



FILED
OFFICE OF THE CITY CLERK
OAKLAND

2018 MAY 31 PM 4:36

AGENDA REPORT

TO: Sabrina B. Landreth
City Administrator

FROM: Ryan Russo
Director, DOT

SUBJECT: On-Call Transportation Planning
Professional Services Agreements

DATE: April 30, 2018

City Administrator Approval

Date:

5/31/18

RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator Or Designee To Execute Professional Services Agreements For On-Call Transportation Planning Services To Three (3) Tier I Firms For Two-Hundred Fifty Thousand Dollars (\$250,000.00) Each To Acumen Building Enterprise, Inc; ActiveWayz Engineering, Inc; And Evan Brooks; And To Eight (8) Tier II Firms In The Amount Of Five-Hundred Thousand Dollars (\$500,000.00) Each To Alta Planning+Design; Arup North America Ltd; DKS Associates; Fehr And Peers Transportation Consultants; Kittelson Associates Inc.; Sam Schwartz Engineering; TJKM Transportation Consultants; And W-Trans.

EXECUTIVE SUMMARY

These professional services agreements are needed to provide on-call transportation planning and design services to assist the Department of Transportation (DOT) and other City Departments in planning, community engagement, feasibility studies, design and engineering, and implementation oversight for pedestrian safety, Safe Routes to School, and other street improvement projects. These agreements will provide administrative cost and time savings to the City as compared to a project-by-project consultant selection process for small contracts.

Work assigned under the contracts will not exceed \$250,000.00 for Tier I firms and \$500,000.00 for Tier II firms over the three (3) year period of the contract. Task orders will vary from small amounts (e.g., \$25,000 or less for technical studies), up to \$100,000.00 or more for projects requiring intensive community engagement, conceptual and engineering design or other technical support services that cannot be performed by staff.

Examples of the tasks the on-call transportation planning consultants work on include Safe Routes to Schools projects, grant writing support for Affordable Housing & Sustainable Communities program applications, conducting before and after data collection and analysis for the Harrison & 23rd Safety Improvement Project, and providing design development and engagement collateral for upcoming repaving projects.

Item: _____
Public Works Committee
June 12, 2018

These contracts also allow the City to prepare grant applications that have short timelines for response. Examples of these include the Active Transportation Program (ATP), Affordable Housing & Sustainable Communities (AHSC), Safe Routes to School (SR2S), Safe Routes to Transit (SR2T), and Highway Safety Improvement (HSIP) programs. Having consulting firms readily available for this work allows the City to compete for these grant funds, as well as design and deliver on Alameda County Transportation Commission's (ACTC) projects supported by Measure BB discretionary fund sources.

Larger efforts such as the citywide bike plan or any project that requires program management will use consultants selected solely for work on those projects through a separate, focused request for proposals (RFP) process.

BACKGROUND / LEGISLATIVE HISTORY

In February 2018, the Department of Transportation issued a Request for Qualifications (RFQ) to provide on-call transportation planning and funding services. A two (2) tier pre-qualification process was used in accordance with Oakland Municipal Code, OMC Chapter 2.04.045. This process encourages and nurtures Oakland-certified small local firms to compete with like-sized firms rather than with larger, more experienced firms.

The Tier I category is restricted to Oakland-certified small, local firms and advances the goals of OMC Chapter 2.04.045(b), known as the Mandatory Preferred Small Local Business Program, by establishing a list of pre-qualified firms to perform, on an on-call basis, work that is less than \$250,000.00 in value over three years. The Tier II category is open to all firms and advances the goals of OMC Chapter 2.04.045(a) by establishing a list of pre-qualified firms to perform, on an on-call basis, work that is less than \$500,000.00 in total value over three years.

The duration of each contract is three (3) years, with an option to extend should capacity remain. Notices of the RFQ were posted in the City iSupplier website for access by all LBE/SLBE certified firms. A legal advertisement was posted on the Oakland Tribune on February 9, 2018. The RFQ was also advertised in El Mundo, Oakland Post, The Korea Times, and The World Journal. City staff held a voluntary pre-proposal meeting on February 15, 2019. The City received three (3) Tier I proposals and nine (9) Tier II proposals by the due date of March 1, 2018.

A staff panel evaluated the proposals based on the criteria stipulated in the Request for Qualifications. The results of that evaluation support a recommendation to award contracts to 11 firms that were deemed most qualified. This number of firms will support the City given the anticipated increase in the number of grant-funded projects in the coming years, new competitive funding opportunities likely to come through the Alameda County Transportation Commission, and the need for supplemental work that will be beyond current staff capacity.

ANALYSIS / POLICY ALTERNATIVES

The City of Oakland has historically retained lists of on-call consultants to assist staff with plans and projects that are outside the technical scope of staff or require temporary increases beyond staff capacity. The work can include engaging with the public in developing transportation plans and projects, designing and reviewing design for public and private development streetscape facilities, performing minor environmental review, authoring grant applications and managing subsequent grants, collecting and analyzing multi-modal transportation data (for bicycle, pedestrian, transit, and automobile travel), creating conceptual design for projects, and offering technical support services for various public transportation plans and projects across the City.

These On-Call Transportation Planning professional services agreements are needed to assist the Department of Transportation and other Departments to produce high quality and timely public infrastructure plans and projects funded by a variety of sources, including: Alameda County Transportation Commission, Metropolitan Transportation Commission, Bay Area Air Quality District, and other State and Federal grant sources.

A panel of three transportation professionals evaluated the proposals. The following evaluation criteria used were set forth in the RFQ:

- Presentation, completeness, clarity, organization, and conformance of proposal;
- Demonstrated ability and experience of the project manager and proposed team;
- Demonstrated expertise or resources;
- Prior experience and ability to work with City staff and stakeholders;
- Staff and resources to deliver quality products on schedule; and
- Project management and quality control.

Based on the panel's evaluation, 11 firms out of the total 12 proposals that were submitted are recommended as the most qualified to provide the needed on-call transportation planning and funding related services. Three are Tier I firms, and eight are Tier II firms for a total of eleven selected firms. Each of these selected firms clearly demonstrated their understanding of the scope and requirements in their proposals. Each firm will have to be LBE/SLBE (Local and Small Local Business Enterprise) and EBO (Equal Benefits Ordinance) compliant prior to contract execution. This information has been verified by the Social Equity Contract Compliance Memorandum and is provided in **Attachment A**.

In addition to the panel evaluation score (maximum score of 100, averaged), firms received additional preference points for fulfilling additional metrics. These metrics relate to local and small business participation, being located in Oakland, and having a workforce comprised of Oakland residents. Criteria and maximum points are summarized in the table below. These preference points are awarded upon Contract Compliance review.

Preference Points for Fulfilling Additional Metrics:

Topic	Definition	Max
LBE/SLBE	1 point for every 10% of contract dollars to certified firms	5
Years in Oakland	0.5 points for every 5 years the firm has been in Oakland	2.5
Oakland Workforce	Percentage of workforce that are Oakland residents	5

Three Tier I firms are recommended for \$250,000.00 contracts, sorted by score:

Firm	Subtotal	LBE/ SLBE	Years in Oakland	Oakland Workforce	Total
Evan Brooks Associates	82.0	4	0	0	86.0
Acumen Building Enterprise, Inc	77.0	4	2.5	0	83.5
ActiveWayz Engineering, Inc	77.3	5	0	0	82.3

Eight Tier II firms are recommended for \$500,000.00 contracts, sorted by score:

Firm	Subtotal	LBE/ SLBE	Years in Oakland	Oakland Workforce	Total
Fehr & Peers	92.0	5	0.5	0	97.5
Kittelson	93.3	3	0.5	0	96.8
Sam Schwartz Engineering	89.0	4	0	0	95.0
Arup North American Ltd	89.3	4	0	0	93.3
DKS Associates	88.7	3	2.5	0	92.7
Alta Planning+Design	86.0	5	0	1	91.5
W-Trans	86.3	3	0.5	1	90.8
TJKM Transportation Consultants	85.0	4	0	0	89.0

One additional Tier II firm was scored by the evaluation panel but not recommended for contract execution because it failed to meet the City's LBE/SLBE requirement:

Firm	Subtotal	LBE/ SLBE	Years in Oakland	Oakland Workforce	Total
Stantec	84.0	0	0	0	84.0

As projects arise, the City will request on-call consultants with the appropriate expertise to submit proposals for the project that includes a scope of work, schedule for completion and fee. The City will evaluate the proposals on a qualifications basis, select a consultant, negotiate, and assign a Task Order. The on-call contracts are not for a specific project. No minimum amount of work is implied or guaranteed, and no appropriation is made as a result of this action. Individual task orders will vary but in no case will exceed the approved contract amounts.

FISCAL IMPACT

The on-call services will be used for projects funded by various capital improvement funds and grants such as Measure B, Measure BB, Transportation Development Act (TDA) funds, Active Transportation Program funds (ATP), One Bay Area Grants (OBAG), and others. The approval of these contracts will not result in additional appropriation of funds. The services will be funded through the appropriations of individual projects which will be identified prior to the performance of the work.

