

FILED
OFFICE OF THE CITY CLERK
OAKLAND
2018 SEP 27 PM 2:00

Approved as to Form and Legality


City Attorney

OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S.

RESOLUTION TO: 1) AUTHORIZE THE CITY ADMINISTRATOR TO ACCEPT AND APPROPRIATE THE HEAD START /EARLY HEAD START COST OF LIVING ADJUSTMENT IN AN ESTIMATED AMOUNT OF \$420,829, AND 2) AUTHORIZE THE ADDITION OF 3.00 FULL TIME EQUIVALENT POSITIONS TO PROVIDE EARLY EDUCATION SERVICES TO FAMILIES AND CHILDREN, AND 3) AUTHORIZE A GENERAL PURPOSE FUND CONTRIBUTION IN AN ESTIMATED AMOUNT OF \$52,767 TO OFFSET ASSOCIATED CENTRAL SERVICES OVERHEAD CHARGES FOR FISCAL YEAR 2018-19

WHEREAS, the Federal funding was made available to Head Start Programs through the Consolidated Appropriations Act, 2018 to provide Cost-of-living adjustments (COLA) to assist grantees in increasing staff salaries and fringe benefits, as well as offsetting higher operations costs; and

WHEREAS, in June 2018, City of Oakland Head Start/Early Head Start Program applied to receive federal COLA award funding in the amount of \$420,829 to assist with higher operations costs; and

WHEREAS, due to changes in two Head Start/Early Head Start partner agencies, the Head Start/Early Head Start program will need to serve an additional eight (8) children in Head Start and ten (10) children in Early Head Start; and

WHEREAS, to achieve this level of added service, staff requires the addition of 3.00 Full-Time Equivalent (FTE) positions: 1.00 FTE Early Head Start Instructor, 1.00 FTE Head Start Instructor, and 1.00 FTE ~~Program Analyst II~~ Administrative Analyst II; and

WHEREAS, the Oakland Head Start/Early Head Start program is also requesting a General Purpose Fund Contribution in an estimated amount of \$52,767 to offset associated Central Services Overhead Charges in FY 2018-19 for these 3.00 FTE positions; and

WHEREAS, the Head Start/Early Head Start program wishes to provide \$7,058 to support substitute teachers when regular staff are unable to work; and

WHEREAS, the City of Oakland Head Start/Early Head Start program, as a federal grantee, is mandated to pass the 2.6% COLA funding to it's partners and delegate agency based on their contract amounts, the program is requesting that the partners and delegate agency receive the following COLA funding amounts calculated and listed in **Table 1**.

Table 1

Partner/Delegate Agency Contracts	HS	EHS	Total
Brighter Beginnings	\$1,809	\$17,369	\$19,178
Laney Children's Ctr.	\$1,999		\$1,999
OUSD – Arroyo Viejo CDC (Child Devel. Ctr.)	\$3,333		\$3,333
St. Vincent's	\$3,837		\$3,837
Subtotal: Partners	\$10,978	\$17,369	\$28,347
Delegate Agency - Unity Council	\$55,277	\$27,979	\$83,256
Total Contractual	\$66,255	\$45,348	\$111,603

; and

WHEREAS, the COLA funding will be appropriated in the Department of Health and Human Services Fund (2128), Head Start Classroom & Seasonal Organization (78231), Head Start FY 2018-2019 Operation Basic Project (1004057); and Expansion Early Head Start Operation Basic Project (1004061); now therefore be it

RESOLVED: That the City Council hereby authorizes the acceptance and appropriation of the federal COLA funding for the Oakland Head Start/Early Head Start Program in the amount of \$420,829 to assist with higher operations costs; and be it

FURTHER RESOLVED: That the COLA funding will be appropriated in Department of Health and Human Services Fund (2128), Head Start Classroom & Seasonal Organization (78231), Head Start FY 2018-2019 Operation Basic Project (1004057); and Expansion Early Head Start Operation Basic Project (1004061), and be it

FURTHER RESOLVED: That the City Council hereby authorizes the addition of the 3.00 FTE positions requested: 1.00 FTE Head Start Instructor; 1.00 FTE Early Head Start Instructor, and 1.00 FTE ~~Program Analyst II~~ Administrative Analyst II, for FY 2018-19, effective immediately; and be it

FURTHER RESOLVED: That the City Council hereby authorizes a General Purpose Fund Contribution in an estimated amount of \$52,767 to offset associated Central Services Overhead Charges for FY 2018-19; and be it

FURTHER RESOLVED: That the Council hereby appoints the City Administrator to conduct all negotiations, execute and submit all documents including but not limited to applications, agreements, amendments, modifications, payment requests, and related actions which may be necessary for the aforementioned COLA.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, CAMPBELL WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLÉN, KALB,
KAPLAN AND PRESIDENT REID

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California