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AGENDA REPORT

TO:

Sabrina B. Landreth

City Administrator

FROM:

Ian Applevard

Director, HRM

SUBJECT:

Semi-Annual Vacancy Report

DATE: October 23, 2017

City Administrator Approval Date:

RECOMMENDATION

Staff Recommends Acceptance Of This Semi-Annual Informational Report On Budgeted Vacant Positions Through October 9, 2017.

EXECUTIVE SUMMARY

This is an informational report that provides an update on vacant positions as of October 9 2017. Table 1 on the second page of this report provides a citywide summary by fund categories and position type, illustrating that 9.50 percent of positions citywide are vacant. Attachment A provides a list of the vacancies citywide, broken out by department or agency, including the primary fund associated with the position. Attachment B provides a list of positions that were added in the fiscal year (FY) 2017-19 Adopted Policy Budget and indicates the status of filling each position. Attachment C provides a list of the vacancies in the Oakland Public Works Department (OPW) and the Department of Transportation (DOT), including the primary fund associated with the position and the date which the position became vacant.

BACKGROUND / LEGISLATIVE HISTORY

The Human Resources Management Department (HRM) provides a semi-annual report on vacancies to the Finance and Management Committee and Public Works Committee as a standing item.

ANALYSIS AND POLICY ALTERNATIVES

The lists of vacancies provided in Attachment A reflect "true vacancies" citywide. A "true vacancy" is defined as a vacant position that is available to be filled and is not personnelencumbered in any other way, i.e. linked, frozen, funding allocated (fully or partly) to temporary personnel staffing, overtime, or to fund backfill/acting costs.

In the last report presented in April 2017, there were 348.37 Full Time Equivalent (FTE) positions vacant citywide; as of October 9, 2017, there were 406.70 FTE positions vacant

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Finance &	Management/Public Works	Committ	ees
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citywide, which represents 9.50 percent of positions. In general, six percent to eight percent of positions are vacant at any one time. The percentage of vacant positions supports the budgeted "vacancy factor" of zero-six percent, depending on the department. The budgeted vacancy factor is a percentage of a department's overall budgeted personnel cost – but the budgeted value of the vacancies may or may not be sufficient to cover the budgeted vacancy factor. The vacancy factor would not be met if, for example, all of a department's vacancies are in positions with the lowest value. Additionally, this report regarding vacant positions always reflects a snapshot in time. The number of vacant positions and which positions are vacant changes constantly. The budgeted vacancy factor is a fixed ratio applied to the total personnel allocation for a given department – the number of vacant positions and the percentage of vacant positions does not correlate directly to the budgeted vacancy factor.

The vacancy rate is currently above the range that is considered the general average. The slight increase in the vacancy rate is attributed to the establishment of 133.00 FTE of new positions added to the FY 2017-19 Adopted Budget. Human Resources Management has recruitments for ninety-one (91) positions in various stages of planning or completion.

Table 1: Citywide Vacancy Summary

			ALL	%
FUND	TYPE	VACANT	POSITIONS	VACANT
	Sworn (Fire)	38.00	507.00	7.49%
GPF (4040)	Sworn (Police)	5.00	823.00	0.60%
(1010)	Civilian	128.30	1144.29	11.21%
	Total GPF (1010)	171.30	2474.29	6.92%
	Sworn (Fire)	0.00	1.00	0.00%
Non-GPF	Sworn (Police)	0.00	69.00	0.00%
	Civilian	235.40	1734.93	13.56%
	Total Non-GPF	235.40	1804.93	13.04%
	Sworn (OPD & OFD)	43.00	1400.00	3.07%
All Funds	Civilian	363.70	2879.22	12.63%
	Citywide Total	406.70	4279.22	9.50%

FISCAL IMPACT

This item is for informational purposes only and does not have a direct fiscal impact or cost. All positions reflected in this report are budgeted positions.

PUBLIC OUTREACH / INTEREST

No outreach was necessary for this informational report beyond the standard City Council agenda noticing procedures.

COORDINATION

Human Resources Management Department staff coordinated the collection and verification of data provided in this report with staff in each of the City's departments, the Finance Department's Budget Bureau, and the Office of the City Attorney.

SUSTAINABLE OPPORTUNITIES

Economic: There are no economic impacts associated with this informational report.

Environmental: There are no environmental impacts associated with this informational report.

Social Equity: There are no social equity impacts associated with this informational report.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends acceptance of this semi-annual informational report on budgeted vacant positions through October 9, 2017.

For questions regarding this report, please contact Suzie Lawson, Acting HR Manager of Recruitment & Classification, at (510) 238-4479.

Respectfully submitted,

IAN APPLEYARD

Director, Human Resources Management

Reviewed by:

Suzie Lawson, Acting HR Manager Recruitment and Classification Division

Prepared by:

Lisa Wright, HR Operations Supervisor Recruitment and Classification Division

Attachment:

- A Citywide Vacancies by Department
- B New Vacancies Created in Adopted Policy Budget FY17/19
- C Vacancies in Oakland Public Works and the Department of Transportation

	Item:	
Finance & Ma	nagement/Public Works Committe	es
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POLICE 103310 1010 Management Assistant 1.00 38528.38528 01-JUL-2016 Frozen FY17-18-Placeholders								
POLICE 103310 1010 Management Assistant 100 38525 38525 101 III 2016 Frozen EV17 18 Placeholders					1.00	38528.38528		
1 00100 1000 1010	POLICE	103310	1010	Management Assistant	1.00	38525.38525	01-JUL-2016	Frozen FY17-18-Placeholders

				REV		VACANCY	
DEPT			JOB CLASSIFICATION TITLE	FTE	POS#	DATE	STATUS OF VACANCY/REQ
POLICE			Neighborhood Serv Coordinator	1.00	39858.3106	26-FEB-2017	Offer Extended
POLICE			Office Assistant I	1.00	38940.38940		Inactive (no immediate plans to fill)
POLICE			Police Comm Dispatcher	1.00	34507.34507		Post Exam (promulgating list)
POLICE			Police Comm Dispatcher	1.00	406.406		Post Exam (promulgating list)
POLICE			Police Comm Dispatcher	1.00	13919.13919		Post Exam (promulgating list)
POLICE			Police Comm Dispatcher	1.00	9998.9998		Post Exam (promulgating list)
POLICE			Police Comm Dispatcher	1.00	2130.2130		Post Exam (promulgating list)
POLICE POLICE			Police Comm Dispatcher Police Comm Dispatcher	1.00	17507.17507		Post Exam (promulgating list)
POLICE			Police Comm Dispatcher	1.00	2223.2223		Post Exam (promulgating list)
POLICE			Police Comm Dispatcher	1.00 1.00	5769.5769 1579.1579		Post Exam (promulgating list) Post Exam (promulgating list)
POLICE			Police Comm Dispatcher	1.00	2636.2636		Post Exam (promulgating list)
POLICE			Police Comm Dispatcher	1.00	4963.4963		Post Exam (promulgating list)
POLICE			Police Comm Dispatcher	1.00	2158.2158		Post Exam (promulgating list)
POLICE			Police Comm Dispatcher	1.00	38513.38513		Pre-Recruitment (planning w/HR)
POLICE			Police Comm Dispatcher	1.00	33651.33651		Pre-Recruitment (planning w/HR)
POLICE			Police Communications Sup	1.00	1305.1305		Inactive (no immediate plans to fill)
POLICE			Police Pgrm & Perf Audit Sup	1.00	38232.1028		Dept. Interviews Scheduled
POLICE			Police Property Specialist	1.00	22783.192		Pre-Recruitment (planning w/HR)
POLICE			Police Records Specialist	1.00	38394.38394		Dept. Interviews Scheduled
POLICE			Police Records Specialist	1.00	8328.475		Dept. Interviews Scheduled
POLICE			Police Records Specialist	1.00	8542.1319		Offer Extended
POLICE	103242	1010	Police Records Specialist	1.00	30021.1881	11-AUG-2017	Offer Extended
POLICE	103242	1010	Police Records Specialist	1.00	9499.2370	11-AUG-2017	Offer Extended
POLICE	103242	1010	Police Records Supervisor	1.00	34125.34125	25-MAR-2017	Offer Extended
POLICE			Police Services Technician II	1.00	36851.34207		Pre-Recruitment (planning w/HR)
POLICE			Police Services Technician II	1.00	36866.34206		Pre-Recruitment (planning w/HR)
POLICE			Police Services Technician II	1.00	38263.34228		Pre-Recruitment (planning w/HR)
POLICE			Police Services Technician II	1.00	36868.34220		Pre-Recruitment (planning w/HR)
POLICE			Police Services Technician II	1.00	36577.11026		Pre-Recruitment (planning w/HR)
POLICE			Sergeant of Police (PERS)	1.00	37190.29408	16-AUG-2017	
POLICE			Sergeant of Police (PERS)	1.00	35370.32220	21-JUL-2017	
POLICE		1010	Sergeant of Police (PERS)	1.00	37352.3248	02-JUN-2017	
POLICE		1010		48.00	10155 10155	04 1111 0047	Dant Later Service Calculated
FIRE	20331		Business Analyst I	1.00	40155.40155		Dept. Interviews Scheduled
FIRE	20411		Captain of Fire Department	1.00	32343.21330		Encumbered-OT Encumbered-OT
FIRE FIRE	20411		Captain of Fire Department Captain of Fire Department	1.00	1376.1376 5042.5042		Encumbered-OT
FIRE	20411		Captain of Fire Department	1.00	14099.5073		Encumbered-OT
FIRE	20411		Captain of Fire Department	1.00	31166.30709		Encumbered-OT
FIRE	20411		Captain of Fire Department	1.00	33929.33635		Encumbered-OT
FIRE	20411		Captain of Fire Department	1.00	32342.10539		Encumbered-OT
FIRE	20411		Captain of Fire Department	1.00	25360.1550		Encumbered-OT
FIRE	20411		Captain of Fire Department	1.00	25153.1835	010022011	Encumbered-OT
FIRE	20814 -		Captain of Fire Department	1.00	16964.2415	29-JUN-2017	Encumbered-OT
FIRE	20814 -		Captain of Fire Department	1.00	16662.183		Encumbered-OT
FIRE	20711		Emergency Planning Coord, Sr	1.00	31344.30086		Pre-Recruitment (planning w/HR)
FIRE	20411		Engineer of Fire Department	1.00	32344.17268		Encumbered-OT
FIRE	20411	1010	Engineer of Fire Department	1.00	12528.12528	28-JUL-2017	Encumbered-OT
FIRE	20110		Exec Asst to the Director	1.00	281.281		Dept. Interviews Scheduled
FIRE	20251		Fire Comm Dispatcher	1.00	12013.12013		Post Exam (promulgating list)
FIRE	20251 -		Fire Comm Dispatcher	1.00	3128.3128		Post Exam (promulgating list)
FIRE	20241		Fire Comm Dispatcher	1.00	2742.2742		Pre-Recruitment (planning w/HR)
FIRE	20814 -		Fire Fighter	1.00	26839.1969		Encumbered-OT
FIRE	20814 -		Fire Fighter	1.00	26841.262		Encumbered-OT
FIRE	20814 -		Fire Fighter	1.00	26842.1302		Encumbered-OT
FIRE	20814 -		Fire Fighter	1.00	26840.1815		Encumbered OT
FIRE	20814 -		Fire Fighter	1.00	19448.821		Encumbered OT
FIRE	20814 -		Fire Fighter	1.00	16823.1454		Encumbered OT
FIRE	20814 -		Fire Fighter	1.00	16941.5076		Encumbered-OT
FIRE FIRE	20814 - 20814 -		Fire Fighter Fire Fighter	1.00 1.00	16985.2568 16961.5776		Encumbered-OT Encumbered-OT
FIRE	20814 -		Fire Fighter	1.00	20635.2813		Encumbered-OT Encumbered-OT
FIRE	20814 -		Fire Fighter	1.00	26843.1928		Encumbered-OT
FIRE	20814 -		Fire Fighter	1.00	30555.2506		Encumbered-OT
LHIL	120014 -	1010	1. IVO I IGNICOI		20000.2000		

	1			REV		VACANCY	
DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	FTE	POS#	DATE	STATUS OF VACANCY/REQ
FIRE	20411	1010	Fire Fighter Paramedic	1.00	19345.14121		Encumbered-OT
FIRE	20411		Fire Fighter Paramedic	1.00	25350.21311	19-JUN-2015	Encumbered-OT
FIRE	20411		Fire Fighter Paramedic	1.00	25351.21313		Encumbered-OT
FIRE	20341		Fire Investigator	1.00	18303.18303		Encumbered-OT
FIRE	20371		Fire Marshall, Assistant	1.00	34939.24876		Pre-Recruitment (planning w/HR)
FIRE	20331		Fire Prevent Bureau Insp, Civil	1.00	38745.38745		Referral of Eligible (pending)
FIRE	20331		Fire Prevent Bureau Insp, Civil	1.00	2681.2681		Referral of Eligible (pending)
FIRE	20331		Fire Prevent Bureau Insp, Civil Fire Supp District Inspector	1.00 1.00	40158.40158 38500.38500		Offer Extended
FIRE	20371		Fire Supp District Inspector	1.00	40013.40013		Pre-Recruitment (planning w/HR) Pre-Recruitment (planning w/HR)
FIRE	20411		Lieutenant of Fire Department	1.00	25147.2237		Encumbered-OT (List 3/2018)
FIRE	20411		Lieutenant of Fire Department	1.00	25205.6032		Encumbered-OT (List 3/2018)
FIRE	20411		Lieutenant of Fire Department	1.00	25234.5062		Encumbered-OT (List 3/2018)
FIRE	20411		Lieutenant of Fire Department	1.00	1795.1795		Encumbered-OT (List 3/2018)
FIRE	20411		Lieutenant of Fire Department	1.00	25231.1006		Encumbered-OT (List 3/2018)
FIRE	20411	1010	Lieutenant of Fire Department	1.00	2452.2452	25-AUG-2017	Encumbered-OT (List 3/2018)
FIRE	20411		Lieutenant of Fire Department	1.00	25129.1067	08-AUG-2017	Encumbered-OT (List 3/2018)
FIRE	20411		Lieutenant of Fire Department	1.00	25380.5058		Encumbered-OT (List 3/2018)
FIRE	20331		Office Assistant I, PPT	0.60	38746.38746		Dept. Interviews Scheduled
FIRE	20241	2250	Police Comm Manager	1.00	38948.38948	09-DEC-2016	Pre-Recruitment (planning w/HR)
FIRE T				50.60			
OPW	30541 -		Auto Equipment Mechanic	1.00	24099.5889		Dept. Interviews Scheduled
OPW	30541 -		Auto Equipment Mechanic	1.00	24111.2329		Dept. Interviews Scheduled
OPW	30181		Business Analyst III	1.00	39886.39097		Req Approvals (in progress)
OPW OPW	30234 -		CIP Coordinator	1.00	40017.40017 40016.40016		Req Approvals (in progress)
OPW	30234 - 30234 -		CIP Coordinator CIP Coordinator	1.00 1.00	31814.19887		Req Approvals (in progress) Pre-Recruitment (planning w/HR)
OPW	30655 -		Construction & Maint Supv I	1.00	32773.167		Pre-Recruitment (planning w/HR)
OPW	30232 -		Construction Insp Sup (Field)	1.00	32048.32048		Req Approvals (in progress)
OPW	30244		Construction Insp Sup (Field)	1.00	39873.28655		Pre-Recruitment (planning w/HR)
OPW	30244		Construction Insp, Sr (Field)	1.00	39880.38026		Dept. Interviews Scheduled
OPW	30632 -		Custodial Services Sup I	1.00	24060.10827		Pre-Recruitment (planning w/HR)
OPW	30632 -		Custodian	1.00	24074.1321		Req Approvals (in progress)
OPW	30633 -	4400	Custodian	1.00	24101.2106	29-JUL-2017	Req Approvals (in progress)
OPW	30634 -		Custodian, PPT	1.00	25534.14515		Dept. Interviews Scheduled
OPW	30689 -		Electrical Engineer II	1.00	31156.31156		Req Approvals (in progress)
OPW	30673 -		Electrical Painter	1.00	23876.2209	28-APR-2017	Req Approvals (in progress)
OPW	30689 -		Energy Engineer III	1.00	28575.1406		Dept. Interviews Scheduled
OPW	30232 -		Engineer, Assistant II (Office)	1.00	38080.38080		Dept. Interviews Scheduled
OPW			Engineer, Assistant II (Office)	1.00	36680.36680		Dept. Interviews Scheduled
OPW OPW	30244		Engineer, Assistant II (Office) Engineer, Assistant II (Office)	1.00 1.00	31892.5088 31891.2344		Dept. Interviews Scheduled Dept. Interviews Scheduled
OPW	30232 -		Engineer, Assistant II (Onice)	1.00	31771.30582		Pre-Recruitment (planning w/HR)
OPW	30245 -		Engineer, Civil (Office)	1.00	32811.3433		Pre-Recruitment (planning w/HR)
OPW	30244		Engineer, Civil Supv (Office)	1.00	37633.3417		Pre-Recruitment (planning w/HR)
OPW	30683 -		Environmental Prog Specialist	1.00	24179.2916		Inactive (no immediate plans to fill)
OPW	30652 -		Gardener Crew Leader	1.00	24390.1434		Pre-Recruitment (planning w/HR)
OPW	30652 -		Gardener Crew Leader	1.00	24401.18566		Pre-Recruitment (planning w/HR)
OPW	30652 -		Gardener Crew Leader	1.00	24400.18561	13-SEP-2016	Pre-Recruitment (planning w/HR)
OPW	30652 -		Gardener II	1.00	32665.17986		Req Approvals (in progress)
OPW	30541 -		Heavy Equipment Mechanic	1.00	24140.2015		Req Approvals (in progress)
OPW	30541 -		Heavy Equipment Mechanic	1.00	38810.38810		Req Approvals (in progress)
OPW	30541 -		Heavy Equip Service Worker	1.00	24119.3603		Dept. Interviews Scheduled
OPW	30541 -		Heavy Equipment Supervisor	1.00	24120.2423		Pre-Recruitment (planning w/HR)
OPW	30652 -		Irrigation Repair Specialist	1.00	23742.579		Pre-Recruitment (planning w/HR)
OPW	30635 -		Maintenance Mechanic	1.00	34358.34358		Reg Approvals (in progress)
OPW OPW	30655 - 30658 -		Maintenance Mechanic Maintenance Mechanic	1.00 1.00	32772.23672 32793.28252		Req Approvals (in progress) Req Approvals (in progress)
OPW	30658 -		Maintenance Mechanic	1.00	24192.10483		Pre-Recruitment (planning w/HR)
OPW	30658 -		Maintenance Mechanic	1.00	32790.5981		Pre-Recruitment (planning w/HR)
OPW	30683 -		Management Intern	1.00	33657.33657		Pre-Recruitment (planning w/HR)
OPW OPW	30234 -		Manager, CIP	1.00	39874.36137		Inactive (pending Add/Delete)
ÓPW	30673 -	-	Painter	1.00	34484.34484		Req Approvals (in progress)
OPW	30652 -		Park Attendant, PPT	1.00	24324.22113		Pre-Recruitment (planning w/HR)
OPW	30211		Program Analyst II	1.00	38078.38078		Req Approvals (in progress)

	T			REV		VACANCY	
DEPT			JOB CLASSIFICATION TITLE	FTE	POS#	DATE	STATUS OF VACANCY/REQ
OPW	30211		Program Analyst II	1.00	40015.40015		Req Approvals (in progress)
OPW	30532 -		Public Works Maint Worker	1.00	24254.17701		Req Approvals (in progress)
OPW	30532 -		Public Works Maint Worker	1.00	24062.5457		Req Approvals (in progress)
OPW	30674 -		Public Works Maint Worker	1.00	34482.34482		Dept. Interviews Scheduled
OPW	30533 -		Public Works Supervisor II	1.00	39651.19454		Req Approvals (in progress)
OPW	30533 -		Sewer Maintenance Worker	1.00	24039.767		Req Approvals (in progress)
OPW	30533 -		Sewer Maintenance Worker	1.00	24125.5115		Req Approvals (in progress)
OPW	30532 -		Street Maintenance Leader	1.00	24022.229		Req Approvals (in progress)
OPW	30674 -		Street Maintenance Leader	1.00	40026.40026		Pre-Recruitment (planning w/HR)
OPW	30674 -		Street Maintenance Leader	1.00	31299.1134		Dept. Interviews Scheduled
OPW	30674 -		Street Maintenance Leader	1.00	23754.5107		Dept. Interviews Scheduled
OPW	30672 -		Street Sweeper Operator	1.00	23788.5815		Dept. Interviews Scheduled
OPW	30112 -		Support Services Supervisor	1.00	32832.32832		Req Approvals (in progress)
OPW	30654		Tree Supervisor I	1.00	40018.40018		Pre-Recruitment (planning w/HR)
OPW	30654		Tree Supervisor II	1.00	32798.3694		Pre-Recruitment (planning w/HR)
OPW	30654 30654		Tree Trimmer	1.00	32831.25490		Pre-Recruitment (planning w/HR)
OPW OPW	30654		Tree Trimmer Tree Trimmer	1.00 1.00	32775.18780		Pre-Recruitment (planning w/HR)
OPW	30654		Tree Trimmer	1.00	40019.40019		Pre-Recruitment (planning w/HR) Pre-Recruitment (planning w/HR)
OPW	30654		Tree Trimmer	1.00	40020.40020		Pre-Recruitment (planning w/HR)
OPW	30654		Tree Trimmer	1.00	40021.40021		Pre-Recruitment (planning w/HR)
		2210	Tree Tilline	65.00	40022.40022	01-30L-2017	1 re-recruitment (planning w/rirt)
DOT	35211 -	7760	Accountant II	1.00	40030,40030	01-JUL-2017	Dept. Interviews Scheduled
DOT			Accountant III	1.00	40030.40030		Pre-Recruitment (planning w/HR)
DOT	35112 -		Administrative Analyst I	1.00	40031.40031		Dept. Interviews Scheduled
DOT	35111 -		Asst Dir, Pub Works Agency	1.00	39871.14218		Dept. Interviews Scheduled
DOT	35217 -		Business Analyst II	1.00	40049.40049		Req Approvals (in progress)
DOT			Construction Insp (Field)	1.00	39881.35985		Pre-Recruitment (planning w/HR)
DOT			Construction Insp (Field)	1.00	39883.15736		Pre-Recruitment (planning w/HR)
DOT	35217 -		Construction Insp (Field)	1.00	39882.10820		Pre-Recruitment (planning w/HR)
DOT			Construction Insp, Sr (Field)	1.00	39568.19188		Dept. Interviews Scheduled
DOT			Drafting Technician, Int (Office)	1.00	39878.5087		Pre-Recruitment (planning w/HR)
DOT			Drafting/Design Technician, Sr	1.00	39877.5783		Pre-Recruitment (planning w/HR)
DOT	35232 -		Electrical Engineer III	1.00	39901.3573		Pre-Recruitment (planning w/HR)
DOT	35246 -		Electrical Engineer III	1.00	39903.2615		Pre-Recruitment (planning w/HR)
DOT	35212 -		Engineer, Assistant II (Office)	1.00	39879.6039	11-SEP-2016	Dept. Interviews Scheduled
DOT	35213 -	7760	Engineer, Assistant II (Office)	1.00	39884.36677		Dept. Interviews Scheduled
DOT	35213 -	7760	Engineer, Assistant II (Office)	1.00	40033.40033		Dept. Interviews Scheduled
DOT	35213 -	7760	Engineer, Assistant II (Office)	1.00	40034.40034		Dept. Interviews Scheduled
DOT			Engineer, Assistant II (Office)	1.00	40035.40035		Dept. Interviews Scheduled
DOT			Engineer, Assistant II (Office)	1.00	40036.40036		Dept. Interviews Scheduled
DOT	35213 -		Engineer, Assistant II (Office)	1.00	40037.40037		Dept. Interviews Scheduled
DOT	35213 -		Engineer, Assistant II (Office)	1.00	40038.40038		Dept. Interviews Scheduled
DOT	35216 -		Engineer, Assistant II (Office)	1.00	39891.23677		Dept. Interviews Scheduled
DOT	35216 -		Engineer, Assistant II (Office)	1.00	40047.40047		Dept. Interviews Scheduled
DOT	35216 -		Engineer, Assistant II (Office)	1.00	40048.40048		Dept. Interviews Scheduled
DOT	35216 -		Engineer, Assistant II (Office)	1.00	39894.23684		Dept. Interviews Scheduled
DOT	35217 -		Engineer, Assistant II (Office)	1.00	40050.40050		Dept. Interviews Scheduled
DOT	35244 -		Engineer, Assistant II (Office)	1.00	39885.2888		Dept. Interviews Scheduled
DOT	35244 -	+	Engineer, Assistant II (Office)	1.00 1.00	40072.40072 40077.40077		Dept. Interviews Scheduled
DOT	35246 - 35213 -		Engineer, Assistant II (Office) Engineer, Civil (Office)	1.00	40077.40077		Dept. Interviews Scheduled Reg Approvals (in progress)
DOT	35213 -		Engineer, Civil (Office)	1.00	40039.40039		Dept. Interviews Scheduled
DOT	35213 -		Engineer, Civil (Onice)	1.00	39876.10910		Offer Extended
DOT	35216 -		Engineer, Transportation	1.00	39896.38474		Pre-Recruitment (planning w/HR)
DOT	35216 -		Engineer, Transportation	1.00	39895.38473		Pre-Recruitment (planning w/HR)
DOT	35244 -		Engineer, Transportation	1.00	39589.12840		Pre-Recruitment (planning w/HR)
DOT	35245 -		Engineer, Transportation	1.00	40073.40073		Pre-Recruitment (planning w/HR)
DOT	35246 -		Engineer, Transportation	1.00	39897.6874		Pre-Recruitment (planning w/HR)
DOT	35217 -		Engineering Tech II (Office)	1.00	39832.38392		Dept. Interviews Scheduled
DOT			Engineering Tech II (Office)	1.00	40051.40051		Dept. Interviews Scheduled
DOT	35247 -		Engineering Tech II (Office)	1.00	39898.1111		Dept. Interviews Scheduled
DOT	35217 -		Engineering Tech, Sr (Office)	1.00	39963.10707		Dept. Interviews Scheduled
DOT	35224 -		Heavy Equipment Operator	1.00	40054.40054		Req Approvals (in progress)
DOT	35224 -		Heavy Equipment Operator	1.00	40052.40052		Req Approvals (in progress)
							

