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2018 SEP -6 PM 3:00

# AGENDA REPORT

**TO:** Sabrina B. Landreth  
City Administrator

**FROM:** Stephanie Hom  
Deputy City Administrator

**SUBJECT:** Department of Violence Prevention  
Implementation - Supplemental

**DATE:** September 5, 2018

City Administrator Approval

Date:

9/6/18

## RECOMMENDATION

**Staff Recommends That The City Council Receive An Informational Report From The City Administrator On The Implementation Of Ordinance No. 13451 C.M.S. Which Established The Department Of Violence Prevention On Ending The Epidemic Of Violent Crime In Oakland And Healing Trauma In Impacted Communities.**

## REASON FOR SUPPLEMENTAL

The last informational report dated July 3, 2018 was placed on the agenda for the Life Enrichment Committee meeting of July 17, 2018. However, the Life Enrichment Committee meeting of July 17, 2018 was cancelled and the item was delayed to this meeting of September 11, 2018. This supplemental report provides additional information on activities that have occurred since the writing of the last report.

## ANALYSIS AND POLICY ALTERNATIVES

The Urban Strategies Council (USC) has provided a status report (**Attachment A**) dated August 28, 2018 highlighting activities completed and in progress toward completing the Participatory Research process and community leadership summit. The community leadership summit is planned for Saturday, November 10, 2018. The USC Executive Director will be present at the Life Enrichment Committee meeting to provide a status report and overview of the Participatory Research process and community leadership summit.

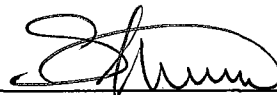
Item: \_\_\_\_\_  
Life Enrichment Committee  
September 11, 2018

**ACTION REQUESTED OF THE CITY COUNCIL**

Staff recommends that the City Council receive an informational report from the City Administrator on the implementation of Ordinance No. 13451 C.M.S. which established the Department of Violence Prevention on ending the epidemic of violent crime in Oakland and healing trauma in impacted communities.

For questions regarding this report, please contact Stephanie Hom, Deputy City Administrator at (510) 238-7542.

Respectfully submitted,



Stephanie Hom  
Deputy City Administrator

Attachments (1):

- A. Urban Strategies Council Memorandum Dated August 28, 2018 Regarding Project Update – Department of Violence Prevention Community Research and Leadership Summit Planning Contract

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## MEMORANDUM

To: Stephanie Hom, Project Manager (Deputy City Administrator),  
City of Oakland

From: David Harris, President and CEO

Date: August 28, 2018

Re: Project Update – Department of Violence Prevention Community  
Research and Leadership Summit Planning Contract

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This update is divided into four sections, corresponding with each Task Area in our scope of work: 1) Pre-Summit Research; 2) Summit and Convenings; 3) Post-Summit Reporting; and, 4) Ongoing Activities.

### Task Area 1 - Pre-Summit Research

- USC research staff has completed the research design and plan for compiling existing data (national and local) re: violence prevention best practices/policies. Additionally, staff has compiled key questions, referred by the project Steering Committee (SC) for inclusion in the research plan. Richard Speigman, a UC-Berkeley post-doctorate fellow, was hired as the project Research Assistant.
- USC staff has met with Oakland Unite (OU) staff to inventory existing research report and data that can inform the current planning process.
- USC staff has attended four OU listening sessions to collect insights and feedback on current programming efforts.
- USC has completed a recruitment and selection process to identify Research Fellows for the project's participatory research activities. 42 people applied for Fellow positions (37 were Oakland city residents). 24 people attended orientation. 22 were selected as Research Fellows (2 dropped out). There are 17 African American, 2 Latino, 2 African, and 1 White Fellow; 12 are females and 10 are males. The selected fellows represent East, North, and West Oakland.
- Research training for the Fellows was held during the week of August 12<sup>th</sup>. Each Fellow that completed all three training sessions will be deployed during the week of 8/27 to begin resident interviews. Makeup training will be held during the week of 9/4 for Fellows who missed a training session. The trainings were conducted by Zina Besirevic, a UC-

Berkeley faculty member specializing in community-based research design and methods.

- The resident interview protocol and interview questions have been developed and reviewed by the Steering Committee, community residents and external advisers. Fellows have conducted mock interviews using following the protocols and using the questions.
- Three organizations have been selected for mini-grants, focused on research activities with special populations and content expertise (domestic violence and CSEC victims/offenders). They are: A Safe Place, Bay Area Women Against Rape, and MISSEY.
- Contracts for commissioned research papers will be executed during the week of 9/4.
- Applications for research mini-grant will be sent out during the week of 9/4.
- In addition to resident interviews, USC is developing a survey instrument that can be administered to residents online. USC's target is to have 500 residents complete the survey, which mirrors several of the questions from the in-person interviews.

#### Task Area 2 - Summit and Convenings

- Dates have been selected for the Community Pre-Summit (Saturday, October 27) and Citywide Leadership Summit (Saturday, November 10).
- Laney College has been confirmed as the site for the two Summit meetings.
- A project website and initial Summit promotional material (Save-the-Date flyers) will be completed by 8/31.
- Five Steering Committee members have volunteered to serve on a sub-committee assisting USC with the Summit planning and implementation.

#### Task Area 3 – Post-Summit Reporting

- There has been no activity towards this Task Area.

#### Task Area 4 – Ongoing Activities

- USC has convened four meetings of the Steering Committee.

- USC has provided a project update at the August Measure Z Safety and Services Oversight Commission (SSOC) meeting, and was prepared to present at the July LEC Meeting (cancelled).
- USC and OU staff has met three times to address joint planning activities.