PUBLIC OUTREACH / INTEREST

The City's web-based procurement system iSupplier was utilized for distribution of the RFQ. The RFQ was formally advertised in the Oakland Tribune, as well as El Mundo, Oakland Post, The Korea Times, and The World Journal.

COORDINATION

Contract & Compliance provided the compliance analysis. The Office of the City Attorney and Budget Bureau reviewed this report and resolution.

SUSTAINABLE OPPORTUNITIES

Economic: These on-call contracts will generate business tax, sales tax, and other revenues for the City by those firms who work on the projects. Local, Oakland-based businesses will be used on the projects and will directly benefit.

Environmental: Projects completed under these contracts will help reduce congestion and air pollution by improving auto, transit, pedestrian and bicycle travel throughout the City.

Social Equity: Projects completed under these contracts will provide greater mobility, accessibility and safety to people in Oakland that use all modes of transportation. This action will support the community engagement, conceptual planning, design and delivery of projects and plans that will offer improved access to jobs, housing, markets, libraries, recreational facilities and other services. Consultants will be required to design City improvements in compliance with the physical access requirements of applicable accessibility codes and the Americans with Disabilities Act. The City's requirements for local and small local business participation in these contracts will ensure that work is fulfilled by Oakland-based firms.

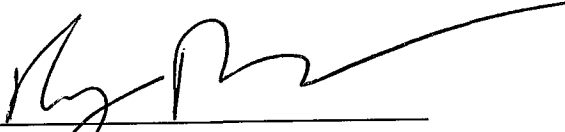
ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator Or Designee To Award Professional Services Agreements For On-Call Transportation Planning To 3 (3) Tier I Firms For Two Hundred Fifty Thousand Dollars

(\$250,000.00) To Acumen Building Enterprise, Inc; ActiveWayz Engineering, Inc; and Evan Brooks; And To Eight (8) Tier II Firms In The Amount Of Five Hundred Thousand Dollars (\$500,000.00) Each, To: Alta Planning+Design; Arup North America Ltd; DKS Associates; Fehr And Peers Transportation Consultants; Kittelson Associates Inc.; Sam Schwartz Engineering; TJKM Transportation Consultants; and W-Trans.

For questions regarding this report, please contact Sarah Fine, Senior Transportation Planner at 510-238-6241.

Respectfully submitted,



RYAN RUSSO

Director, Department of Transportation

Reviewed by:
Wladimir Wlassowsky, P.E.
Assistant Director

Reviewed by:
Mohamed Alaoui, P.E.
Great Streets Delivery Manager

Prepared by:
Sarah Fine, M.C.P.
Senior Transportation Planner

Attachments (1):

A: Contract Compliance Memorandum



INTER OFFICE MEMORANDUM

TO: Sarah Fine

FROM: Deborah Barnes, Director,
Contracts & Compliance

Deborah Barnes

**SUBJECT: Compliance Analysis
RFQ for On Call Transportation Planning
Services 2018**

DATE: March 21, 2018

The City Administrator's Office, Contracts and Compliance Unit conducted compliance reviews of twelve (12) proposals in response to the above referenced project. Below are the results of the compliance evaluation for the minimum 50% Local and Small Local Business Enterprise (L/SLBE) participation requirement. All firms are also reviewed for compliance with the Equal Benefits Ordinance (EBO).

Below is the outcome of the most recent compliance evaluation for the minimum 50% Local and Small Local Business Enterprise (L/SLBE) participation requirement and Equal Benefits Ordinance (EBO).

Tier 1

Compliant with EBO and L/SLBE Policies		Proposed Participation					Earned Credits and Discounts		Oakland Workforce Preference Points	EBO Compliant? Y/N
Company Name	Original Bid Amount	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points		
ActiveWayz Engineering, Inc.	NA	100%	0%	0%	100%	200%	5 points	0 points	0 pts	N
Acumen Building Enterprise, Inc.	NA	72%	0%	72%	0%	72%	4 points	2.5 points	0 pts	Y
Evan Brooks	NA	35%	0%	0%	35%	70%	4 points	0 points	0 pts	N

* ActiveWayz Engineer, Inc and Evan Brooks proposed VSLBE/LPG participation valued at 100% and 35%. However, per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value for ActiveWayz Engineering, Inc and Evans Brooks is 200% and 70% respectively.

Tier II

Compliant with EBO and L/SLBE Policies		Proposed Participation					Earned Credits and Discounts		Oakland Workforce Preference Points	EBO Compliant? Y/N
Company Name	Original Bid Amount	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points		
Alta Planning + Design.	NA	100%	100%	0%	0%	100%	5 points	0 points	1pts	Y
Arup North America Ltd.	NA	50%	0%	30%	20% *40%	70%	4 points	0 points	0 pts	N

Tier II (Cont'd)

Compliant with EBO and L/SLBE Policies		Proposed Participation					Earned Credits and Discounts		Oakland Workforce Preference Points	EBO Compliant? Y/N
Company Name	Original Bid Amount	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points		
DKS Associates	NA	60%	60%	0%	0%	60%	3 points	2.5 points	0 pts	Y
Fehr & Peers	NA	89%	60%	29%	0%	89%	5 points	.5 points	0 pts	Y
Kittelson	NA	60%	60%	0%	0%	60%	3 points	.5 points	0 pts.	Y
Sam Schwartz Engineering	NA	50%	25%	0%	25% *50%	75%	4 points	0 points	0 pts	N
TJKM Transportation Consultants	NA	50%	15%	10%	25% *50	75%	4 points	0 points	0 pts	N
W-Trans	NA	72.5%	62.5%	10%	0%	72.5%	3 points	.5 points	1 pts	N

Arup North America Ltd, Sam Schwartz Engineering, and TJKM Transportation Consultants VSLBE/LPG participation valued at 20%, 25% and 25%. However, per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value for the firms are 40%, 50% and 50% respectively.

Comments: All firms met and/or exceeded the 50% L/SLBE participation requirement. Firms that are not EBO compliant will have to come into compliance prior to full contract execution.

Tier II

Non - Compliant with EBO and L/SLBE Policies		Proposed Participation					Earned Credits and Discounts		Oakland Workforce Preference Points	EBO Compliant? Y/N
Company Name	Original Bid Amount	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points		
Stantec	NA	50%	40%	10%	0%	50%	0 points	0 points	0 pts	N

Comments: Stantec failed to meet the minimum 50% L/SLBE participation requirement with a 15% Small Local Business Enterprise (SLBE) shortfall. Therefore, they are deemed non-compliant. The firm is not EBO compliant.

Should you have any questions you may contact Vivian Inman, Contract Compliance Officer at (510) 238-6261.

CONTRACTS AND COMPLIANCE



Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE:

RFQ on Call Transportation Planning Service 2018 (Tier 1)

CONSULTANT/CONTRACTOR:

ActiveWayz Engineering, Inc.

Engineer's Estimate:

NA

Contractors' Bid Amount

NA

Over/Under

NA

Bid discounted amount:

N/A

Discount/Preference Points:

5 points

1. Did the 50% local/small local requirement apply: YES
2. Did the contractor meet the 50% requirement YES
 - a) % of LBE participation 0.00%
 - b) % of SLBE participation 0.00%
 - c) % of VSLBE participation 100.00% Double Counted Value is 200%
3. Did the contractor receive bid discount/preference points? YES
(If yes, list the points received) 5 points

4. Additional Comments.

Proposed VSLBE/LPG participation is valued at 100%, however, per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value is 200%.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

3/21/2018

Date

Reviewing
Officer:

Vincent J. Juma

Date: 3/21/2018

Approved By:

Shelley Oarensbury

Date: 3/21/2018

LBE/SLBE Participation ActiveWayz Engineering, Inc.

Project Name: RFQ on Call Transportation Planning Service 2018 (Tier 1)

Project No.:		Engineer's Estimate					Under/Over Engineers Estimati				
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only		
									Ethn	MBE	WBE
PRIME	ActiveWayz Engineering, Inc.	Oakland	UB			100.00%	100.00%	100.00%	AA	100.00%	
Project Totals				0.00%	0.00%	100.00%	100.00%	100.00%		100.00%	0.00%
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.									Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
Legend LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise							

** Proposed VSLBE/LPG participation is valued at 100%, however per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.



CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: RFQ on Call Transportation Planning Service 2018 (Tier 1)

CONSULTANT/CONTRACTOR: Acumen Building Enterprise, Inc.

Engineer's Estimate:

NA

Contractors' Bid Amount

NA

Over/Under
Engineer's
Estimate

NA

Bid discounted amount:

N/A

Discount/Preference Points:

4 points

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
- a) % of LBE participation **0.00%**
- b) % of SLBE participation **72.00%**
- c) % of VSLBE participation **0.00%**
3. Did the contractor receive bid discount/preference points? **YES**
- (If yes, list the points received) **4 points**

5. Additional Comments.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

3/21/2018

Date

Reviewing
Officer:

Vitali Am

Date: 3/21/2018

Approved By:

Shelley Oaresobus

Date: 3/21/2018

**LBE/SLBE Participation
Acumen Building Enterprise, Inc.**

Project Name: RFQ on Call Transportation Planning Service 2018 (Tier 1)

Project No.:		Engineer's Estimate				Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only		
									Ethn	MBE	WBE
PRIME	Acumen Building Enterprise, Inc.	Oakland	CB		72.00%		72.00%	72.00%	AA	72.00%	
Grants & Funding	DLR Group/Kwan Henmi	San Francisco	UB					12.00%	NL		
Planning & Policy	Parisi Transporation Consulting	Berkeley	UB					4.00%	NL		
Grants & Funding	PlaceWorks	Berkeley	UB					4.00%	NL		
Project Development	Stradis E.C. Inc.	Berkeley	UB					8.00%	NL		
Project Totals				0.00%	72.00%	0.00%	72.00%	100.00%		72.00%	0.00%
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.									Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
Legend LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise							

CONTRACTS AND COMPLIANCE



Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE:

RFQ on Call Transportation Planning Service 2018 (Tier 1)

CONSULTANT/CONTRACTOR:

Evan Brooks Associates, Inc.

Engineer's Estimate:

NA

Contractors' Bid Amount

NA

Over/Under

NA

Bid discounted amount:

N/A

Discount/Preference Points:

4 points

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
- a) % of LBE participation 0.00%
- b) % of SLBE participation 0.00%
- c) % of VSLBE participation 35.00% **Double Counted Value is 70%**
3. Did the contractor receive bid discount/preference points? **YES**
- (If yes, list the points received) 4 points

4. Additional Comments.

Proposed VSLBE/LPG participation is valued at 35%, however, per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value is 70%.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

3/21/2018

**Reviewing
Officer:**

Vivian Anna

Date: 3/21/2018

Approved By:

Shelley Garenberg

Date: 3/21/2018

LBE/SLBE Participation Evan Brooks Associates, Inc.

Project Name: RFQ on Call Transportation Planning Service 2018 (Tier 1)

Project No.:		Engineer's Estimate				Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only		
									Ethn	MBE	WBE
PRIME Planning/Environmental Analysis	Evan Brooks Associates, Inc.	Pasadena	UB					65.00%	NL		
	Impact Sciences	Oakland	CB			35.00%	35.00%	35.00%	O		35.00%
Project Totals				0.00%	0.00%	35.00%	35.00%	100.00%		0.00%	35.00%
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.				Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed							
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** Proposed VSLBE/LPG participation is valued at 35%, however per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.



CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: **RFQ On Call transportation Planning Services (Tier II)**

CONSULTANT/CONTRACTOR: Alta Planning + Design

Engineer's Estimate:

NA

Contractors' Bid Amount

NA

**Over/Under
Engineer's
Estimate**

NA

Bid discounted amount:

N/A

Discount/Preference Points:

5 points

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
- a) % of LBE participation **100.00%**
- b) % of SLBE participation **0.00%**
- c) % of VSLBE participation **0.00%**
3. Did the contractor receive bid discount/preference points? **YES**
- (If yes, list the points received) **5 points**

5. Additional Comments.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

3/21/2018

Date

**Reviewing
Officer:**

[Signature]

Date: 3/21/2018

Approved By:

Shelley Darenburg

Date: 3/21/2018

LBE/SLBE Participation Alta Planning + Design

Project Name: RFQ On Call transportation Planning Services (Tier II)

Project No.:		Engineer's Estimate					Under/Over Engineers Estimate:				
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only		
									Ethn	MBE	WBE
PRIME	Alta Planning + Design	Oakland	CB	100.00%			100.00%	100.00%	C		
Project Totals				100.00%	0.00%	0.00%	100.00%	100.00%		0.00%	0.00%
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.									Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
Legend LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise							



CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: **RFQ On Call transportation Planning Services (Tier II)**

CONSULTANT/CONTRACTOR: Arup North America Ltd

Engineer's Estimate:

NA

Contractors' Bid Amount

NA

**Over/Under
Engineer's
Estimate**

NA

Bid discounted amount:

N/A

Discount/Preference Points:

4 points

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
- a) % of LBE participation **0.00%**
- b) % of SLBE participation **30.00%**
- c) % of VSLBE participation **20.00%** (Double counted value is 40%)
3. Did the contractor receive bid discount/preference points? **YES**
- (If yes, list the points received) **4 points**

5. Additional Comments.

Proposed VSLBE/LPG participation is valued at 20%, however, per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value is 40%.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

3/21/2018

Date

**Reviewing
Officer:**

Vital J. [Signature]

Date: 3/21/2018

Approved By:

Shelley Sorenburg

Date: 3/21/2018



CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: RFQ On Call transportation Planning Services (Tier II)

CONSULTANT/CONTRACTOR: Arup North America Ltd

Engineer's Estimate:
NA

Contractors' Bid Amount
NA

Over/Under
Engineer's
Estimate
NA

Bid discounted amount:
N/A

Discount/Preference Points:
4 points

1. Did the 50% local/small local requirement apply: YES
2. Did the contractor meet the 50% requirement YES
- a) % of LBE participation 0.00%
- b) % of SLBE participation 30.00%
- c) % of VSLBE participation 20.00% (Double counted value is 40%)
3. Did the contractor receive bid discount/preference points? YES
- (If yes, list the points received) 4 points

5. Additional Comments.

Proposed VSLBE/LPG participation is valued at 20%, however, per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value is 40%.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

3/21/2018
Date

Reviewing
Officer:

Michael J. [Signature]

Date: 3/21/2018

Approved By:

Shelley Sorenson

Date: 3/21/2018

LBE/SLBE Participation Arup North America Ltd

+ RFQ On Call transportation Planning Services (Tier II)

Project No.:		Engineer's Estimate				Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only		
									Ethn.	MBE	WBE
PRIME Community Engagement Civil Design & Corridor Planning Planning & Design Grants & Funding Strategy Environmental Planning	Arup North America Ltd	San Francisco	UB					50.00%	NL		
	360 Total Concepts	Oakland	CB		10.00%		10.00%	10.00%	AA		10.00%
	ActiveWayz Engineering	Oakland	CB			10.00%	10.00%	10.00%	AA	10.00%	
	Community Design & Architecture	Oakland	CB		15.00%		15.00%	15.00%	C		
	Transportation Analytics	Oakland	CB			10.00%	10.00%	10.00%	O		
	Urban Planning Partners, Inc.	Oakland	CB		5.00%		5.00%	5.00%	C		5.00%
Project Totals				0.00%	30.00%	20.00%	50.00%	100.00%		10.00%	15.00%
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.				LBE 25% or 50%	SLBE 25%	VSLBE	TOTAL LBE/SLBE/VSLBE 50%	TOTAL	Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
Legend		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise					

** Proposed VSLBE/LPG participation is valued at 20%, however per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.



CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE:

RFQ On Call transportation Planning Services (Tier II)

CONSULTANT/CONTRACTOR:

Fehr & Peers

Engineer's Estimate:

NA

Contractors' Bid Amount

NA

Over/Under
Engineer's
Estimate

NA

Bid discounted amount:

N/A

Discount/Preference Points:

5 points

1. Did the 50% local/small local requirement apply:

YES

2. Did the contractor meet the 50% requirement

YES

a) % of LBE
participation

60.00%

b) % of SLBE
participation

29.00%

c) % of VSLBE
participation

0.00%

3. Did the contractor receive bid discount/preference points?

YES

(If yes, list the points received) _

5 points

5. Additional Comments.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

3/21/2018

Date

Reviewing
Officer:

Vincent Ann

Date: 3/21/2018

Approved By:

Shelley Oarensburg

Date: 3/21/2018

LBE/SLBE Participation Fehr & Peers

+ RFQ On Call transportation Planning Services (Tier II)

Project No.:		Engineer's Estimate				Under/Over Engineers Estimate					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only		
									Ethn	MBE	WBE
PRIME	Fehr & Peers	Oakland	CB	60.00%			60.00%	60.00%	C		
Urban Design	Community Design + Architecture	Oakland	CB		15.00%		15.00%	15.00%	C		
Civil Engineering	Diablo Engineering Group	Oakland	CB		10.00%		10.00%	10.00%	C		10.00%
Civil Engineering Support	Mark Thomas & Company	Oakland	UB					5.00%	NL		
Environmental Consulting Services	Urban Planning Partners	Oakland	CB		2.00%		2.00%	2.00%	C		2.00%
Community Based Outreach Lead	TransForm	Oakland	CB		2.00%		2.00%	2.00%	C		2.00%
Public Outreach	Convey	Emeryville	UB					1.00%	NL		
Funding Assistance	Gray-Bowen Scott	Walnut Creek	UB					1.00%	NL		
Surveying	Rey Engineers	Oakland	UB					1.00%	NL		
Data Collection Products	NDS/ATD	Sacramento	UB					1.00%	NL		
Big Data Products	StreetLight Data, inc.	San Francisco	UB					1.00%	NL		
Data Provider	Inix	Kirkland	UB					1.00%	NL		
Project Totals				60.00%	29.00%	0.00%	89.00%	100.00%		0.00%	14.00%
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.									Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
Legend LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise							



CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: RFQ On Call transportation Planning Services (Tier II)

CONSULTANT/CONTRACTOR: Kittelson & Associates, Inc

Engineer's Estimate:
NA

Contractors' Bid Amount
NA

Over/Under
Engineer's
Estimate
NA

Bid discounted amount:
N/A

Discount/Preference Points:
3 points

1. Did the 50% local/small local requirement apply: YES
2. Did the contractor meet the 50% requirement YES
- a) % of LBE participation 60.00%
- b) % of SLBE participation 0.00%
- c) % of VSLBE participation 0.00%
3. Did the contractor receive bid discount/preference points? YES
- (If yes, list the points received) 3 points

5. Additional Comments.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

3/21/2018

Date

Reviewing
Officer:

Maria Pina

Date: 3/21/2018

Approved By:

Shelley Darenovsky

Date: 3/21/2018

LBE/SLBE Participation Kittelson & Associates, Inc

+ RFQ On Call transportation Planning Services (Tier II)

Project No.:		Engineer's Estimate				Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only		
									Ethn	MBE	WBE
PRIME Transportation Planning Data Collection Products	Kittelson & Associates, Inc	Oakland	CB	60.00%			60.00%	60.00%	H	60.00%	
	Toole Design Group	Berkeley	UB					20.00%	C		20.00%
	Quality Counts	Portland	UB					20.00%	C		
Project Totals				60.00%	0.00%	0.00%	60.00%	100.00%		60.00%	20.00%
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.									Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
Legend LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise							



CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: **RFQ On Call transportation Planning Services (Tier II)**

CONSULTANT/CONTRACTOR: Sam Schwartz Engineering, DPC

Engineer's Estimate:
NA

Contractors' Bid Amount
NA

**Over/Under
Engineer's
Estimate**
NA

Bid discounted amount:
N/A

Discount/Preference Points:
4 points

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
- a) % of LBE participation **25.00%**
- b) % of SLBE participation **0.00%**
- c) % of VSLBE participation **25.00%** ("Double counted value is 50%.)
3. Did the contractor receive bid discount/preference points? **YES**
- (If yes, list the points received) **4 points**

5. Additional Comments.

Proposed VSLBE/LPG participation is valued at 25%, however, per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value is 50%.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

3/21/2018
Date

**Reviewing
Officer:**

Vitali

Date: 3/21/2018

Approved By:

Shelley Garenburg

Date: 3/21/2018

LBE/SLBE Participation Sam Schwartz Engineering, DPC

+ RFQ On Call transportation Planning Services (Tier II)

Project No.:		Engineer's Estimate				Under/Over Engineers Estimate:							
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only				
									Ethn	MBE	WBE		
PRIME	Sam Schwartz Engineering, DPC	Oakland	UB	25.00%		25.00%	25.00%	38.00%	NL				
Agency Coordination	Rincon Consultants, Inc.	Oakland	CB					25.00%	C				
Civil Design	ActiveWayz Engineering	Oakland	CB					25.00%	AA	25.00%			
Public Outreach	Envirolssues	Oakland	UB					7.00%	C		7.00%		
Parking & Curb Management	Jay Primus	Berkeley	UB					5.00%	C				
Project Totals				25.00%	0.00%	25.00%	50.00%	100.00%		0.00%	7.00%		
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.				LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed				
Legend				LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise					UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise				

**Proposed VSLBE/LPG participation is valued at 25%, however per the L/SLBE program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.



CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: **RFQ On Call transportation Planning Services (Tier II)**

CONSULTANT/CONTRACTOR: TJKM Transportation Consultants

Engineer's Estimate:
NA

Contractors' Bid Amount
NA

**Over/Under
Engineer's
Estimate**
NA

Bid discounted amount:
N/A

Discount/Preference Points:
4 points

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
- | | | |
|-----------------------------|---------------|--|
| a) % of LBE participation | 15.00% | |
| b) % of SLBE participation | 10.00% | |
| c) % of VSLBE participation | 25.00% | (*Double counted value is 50%.) |
3. Did the contractor receive bid discount/preference points? **YES**
- (If yes, list the points received) **4 points**

5. Additional Comments.

Proposed VSLBE/LPG participation is valued at 25%, however, per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value is 50%.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

3/21/2018

Date

**Reviewing
Officer:**

[Signature]

Date: 3/21/2018

Approved By:

[Signature: Shelley Sorenson]

Date: 3/21/2018

LBE/SLBE Participation TJKM Transportation Consultants

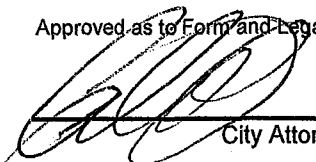
+ RFQ On Call transportation Planning Services (Tier II)

Project No.:		Engineer's Estimate				Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only		
									Ethn	MBE	WBE
PRIME	TJKM Transportation Consultants	Oakland	UB					35.00%	NL		
Land Surveying	PLS Surveys	Oakland	CB		10.00%		10.00%	10.00%	AP		10.00%
Transportation Planning	Redwood Consulting Associates	Oakland	CB			25.00%	25.00%	25.00%	AP		25.00%
Environmental Consulting	Rincon Consultants, Inc.	Oakland	CB	15.00%			15.00%	15.00%	C		
Planning + Design	Tools Design Group, Inc.	Berkeley	UB					15.00%			
Project Totals				15.00%	10.00%	25.00%	50.00%	100.00%		0.00%	35.00%
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.				LBE 25%		SLBE 25%		VSLBE 25%		LBE + SLBE 50%	
Legend				LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise						Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed	

**Proposed VSLBE/LPG participation is valued at 25%, however per the L/SLBE program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.

OAKLAND CITY COUNCIL

Approved as to Form and Legality


City Attorney

2010 MAY 31 PM 4:36 RESOLUTION No. _____ C.M.S.

Introduced by Councilmember _____

STAFF RECOMMENDS THAT THE CITY COUNCIL ADOPT A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OR DESIGNEE TO EXECUTE PROFESSIONAL SERVICES AGREEMENTS FOR ON-CALL TRANSPORTATION PLANNING SERVICES TO THREE (3) TIER I FIRMS FOR TWO-HUNDRED FIFTY THOUSAND DOLLARS (\$250,000.00) EACH TO ACUMEN BUILDING ENTERPRISE, INC; ACTIVEWAYZ ENGINEERING, INC; AND EVAN BROOKS; AND TO EIGHT (8) TIER II FIRMS IN THE AMOUNT OF FIVE-HUNDRED THOUSAND DOLLARS (\$500,000.00) EACH TO ALTA PLANNING+DESIGN; ARUP NORTH AMERICA LTD; DKS ASSOCIATES; FEHR AND PEERS TRANSPORTATION CONSULTANTS; KITTELSON ASSOCIATES INC.; SAM SCHWARTZ ENGINEERING; TJKM TRANSPORTATION CONSULTANTS; AND W-TRANS.

WHEREAS, are needed to provide small-scale professional on-call transportation planning and funding services to assist City Departments and Divisions with aspects of Complete Streets planning, community engagement, feasibility studies, design and engineering, and implementation oversight; and

WHEREAS, these agreements will provide administrative cost and time savings to the City as compared to a project-by-project consultant selection process for small contracts; and

WHEREAS, projects will arise throughout the three-year period that will likely require on-call transportation planning services; and

WHEREAS, on-call transportation planning services will be funded through the various individual projects and funds will be identified prior to the performance of the on-call services; and

WHEREAS, the City conducted a two-tier pre-qualification process in accordance with Oakland Municipal Code Chapter 2.04.045; and

WHEREAS, through the City's Request for Qualifications process, all firms meet the requirements of OMC Chapter 2.04.045(a) for pre-qualification for on-call transportation planning services; and

WHEREAS, the five firms have met the City's 50% Local/Small Local Business Enterprises (LBE/SLBE) Program requirements and will be in compliance with the Equal Benefits Ordinance (EBO) prior to signing a contract; and

WHEREAS, the City Council finds that the services provided pursuant to the agreements authorized hereunder are of a professional, scientific or technical nature and are temporary in nature; and

WHEREAS, the City Council finds that the agreements shall not result in the loss of employment or salary by any person having permanent status in the competitive service; now, therefore be it

RESOLVED: That the City Council authorizes the City Administrator or designee to execute professional services agreements for on-call transportation planning services to three (3) Tier I firms for two-hundred fifty thousand dollars (\$250,000.00) each to Acumen Building Enterprise, Inc; ActiveWayz Engineering, Inc; and Evan Brooks; and to eight (8) Tier II firms in the amount of five-hundred thousand dollars (\$500,000.00) each to Alta Planning+Design; Arup North America Ltd; DKS Associates; Fehr And Peers Transportation Consultants; Kittelson Associates Inc.; Sam Schwartz Engineering; TJKM Transportation Consultants; and W-Trans.

FURTHER RESOLVED: That the terms of each Agreement shall be for three (3) years and is anticipated to cover the time period from contract signature; and be it

FURTHER RESOLVED: That the City Administrator, or designee, is hereby authorized to approve any subsequent amendments to or extensions of said Agreements, provided that such amendments or extensions shall be approved for form and legality by the City Attorney and a copy shall be kept on file with the City Clerk; and be it

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, CAMPBELL WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLEN, KALB, KAPLAN, AND PRESIDENT REID

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California