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2018 FEB 22 PM 12:19

AGENDA REPORT

TO: Sabrina B. Landreth
City Administrator

FROM: Gerry Garzón
Director of Library Services

SUBJECT: Califa/CENIC Agreement

DATE: February 21, 2018

City Administrator Approval

Date:

2/22/18

RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator To Execute An Agreement With Califa Group (Califa) In An Amount Not To Exceed Six Hundred Two Thousand Three Hundred Sixty-One Dollars (\$602,361) Over A Five-year Period For The Provision, Installation And Maintenance Of Advanced Network (Data) Services To Allow The Library To Receive Telecommunications Services From The Corporation for Education Network Initiatives in California (CENIC), Upgrading The Library Wide Area Network (WAN) And Internet Connectivity, With A Potential Deep Discount Using E-Rate And California Teleconnect Funds (CTF).

EXECUTIVE SUMMARY

Adoption of this resolution will allow the City Administrator to enter into an agreement with Califa to contract with CENIC to provide high-speed fiber telecommunications services for the Oakland Public Library's facilities throughout the city. The contract will not exceed a total of six hundred two thousand three hundred sixty-one dollars (\$602,361) over a five-year period. Anticipated discounts from the E-rate and CTF programs described below will substantially reduce the net cost to the City by 90%. Approval of this resolution will allow the Library to continue to provide high-speed Internet and telecommunications services to library patrons and staff system wide.

BACKGROUND/LEGISLATIVE HISTORY

On March 5, 2013, the Oakland City Council passed Resolution No. 84238 C.M.S., authorizing the City Administrator to enter into an agreement with AT&T to allow the Library to receive telecommunications services from AT&T in FY 2013-14 and beyond, including the upgrade of Library Wide Area Network (WAN) from copper to fiber circuits. The 5-year agreement with AT&T for the fiber WAN circuits will expire on August 12, 2018, and a new agreement is needed.

The Library receives substantial discounts on telecommunications services via the federal E-rate program for schools and libraries and the related California Teleconnect Fund (CTF). The programs provide discounts to assist most schools and libraries in the United States to obtain affordable telecommunications and Internet access. To continue to receive these E-rate discounts, the Library must re-apply for the discounts for each fiscal year.

Item: _____
City Council
March 6, 2018

The Library's application for E-rate discounts for FY 2018-19 must be filed by March 22, 2018. To ensure continuity of service and to allow the Library to continue to apply for E-rate discounts for all of FY 2018-19, the Library used the federal-established process within the E-rate program to solicit proposals from vendors to provide fiber WAN circuits. Proposals were received from AT&T, Comcast, and Califa/CENIC. Califa Group, on behalf of the California State Library, has contracted with CENIC to provide high speed networking to libraries in California. The Califa/CENIC proposal had the lowest pricing of the three proposals. Library staff, working with staff from the City of Oakland Information Technology Department (ITD) determined that the Califa/CENIC proposal was the best proposal.

ANALYSIS AND POLICY ALTERNATIVES

The Library received three proposals that directly address the services requested by the Library Department in consultation with ITD; one from AT&T, one from Comcast, and one from Califa/CENIC. The Califa/CENIC proposal was judged superior for the following reasons:

1. The Califa/CENIC per-circuit pricing was the lowest of the three proposals. (All proposals gave pricing on a per-circuit basis.)
2. Califa/CENIC will handle the complex and time-consuming E-rate application process for these circuits on behalf of the Library, saving the time of Library staff.
3. The Califa/CENIC circuits will be provided by AT&T as CENIC's subcontractor. AT&T has successfully provided fiber data circuits to the Library for a number of years. ITD has a strong preference for a provider with successful and direct relevant experience with the City.

Should the City not contract for these services, its costs for high speed and telecommunication services will be 10 times as much.

FISCAL IMPACT

Adoption of this resolution with the Califa Group will result in significant cost savings to the City and the Library. The monthly pre-discount cost will be \$10,039.35. After expected E-rate and California Teleconnect Fund discounts, the projected net cost to the City will be \$1,003.94 per month.

Funds for the agreement with Califa are budgeted in the Measure Q Fund (2241), Library Departmental Operations Org. (61121), Telecommunications Account (53116), Library Administrative Project (1000013), Library Systemwide Support (NB37). The Library, through Califa, will apply for discounts from Federal E-rate and California Teleconnect Fund (CTF) funds. Since the Library's repeated annual application for these discounts have been successful, including through the current fiscal year (2017-18), on-going receipt of these discounts, covering 90 percent of the costs of the type of services covered in this agreement, is anticipated.

PUBLIC OUTREACH / INTEREST

No outreach was deemed necessary for the proposed policy action beyond the standard City Council agenda noticing requirements.

COORDINATION

Staff coordinated with the Information Technology Department, the Office of the City Attorney, Contracts and Compliance Bureau, and the Finance Department in preparation for this report.

SUSTAINABLE OPPORTUNITIES

Economic: Savings to the City through the discounts offered that allows the Library to use those savings for other services provided to the residents of Oakland.

Environmental: No specific environmental opportunities have been identified.

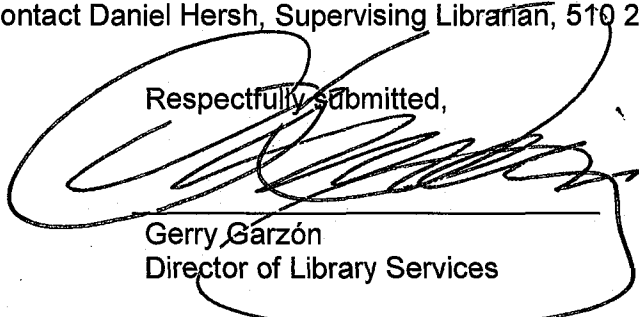
Social Equity: The services of the Oakland Public Library are available at no charge to all residents of all ages to acquire knowledge and develop the skills they need to assure equity in educational, employment, housing and community opportunities.

