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OAKLAND

2017 OCT 12 PM 3:48

AGENDA REPORT

TO: Sabrina B. Landreth
City Administrator

FROM: Sara Bedford
Director, Human Services

SUBJECT: Winter Relief Strategy

DATE: September 28, 2017

City Administrator Approval

Date:

10/12/17

RECOMMENDATION

Staff Recommends That the City Council Adopt A Resolution Authorizing The City Administrator To Take The Following Actions to provide winter shelter and winter relief efforts for the period of November 1, 2017 through June 30, 2018:

1. Accept And Appropriate Up To \$150,000 From Alameda County And Up To \$15,000 From City Of Emeryville;
2. Enter Into Grant Agreements With The Following Agencies In The Following Amounts: Society Of Saint Vincent De Paul Of Alameda County In An Amount Not To Exceed \$250,000; Bay Area Community Services In An Amount Not To Exceed \$108,000;
3. Amend The Grant Agreements With The Following Agencies In The Following Amounts: St. Mary's Center In An Amount Not To Exceed \$15,000; East Oakland Community Project (EOCP) In An Amount Not To Exceed \$22,000; And
4. Accept And Appropriate Any Additional Winter Relief Funds From Alameda County, The City Of Emeryville, And Any Other Sources During The Period Of November 1, 2017 Through June 30, 2018; And Amend The Grant Agreements Above To Increase The Grant Amounts, And Execute New Grant Agreements For Additional Winter Relief Efforts For The Period Of November 1, 2017 Through June 30, 2018 Without Returning To Council.

EXECUTIVE SUMMARY

Adoption of this resolution will authorize grant agreements to provide temporary shelter from the elements for unsheltered individuals during the winter season (mid-November through mid-April). The agreements will provide shelter and case management to up to 135 single adults.

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The Winter Relief Strategy has been established through a collaboration of the cities in North County; Oakland, Emeryville, along with Alameda County.

The Winter Relief Strategy includes a single large low barrier shelter, operated by the Society of Saint Vincent de Paul (SVdP) that is open every night throughout the winter season for up to 100 single adults. The strategy also emphasizes a targeted approach to provide emergency shelter beds at smaller secondary sites including East Oakland community Project (EOCP) to serve East Oakland and St. Mary's Center for seniors. Lastly, this strategy offers housing case management services along with rapid re-housing funds designed to place clients into permanent housing. Depending on the components, we anticipate that the total winter relief efforts will cost approximately \$395,000. Final program design decisions will be made in the coming weeks and will ensure that costs match available funds.

BACKGROUND / LEGISLATIVE HISTORY

Winter Shelter at Oakland Army Base: From 1999 through 2012, the City of Oakland, in partnership with Alameda County and the City of Berkeley, operated a regional winter shelter at the Oakland Army Base for homeless North County residents. This 100-bed congregate shelter for single men and women provided primarily compassionate refuge from inclement weather during the winter months, with light touch social services on site. Starting in 2013, the Army Base site became unavailable due to redevelopment. A suitable site for a large congregate shelter was not identified as a substitute.

Winter Shelter Strategy in Scattered Sites: A regional winter weather response system was developed as a substitute to the Army Base shelter for Fiscal Years (FY) 2013/2014 and FY 2014/2015 that incorporated scattered site beds at various agencies, as-needed warming centers, and outreach. The design for the FY 2015/2016 and FY 2016/2017 North County Winter Relief Strategies expanded upon the elements of winter relief efforts that we knew were most effective. The primary objectives for the North County Winter Relief Strategy for FY 2015/2016 and FY 2016/2017 sought to:

- Bring those who are unsheltered and/or not living in places meant for human habitation out of severe weather
- Have an every night shelter which is easier to manage than a shelter triggered by weather
- End as many episodes of unsheltered homelessness as possible.

Core elements of the winter relief strategy included:

- A large single site shelter location in West Oakland that was open every night of the winter.
- A smaller shelter site in East Oakland open every night of the winter.
- Opportunity for deep service provision available for participants at both sites.
- Collaboration between providers.
- Flexible rapid-rehousing funds which:
 - permanently housed clients directly from the winter shelter

- permanently housed clients from The Henry and Crossroads, opening beds at these facilities and creating a flow of clients from winter shelter into these programs.
- All Winter Relief Strategies began in mid-November and ended in mid to late April.

A detailed report on the FY 2016/2017 Winter Shelter Strategy and Outcomes can be found in **Attachment A**.

Due the success of the Winter Shelter Strategy implemented in FY 2016/2017 with 145 persons not returning to unsheltered homelessness, staff recommends that the model be replicated for the FY 2017/2018 season.

ANALYSIS AND POLICY ALTERNATIVES

The most recent data available from the January 2017 EveryOne Home homeless count gives an expansive picture of the homeless population currently in the City of Oakland and shows an increased need since the 2015 count. On any given night, there are 2,761 homeless people in the City of Oakland, an increase of 26 percent from 2015. The characteristics of the homeless population; 68 percent are African American, 15 percent are white, and 13 percent are Latino. The largest age group is adults (18-60 years old) who make up 85 percent of the homeless population, with 7 percent being under 18, and 8 percent over age 60. Nearly 60 percent are male and 86 percent were residing in Alameda County prior to becoming homeless. Sixty-two percent have been living in Alameda County for over 10 years.

Of those who are homeless, 69 percent (1,902) are unsheltered on any given night; living on the streets or in places not meant for human habitation. Of those who are unsheltered 89 percent (799) are identified as chronically homeless and have lived outside and unsheltered for some time. There were 258 individuals identified as Veterans, of those 74 percent are unsheltered. There were 556 Transition Aged Youth (18-24) identified as homeless in Oakland, of those 71 percent are unsheltered. Below is a chart demonstrating characteristics of the unsheltered homeless population as captured in the 2017 Homeless Count:

Oakland Homeless Count Comparison 2015 versus 2017

Measure	2017	2015
Total Homeless	2,761	2191
Unsheltered (on streets or places not meant for human habitation)	1,902	1384

Of those who are **unsheltered** and living on streets or places not meant for human habitation:

Oakland Homeless Count 2017 Unsheltered Characteristics

Measure (duplicated)	2017
Chronically Homeless	799
Veterans	190
Transitional Aged Youth (18-24 unaccompanied/without family)	393

Unaccompanied Minors (under 18 and without family)	41
Serious Mental Illness	622
Substance Use Disorder	457
AIDS/HIV related	81
Victims of Domestic Violence	302

The cold weather and rain during the winter months cause extreme hardship for homeless persons who are unable to find shelter, and existing shelters must turn homeless persons away every day during the winter months. The establishment of winter relief strategies will allow the most fragile of the homeless population, in danger of death due to exposure, to obtain safe shelter. It will also allow those in transition from institutions or other circumstances to have a temporary base from which to pursue self-sufficiency. And, it enables service providers to reach out and engage chronically homeless individuals. With only 350 shelter beds in the City of Oakland on any given night, the additional up-to 135 Winter Shelter beds during the cold winter months will meaningfully address the needs of unsheltered homeless individuals and target the most fragile of the population.

Winter Relief Strategy

After discussions with jurisdictional partners the FY 2017/2018 Winter Relief Strategy includes funding from Alameda County in an amount up to \$150,000, the City of Emeryville in an amount of \$15,000, and \$85,758 City of Oakland General Funds allocated in the FY 2017/2018 budget.

The basic tenets for the 2017/2018 Winter Relief Strategy include:

Large Single Site Winter Shelter: The City will enter into a grant agreement with the Society of St. Vincent de Paul of Alameda County ("SVdP") to provide traditional winter shelter beds at the SVdP facility located at 675 23rd Street. The proposed location will have two large rooms to serve up to 100 single adults. The SVdP proposed Winter Shelter hours will be from 6pm and end at 8am. The beds will be accessible to participants through a referral process from various homeless serving agencies. In addition, a number of beds will remain unassigned to ensure accessibility on a walk-up, first come first served basis. Though not part of the Winter Shelter program specifically, the proposed site offers programs and assistance to help participants with steps toward stability.

Specialized populations

Senior Shelter: The City will enter into a grant agreement with St. Mary's Center to provide a 25 bed site operated at St. Mary's Center located at 925 Brockhurst Street. St. Mary's Center will provide 25 emergency winter shelter beds exclusively for seniors aged 55+. Seniors, who often avoid shelters with younger people, and opt to sleep out on the street, are particularly at risk in the winter time during inclement weather, and are especially vulnerable to health problems. As part of St. Mary's existing programming, winter shelter participants will be able to engage in case management and on-site services such as health assessments, mental health services, recovery programs, and healthy meals.

East Oakland Targeted Effort: If funding permits, the City will enter into a grant agreement with East Oakland Community Project (EOCP) to provide an additional 10 emergency winter shelter beds at the Crossroads Shelter located at 7515 International Boulevard. The 10 additional winter shelter beds will be available nightly on a first come first serve basis to single men and women, with a special effort made to target people in East Oakland encampments. Winter Shelter participants will be offered emergency shelter beds in the main Crossroads shelter as they become available. As part of the Winter Relief effort, EOCP will also administer rapid rehousing funds to house clients directly from winter shelter as well as to move clients from Crossroads Shelter to permanent housing thereby opening up space for winter shelter clients.

Housing Navigation/Information and Referral and Rapid Rehousing services: The City will enter into a grant agreement with Bay Area Community Services (BACS) to provide housing case management services to winter shelter participants at the main SVdP winter shelter. BACS will engage participants in general information and referral services, provide linkages to other programs, and provide housing case management. In addition, BACS will administer intakes, assessments, and integrate the prioritization for services outside of the Winter Shelter in alignment with the county wide Coordinated Entry System (CES) so as to ensure all possible interventions, resources, and linkages are available for clients. Lastly, BACS will also administer rapid rehousing funds to house clients directly from winter shelter as well as to move clients from the Henry Robinson Multiservice Center (HRMC) to permanent housing thereby opening up space for vulnerable clients. A detailed report on the City's new Coordinated Entry system titled 2017-2020 Core Housing Resource Center Functions and Related Services was presented to the City Council on October 3, 2017 and is attached here as **Attachment B**.

Additional funding for the Winter Relief Strategy may be identified for further winter relief efforts. Due to the urgent need of winter services staff seeks authority for the City Administrator to accept and appropriate these funds from any source for winter relief efforts from November 1, 2017 through June 30, 2018 and execute new grant agreements or adjust the amounts of the existing grant agreements if needed.

Staff is seeking authority to enter into additional grant agreements because it is critical that City can execute grant agreements and provide shelter services as quickly as possible during the winter months, and any significant delays in establishing the winter shelter will prevent essential aid and services from being delivered to homeless persons with no other recourse.

FISCAL IMPACT

In past years the average cost of a winter shelter bed is between \$11 and \$25 per night based on the program design. We estimate that the nightly cost of the SVdP winter shelter will be approximately \$21 per night.

City funds, in addition to funds from Alameda County and the City of Emeryville will be used to fund the FY 2017/2018 North County Winter Relief Efforts. Oakland will contribute funds to the winter strategy from an allocation of \$85,758 from the baseline budget dedicated to winter shelter and approximately \$55,000 in additional General Funds dedicated to homeless services. We are anticipating an additional \$104,828 from General Fund carryforward. The City of Emeryville is anticipated to contribute \$15,000 to the Winter Relief Effort to be administered

through the City of Oakland Human Services Department. Alameda County Housing and Community Development (HCD) is also anticipated to contribute up to \$150,000 from Alameda

County general fund allocation towards Winter Relief Efforts. In addition, carryforward will be utilized in the amount of approximately \$1,400.

Table 1 - Available Funding Sources

Fund	Organization	Account	Project	Source	Amount
1010 General Fund	78411 Community Housing Services	54912 Third Party Contract	1003697	Winter Shelter	\$85,758
1010 General Fund	78411 Community Housing Services	54912 Third Party Contract	1003695	PATH High Priority 17/18	\$55,000
1010 General Fund	78411 Community Housing Services	54912 Third Party Contract	1000434	PATH High Priority 16/17	\$38,717- depending on carryforward process
1010 General Fund	78411 Community Housing Services	54912 Third Party Contract	1001133	Winter Shelter 15/16 carryforward	\$64,635 depending on carryforward process
1010 General Fund	78411 Community Housing Services	54912 Third Party Contract	1000434	Winter Shelter 16/17 carryforward	\$1,476
2160 Alameda County	78411 Community Housing Services	54912 Third Party Contract	1003714	Alameda County	\$130,000
2994 Social Services Grant	78411 Community Housing Services	54912 Third Party Contract	1003911	Emeryville	\$15,000
TOTAL					Up To \$390,586

The estimated total of available funding for the Winter Relief Efforts is three hundred ninety thousand five hundred and eighty-six dollars (\$390,586).

The estimated total amounts for grant agreements and supplies are shown in the chart below.

Winter Shelter			
Grantee	Beds Available per Night	Funding source	Amount
St. Vincent de Paul	Up-to 100 general per night	General Fund & Alameda County & Emeryville	Up to \$250,000
St. Mary's Center	25	General Fund & Alameda County & Emeryville	Up to \$15,000
EOCP	10	General Fund & Alameda County & Emeryville	Up to \$22,000
Subtotal	135		Up to \$287,000
Grantee	Number of clients served	Funding Source	Amount
Bay Area Community Services	Up-to 200 clients	General Fund & Alameda County & Emeryville	Up to \$108,000
Total Grantees	235	General Fund & Alameda County & Emeryville	\$395,000
Supplies			
Cots, blankets, sheets.		General Fund & Alameda County & Emeryville	Up to \$5,000
Grand Total			Up to \$400,000

PUBLIC OUTREACH / INTEREST

This item did not require any additional public outreach other than the required posting on the City's website.

COORDINATION

This item required coordination with the Alameda County Housing and Community Development Agency (HCD), Alameda County Health Care Services Agency, and the Cities of Albany, Berkeley and Emeryville, the report and resolution have been approved by the Office of the City Attorney and the Budget Bureau.

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 October 24, 2017

PAST PERFORMANCE, EVALUATION AND FOLLOW-UP

Detailed report on the FY 2016/2017 Winter Shelter Strategy and Outcomes can be found in ***Attachment A***.

SUSTAINABLE OPPORTUNITIES

Economic: Integration of homeless clients into the economic mainstream reduces crime and provides economic stability for clients, their families, and the community.

Environmental: Integration of homeless clients into familiar Oakland neighborhoods in supervised settings will provide for community stability and productive environments. Homeless shelters improve the quality of Oakland's streets and neighborhoods.

Social Equity: Through the provision of housing and wrap around services to homeless and re-entry populations, these clients will begin to achieve stability and prosperity and contribute positively to the community.

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends That the City Council Adopt A Resolution Authorizing The City Administrator To Take The Following Actions to provide winter shelter and winter relief efforts for the period of November 1, 2017 through June 30, 2018:

- 1. Accept And Appropriate Up To \$150,000 From Alameda County And Up To \$15,000 From City Of Emeryville;**
- 2. Enter Into Grant Agreements With The Following Agencies In The Following Amounts: Society Of Saint Vincent De Paul Of Alameda County In An Amount Not To Exceed \$250,000; Bay Area Community Services In An Amount Not To Exceed \$108,000;**
- 3. Amend The Grant Agreements With The Following Agencies In The Following Amounts: St. Mary's Center In An Amount Not To Exceed \$15,000; East Oakland Community Project (EOCP) In An Amount Not To Exceed \$22,000; And**
- 4. Accept And Appropriate Any Additional Winter Relief Funds From Alameda County, The City Of Emeryville, And Any Other Sources During The Period Of November 1, 2017 Through June 30, 2018; And Amend The Grant Agreements Above To Increase The Grant Amounts, And Execute New Grant Agreements For Additional Winter Relief Efforts For The Period Of November 1, 2017 Through June 30, 2018 Without Returning To Council.**

For questions regarding this report, please contact Lara Tannenbaum, Community Housing Services Acting Manager, at 510-238-6187.

Respectfully submitted,


SARA BEDFORD
Director, Human Services Department

Reviewed by: Lara Tannenbaum, Manager
Community Housing Services Division

Prepared by: Talia Y. Rubin, Program Analyst II
Community Housing Services Division

Attachments (2):

A: 2016/2017 Winter Shelter Strategy and Outcomes

B: 2017-2020 Core Housing Resource Center Functions and Related Services

ATTACHMENT A

Fiscal Year (FY) 2016-2017

**North County Winter Shelter Core Components and
Outcomes**

North County Winter Shelter Core Components and Outcomes
Fiscal Year 2016-2017

The 2016/2017 North County Winter Shelter outcomes show that 145 individuals did not return to unsheltered homelessness at the end of the winter shelter season.

The design of 2016/2017 North County Winter Shelter Strategy was built upon past winter relief models with the primary objectives being:

- To bring those who are unsheltered and/or living in places not meant for human habitation out of severe weather, and
- Work towards ending as many episodes of unsheltered homelessness as possible.

Core elements of this year's design included:

- A large single site shelter location in West Oakland that was open every night of the winter.
- A smaller shelter site in East Oakland open every night of the winter.
- Opportunity for deep service provision available for participants at both sites.
- Collaboration between providers
- Flexible rapid-rehousing funds which:
 - permanently housed clients directly from the winter shelter
 - permanently housed clients from The Henry and Crossroads, opening beds at these facilities and creating a flow of clients from winter shelter into these programs
- All Winter Shelter Services began November 14, 2016 and ended Monday May 2, 2017.

Specifically, the Winter Shelter strategy included of the following interventions:

- Large single shelter site was operated by The Society of Saint Vincent de Paul (SVdP) at centrally located, easily accessible, and familiar space to the unsheltered population as well as other agencies. The SVdP shelter provided 75 cots in their dining room to single adult men and women. Access to SVdP winter shelter was by referral from 10 partnering agencies as well as walk-up first-come-first-served basis. The shelter was first scheduled to close in mid-April but was extended 14 nights and closed on the morning on May 2, 2017 thereby operating for 24 full weeks.
- Bay Area Community Services (BACS), a leading provider of rapid re-housing, housing focused case management, and the operator of the Housing Fast Support Network (HFSN), provided case management services to winter shelter participants. BACS engaged participants in general information and referral services, provided linkages to other programs, conducted vulnerability assessments, and provided housing focused case management. The winter relief design also provided BACS with rapid rehousing funds to house clients directly from winter shelter as well as to move clients from The Henry to permanent housing thereby opening space for winter shelter clients.

North County Winter Shelter Core Components and Outcomes
Fiscal Year 2016-2017

- East Oakland Community Project (EOCP) added 10-Emergency Winter Shelter beds at the Crossroads Shelter located in East Oakland. Winter Shelter beds were available nightly on a first come first serve basis to single men and women beginning mid-November 2016 and operated every night for 22 full weeks. Winter Shelter participants were provided a meal, shower, a cot, blanket, and sheets. In addition, clients were offered emergency shelter beds in the main Crossroads shelter as they became available.
- St. Mary's Center operated a 25-bed every night shelter from the beginning of December 2016 through April 2017. The beds at St. Mary's were available nightly on a first come first serve basis to single men and women over the age of 55. Winter Shelter participants were provided a meal, shower, a cot, blanket, and sheets. In addition, clients were offered housing navigation services and support to secure permanent or transitional housing.

Project Homeless Connect – This year's Project Homeless Connect targeted the Winter Shelter participants & those who are experiencing homelessness in the nearby San Pablo corridor. This one day event was held one month before the closure of the SVdP shelter. This year 22 different service providers came to one location providing a variety of services including referrals for housing, legal services, benefits advocates, children's development services, linkages to mental health programs, employment training, veteran's services, health care, faith based transitional housing, and harm reduction. Over 15 volunteers were present, approximately 150 individuals participated, everyone was provided lunch, and it was an extremely successful event.

Outcomes:

A total of 145 individuals did not return to unsheltered homelessness at the end of the winter shelter season.

SVdP – maximum capacity 75

- Bed nights available: 12,675
- Bed nights occupied: 8167
- Overall occupancy rate: 64%
- 272 unduplicated clients served.

BACS:

- 62 individuals did not return to unsheltered homelessness at the end of the winter shelter season.
 - 32 people were moved directly from the SVdP winter shelter to transitional housing (27 of them to The Henry)
 - 30 individuals were moved directly from winter shelter into permanent housing using Rapid Rehousing funds.
- 51 individuals living at The Henry moved out with Winter Shelter Rapid Rehousing monies opening space for winter shelter clients.

North County Winter Shelter Core Components and Outcomes
Fiscal Year 2016-2017

EOCP – 10 overflow Crossroads beds.

- Bed nights available: 1540
- Bed night occupied: 1424
- Overall Occupancy rate: 92.4%
- 14 individuals moved into the Crossroads Shelter from Winter Shelter beds and of those:
 - 2 individuals have been permanently housed.

St. Mary's Center – maximum capacity 25

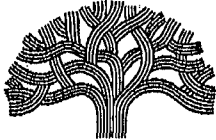
- Bed nights available: 3775
- 92 unduplicated clients served (need to get final number).
- 69 individuals did not return to unsheltered homelessness at the close of shelter;
 - 23 went to permanent destinations such as family, own apartments with or without subsidy, etc.
 - 46 went to temporary destinations such as another emergency shelter, transitional housing, etc.

Emeryville Specific Data:

- Of 272 unduplicated clients served overall, 10 unduplicated Emeryville clients were entered into the HMIS. Month-by-month occupancy data at SVdP is below:

ATTACHMENT B

**2017-2020 Core Housing Resource Center Functions and
Related Services**



CITY OF OAKLAND

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2017 SEP 14 PM 4:53

AGENDA REPORT

TO: Sabrina B. Landreth
City Administrator

FROM: Sara Bedford
Director, Human Services

SUBJECT: 2017-2020 Core Housing Resource
Center Functions and Related
Services

DATE: September 14, 2017

City Administrator Approval

Date:

9/14/17

RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator To:

- 1) Enter Into An Agreement With Alameda County And Accept And Appropriate Funds In The Amount Of \$5,352,324 In Fiscal Year (FY) 17/18, \$4,014,935 In FY 18/19 And \$4,014,935 In FY 19/20 For A Total Amount Of \$13,382,194 For The Provision Of Core Housing Resource Center Functions And Related Services;
- 2) Enter Into Agreements With The City Of Berkeley And The City Of Emeryville And Accept And Appropriate Up To \$28,125 From The City Of Berkeley And Up To \$25,000 From The City Of Emeryville For Core Housing Resource Center Functions For Families For FY 2017-2018;
- 3) Enter Into New Grant Agreements And Amend Existing Grant Agreements With Service Providers To Provide Core Housing Resource Center Functions And Related Services For The Period Of September 1, 2017 Through June 30, 2018, And Amend The Agreements For Two Additional Years Of Funding;
- 4) Amend The Agreements From The Grantors And Accept And Appropriate Additional Funds From Alameda County, The City Of Berkeley Or The City Of Emeryville, For The Same Purpose Within The Grant Period Of September 1, 2017 Through June 30, 2020; And Amend The Grant Agreements With Service Providers To Adjust Or Reallocate The Grant Amounts Within The Same Grant Period;
- 5) Authorize A Contribution From The General Purpose Fund For The Central Service Overhead Charges In An Estimated Amount Of \$20,037 In FY 17/18, \$24,046 In FY 18/19 And \$24,046 In FY 19/20 For A Total Of \$68,129;

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- 6) **Appropriate Funds From The Touraine Hotel Lease Revenues Received For FY 17/18, FY 18/19 And FY 19/20; And**
- 7) **Create A 1.0 Full Time Employee (FTE) Program Analyst II Position To Oversee The Oakland Coordinated Entry System.**

EXECUTIVE SUMMARY

Beginning in the fall of 2017, Alameda County will implement regional Housing Resource Centers (HRCs) to act as centralized hubs for allocating resources to people experiencing homelessness. HRCs will provide a set of common core services within defined geographic regions. These services will include assessment, housing problem solving, matching and referrals to available programs, and mainstream system connections to a wide array of other services either offered on site or through partnerships.

Adoption of the proposed resolution would allow the City Administrator to accept and allocate funds from Alameda County to create Housing Resources Centers (HRCs) within Oakland. The U.S. Department of Housing and Urban Development (HUD) has mandated that all communities implement a coordinated entry system by January 2018 as their method for distributing homeless resources. HRCs are a core component of the County's Coordinated Entry System.

The resolution would allow the City Administrator to enter into an agreement with Alameda County (hereinafter "County") to accept funds in the amount of \$13,382,194 for the period of September 1, 2017 through June 30, 2020. The funds are to be used to create and operate Oakland's Housing Resource Centers and related activities. The proposed resolution also authorizes the City Administrator to enter into agreements with the City of Emeryville and the City of Berkeley and accept and appropriate funding for the North County Family Housing Resource Center, the Family Front Door.

The proposed resolution authorizes the City Administrator to enter into new grant agreements and amend existing grant agreements with service providers to provide housing resource center functions and services from September 1, 2017 through June 30, 2018, and authorizes the City Administrator to extend these agreement and amendments for two additional years of funding, through June 30, 2020.

BACKGROUND / LEGISLATIVE HISTORY

On February 21, 2017, a resolution and report was presented to the City Council to accept funds from the Federal Department of Housing and Urban Development (HUD), Continuum of Care (CoC) and enter into grant agreements with homeless services providers to operate transitional housing and rapid rehousing programs. (86607 C.M.S.)

On July 18, 2017, a report was presented to the City Council to support entering into grant agreements with homeless services providers to support the City's PATH strategy to address homelessness in Oakland. The services funded under this strategy include street outreach,

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emergency shelter, services in permanent supportive housing, and rapid rehousing. Funding for these services comes from many funding streams including Emergency Solutions Grant (ESG), Community Development Block Grant (CDBG); Oakland General Purpose Funds; and Alameda County Social Services. (86856 C.M.S.)

Taken together, the HUD CoC funded programs and the programs that are part of the PATH Strategy comprise the backbone of the City's homeless services delivery system. This system, in conjunction with the larger Alameda County homeless delivery system, is poised to undergo significant change in the coming months as a new system for allocating resources, Coordinated Entry, is implemented.

ANALYSIS AND POLICY ALTERNATIVES

Coordinated Entry

Coordinated Entry is a standardized method to connect people experiencing homelessness to the resources available in a community. Like the triage desk in an Emergency Department of a hospital, a Coordinated Entry System (CES) assesses the conditions of the people who are in need and prioritizes them for assistance. The U.S. Department of Housing and Urban Development, local funders, such as the City of Oakland and the Alameda County Health Care Services Agency and Alameda County Department of Housing and Community Development are also requiring that all dedicated homeless resources be accessed through Coordinated Entry.

HUD has **mandated** that all communities implement a coordinated entry system by January 2018 as their method for distributing homeless resources including housing navigation (street based case management), transitional/interim housing, permanent supportive housing (PSH), rapid rehousing (RRH), and other interventions. All agencies receiving Federal or State funds for programs serving homeless people, such as HUD Continuum of Care (CoC) and Emergency Solutions Grants (ESG), must participate in the Coordinated Entry System (CES). In Alameda County entry system is to ensure that all people who are homeless or who are experiencing a housing crisis that is likely to lead to homelessness are quickly identified, assessed and connected to housing and other assistance based on their needs and the availability of resources. Coordinated entry seeks to reduce homelessness by minimizing the amount of time that people spend unsheltered by quickly sheltering them, when needed, and to reduce time spent homeless by preserving housing arrangements and/or quickly moving them into safe and stable housing.

Coordinated entry processes help communities prioritize housing assistance based on vulnerability and the severity of housing barriers to ensure that people who need assistance the most receive it in a timely manner. It incorporates standardized tools and uniform assessment and referral processes to determine and secure the most appropriate response to each household's immediate and long-term housing needs. Coordinated entry also provides information about service needs and gaps to help communities plan their assistance and identify needed resources.

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HUD requires that coordinated entry include:

- One low-barrier entry point (or a coordinated set of entry points) that is well publicized and easily accessible (*These may include in-person, phone or internet access*);
- A standardized screening, intake and assessment process;
- A referral process that matches people to the services available to resolve their homelessness;
- Prioritization based on housing status and history, vulnerability, and service needs (not "first come, first served");
- A shared data system among participating programs.

Over the past two years, Alameda County stakeholders have established parameters for the design of a coordinated entry system for the County. A key design factor of the new system is the creation of a linked network of Housing Resource Centers (HRCs) with countywide geographic coverage. HRCs will provide a set of common core services within defined geographic regions. These services will include assessment, housing problem solving, matching and referrals to available programs, and mainstream system connections to a wide array of other services either offered on site or through partnerships.

In February 2017 Alameda County's Health Care Services Agency (HCSA) and Housing and Community Development Department (HCD) released a Request for Proposal (RFP) for Housing Resources Centers and Coordinated System to Prevent and End Homelessness. The intent of the funding is to create a network of regional Housing Resource Centers to implement services as part of a Coordinated Entry System (CES) for persons experiencing homelessness or at-risk of homelessness throughout Alameda County. The system will focus on helping people get and keep permanent housing as quickly as possible.

Funding under the RFP was divided into five regions, and was based on an estimated demand for homeless services across the regions using point-in-time homeless count information, annual data collected in the county-wide Homeless Management Information System, and recent poverty data. Each region will operate a Housing Resource Center(s) (HRCs) which are the key entry points to the coordinated entry system.

In early April 2017, the City of Oakland applied to be the lead entity to operate Core Housing Resource Center(s) for homeless adults for the North County/Oakland region (includes Oakland and Piedmont) as well as for families for the North County/Oakland and North County/Berkeley regions (includes Oakland, Piedmont, Berkeley, Albany, and Emeryville). The County required that the City apply with all of its sub grantee partners identified at the time of application. The City was notified in late April that it was selected for funding under this RFP.

HRC Populations, Grantees and Activities

The City of Oakland, in partnership with its non-profit providers will operate three HRCs in Oakland:

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- **Families:** The Family Front Door, an existing coordinated entry system for Oakland's homeless families will expand to serve all homeless families in North County (Oakland, Berkeley, Emeryville, Albany, Piedmont). Building Futures for Women and Children and East Oakland Community Project are the sub-contractors for this project.
- **Single Adults** –primary site: The primary HRC for singles will be located in the basement of the Housing Fast Support Network (HFSN) in downtown Oakland. This site will serve single homeless adults in Oakland. Bay Area Community Services (BACS) is the subcontractor for this project.
- **Single Adults**- satellite site: The satellite HRC for single adults in Oakland will be located in East Oakland in the Crossroads Shelter building. This site will serve single homeless adults in Oakland who would prefer to connect to services in East Oakland. East Oakland Community Project is the sub-contractor for this project.

Homeless youth will be able to access services at either the single adult or family HRCs depending on their needs. Under its contract with the County, the City, in collaboration with its sub-contractors, will be responsible for providing assessment, housing problem solving, matching and referrals to homeless resources and referrals to mainstream services (i.e., benefits, health care, supportive employment, etc.) for all literally homeless individuals in the covered areas. Additional contracted services include intensive street based housing navigation (case management) to help chronically homeless and high-need individuals find permanent housing, street outreach and tenancy sustaining services to support housing retention once high needs homeless individuals have moved into housing. The subcontractors will also administer financial assistance to clients for housing problem-solving, rapid re-housing, and client move-in assistance. A description of these activities is summarized below:

Assessment: Every HRC will screen, assess, and refer clients using a standardized tool and prioritization and referral protocols. This will include a prioritization method that will govern how available resources are targeted based on the information gathered during the assessment process.

Housing Problem Solving: HRC's will work on problem solving to assist people to resolve their homelessness without needing to enter the homeless services system. Staff will explore a household's current housing crisis, provide concrete problem solving advice and help the client think creatively about his/her housing options. The intervention tries to resolve the household's homelessness permanently, and, if needed, to assist in finding a temporary solution that is not the streets or shelter, while additional services are provided.

Housing Navigation: Housing navigation, formerly known as housing case management, includes developing housing location and stabilization plans with literally homeless clients who qualify for navigation assistance. Only clients who are assessed to be the most vulnerable (long time homeless and high levels of medical or mental health needs) will qualify for the housing navigation services that are funded through this county contract. Housing Navigators serve as the homeless individual's advocate throughout the process of locating and obtaining housing.

Mainstream System Connections: HRCs will help connect clients to other mainstream services within the region, including public benefits, health care, alcohol and drug treatment, education and employment services.

Matching and Referrals: HRCs will make prioritized referrals into openings in shelters, transitional housing, rapid rehousing and other housing and service programs within their region or across the county. These matches will be based on the prioritization from the assessment process.

In addition to the activities of the HRC, the county funding also includes related activities. The City will subcontract with Operation Dignity, Allen Temple and Roots Health Center for the provision of Street Outreach services and with Abode Services and Lifelong Medical Services for the provision of Tenancy Sustaining Services. These services are defined below:

Street Outreach: Mobile outreach teams that go out into the community to locate and engage with unsheltered individuals living in places not meant for human habitation, especially those who are unlikely to independently access services. Outreach will be closely linked to HRC's and to Housing Navigators.

Tenancy Sustaining Services: Once homeless individuals are housed many will need ongoing support to sustain tenancy. Tenancy sustaining services support individuals to maintain housing and ensure they have the necessary tools to integrate into their communities. Services may include identification and intervention for behaviors that may jeopardize housing and coaching on relationships with landlords, how to pay bills, etc.

Funding

The Housing Resource Centers and related functions are being funded by a combination of three specific Alameda County sources that are dedicated to this purpose. These include:

- Whole Person Care (WPC) funds: a pilot program under Medi-Cal Section 1115 Waiver which is targeted to "high utilizers" of expensive health care services; Recognizing that people need basics such as housing and food to stay in good health, the WPC pilot allows grantees to use Medi-Cal funding for services not usually thought of as healthcare, such as helping people find and stay in housing, and for infrastructure that supports system integration.
- "Boomerang" funds: an annual allocation of funds resulting from the dissolution of the County's Redevelopment Agency, which will be targeted to addressing affordable housing and homelessness; and
- Federal Continuum of Care Funds: funds from the U.S. Department of Housing and Urban Development (HUD) which can cover certain costs of operating a county-wide Coordinated Entry System.

Increased Efficiencies

The shift from a system of first come, first served to one that prioritizes people based on chronic homeless status, vulnerability, and need is a significant change in approach and structure. Most

jurisdictions, like Oakland, do not have enough services, housing, or funding to end homelessness in their communities. Prioritization focuses limited resources on those with the most barriers to housing, who also use the most resources within the system, and thus are the costliest to serve. These individuals are most affected by homelessness and are the least likely to successfully find housing on their own. Over time, as the system houses people with the highest barriers, we anticipate that resources will be freed up to serve those with lower barriers.

Increased Resources to the Homeless Services System

The new funding included in this report will add significant resources to the current homeless services delivery system. These resources include:

- Four new Street Outreach staff working collaboratively across three agencies: Operation Dignity, Roots Community Health Center, and Allen Temple Social Services and integrated into existing City and County outreach efforts whenever possible
- Eight point five (8.5) Housing Navigation staff who will provide intensive, street based services to a minimum of 212 high needs, literally homeless individuals each year. Positions based at Bay Area Community Services and East Oakland Community Project.
- Four Intake/Assessment staff who will identify, assess, prioritize, and match literally homeless people to resources. Positions based at Bay Area Community Services and East Oakland Community Project.
- 15.5 new Tenancy Sustaining staff who will support up to 620 formerly homeless individuals per year to maintain their housing. Positions based at Abode Services and Lifelong Medical Services.
- Up to \$1,600,000 in flexible housing funds for high needs homeless households— move in funds, rapid rehousing subsidies, housing problem solving funds

Current Implementation of Coordinated Entry

While the Countywide launch of coordinated entry is happening in October, 2017, components of this new system have already begun to operate as pilots. In Oakland, the Family Front Door (FFD) is Oakland's current coordinated entry system for homeless families. The program is a collaborative that includes Building Futures with Women and Children (BFWC), East Oakland Community Project (EOCP), and the City of Oakland's Human Services Department. The FFD provides a single point of entry for families in Oakland who are experiencing a housing crisis. Literally homeless families are assessed and prioritized for a range of interventions including interim housing, rapid rehousing and permanent supportive housing. The partners also work to secure shelter for those families that need it. The majority of literally homeless families are assisted with rapid rehousing assistance. Non-literally homeless families are provided with "problem solving" referrals and assistance to maintain or locate housing outside of the homeless services system. Under this new funding the FFD will expand to service homeless families in all North County.

In addition to Oakland's family CES, the City of Berkeley is operating CES for all homeless populations, Alameda County has launched Home Stretch, CES for Permanent Supportive Housing opportunities, and EveryOne Home supports all providers of housing for veterans to work together from a coordinated and prioritized list of homeless veterans.

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Measuring Impact

The new Coordinated Entry System and the HRCs will focus on meeting federal HUD system performance measures for ending homelessness in a community. These include:

- Length of time people remain homeless (avg. number of days)
- Percent of people who exit system to permanent housing
- Percent of people in permanent housing who retain their housing at 6 months, 12 months and 36 months
- Percent of clients who exit homelessness to permanent housing destinations and return to homelessness at 6 months 12 months, and 24 months
- Percent of clients with an increase in income

All grantees will be required to submit monthly and quarterly reports to the City to report on these and other activities. In addition, grantees will track and report on measures such as numbers of outreach contacts, numbers of assessments/prioritizations completed, numbers of households successfully assisted with housing problem solving, and numbers of clients enrolled in Housing Navigation. The City will also closely monitor process measures to ensure that the new system is working smoothly for clients. Process measures include length of time it takes to successfully house someone, length of time to complete service plans, and ensuring that all grantees are doing real time (within 2 business days) data entry.

Summary

The Point-in-Time Homeless Count and Survey (January 2017) estimates that there are 2761 homeless persons in Oakland on any given day of whom 1902 are unsheltered. The number of people experiencing homelessness in Oakland has increased 20 percent since the 2015 count while the number of people experiencing unsheltered homelessness has increased 27 percent since the 2015 count. Deeply affordable housing, with supportive services offered to those who need them continues to be the solution to homelessness in Oakland. However, the revamping of the homeless services system through the implementation of Coordinated Entry provides an opportunity to both increase the efficiency and effectiveness of the homeless services system and provides a significant infusion of new resources.

HUD requires that every community receiving HUD funding throughout the country operate a CES. Alameda County receives almost \$34 million each year from HUD Continuum of Care funds for homeless services, with approximately \$5,000,000 of that going to the City of Oakland. In addition, the City of Oakland receives approximately \$640,000 in HUD ESG funds. All of these funds would all be at risk of recapture if the County did not develop a CES and the City did not participate.

FISCAL IMPACT

Approval of this resolution will authorize the City Administrator to enter into a contract with Alameda County and accept funds in the amount of \$13,382,194 for the provision of core housing resource center functions and related services for the period of September 1, 2017 through June 30, 2020. Grant funds in the amounts of \$5,352,324 in year one Fiscal Year (FY) 17/18 and \$4,014,935 in years two and three FY 18/19 and FY 19/20 will be appropriated in

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each fiscal year. The funding will be appropriated to the following code: Project 1003913, Org 78411, ExpenditureType 46319, Task 1-Default, Award 23299. Approval of the resolution will authorize the City Administrator to accept and appropriate funding in an amount up to \$28,125 from the City of Berkeley (Project 1003912, Org 78411, ExpenditureType 46420, Task 1-Default, Award 23298), and funding in an amount up to \$25,000 from the City of Emeryville (Project 1003911, Org 78411, ExpenditureType 46420, Task 1-Default, Award 23297).

The funds will be allocated towards the grant agreements and grant amendments in the tables below.

FY 17/18: Funding for Oakland Housing Resource Centers and Related Functions New Grant Agreements		
Grantee	Service	Up To Amount County Funds
Bay Area Community Services	Core HRC Functions	\$2,512,000
East Oakland Community Project	Core HRC Functions	\$778,976
Roots Community Health Center	Street Outreach	\$109,922
Allen Temple Health & Social Services Ministries	Street Outreach	\$31,270
Abode Services	Tenancy Support	\$764,671
Lifelong Medical Care	Tenancy Support	\$764,671
Total New Grants		\$4,961,510

FY 17/18: Funding for Oakland Housing Resource Centers and Related Functions Amended Grant Agreements					
Grantee	Service	Up To An Additional Amount			Total
		County Funds	Berkeley	Emeryville	
Building Futures with Women and Children	Core HRC Functions	\$52,215	\$28,125	\$25,000	\$105,340
Operation Dignity	Street Outreach	\$192,432			\$192,432
Total Amended Grants					\$297,772

To support the Human Services Department in the administration of these grant agreements and to support the programs and activities outlined in this report, a new 1.0 FTE Program

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Analyst II position that manages all of the Coordinated Entry grants and has project oversight is required. This position's fully burdened costs are \$130,125 in FY17/18 and \$160,724 per year in FY18/19 and FY19/20. Administrative funds to implement the HRCs are capped at 10% and this small amount is shared with our nine sub-contractors. This administrative cap is insufficient to manage the grant and therefore, the Human Services Department (HSD) is recommending a contribution from the General Purpose Fund equivalent to the full Central Services Overhead charges associated with this grant in an estimated amount of \$20,037 in FY17/18 and \$24,046 per year in FY18/19 and FY19/20.

Further, the proposed resolution authorizes the City Administrator to accept and appropriate additional funds from Alameda County, the City of Berkeley, and the City of Emeryville, as funds become available, to fund HRCs and related services and amend the grant agreements with the service providers to adjust or reallocate the grant amounts for the period of September 1, 2017 through June 30, 2020 without returning to Council.

Funds to support the HRCs and related activities referenced in this report were approved by the Alameda County Board of Supervisors at its meeting of September 12, 2017 (Contract Reference No. 15654).

Additionally, under the new regional coordinated entry system, the primary HRC for singles will be located in the basement of the Housing Fast Support Network (HFSN) in the City's Touraine Hotel building. HFSN is funded annually by the HUD Continuum of Care grant, and the City receives approximately \$102,577 of annual lease revenues from HFSN. The proposed resolution requests authority to appropriate the annual lease revenues to pay for maintenance and repairs to the Touraine Hotel building. Funds will be appropriated within the duration of the grant in FY 17/18, 18/19 and 19/20 in the Multi Service Center/Rent Fund (1882), Community Housing Services Org (78411), Touraine Hotel Henry Project (1000541), Fostering Safe and Healthy Communities Program (SC22).

PUBLIC OUTREACH / INTEREST

This report did not require public outreach other than the posting of this report on the website.

COORDINATION

Coordination has occurred between the HSD, the Office of the City Attorney, and Budget Bureau in the preparation of this report and resolution. In addition, coordination has occurred between the HSD, Alameda County HCD Department, Alameda County Healthcare Services Administration, and Everyone Home.

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PAST PERFORMANCE, EVALUATION AND FOLLOW-UP

Most of the agencies in this report are longstanding grantees with the City of Oakland Human Services Department and have performed well in past grant agreements providing similar homeless services. Some examples of these outcomes are below.

- Bay Area Community Services (BACS) is the operator of the HFSN Interim Housing Program. In FY 16/17 the program served almost 300 people with 80% of clients exiting to permanent housing.
- East Oakland Community Project (EOCP) currently is the grantee for 5 projects with the City of Oakland. Their family transitional housing programs exit over 80% of families to permanent housing and over 50% of exits from the EOCP Crossroads Emergency Shelter were to permanent housing, well above the county benchmark of 30%.
- Operation Dignity (OD) provides street outreach and street based case management to literally homeless people in Oakland. They routinely provide over 28,000 units of harm reduction supplies (food, water, hygiene kits, etc.) each year.
- Building Futures for Women and Children (BFWC) is a partner, along with the City and EOCP, in the Family Front Door Coordinated Entry program and provided services to over 90 literally homeless families in FY 16/17.
- Lifelong Medical Services is a current grantee of the City of Oakland to provide tenancy sustaining services to formerly homeless individuals at the California and Harrison Hotels. In FY 16/17 99% of clients maintained their housing or exited to other permanent housing situations.
- Abode Services provided housing placement services to clients of the OPRI program. This program houses clients directly from the streets. In FY 16/17, 78% of clients had maintained their housing for at least three years.
- Roots Health Center has been a grantee with Oakland Unite for 1.5 years. During this time period Roots met or exceeded all their deliverables, which included providing over 950 hours of case management to 40 participants at highest risk for violence and expanding access to mental health services for Oakland Unite case management participants, serving 26 individuals in the contract period.

SUSTAINABLE OPPORTUNITIES

Economic: As noted in the report, all funds identified in this report are for the purpose of providing housing and services to the homeless to eliminate and prevent homelessness. Such outcomes are achieved through rapid rehousing assistance

Environmental: The provision of housing for at-risk and homeless persons is intended to address the environmental degradation caused by homeless families and individuals precariously housed or living on the streets.

Social Equity: The expenditure of these funds is targeted to the most vulnerable and at-risk populations in this City and is providing essential and basic human services, housing and support.

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Life Enrichment Committee
September 26, 2017

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator To:

- 1) Enter Into An Agreement With Alameda County And Accept And Appropriate Funds In The Amount Of \$5,352,324 In Fiscal Year (FY) 17/18, \$4,014,935 In FY 18/19 And \$4,014,935 In FY 19/20 For A Total Amount Of \$13,382,194 For The Provision Of Core Housing Resource Center Functions And Related Services;
- 2) Enter Into Agreements With The City Of Berkeley And The City Of Emeryville And Accept And Appropriate Up To \$28,125 From The City Of Berkeley And Up To \$25,000 From The City Of Emeryville For Core Housing Resource Center Functions For Families For FY 2017-2018;
- 3) Enter Into New Grant Agreements And Amend Existing Grant Agreements With Service Providers To Provide Core Housing Resource Center Functions And Related Services For The Period Of September 1, 2017 Through June 30, 2018, And Amend The Agreements For Two Additional Years Of Funding;
- 4) Amend The Agreements From The Grantors And Accept And Appropriate Additional Funds From Alameda County, The City Of Berkeley Or The City Of Emeryville, For The Same Purpose Within The Grant Period Of September 1, 2017 Through June 30, 2020; And Amend The Grant Agreements With Service Providers To Adjust Or Reallocate The Grant Amounts Within The Same Grant Period;
- 5) Authorize A Contribution From The General Purpose Fund For The Central Service Overhead Charges In And Estimated Amount Of \$20,037 In FY 17/18, \$24,046 In FY 18/19 And \$24,046 In FY 19/20 For A Total Of \$68,129;
- 6) Appropriate Funds From The Touraine Hotel Lease Revenues Received For FY 17/18, FY 18/19 And FY 19/20; And
- 7) Create A 1.0 Full Time Employee (FTE) Program Analyst II Position To Oversee The Oakland Coordinated Entry System.