	1	ſ		REV		VACANCY	
DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	FTE	POS#	DATE	STATUS OF VACANCY/REQ
DOT	35224 -		Heavy Equipment Operator	1.00	40053.40053		Req Approvals (in progress)
DOT	35112 -		Office Assistant II	1.00	39889.309		Pre-Recruitment (planning w/HR)
DOT	35311 -		Parking Control Technician	1.00	39862.2548	24-MAR-2017	Pre-Recruitment (planning w/HR)
DOT	35311 -		Parking Control Technician	1.00	39863.38689		Pre-Recruitment (planning w/HR)
DOT	35311 -		Parking Control Technician	1.00	39861.21657		Pre-Recruitment (planning w/HR)
DOT	35311 -		Police Services Manager I	1.00	39859.33661		Pre-Recruitment (planning w/HR)
DOT	35112 -		Program Analyst I	1.00	40029.40029		Pre-Recruitment (planning w/HR)
DOT	35247 -		Program Analyst I	1.00	39890.38471		Posting Closed (screening apps)
DOT	35211 - 35214 -		Program Analyst II Program Analyst II	1.00	40032.40032		Encumbered (linked) Dept. Interviews Scheduled
DOT	35214 -	-	Program Analyst II	1.00	40043.40043 40044.40044		Dept. Interviews Scheduled Dept. Interviews Scheduled
DOT	35214 -		Program Analyst II	1.00	40042.40042		Dept. Interviews Scheduled
DOT	35245 -		Program Analyst II	1.00	40074.40074		Dept. Interviews Scheduled
DOT	35245 -		Program Analyst III	1.00	40075.40075	01-JUL-2017	Pre-Recruitment (planning w/HR)
DOT	35311 -		Public Service Representative	1.00	39860.3898		Dept. Interviews Scheduled
DOT	35223 -		Public Works Maint Worker	1.00	39942.858		Req Approvals (in progress)
DOT	35224 -		Public Works Maint Worker	1.00	40063.40063		Req Approvals (in progress)
DOT	35224 -	7760	Public Works Maint Worker	1.00	40062.40062		Req Approvals (in progress)
DOT	35224 -		Public Works Maint Worker	1.00	40061.40061		Req Approvals (in progress)
DOT	35224 -		Public Works Maint Worker	1.00	40055.40055		Req Approvals (in progress)
DOT	35224 -		Public Works Maint Worker	1.00	40056.40056		Req Approvals (in progress)
DOT	35224 -		Public Works Maint Worker	1.00	40057.40057		Req Approvals (in progress)
DOT	35224 -		Public Works Maint Worker	1.00	40058.40058		Req Approvals (in progress)
DOT	35224 -		Public Works Maint Worker	1.00	40059.40059		Req Approvals (in progress)
DOT	35224 -		Public Works Maint Worker	1.00	40060.40060		Req Approvals (in progress)
DOT	35224 -		Public Works Supervisor I	1.00	40064.40064		Pre-Recruitment (planning w/HR)
DOT	35224 - 35224 -		Public Works Supervisor I Public Works Supervisor II	1.00 1.00	40065.40065 40066.40066		Pre-Recruitment (planning w/HR) Pre-Recruitment (planning w/HR)
DOT	35224 -		Street Maintenance Leader	1.00	40069.40069		Req Approvals (in progress)
DOT	35224 -		Street Maintenance Leader	1.00	40067.40067		Req Approvals (in progress)
DOT	35224 -		Street Maintenance Leader	1.00	40068.40068		Req Approvals (in progress)
DOT	35224 -		Street Maintenance Leader	1.00	40070.40070		Req Approvals (in progress)
DOT	35224 -		Street Maintenance Leader	1.00	40071.40071		Req Approvals (in progress)
DOT	35218 -		Surveying Technician, Sr (Field)	1.00	39875.3445		Dept. Interviews Scheduled
DOT	35216 -		Traffic Eng Tech, Senior (O)	1.00	39893.17114		Dept. Interviews Scheduled
DOT	35242 -		Traffic Painter	1.00	39906.3562		Dept. Interviews Scheduled
DOT	35242 -		Traffic Painter	1.00	39904.32327		Dept. Interviews Scheduled
DOT	35242 -		Traffic Sign Maker	1.00	39905.21696		Req Approvals (in progress)
DOT	35245 -	2216	Transportation Planner, Senior	1.00	40076.40076	01-JUL-2017	Pre-Recruitment (planning w/HR)
DOT To				82.00			
ITD	46321 -		Application Developer III	1.00	31243.25474		Examination Scheduled
ITD	46321 -		Manager, Oracle Operations	1.00	34715.15601		Inactive (no immediate plans to fill)
ITD	46111 -		Project Manager II	1.00	40079.40079		On Hold-Funded 01/2018
ITD	46111	1010	Project Manager III	1.00	39711.38492	30-DEC-2015	Pre-Recruitment (planning w/HR)
ITD To		1000	<u> </u>	4.00	40000 40000	04 1111 0047	
OPR			Admin Services Manager I	1.00	40080.40080		Inactive-revenue based position
OPR			Assist Director, Parks & Rec	1.00	40081.40081		Pre-Recruitment (planning w/HR)
OPR OPR			Facility Security Assistant Facility Security Assistant	1.00 0.98	32934.32189 28681.18700		Pre-Recruitment (planning w/HR) Inactive-revenue based position
OPR			Office Assistant II	1.00	37978.37978		Referral of Eligible (pending)
OPR			Program Analyst II	1.00	7399.120		Inactive-vacancy factor
OPR			Public Service Representative	1.00	39006.39006		Referral of Eligible (pending)
OPR			Recreation General Supervisor	1.00	40082.40082		Inactive-revenue based position
OPR	• • • • • • • • • • • • • • • • • • • 		Recreation Leader II, PPT	0.75	36095.28410		Referral of Eligible (pending)
OPR			Recreation Leader II, PPT	0.75	39912.30345	11-SEP-2015	Referral of Eligible (pending)
OPR			Recreation Leader II, PPT	0.75	34109.31089	11-AUG-2017	Referral of Eligible (pending)
OPR			Recreation Leader II, PPT	0.75	32868.32868		Req Approvals (in progress)
OPR			Recreation Leader II, PPT	0.75	40085.40085		Referral of Eligible (pending)
OPR			Recreation Leader II, PPT	0.75	40086.40086		Referral of Eligible (pending)
OPR			Recreation Leader II, PPT	0.75	40088.40088		Referral of Eligible (pending)
OPR	+		Recreation Leader II, PPT	0.75	40089.40089		Referral of Eligible (pending)
OPR			Recreation Program Director	1.00	32877.32204		Pre-Recruitment (planning w/HR)
OPR			Recreation Program Director Recreation Program Director	1.00 1.00	26188.26188		Inactive-vacancy factor
OPR OPR			Recreation Program Director Recreation Program Director	1.00	38729.26116 27397.18762		Inactive-vacancy factor Inactive-revenue based position
LUPK	10020011	1010	Necreation Frogram Director	1.00	21391.10102	07-001-2015	mactive-revenue pased position

	1		T	REV	I	VACANCY	Attachment
DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	FTE	POS#	DATE	STATUS OF VACANCY/REQ
OPR			Recreation Program Director	1.00	32691.32563	22-SEP-2017	Req Approvals (in progress)
OPR	+		Recreation Program Director	1.00	32690.32562		Req Approvals (in progress)
OPR			Recreation Program Director	1.00	38752.26220		Inactive-vacancy factor
OPR			Recreation Specialist I, PPT	0.48	27498.27498	12-APR-2013	Inactive-revenue based position
OPR	504320	1820	Recreation Specialist I, PPT	0.75	37645.24523	01-JUL-2015	Referral of Eligible (pending)
OPR			Recreation Specialist II, PPT	1.00	30732.30732		Inactive-revenue based position
OPR			Recreation Specialist II, PPT	1.00	32940.4868	31-JUL-2015	Inactive-revenue based position
OPR			Recreation Specialist II, PPT	0.75	37687.36242	02-MAR-2016	Inactive-vacancy factor
OPR			Recreation Specialist II, PPT	0.20	34667.34499	05-AUG-2013	Inactive-vacancy factor
OPR			Recreation Supervisor	1.00	32290.32290		Inactive-revenue based position
OPR		1010	Sports Program Coordinator	1.00	25996.10921	29-SEP-2016	Inactive-vacancy factor
OPR To				27.16			
LIBRARY	61133		Development Specialist III	1.00	36115.28280	14-AUG-2017	On Hold-pending Add/Delete
LIBRARY	61236		Librarian I	1.00	40171.2700	28-JUL-2017	Inactive (no immediate plans to fill)
LIBRARY	61237		Librarian I	1.00	5573.5573	28-JUL-2017	Dept. Interviews Scheduled
LIBRARY	61321		Librarian I	1.00	28453.22457		Dept. Interviews Scheduled
LIBRARY	61333		Librarian I	1.00	32826.21952	28-APR-2017	Dept. Interviews Scheduled
LIBRARY	61337		Librarian I	1.00	40096.40096	01-JUL-2017	Dept. Interviews Scheduled
LIBRARY	61343		Librarian I	1.00	28623.28623		Dept. Interviews Scheduled
LIBRARY	61346		Librarian I Librarian I, PPT	1.00 0.04	40170.15878		Dept. Interviews Scheduled Encumbered-exempt backfill
LIBRARY	61235 - 61236 -		Librarian II	1.00	30309.30309 34936.3761		Pre-Recruitment (planning w/HR)
LIBRARY	61231		Library Aide	1.00	34930.3701		Encumbered-exempt backfill
LIBRARY	61121		Library Aide, PPT	0.60	34896.34896		Encumbered-exempt backfill
LIBRARY	61231		Library Aide, PPT	0.60	15435.15435	03-APR-2015	Encumbered-exempt backfill
LIBRARY	61131		Library Assistant	1.00	30155.30155	06-FEB-2017	Encumbered-exempt backfill
LIBRARY	61132 -		Library Assistant	1.00	28011.25518	03-APR-2015	On Hold-pending Add/Delete
LIBRARY	61135		Library Assistant	1.00	28012.26557		Encumbered-exempt backfill
LIBRARY	61243		Library Assistant	1.00	3080.3080		Encumbered-exempt backfill
LIBRARY	61342		Library Assistant	1.00	38532.38532	01-JUL-2016	On Hold-reassignment process
LIBRARY	61135		Library Assistant, Senior	1.00	28019.5576	20-JUN-2014	Dept. Interviews Scheduled
LIBRARY	61332		Library Assistant, Senior	1.00	28021.17714		Dept. Interviews Scheduled
LIBRARY	61342		Library Asst, PPT	0.60	38533.38533	01-JUL-2016	Inactive (no immediate plans to fill)
LIBRARY	61342	2241	Library Asst, PPT	0.60	38534.38534	01-JUL-2016	Inactive (no immediate plans to fill)
LIBRARY	61213		Literacy Assistant, Senior	1.00	17729.14184	28-JUL-2017	Pre-Recruitment (planning w/HR)
LIBRARY	61121	2241	Museum Guard	1.00	32636.348	20-JUN-2014	Encumbered-exempt backfill
LIBRARY	Total			21.44			_
COMM	66111 -		Administrative Analyst I, PPT	0.50	40097.40097	01-JUL-2017	Req Approvals (in progress)
COMM	66211 -	1010	Complaint Investigator II	1.00	40099.40099	01-JUL-2017	On Hold
COMM			Complaint Investigator III	1.00	40100.40100		Req Approvals (in progress)
COMM	66111 -	1010	Office Assistant II, PPT	0.50	40098.40098	01-JUL-2017	Req Approvals (in progress)
COMMISSIC	N Total			3.00			
VPA	70111 -	2252	Administrative Analyst II	1.00	40101.40101		Pre-Recruitment (planning w/HR)
VPA	70111 -		Dep Dir, Public Ethics Comm	1.00	40102.40102		Pre-Recruitment (planning w/HR)
VPA	70111 -	1010	Director of Human Services	1.00	40103.40103	01-JUL-2017	Pre-Recruitment (planning w/HR)
VIOLENCE F	A Total			3.00			
HSD	78111		Administrative Assistant I	1.00	32647.32647		Referral of Eligible (pending)
HSD	78311 -		Case Manager I	1.00	36099.35990		Offer Extended
HSD	78251 -		Case Manager II	1.00	37529.37529		Req Approvals (in progress)
HSD	75231		Case Manager, Supervising	1.00	19120.19120		Request to Hire authorized
HSD	78231 -		Early Childhood Center Director	1.00	3720.3720		Req Approvals (in progress)
HSD	78231 -		Early Head Start Instructor	1.00	39261.529		Req Approvals (in progress)
HSD	78231 -		Early Head Start Instructor	1.00	40107.40107		Req Approvals (in progress)
HSD	78231 -		Early Head Start Instructor	1.00	40257.13475		Req Approvals (in progress)
HSD	78231 - 78231 -		Early Head Start Instructor Early Head Start Instructor	1.00 1.00	40106.40106 40253.1532		Req Approvals (in progress) Req Approvals (in progress)
HSD	78231 -		Early Head Start Instructor	1.00	40255.5285		Req Approvals (in progress)
HSD	78231 -		Early Head Start Instructor	1.00	40255.5265		Req Approvals (in progress)
HSD	78231 -		Head Start Instructor	1.00	3710.3710		Reg Approvals (in progress)
HSD	78231 -	└	Head Start Instructor	1.00	10935.10935		Req Approvals (in progress)
HSD	78231 -		Head Start Instructor	1.00	1119.1119		Req Approvals (in progress)
HSD	78231 -		Head Start Instructor	1.00	1229.1229		Req Approvals (in progress)
HSD	78231 -		Head Start Instructor	1.00	14001.14001		Req Approvals (in progress)
HSD	78231 -		Head Start Supervisor	1.00	40108.40108		Req Approvals (in progress)
HSD	78232 -		Headstart Program Coordinator	1.00	39914.18188		Req Approvals (in progress)
0	*				inad requisition to r		6 01 7

	T			REV	l	VACANCY	
DEPT	ORG	FUND		FTE	POS#	DATE	STATUS OF VACANCY/REQ
HSD	78235 -		Manager, Human Services	1.00	39334.39334		Dept. Interviews Scheduled
HSD	78411 -		Manager, Human Services	1.00	39079.39079		Posting Open (accepting apps)
HSD	75651		Outreach Developer	1.00	40104.40104		Request to Hire authorized
HSD	78311 -	2152	Program Analyst II	1.00	40110.40110	01-JUL-2017	Pre-Recruitment (planning w/HR)
HSD To	tal			23.00			
PBD	84412 -	2415	Administrative Analyst II	1.00	40116.40116	01-JUL-2017	Dept. Interviews Scheduled
PBD	84411 -		Deputy Director/Building Official	1.00	33780.33640	10-SEP-2016	Pre-Recruitment (planning w/HR)
PBD	84421 -		Engineer, Assistant II (Office)	1.00	40119.40119	01-JUL-2017	Dept. Interviews Scheduled
PBD	84431 -		Engineer, Assistant II (Office)	1.00	39917.38289		Dept. Interviews Scheduled
PBD	84431 -		Engineer, Civil (Office)	1.00	33204.1285		Dept. Interviews Scheduled
PBD	84111 -		Management Assistant	1.00	39055.39055		Referral of Eligible (pending)
PBD	84412 -		Office Assistant II	1.00	33264.5624		Req Approvals (in progress)
PBD	84421 -		Office Assistant II	1.00	40120.40120		Dept. Interviews Scheduled
PBD	84211 -		Planner I	1.00	40111.40111		Posting Closed (screening apps)
PBD			Planner I	1.00	40114.40114		Posting Closed (screening apps)
PBD	84211 -		Planner II	1.00	33160.18480	20-JAN-2013	Posting Closed (screening apps)
PBD	84229 -		Planner II	1.00	40115.40115		Posting Closed (screening apps)
PBD	84211 -		Planner III	1.00	33166.17428		Posting Closed (screening apps)
PBD	84211 -		Planner III	1.00	40112.40112		Posting Closed (screening apps)
PBD	84229 -		Planner III	1.00	33180.6165		Posting Closed (screening apps)
PBD	84229 -		Planner III	1.00	34636.22521		Posting Closed (screening apps)
PBD	84432 -		Planning Investigator	1.00	39916.38290		Req Approvals (in progress)
PBD	84421 -		Process Coordinator II	1.00	33194.1527		Posting Open (accepting apps)
PBD	84421 -		Process Coordinator II	1.00	40122.40122		Req Approvals (in progress)
PBD	84421 -		Process Coordinator III	1.00	40123.40123		Posting Open (accepting apps)
PBD	84421 -		Project Manager II	1.00	40124.40124		Req Approvals (in progress)
PBD	84454 -		Specialty Combo Insp, Senior	1.00	40125.40125		Referral of Eligible (pending)
PBD	84454 -		Specialty Combo Insp, Senior	1.00	39921.32359		Referral of Eligible (pending)
PBD	84451 -		Specialty Combo Inspector	1.00	33237.5713		Referral of Eligible (pending)
PBD	84454 -	2415	Specialty Combo Inspector	1.00	34684.34684	25-AUG-2017	Referral of Eligible (pending)
PBD To				25.00			
EWD	85111 -		Account Clerk II	1.00	39311.39311		Dept. Interviews Scheduled
EWD	85511 -		Administrative Analyst I	1.00	40131.40131		Pre-Recruitment (planning w/HR)
EWD	85411 -		Dep Dir, Econ Dev & Employ	1.00	40129.40129		Request to Hire authorized
EWD	85111 -		Exec Asst to the Director	1.00	40128.40128		Referral of Eligible (pending)
EWD	85511 -		Graphic Design Specialist	1.00	35775.49		Pre-Recruitment (planning w/HR)
EWD	85311 -		Program Analyst II	1.00	39140.39140		Referral of Eligible (pending)
EWD	85221 -		Urban Economic Coordinator	1.00	35745.22459		Pre-Recruitment (planning w/HR)
EWD	85411 -	1010	Urban Economic Coordinator	1.00	40130.40130	01-JUL-2017	Pre-Recruitment (planning w/HR)
EWD To		0.440	D	8.00	40400 40400	04 1111 0047	<u> </u>
HCD	89919 -		Business Analyst III	1.00	40132.40132		Req Approvals (in progress)
HCD	89939 -		Home Management Spec III	1.00	40137.40137		Req Approvals (in progress)
HCD	89969 -		Program Analyst I	1.00	37868.37868		Req Approvals (in progress)
HCD	89949 -	2108	Program Analyst II	1.00	40138.40138	01-JUL-2017	Referral of Eligible (pending)
HCD To	otal			4.00			

Grand Total 406.70

PARTMENT		FTE	PC#	STATUS
Mayor	Special Assistant to the Mayor III.EM250	1.00		Filled
CAO	Assist to the City Administrator.EM117	1.00	1	Pre-Recruitment (planning w/HR)
	Contract Compliance Officer.AP153	1.00		i e
	Tax Enforcement Officer II.AF050	1.00	40141	Eliminated per Add/Delete of 8/1/17
	Tax Enforcement Officer II.AF050	1.00		Eliminated per Add/Delete of 8/1/17
Attorney	Paralegal.AP212	1.00	40144	Dept Interviews scheduled
Finance	Account Clerk I.AF001	1.00	40145	Pre-Recruitment (planning w/HR)
	Account Clerk I.AF001	1.00	40146	Pre-Recruitment (planning w/HR)
	Account Clerk II.AF020	1.00	40147	Requisition approvals in progress
	Assistant Budget Analyst.AF055	1.00	40150	Pre-Recruitment (planning w/HR)
	Budget Administrator, Assistant.EM265	1.00	40151	Inactive (no immediate plans to fill)
	Budget Administrator.EM172	1.00	40009	Filled (Interim); executive search pending
	Revenue Operations Supervisor.SC213	1.00	40148	Eliminated per Add/Delete of 8/28/17
	Tax Auditor II.AF022	1.00	40149	Pre-Recruitment (planning w/HR)
Fire	Administrative Assistant I.SS102	1.00	40154	
	Business Analyst I.AP116	1.00	40155	Dept Interviews scheduled
	Fire Prevent Bureau Inspect, Civil.PS142	1.00	40010	
	Fire Prevent Bureau Inspect, Civil PS142	1.00	40011	Offer extended
	Fire Prevent Bureau Inspect, Civil PS142	1.00	1	Offer extended
	Fire Prevent Bureau Inspect, Civil.PS142	1.00	1	Offer extended
	Fire Prevent Bureau Inspect, Civil.PS142	1.00		Offer extended
	Fire Prevent Bureau Inspect, Civil.PS142	1.00	1	Offer extended
	Fire Suppression District Inspector.IS112	1.00	1	Pre-Recruitment (planning w/HR)
OPW	Administrative Services Manager II.EM100	1.00		Encumbered (Acting)
	Capital Improvement Project Coor.SC112	1.00	1	Requisition approvals in progress
	Capital Improvement Project Coor.SC112	1.00	1	Requisition approvals in progress
	Program Analyst II.AP293	1.00	E .	Requisition approvals in progress
	Public Works Maintenance Worker.TR174	1.00	1	Request to hire candiated authorized
	Public Works Maintenance Worker.TR174	1.00		Request to hire candiated authorized
	Public Works Maintenance Worker.TR174	1.00	1	Request to hire candiated authorized
	Street Maintenance Leader.TR180	1.00	1	Pre-Recruitment (planning w/HR)
	Tree Supervisor I.SC229	1.00	1	Pre-Recruitment (planning w/HR)
	Tree Trimmer.TR189	1.00		Pre-Recruitment (planning w/HR)
	Tree Trimmer.TR189	1.00		Pre-Recruitment (planning w/HR)
	Tree Trimmer.TR189	1.00		Pre-Recruitment (planning w/HR)
	Tree Trimmer.TR189	1.00		Pre-Recruitment (planning w/HR)
DOT	Accountant II.AF021	 		
DO 1	Accountant III.AF021	1.00 1.00	1	Dept Interviews scheduled Pre-Recruitment (planning w/HR)
	Administrative Analyst I.AP103	1.00		Dept Interviews scheduled
	Business Analyst II.AP117	1.00	1	Requisition approvals in progress
	Engineer, Assistant II (Office).ET113	1.00		
	Engineer, Assistant II (Office).ET113	1.00	1	Dept Interviews scheduled Dept Interviews scheduled
	Engineer, Assistant II (Office).ET113	1	1	· ·
	, ,	1.00	1	Dept Interviews scheduled
	Engineer, Assistant II (Office).ET113	1.00	1	Dept Interviews scheduled
	Engineer, Assistant II (Office).ET113	1.00	1	Dept Interviews scheduled
	Engineer, Assistant II (Office).ET113	1.00	1	Dept Interviews scheduled
	Engineer, Assistant II (Office) ET113	1.00		Dept Interviews scheduled
	Engineer, Assistant II (Office).ET113	1.00	1	Dept Interviews scheduled
	Engineer, Assistant II (Office).ET113	1.00		Dept Interviews scheduled
	Engineer, Assistant II (Office).ET113	1.00	i .	Dept Interviews scheduled
	Engineer, Assistant II (Office).ET113	1.00	1	Dept Interviews scheduled
	Engineer, Civil (Office).ET116	1.00	1	Requisition approvals in progress
	Engineer, Civil (Office).ET116	1.00	1	Dept Interviews scheduled
	Engineer, Transportation.ET122	1.00	1	Pre-Recruitment (planning w/HR)
	Engineering Technician II (Office).ET125	1.00	1	Dept Interviews scheduled
	Heavy Equipment Operator.TR146	1.00	40052	Requisition approvals in progress

DEPARTMENT	TITLE	FTE	PC#	STATUS
	Heavy Equipment Operator.TR146	1.00	40053	Requisition approvals in progress
	Heavy Equipment Operator.TR146	1.00	40054	Requisition approvals in progress
	Program Analyst I.AP292	1.00	40029	Pre-Recruitment (planning w/HR)
	Program Analyst II.AP293	1.00	40032	Linked to 40261.40261
_	Program Analyst II.AP293	1.00	40042	Dept Interviews scheduled
DOT-cont.	Program Analyst II.AP293	1.00	40043	Dept Interviews scheduled
	Program Analyst II.AP293	1.00	40044	Dept Interviews scheduled
	Program Analyst II.AP293	1.00	40074	Dept Interviews scheduled
	Program Analyst III.SC204	1.00	40075	Pre-Recruitment (planning w/HR)
	Public Service Representative.SS169	1.00	40027	Filled
	Public Works Maintenance Worker.TR174	1.00	40055	Requisition approvals in progress
	Public Works Maintenance Worker.TR174	1.00	40056	Requisition approvals in progress
	Public Works Maintenance Worker.TR174	1.00	40057	Requisition approvals in progress
	Public Works Maintenance Worker.TR174	1.00	40058	Requisition approvals in progress
	Public Works Maintenance Worker.TR174	1.00	40059	Requisition approvals in progress
	Public Works Maintenance Worker.TR174	1.00		Requisition approvals in progress
	Public Works Maintenance Worker.TR174	1.00		Requisition approvals in progress
	Public Works Maintenance Worker.TR174	1.00	1	Requisition approvals in progress
	Public Works Maintenance Worker.TR174	1.00		Requisition approvals in progress
	Public Works Supervisor I.SC206	1.00		Pre-Recruitment (planning w/HR)
	Public Works Supervisor I.SC206	1.00		Pre-Recruitment (planning w/HR)
	Public Works Supervisor II.SC207	1.00		Pre-Recruitment (planning w/HR)
	Street Maintenance Leader.TR180	1.00		Requisition approvals in progress
	Street Maintenance Leader.TR180	1.00		Requisition approvals in progress
	Street Maintenance Leader.TR180	1.00	1	Requisition approvals in progress
	Street Maintenance Leader.TR180	1.00	1	Requisition approvals in progress
	Street Maintenance Leader.TR180	1.00		Requisition approvals in progress
	Transportation Planner, Senior.TR187	1.00		Pre-Recruitment (planning w/HR)
ITD	Project Manager II.EM211	1.00		On Hold-funded starts January 2018
OPR	Administrative Services Manager I.MA103	1.00		Inactive-revenue based position
	Assist Director, Parks & Rec.EM109	1.00	1	Pre-Recruitment (planning w/HR)
	Recreation General Supervisor.MA139	1.00		Inactive-revenue based position
	Recreation Leader II, PPT.PP133	0.75	40083	Referral of eligibles pending
	Recreation Leader II, PPT.PP133	0.75		Referral of eligibles pending
	Recreation Leader II, PPT.PP133	0.75	40086	Referral of eligibles pending
	Recreation Leader II, PPT.PP133	0.75	40087	Referral of eligibles pending
	Recreation Leader II, PPT PP133	0.75	1	Referral of eligibles pending
	Recreation Leader II, PPT PP133	0.75	1	Referral of eligibles pending
Library	Librarian I.AP214	1.00	——	Dept Interviews scheduled
Commission	Administrative Analyst I, PPT.AP104	0.50	+	Requisition approvals in progress
	Complaint Investigator II.AP146	1.00	1	On Hold
	Complaint Investigator III.AP144	1.00	40100	Requisition approvals in progress
	Office Assistant II, PPT.SS154	0.50	1	Requisition approvals in progress
Violence PA	Administrative Analyst II.AP106	1.00		Pre-Recruitment (planning w/HR)
	Deputy Dir, Public Ethics Comm.EM262	1.00	l .	Pre-Recruitment (planning w/HR)
	Director of Human Services.EM153	1.00	•	Pre-Recruitment (planning w/HR)
HSD	Case Manager II.AP127	1.00		Eliminated to balance Hyperion
	Early Head Start Instructor.PP174	1.00	i .	Requisition approvals in progress
	Early Head Start Instructor.PP174	1.00		Requisition approvals in progress
	Head Start Supervisor.SC160	1.00	i	Requisition approvals in progress
	Outreach Developer.PP165	1.00	1	Request to hire candiated authorized
	Program Analyst II.AP293	1.00	1	Pre-Recruitment (planning w/HR)
PBD	Administrative Analyst II.AP106	1.00		Dept Interviews scheduled
	Engineer, Assistant II (Office).ET113	1.00	1	Dept Interviews scheduled
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	Office Assistant II.SS153	1.00	40120	Dept Interviews scheduled
	Office Assistant II.SS153 Permit Technician I.ET130	1.00 1.00	40120 40121	1 '

DEPARTMENT	TITLE	FTE	PC#	STATUS
	Planner I.AP269	1.00	40111	Posting closed, screening applications
	Planner I.AP269	1.00	40114	Posting closed, screening applications
	Planner II.AP272	1.00	40115	Posting closed, screening applications
	Planner III.AP274	1.00	40112	Posting closed, screening applications
	Planner IV.AP403	0.50	40113	Filled
	Process Coordinator II.AP290	1.00	40122	Requisition approvals in progress
	Process Coordinator III.SC202	1.00	40123	Posting open, accepting applications
	Project Manager II.EM211	1.00	40124	Requisition approvals in progress
	Public Service Representative SS169	1.00	40117	Filled
	Public Service Representative SS169	1.00	40118	Filled
PBD-cont.	Specialty Combination Insp, Senior.IS120	1.00	40125	Referral of eligibles pending
	Specialty Combination Inspector.IS119	1.00	40126	Filled
	Specialty Combination Inspector.IS119	1.00	40127	Filled
EWD	Administrative Analyst I.AP103	1.00	40131	Pre-Recruitment (planning w/HR)
	Deputy Director, Econ Dev & Employ.EM139	1.00	40129	Request to hire candiated authorized
	Exec Asst to the Director.SS124	1.00	40128	Referral of eligibles pending
	Urban Economic Coordinator.SC231	1.00	40130	Pre-Recruitment (planning w/HR)
HCD	Business Analyst III.AP118	1.00	40132	Requisition approvals in progress
	Community Dev Prgm Coordinator.SC121	1.00	40133	Filled
	Employment Services Supervisor.PP118	1.00	40134	Filled
	Home Management Specialist III.AP198	1.00	40137	Requisition approvals in progress
	Housing Development Coord II.AP450	1.00		
	Housing Development Coordinator III.AP199	1.00	40136	Encumbered (Acting); req in progress
	Program Analyst II.AP293	1.00		Referral of eligibles pending
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	Total FTE/PPT Positions Added FY17-18	133.00		

	Γ.			REV	I	VACANCY	
DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	FTE	POS#	DATE	STATUS OF VACANCY/REQ
OPW	30541 -		Auto Equipment Mechanic	1.00	24099.5889	31-AUG-2016	Dept. Interviews Scheduled
OPW	30541 -		Auto Equipment Mechanic	1.00	24111.2329	31-JUL-2017	Dept. Interviews Scheduled
OPW	30181		Business Analyst III	1.00	39886.39097	06-FEB-2017	Req Approvals (in progress)
OPW	30234 -		CIP Coordinator	1.00	40017.40017		Req Approvals (in progress)
OPW	30234 -		CIP Coordinator	1.00	40016.40016	01-JUL-2017	Req Approvals (in progress)
OPW	30234 -	4400	CIP Coordinator	1.00	31814.19887	05-MAY-2017	Pre-Recruitment (planning w/HR)
OPW	30655 -		Construction & Maint Supv I	1.00	32773.167	24-MAR-2017	Pre-Recruitment (planning w/HR)
OPW	30232 -		Construction Insp Sup (Field)	1.00	32048.32048		Req Approvals (in progress)
OPW	30244		Construction Insp Sup (Field)	1.00	39873.28655		Pre-Recruitment (planning w/HR)
OPW	30244		Construction Insp, Sr (Field)	1.00	39880.38026		Dept. Interviews Scheduled
OPW	30632 -		Custodial Services Sup I	1.00	24060.10827		Pre-Recruitment (planning w/HR)
OPW	30632 -		Custodian	1.00	24074.1321		Req Approvals (in progress)
OPW	30633 -		Custodian	1.00	24101.2106		Req Approvals (in progress)
OPW	30634 -		Custodian, PPT	1.00	25534.14515		Dept. Interviews Scheduled
OPW OPW	30689 -		Electrical Engineer II	1.00	31156.31156		Req Approvals (in progress)
OPW	30673 - 30689 -		Electrical Painter	1.00	23876.2209		Req Approvals (in progress)
OPW	30232 -		Energy Engineer III Engineer, Assistant II (Office)	1.00 1.00	28575.1406 38080.38080		Dept. Interviews Scheduled Dept. Interviews Scheduled
OPW	30244		Engineer, Assistant II (Office)	1.00	36680.36680		Dept. Interviews Scheduled
OPW	30244		Engineer, Assistant II (Office)	1.00	31892.5088		Dept. Interviews Scheduled
OPW	30244		Engineer, Assistant II (Office)	1.00	31891.2344		Dept. Interviews Scheduled
OPW	30232 -		Engineer, Civil (Office)	1.00	31771.30582		Pre-Recruitment (planning w/HR)
OPW	30245 -		Engineer, Civil (Office)	1.00	32811.3433		Pre-Recruitment (planning w/HR)
OPW	30244		Engineer, Civil Supv (Office)	1.00	37633.3417		Pre-Recruitment (planning w/HR)
OPW	30683 -		Environmental Prog Specialist	1.00	24179.2916		Inactive (no immediate plans to fill)
OPW	30652 -		Gardener Crew Leader	1.00	24390.1434		Pre-Recruitment (planning w/HR)
OPW	30652 -		Gardener Crew Leader	1.00	24401.18566		Pre-Recruitment (planning w/HR)
OPW	30652 -	1010	Gardener Crew Leader	1.00	24400.18561	13-SEP-2016	Pre-Recruitment (planning w/HR)
OPW	30652 -	1720	Gardener II	1.00	32665.17986	24-FEB-2017	Req Approvals (in progress)
OPW	30541 -		Heavy Equipment Mechanic	1.00	24140.2015		Req Approvals (in progress)
OPW	30541 -		Heavy Equipment Mechanic	1.00	38810.38810		Req Approvals (in progress)
OPW	30541 -		Heavy Equip Service Worker	1.00	24119.3603		Dept. Interviews Scheduled
OPW	30541 -		Heavy Equipment Supervisor	1.00	24120.2423		Pre-Recruitment (planning w/HR)
OPW	30652 -		Irrigation Repair Specialist	1.00	23742.579		Pre-Recruitment (planning w/HR)
OPW	30635 -		Maintenance Mechanic	1.00	34358.34358		Req Approvals (in progress)
OPW	30655 -		Maintenance Mechanic	1.00	32772.23672		Req Approvals (in progress)
OPW OPW	30658 - 30658 -		Maintenance Mechanic	1.00 1.00	32793.28252 24192.10483		Req Approvals (in progress) Pre-Recruitment (planning w/HR)
OPW	30658 -		Maintenance Mechanic Maintenance Mechanic	1.00	32790.5981		Pre-Recruitment (planning w/HR)
OPW			Management Intern	1.00	33657.33657		Pre-Recruitment (planning w/HR)
OPW			Manager, CIP	1.00	39874.36137		Inactive (pending Add/Delete)
OPW	30673 -			1.00	34484.34484		Req Approvals (in progress)
OPW	30652 -		Park Attendant, PPT	1.00	24324.22113		Pre-Recruitment (planning w/HR)
OPW	30211		Program Analyst II	1.00	38078.38078		Req Approvals (in progress)
OPW	30211		Program Analyst II	1.00	40015.40015		Req Approvals (in progress)
OPW	30532 -		Public Works Maint Worker	1.00	24254.17701		Req Approvals (in progress)
OPW	30532 -		Public Works Maint Worker	1.00	24062.5457		Req Approvals (in progress)
OPW	30674 -		Public Works Maint Worker	1.00	34482.34482		Dept. Interviews Scheduled
OPW	30533 -		Public Works Supervisor II	1.00	39651.19454		Req Approvals (in progress)
OPW	30533 -		Sewer Maintenance Worker	1.00	24039.767		Req Approvals (in progress)
OPW	30533 -		Sewer Maintenance Worker	1.00	24125.5115		Req Approvals (in progress)
OPW	30532 -		Street Maintenance Leader	1.00	24022.229		Req Approvals (in progress)
OPW			Street Maintenance Leader	1.00	40026.40026		Pre-Recruitment (planning w/HR)
OPW	30674 -		Street Maintenance Leader	1.00	31299.1134		Dept. Interviews Scheduled
OPW	30674 -		Street Maintenance Leader	1.00	23754.5107		Dept. Interviews Scheduled
OPW	30672 -		Street Sweeper Operator	1.00	23788.5815		Dept. Interviews Scheduled
OPW	30112 -		Support Services Supervisor	1.00	32832.32832		Req Approvals (in progress)
OPW	30654		Tree Supervisor I	1.00	40018.40018 32798.3694		Pre-Recruitment (planning w/HR)
OPW OPW	30654 -		Tree Supervisor II Tree Trimmer	1.00	32798.3694		Pre-Recruitment (planning w/HR) Pre-Recruitment (planning w/HR)
OPW	30654		Tree Trimmer	1.00	32775.18780		Pre-Recruitment (planning w/HR)
OPW	30654	_	Tree Trimmer	1.00	40019.40019		Pre-Recruitment (planning w/HR)
OPW	30654		Tree Trimmer	1.00	40019.40019		Pre-Recruitment (planning w/HR)
OPW	30654		Tree Trimmer	1.00	40021.40021		Pre-Recruitment (planning w/HR)
OPW	30654		Tree Trimmer	1.00	40022.40022		Pre-Recruitment (planning w/HR)
OPW Total				65.00			<u> </u>
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	T			REV	I	VACANCY	
DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	FTE	POS#	DATE	STATUS OF VACANCY/REQ
DOT	35211 -		Accountant II	1.00	40030.40030	01-JUL-2017	Dept. Interviews Scheduled
DOT	35211 -		Accountant III	1.00	40031.40031	01-JUL-2017	Pre-Recruitment (planning w/HR)
DOT	35112 -		Administrative Analyst I	1.00	40028.40028	01-JUL-2017	Dept. Interviews Scheduled
DOT	35111 -	7760	Asst Dir, Pub Works Agency	1.00	39871.14218	30-DEC-2016	Dept. Interviews Scheduled
DOT	35217 -		Business Analyst II	1.00	40049.40049	01-JUL-2017	Req Approvals (in progress)
DOT	35213 -		Construction Insp (Field)	1.00	39881.35985	01-JUL-2015	Pre-Recruitment (planning w/HR)
DOT	35217 -		Construction Insp (Field)	1.00	39883 15736	28-FEB-2016	Pre-Recruitment (planning w/HR)
DOT	35217 -		Construction Insp (Field)	1.00	39882.10820		Pre-Recruitment (planning w/HR)
DOT	35217 -		Construction Insp, Sr (Field)	1.00	39568.19188	29-JUL-2017	Dept. Interviews Scheduled
DOT	35212 -		Drafting Technician, Int (Office)	1.00	39878.5087		Pre-Recruitment (planning w/HR)
DOT	35212 -		Drafting/Design Technician, Sr	1.00	39877.5783		Pre-Recruitment (planning w/HR)
DOT	35232 -		Electrical Engineer III	1.00	39901.3573		Pre-Recruitment (planning w/HR)
DOT	35246 -		Electrical Engineer III	1.00	39903.2615		Pre-Recruitment (planning w/HR)
DOT	35212 -		Engineer, Assistant II (Office)	1.00	39879.6039		Dept. Interviews Scheduled
DOT	35213 -		Engineer, Assistant II (Office)	1.00	39884.36677	23-OCT-2016	Dept. Interviews Scheduled
DOT	<u> 35213 -</u>		Engineer, Assistant II (Office)	1.00	40033.40033		Dept. Interviews Scheduled
DOT	35213 -		Engineer, Assistant II (Office)	1.00	40034.40034	01-JUL-2017	Dept. Interviews Scheduled
DOT	35213 -		Engineer, Assistant II (Office)	1.00	40035.40035	01-JUL-2017	Dept. Interviews Scheduled
DOT	35213 -		Engineer, Assistant II (Office)	1.00	40036.40036	01-JUL-2017	Dept. Interviews Scheduled
DOT	35213 -		Engineer, Assistant II (Office)	1.00	40037.40037	01-JUL-2017	Dept. Interviews Scheduled
DOT	35213 -		Engineer, Assistant II (Office)	1.00	40038.40038	01-JUL-2017	Dept. Interviews Scheduled
DOT	35216 -		Engineer, Assistant II (Office)	1.00	39891.23677		Dept. Interviews Scheduled
DOT	35216 -		Engineer, Assistant II (Office)	1.00	40047.40047		Dept. Interviews Scheduled
DOT	35216 -		Engineer, Assistant II (Office)	1.00	40048.40048		Dept. Interviews Scheduled
DOT	35216 -		Engineer, Assistant II (Office)	1.00	39894.23684		Dept. Interviews Scheduled
DOT	35217 -		Engineer, Assistant II (Office)	1.00	40050.40050		Dept. Interviews Scheduled
DOT	35244 -		Engineer, Assistant II (Office)	1.00	39885.2888		Dept. Interviews Scheduled
DOT	35244 -		Engineer, Assistant II (Office)	1.00	40072.40072	01-JUL-2017	Dept. Interviews Scheduled
DOT	35246 -		Engineer, Assistant II (Office)	1.00	40077.40077	01-JUL-2017	Dept. Interviews Scheduled
DOT	35213 -		Engineer, Civil (Office)	1.00	40039.40039	01-JUL-2017	Req Approvals (in progress)
DOT	35213 -		Engineer, Civil (Office)	1.00	40040.40040		Dept. Interviews Scheduled
DOT	35211 -		Engineer, Civil Principal	1.00	39876.10910		Offer Extended
DOT	35216 -		Engineer, Transportation	1.00	39896.38474		Pre-Recruitment (planning w/HR)
DOT	35216 -		Engineer, Transportation	1.00	39895.38473		Pre-Recruitment (planning w/HR)
DOT	35244 -		Engineer, Transportation	1.00	39589.12840 40073.40073		Pre-Recruitment (planning w/HR)
DOT	35245 - 35246 -		Engineer, Transportation Engineer, Transportation	1.00 1.00	39897.6874	01-JUL-2017 21-APR-2017	Pre-Recruitment (planning w/HR) Pre-Recruitment (planning w/HR)
				1.00	39832.38392	22-SEP-2017	Dept. Interviews Scheduled
DOT	35217 -		Engineering Tech II (Office) Engineering Tech II (Office)	1.00	40051.40051	01-JUL-2017	Dept. Interviews Scheduled
DOT			Engineering Tech II (Office)	1.00	39898.1111	13-FEB-2017	Dept. Interviews Scheduled
			Engineering Tech, Sr (Office)		39963.10707		Dept. Interviews Scheduled
DOT			Heavy Equipment Operator	1.00	40054.40054		Req Approvals (in progress)
DOT		_	Heavy Equipment Operator	1.00	40052.40052		Reg Approvals (in progress)
DOT			Heavy Equipment Operator	1.00	40053.40053		Req Approvals (in progress)
DOT	35112 -		Office Assistant II	1.00	39889.309		Pre-Recruitment (planning w/HR)
DOT	35311 -		Parking Control Technician	1.00	39862.2548		Pre-Recruitment (planning w/HR)
DOT	35311 -		Parking Control Technician	1.00	39863.38689		Pre-Recruitment (planning w/HR)
DOT	35311 -		Parking Control Technician	1.00	39861.21657		Pre-Recruitment (planning w/HR)
DOT	35311 -		Police Services Manager I	1.00	39859.33661		Pre-Recruitment (planning w/HR)
DOT	35112 -		Program Analyst I	1.00	40029.40029	01-JUL-2017	Pre-Recruitment (planning w/HR)
DOT	35247 -		Program Analyst I	1.00	39890.38471		Posting Closed (screening apps)
DOT	35211 -		Program Analyst II	1.00	40032.40032		Encumbered (linked)
DOT	35211 -		Program Analyst II	1.00	40043.40043		Dept. Interviews Scheduled
DOT			Program Analyst II	1.00	40044.40044	01-JUL-2017	Dept. Interviews Scheduled
DOT	35214 -		Program Analyst II	1.00	40042.40042		Dept. Interviews Scheduled
DOT			Program Analyst II	1.00	40074.40074	01-JUL-2017	Dept. Interviews Scheduled
DOT			Program Analyst III	1.00	40075.40075		Pre-Recruitment (planning w/HR)
DOT	35311 -		Public Service Representative	1.00	39860.3898		Dept. Interviews Scheduled
DOT	35223 -		Public Works Maint Worker	1.00	39942.858		Req Approvals (in progress)
DOT			Public Works Maint Worker	1.00	40063.40063		Req Approvals (in progress)
DOT	35224 -		Public Works Maint Worker	1.00	40062.40062		Req Approvals (in progress)
DOT			Public Works Maint Worker	1.00	40061.40061		Req Approvals (in progress)
DOT	35224 -		Public Works Maint Worker	1.00	40055.40055		Req Approvals (in progress)
DOT	35224 -		Public Works Maint Worker	1.00	40056.40056		Req Approvals (in progress)
DOT	35224 -		Public Works Maint Worker	1.00	40057.40057		Req Approvals (in progress)
DOT	35224 -		Public Works Maint Worker	1.00	40058.40058		Req Approvals (in progress)
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DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	FTE	POS#	DATE	STATUS OF VACANCY/REQ
DOT	35224 -	7760	Public Works Maint Worker	1.00	40059.40059	01-JUL-2017	Req Approvals (in progress)
DOT	35224 -	7760	Public Works Maint Worker	1.00	40060.40060		Req Approvals (in progress)
DOT			Public Works Supervisor I	1.00	40064.40064	01-JUL-2017	Pre-Recruitment (planning w/HR)
DOT			Public Works Supervisor I	1.00	40065.40065	01-JUL-2017	Pre-Recruitment (planning w/HR)
DOT	35224 -	7760	Public Works Supervisor II	1.00	40066.40066	01-JUL-2017	Pre-Recruitment (planning w/HR)
DOT	35224 -	7760	Street Maintenance Leader	1.00	40069.40069	01-JUL-2017	Req Approvals (in progress)
DOT	35224 -	7760	Street Maintenance Leader	1.00	40067.40067	01-JUL-2017	Req Approvals (in progress)
DOT	35224 -	7760	Street Maintenance Leader	1.00	40068.40068	01-JUL-2017	Req Approvals (in progress)
DOT	35224 -	7760	Street Maintenance Leader	1.00	40070.40070	01-JUL-2017	Req Approvals (in progress)
DOT	35224 -	7760	Street Maintenance Leader	1.00	40071.40071	01-JUL-2017	Req Approvals (in progress)
DOT	35218 -	7760	Surveying Technician, Sr (Field)	1.00	39875.3445	27-JUL-2016	Dept. Interviews Scheduled
DOT	35216 -	2216	Traffic Eng Tech, Senior (O)	1.00	39893.17114	13-MAY-2014	Dept. Interviews Scheduled
DOT	35242 -	2230	Traffic Painter	1.00	39906.3562	19-JAN-2017	Dept. Interviews Scheduled
DOT	35242 -	2230	Traffic Painter	1.00	39904.32327	31-JAN-2017	Dept. Interviews Scheduled
DOT	35242 -	2230	Traffic Sign Maker	1.00	39905.21696	05-DEC-2014	Req Approvals (in progress)
DOT	35245 -	2216	Transportation Planner, Senior	1.00	40076.40076	01-JUL-2017	Pre-Recruitment (planning w/HR)
DOT Total	<u> </u>			82.00			

Grand Total (OPW/DOT)

147.00