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator To Execute An Agreement With Califa Group In An Amount Not To Exceed Six Hundred Two Thousand Three Hundred Sixty-One Dollars (\$602,361) over a 5-year period for the provision, installation and maintenance of advanced network (data) services to allow the Library to receive telecommunications services from Corporation for Education Network Initiatives in California (CENIC), upgrading the Library Wide Area Network (WAN) and Internet connectivity, with a potential deep discount using E-Rate And California Teleconnect Funds (CTF).

For questions regarding this report, contact Daniel Hersh, Supervising Librarian, 510 238-3270.

Respectfully submitted,



Gerry Garzón
Director of Library Services

Prepared by:
Daniel Hersh
Supervising Librarian, Technical Services

2010 FEB 22 PM 12:19

Approved as to Form and Legality


Oakland City Attorney's Office

OAKLAND CITY COUNCIL

Resolution No. _____ C.M.S.

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH CALIFA GROUP IN AN AMOUNT NOT TO EXCEED SIX HUNDRED TWO THOUSAND THREE HUNDRED SIXTY-ONE DOLLARS (\$602,361) OVER A FIVE-YEAR PERIOD FOR THE PROVISION, INSTALLATION AND MAINTENANCE OF ADVANCED NETWORK (DATA) SERVICES TO ALLOW THE LIBRARY TO RECEIVE TELECOMMUNICATIONS SERVICES FROM THE CORPORATION FOR EDUCATION NETWORK INITIATIVES IN CALIFORNIA UPGRADING THE LIBRARY WIDE AREA NETWORK (WAN) AND INTERNET CONNECTIVITY, WITH A POTENTIAL DEEP DISCOUNT USING E-RATE AND CALIFORNIA TELECONNECT FUNDS

WHEREAS, the Oakland Public Library (Library) in conjunction with the Department of Information Technology (DIT) is working to improve the service and reliability of the Library's technology infrastructure; and

WHEREAS, the Oakland Public Library receives substantial discounts on telecommunications services via the federal E-rate program for schools and libraries and the related California Teleconnect Fund (CTF), and the Library must re-apply each year to receive E-rate discounts for telecommunications services; and

WHEREAS, data transmission and Internet services are of vital interest to continuing Library functions; and

WHEREAS, the Library's existing contract for existing Library Wide Area Network (WAN) data circuits will expire on August 12, 2018; and

WHEREAS, the Oakland Public Library solicited proposals through the federally-established process within the E-rate program in an effort to obtain the best possible service and pricing for WAN data circuits; and

WHEREAS, Califa Group (Califa), on behalf of the California State Library, contracts with the Corporation for Education Network Initiatives in California (CENIC) to provide high speed networking to libraries in California; and

WHEREAS, Califa/CENIC submitted the proposal with the most competitive pricing at a maximum of \$10,039.35 per month for designated circuits before discounts; and

WHEREAS, the Califa/CENIC circuits will be provided by AT&T as CENIC's subcontractor and AT&T has provided telecommunication services to the Oakland Public Library and the Department of Information Technology successfully in the past; and

WHEREAS, the Oakland Public Library must have a telecommunications contract in place in order to apply for E-rate discounts; and

WHEREAS, the City Administrator has determined that this contract is of a professional and temporary nature and shall not result in the loss of employment or salary by any person having permanent status in the competitive civil service; and

WHEREAS, approval of the agreement with the Califa Group will result in significant cost savings to the City and the Library, the monthly pre-discount cost of services will be \$10,039.35 and after expected E-rate and California Teleconnect Fund discounts, the projected net cost to the City will be \$1,003.94 per month; and

WHEREAS, funds for the agreement with Califa Group will be appropriated from the Measure Q Fund (2241), Library Departmental Operations Org. (61121), Telecommunications Account (53116), Library Administrative Project (1000013), Library Systemwide Support (NB37); and

WHEREAS, the Library, through Califa, will apply for discounts from Federal E-rate and California Teleconnect Fund (CTF) funds, and since the Library's repeated annual application for these discounts have been successful, including through the current fiscal year (2017-18), on-going receipt of these discounts, covering 90 percent of the costs of the type of services covered in this agreement is anticipated; now, therefore, be it

RESOLVED: That the City Council hereby authorizes the City Administrator to execute an agreement with Califa Group in an amount not to exceed six hundred two thousand three hundred sixty-one dollars (\$602,361) over a five-year period for the provision, installation and maintenance of advanced network (data) services to allow the Library to receive telecommunications services from CENIC, upgrading the Library Wide Area Network (WAN) and Internet connectivity, with a potential deep discount using E-Rate and California Teleconnect Funds (CTF); and be it

FURTHER RESOLVED: That based on information provided by the City Administrator, the Council finds that this contract is of a professional and temporary nature and shall not result in the loss of employment or salary by any person having permanent status in the competitive civil service; and be it

FURTHER RESOLVED: That the Agreement shall be reviewed and approved by the City Attorney's Office for form and legality prior to execution, and a copy shall be placed on file with the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA _____, 2018

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, CAMPBELL WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLEN, KALB, KAPLAN, AND PRESIDENT REID

NOES

ABSENT

ABSTENTION

ATTEST:

LATONDA SIMMONS
City Clerk and Clerk of the Council
Of the City of Oakland, California

Date: