEREAS**, the City wishes to ensure the families and teachers in the Head Start/ Early Head Start program have access to trauma informed behavioral health supports to ensure resilience and to provide added support to our most vulnerable families; and

**WHEREAS**, the current Head Start mental health providers have already successfully competed in a competitive process to provide services either through Head Start or Oakland Fund for Children and Youth; and

**WHEREAS**, the City wishes to amend said grant agreements with various mental health providers including Family Paths, Through the Looking Glass, Jewish Family, Community Services, Oakland Education Fund, and Si Se Puede Behavioral Interventions (SSPBI) in a total amount not to exceed \$210,000 annually to provide behavioral health services to Head Start families and Head Start classrooms to promote community resilience especially for families raising young boys of color; and

**WHEREAS**, a critical element of Oakland's ReCAST grant is lifting up the voices of young people through youth led grant making in addressing community resilience and healing in a variety of areas important to young people including police/community relationships, youth leadership, and school climate; and

**WHEREAS**, Youth Leadership Institute has unique expertise in working with young people in grant making and in leadership development and is currently supporting youth led projects under ReCAST with excellent outcomes; and

**WHEREAS**, the City wishes to enter into a grant agreement with Youth Leadership Institute in an amount not to exceed \$85,000 for the period September 30, 2017 through September 29, 2018 to provide fiscal sponsorship, technical assistance and training to youth involved in youth grant making; and be it and

**WHEREAS**, the City wishes to use the arts and public creative spaces such as the Oakland Impact Hub and Youth Impact Hub to engage community dialogue on trauma and healing and to provide activities and venues to highlight the ReCAST youth-led grant projects and other activities; and

**WHEREAS**, AECreative is launching equity events and dialogues at the Oakland Impact HUB and Youth Impact Hub and engaging in creative arts practices to promote racial equity and healing; and

**WHEREAS**, the City wishes to enter into a grant agreement with AECreative in an amount not to exceed \$45,000 for the period from September 30, 2017 through September 29, 2018; and

**WHEREAS**, Oakland Municipal Code (OMC) Section 2.04.051.A requires the City Administrator to conduct a Request for Proposals/Qualifications (RFP/Q) process for professional services contracts and Oakland Municipal Code Section 2.04.051.B. allows Council to waive the RFP/Q requirements upon a finding by the Council that it is in the best interest for the City to do so; and

**WHEREAS**, the City wishes to waive the competitive request for proposals/ qualification process for the professional service agreements with East Bay Agency for Children, Resource Development Associates, and Prevention Institute due to the unique expertise and practice of each partner, including that their prior and current work aligns with the healing, resilience, youth and family voice and choice practices pertinent to SAMHSA ReCAST deliverables, and, the continuity in the HSD program design will be strengthened due to these organizations' experience with supporting Oakland ReCAST deliverables this past year, and that each partner has the capacity to deliver services that are in alignment with SAMHSA ReCAST deliverables under the ReCAST grant; and

**WHEREAS**, the City wishes to provide trauma informed care training and develop a system of care throughout City of Oakland direct service providers; and

**WHEREAS**, the City wishes to enter into a professional services agreement with East Bay Agency for Children in an amount not to exceed \$100,000 to provide trainings for an estimated of 500 Human Services and Oakland Parks and Recreation staff and Human Services funded community based agencies from September 30, 2017 to September 29, 2018, and

**WHEREAS**, staff seeks a waiver of the RFP/Q requirements because East Bay Agency for Children (EBAC) is a local organization with years of expertise in addressing trauma for historically marginalized communities and training individuals working in those communities and strengthening the pipeline of mental health services by sharing information and resources with project partners, and is the only entity providing trauma informed systems change regionally, with a certification and coaching component; and

**WHEREAS**, SAMHSA requires ReCAST grantees to have an evaluation partner for the project; and

**WHEREAS**, Resource Development Associates has extensive knowledge and experience working with key HSD programs such as Oakland Unite and Oakland Fund for Children and Youth, and has worked with Alameda County Behavioral Health on the development of its Crisis Intervention Model; and

**WHEREAS**, the HSD wishes to enter a professional services agreement with Resource Development Associates (RDA) in an amount not to exceed \$100,000 to provide evaluation services and technical support from September 30, 2017 to September 29, 2018; and

**WHEREAS**, staff seeks a waiver of the RFP/Q requirements because RDA is a local research and evaluation firm with extensive experience in criminal justice, and health and mental health fields, and is uniquely qualified to provide this support given their experience with supporting Oakland ReCAST deliverables this past year and conducting evaluation for Oakland Unite, their work with Alameda County Behavioral Health on their crisis intervention model, and experience with Alameda County Probation conducting evaluations; and

**WHEREAS**, the City wishes to enter into a professional services agreement with Prevention Institute (PI) in an amount not to exceed \$30,000 to provide technical assistance coaching and observation for the Adverse Community Experiences and Resilience trainings September 30, 2017 through September 29, 2018; and

**WHEREAS**, staff seeks a waiver of the RFP/Q requirements because Prevention Institute is an Oakland based agency uniquely qualified to support ReCAST deliverables given their national work in developing community resilience strategies and experience as a technical advisor to SAMHSA on related projects and as such is uniquely qualified to develop the community trauma curriculum and provide implementation support; and

**WHEREAS**, the City Administrator has determined that the afore-mentioned professional services agreements are of a professional and temporary nature and shall not result in the loss of employment or salary by any person having permanent status in the competitive civil service; now, therefore, be it

**RESOLVED:** That the City Administrator is hereby authorized to enter into a grant agreement with Youth Leadership Institute in an amount not to exceed \$85,000 to provide fiscal sponsorship for youth led projects and leadership and grant making skill development for all youth involved in the projects for the period September 30, 2017 through September 29, 2018; and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized to enter into a grant agreement with AECreative in an amount not to exceed \$45,000 to provide creative arts practice activities and strategies to heal trauma and provide platform for demonstration of youth mini grant outcomes for the term of September 30, 2017 through September 29, 2018; and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized to amend the grant agreement with Family Paths, Through the Looking Glass, Jewish Family, Community Services, Oakland Education Fund, and Si Se Puede Behavioral Interventions (SSPBI) in amounts to be determined based on capacity and not to exceed a total amount of \$210,000 for all amendments for the period from September 30, 2017 through September 29, 2018 to provide services to Head Start families and classrooms; and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized to enter into a professional service agreement with East Bay Agency for Children in an amount not to exceed \$100,000 to provide trauma informed trainings for staff and providers for the period September 30, 2017 through September 29, 2018; and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized to enter in a professional service agreement with Resource Development Associates (RDA) for an amount not to exceed \$100,000 to provide evaluation services and technical support for the programs and activities funded under the SAMHSA grant for the term of September 30, 2017 through September 29, 2018; and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized to enter into a professional service agreement with Prevention Institute for an amount not to exceed \$30,000 to provide curriculum training and implementation support for community level trauma for the term of September 30, 2017 through September 29, 2018; and be it

**FURTHER RESOLVED:** That pursuant to OMC 2.04.051.B and for the reasons stated above and in the City Administrator's report accompanying this item the City Council finds that it is in the best interests of the City to waive the Request for Proposals /Qualifications requirements for the aforementioned professional service agreements and so waives the requirements; and be it

**FURTHER RESOLVED:** That the funding for all authorized activities is budgeted in the Department of Health and Human Services Fund (2128), Department of Human Services: Administration Organization (78111), and the SAMHSA Oakland ReCAST Project (1003227) ; and be it

**FURTHER RESOLVED:** That the City Council hereby appoints the City Administrator to conduct all negotiations, execute and submit all documents, including but not limited to application, agreements, amendments, modifications, payment requests and related actions which may be necessary for the aforementioned agreements without returning to Council; and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized to amend the above grant agreements and professional service agreements to extend the agreements for three additional years in the same amounts, pending receipt of federal SAMHSA grant funding for the full five year term; and be it

**FURTHER RESOLVED:** That pursuant to OMC 2.04.051.B and for the same reasons stated above and in the City Administrator's report accompanying this item, the City Council finds that it is in the best interests of the City to waive the Request for Proposals /Qualifications requirements for the aforementioned professional service agreements for the additional three one-year extensions, and so waives the requirements; and be it

**FURTHER RESOLVED:** That said grant agreements and professional service agreements shall be approved as to form and legality by the Office of the City Attorney and placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, DEC 18 2017

**PASSED BY THE FOLLOWING VOTE:**

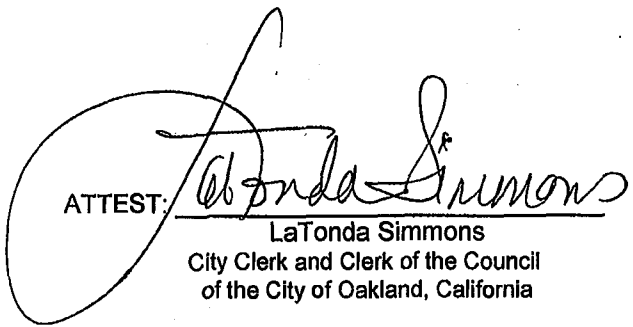
AYES- ~~7~~ CAMPBELL WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLEN, KALB, KAPLAN, AND PRESIDENT REID - 7

NOES- 0

ABSENT- 0

ABSTENTION- 0

Waived- Brooks - 1

ATTEST:   
LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California



## Attachment B. Oakland ReCAST Year Two Activities

<b>Activity</b>	<b>Time</b>
Launch of Trauma Informed Practice project at Arroyo Viejo and San Antonio Child Development Centers (Oakland Head Start sites)	Sept 2017
Youth to Youth Mini Grant Cycle One Kick Off	Sept 2017
Presentation Oakland Fund Children and Youth about Oakland ReCAST	Sept 2017
Grantee Kick-Off (Cohort 1) <i>action planning training to get your projects set up for success</i>	Oct 2017
Trauma Informed Systems training for HSD staff	Nov 2017
HSD staff and community partners/agencies one on one TI Sessions	Jan 2018 – Sep 2018
Healing & Team Building Session for HSD staff	Jan 2018
Team Building workshop for ReCAST grantees	Jan 2018
Preview of Adverse Community Experiences and Resilience (ACE R) Training of Trainers workshop for HSD staff	Jan 2018
Media Advocacy Training Youth to Youth mini grants cycle One	Jan 2018
Grant Writing workshop for Youth to Youth Mini grants	Jan 2018
Trauma Informed Care Systems and Resilience strategic planning session with Mayor's Commission on Aging	Feb 2018
"Ease On Down..." Training and preparation for trauma-informed systems change implementation with HSD executive management	Feb 2018
Compassion Fatigue Training (Head Start Trauma Informed Project)	Feb 2018
Resilience Champions first meeting	March 2018
Youth to Youth Mini Grant Cycle two Kick Off	March 2018
TTIW HSD all staff survey Administered	March 2018
Workshops with HSD Resilience Champions (TIS 101, "What is a Champion?," "How to Assess Strengths in Four Areas of Leadership," and "How to Influence Systems Change")	March - August 2018
Resilience Working Group first meeting with new project manager	Apr 2018
Trauma Informed Systems training with Alameda County – Oakland Community Action Partnership Board	Apr 2018
Trauma 101 trainings with Senior Companion volunteers	Apr 2018
Trauma Transformed – ReCAST HSD Leadership training	Apr 2018
Healing & Team Building sessions (2) for HSD Head Start staff	May 2018
Media Advocacy Training Youth to Youth Mini grants	May 2018
Pilot of ACE R Training of Trainers workshop to HSD staff and Oakland service providers	May 2018
Community Crisis Response planning meeting/RWG	June 2018
Learning & Exploratory Session: Crisis Readiness, Response & Recovery, with Resilience Working Group (RWG) and community partners	June 2018
Listening Sessions (following Nia Wilson's murder)	July 2018
Friday Summer Nights Youth Team Presentations	Aug 2018
Youth In Mind Education of Trauma and Violence for Youth	Aug 2018
TIS 101 Training of Trainer sessions (3)	Aug – Sept 2018
Healing Day (Healing Wounds of Oppression, Session One) w/ Trauma Transformed & Dr. Ken Hardy	Sept 2018
OYAC Youth Mini-Grant Final Presentations	Sept 2018
Seeking Safety training	Sept 2018
Emerging Leaders of Color meeting with Trauma Transformed	Sept 2018
RWG Meeting	Sept 2018

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City Attorney

## OAKLAND CITY COUNCIL

RESOLUTION No. \_\_\_\_\_ C.M.S.

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**RESOLUTION AMENDING RESOLUTION NO. 86999 C.M.S., WHICH AUTHORIZED THE CITY ADMINISTRATOR UNDER THE FEDERAL HEALTH AND HUMAN SERVICES SUBSTANCE ABUSE AND MENTAL HEALTH ADMINISTRATION (SAMHSA) RECAST GRANT TO ENTER INTO GRANTS AND PROFESSIONAL SERVICE AGREEMENTS FROM SEPTEMBER 30, 2017 THROUGH SEPTEMBER 29, 2021, TO AUTHORIZE THE CITY ADMINISTRATOR TO AMEND THE GRANT AGREEMENTS TO INCREASE OR ADJUST THE AMOUNTS SO LONG AS THE TOTAL DOES NOT EXCEED SAMHSA RECAST GRANT FUNDING**

**WHEREAS**, the City of Oakland supports the promotion of resiliency and equity for Oakland's communities and community members most affected by trauma, violence, and civil unrest through implementation of evidence-based, violence prevention, and community youth engagement programs, as well as linkages to trauma-informed behavioral health services; and

**WHEREAS**, the City of Oakland, Human Services Department ("HSD") was a successful applicant under the federal Health and Human Services, Substance Abuse and Mental Health Administration (SAMHSA) for the Resiliency in Communities After Stress and Trauma grant program (ReCAST) designed to assist communities experiencing trauma; and

**WHEREAS**, pursuant to Resolution No. 86464 C.M.S. City Council authorized the City Administrator to accept and appropriate \$1,000,000 annually for five years through September 29, 2021 from SAMHSA; and

**WHEREAS**, Resolution No. 86999 waived the competitive request for proposals/qualifications requirements and authorized the City Administrator to enter into three professional service agreements for training and coaching to providers and city staff on trauma-informed systems, and required evaluation services and technical support; and

**WHEREAS**, pursuant to Resolution No. 86999 C.M.S. the City Council also authorized the City Administrator to enter into grant agreements with: Youth Leadership Institute to provide training and fiscal sponsorship for youth led grants, AE Creative to provide art activities and capacity building for community engagements, and various mental health providers to provide behavioral health services to head start families; and

**WHEREAS**, Resolution No. 86999 authorized the City Administrator to amend the grant agreements to extend the term for three additional years in the same amounts pending receipt of federal SAMHSA ReCAST grant funding; and

**WHEREAS**, HSD staff is seeking authority to amend the grant agreements to adjust the grant amounts, including increasing the grant amount, so long as the total for all agreements does not exceed the annual SAMHSA ReCAST grant funding; and

**WHEREAS**, this authority is needed because the grant funding may increase mid cycle/mid year due to carryforward monies and/or our funder Substance Abuse and Mental Health Administration may have supplemental monies to that we can receive in addition to our yearly one million dollar award and staff needs the flexibility to adjust the grant amounts; now therefore be it

**RESOLVED**: That Resolution No. 86999 is hereby amended to authorize the City Administrator to amend the grant agreements to adjust the grant amounts including increasing the grant amount within the grant term (September 30, 2017 through September 29, 2021) so long as the total for all agreements does not exceed the annual SAMHSA ReCAST grant funding; and be it

**FURTHER RESOLVED**: That said grant amendments shall be approved as to form and legality by the Office of the City Attorney and placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_

**PASSED BY THE FOLLOWING VOTE:**

AYES- BROOKS, CAMPBELL WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLEN, KALB, KAPLAN, AND PRESIDENT REID

NOES-

ABSENT-

ABSTENTION-

ATTEST: \_\_\_\_\_

LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California