For questions regarding this report, please contact Lara Tannenbaum, Community Housing Services Acting Manager, at 238-6187.

Respectfully submitted,


SARA BEDFORD
Director, Human Services Department

Community Housing Services Division
Reviewed by: Sara Bedford, Director
Prepared by: Lara Tannenbaum, Acting Manager

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Life Enrichment Committee
September 26, 2017

FILED
OFFICE OF THE CITY CLERK
OAKLAND

OAKLAND CITY COUNCIL

Macanlay
City Attorney

2017 SEP 14 PM 4:58

RESOLUTION No. _____ C.M.S.

Introduced by Councilmember _____

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO:

- 1) ENTER INTO AN AGREEMENT WITH ALAMEDA COUNTY AND ACCEPT AND APPROPRIATE FUNDS IN THE AMOUNT OF \$5,352,324 IN FISCAL YEAR (FY) 17/18, \$4,014,935 IN FY 18/19 AND \$4,014,935 IN FY 19/20 FOR A TOTAL AMOUNT OF \$13,382,194 FOR THE PROVISION OF CORE HOUSING RESOURCE CENTER FUNCTIONS AND RELATED SERVICES;
- 2) ENTER INTO AGREEMENTS WITH THE CITY OF BERKELEY AND THE CITY OF EMERYVILLE AND ACCEPT AND APPROPRIATE UP TO \$28,125 FROM THE CITY OF BERKELEY AND UP TO \$25,000 FROM THE CITY OF EMERYVILLE FOR CORE HOUSING RESOURCE CENTER FUNCTIONS FOR FAMILIES FOR FY 2017-2018;
- 3) ENTER INTO NEW GRANT AGREEMENTS AND AMEND EXISTING GRANT AGREEMENTS WITH SERVICE PROVIDERS TO PROVIDE CORE HOUSING RESOURCE CENTER FUNCTIONS AND RELATED SERVICES FOR THE PERIOD OF SEPTEMBER 1, 2017 THROUGH JUNE 30, 2018, AND AMEND THE AGREEMENTS FOR TWO ADDITIONAL YEARS OF FUNDING;
- 4) AMEND THE AGREEMENTS FROM THE GRANTORS AND ACCEPT AND APPROPRIATE ADDITIONAL FUNDS FROM ALAMEDA COUNTY, THE CITY OF BERKELEY OR THE CITY OF EMERYVILLE, FOR THE SAME PURPOSE WITHIN THE GRANT PERIOD OF SEPTEMBER 1, 2017 THROUGH JUNE 30, 2020; AND AMEND THE GRANT AGREEMENTS WITH SERVICE PROVIDERS TO ADJUST OR REALLOCATE THE GRANT AMOUNTS WITHIN THE SAME GRANT PERIOD;
- 5) AUTHORIZE A CONTRIBUTION FROM THE GENERAL PURPOSE FUND FOR THE CENTRAL SERVICE OVERHEAD CHARGES IN AND ESTIMATED AMOUNT OF \$20,037 IN FY 17/18, \$24,046 IN FY 18/19 AND \$24,046 IN FY 19/20 FOR A TOTAL OF \$68,129;
- 6) APPROPRIATE FUNDS FROM THE TOURAINÉ HOTEL LEASE REVENUES RECEIVED FOR FY 17/18, FY 18/19 AND FY 19/20; AND
- 7) CREATE A 1.0 FULL TIME EMPLOYEE (FTE) PROGRAM ANALYST II POSITION TO OVERSEE THE OAKLAND COORDINATED ENTRY SYSTEM

WHEREAS, the Alameda County (hereafter "County") has awarded the City of Oakland \$13,382,194 for the period of September 1, 2017 through June 30, 2020, to implement Core Housing Resource Center functions and related services to create a regional coordinated entry system to prioritize and connect people experiencing homelessness to the resources available in a community; and

WHEREAS, the Core Housing Resource Center functions will include serving families in all North County, including Berkeley and Emeryville, through a North County family coordinated entry system, the Family Front Door; and

WHEREAS, the City of Berkeley is contributing up to \$28,125 for the operation of the Family Front Door and the City of Emeryville is contributing up to \$25,000 for the operation of the Family Front Door for Fiscal Year (FY) 17/18; and

WHEREAS, the City will enter into new grant agreements and amend existing grant agreements with housing and service providers to implement Core Housing Resource Center functions and related services; and

WHEREAS, the Human Services Department wishes to fund a 1.0 Full Time Employee (FTE) Program Analyst II position in an estimated amount of \$130,125 in FY 17/18 and \$160,724 per year in FY 18/19 and FY 19/20 to oversee the contracting, invoicing, implementation, and oversight of the Oakland Coordinated Entry System; and

WHEREAS, staff is seeking a contribution from the General Purpose Fund in the estimated amounts of \$20,037 in FY 17/18, \$24,046 in FY 18/19 and \$24,046 in FY 19/20 for a total of \$68,129 to offset Central Service Overhead charges for the period of September 1, 2017 through June 30, 2020; and

WHEREAS, the Housing Fast Support Network ("HFSN"), located in the Touraine Hotel building and owned by the City, will be the location of a Housing Resource Center under the new regional coordinated entry system; and

WHEREAS, the HFSN is funded annually through HUD Continuum of Care grant funds and leases the Touraine Hotel to operate the multi-service center for homeless people; and

WHEREAS, lease revenues of approximately \$102,577 per year are received by the City and set aside into the Multi Service Center/Rent Fund (1882); and

WHEREAS, staff is seeking authority to appropriate the annual lease revenues received from the HFSN to pay for maintenance and repairs to the Touraine Hotel building which will be the location of the Housing Resource Center under the new regional coordinated entry system; now, therefore be it

RESOLVED: That the City Administrator is hereby authorized to enter into an agreement with the County and accept and appropriate funding in the amount of \$5,352,324 in FY 17/18, \$4,014,935 in FY18/19 and \$4,014,935 in FY 19/20 for a total amount of \$13,382,194 to implement Core Housing Resource Center functions and related services for the period of September 1, 2017 through June 30, 2020; and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized to enter into an agreement with the City of Berkeley and accept and appropriate funding in the amount of \$28,125 from the City of Berkeley to implement Core Housing Resource Center functions for families for FY 17/18; and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized to enter into an agreement with the City of Emeryville and accept and appropriate up to \$25,000 to implement Core Housing Resource Center functions for families for FY 17/18; and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized to enter into new grant agreements and amend existing grant agreements with the housing and service providers in the tables below to implement Core Housing Resource Center functions and related services for the period of September 1, 2017 through June 30, 2018;

FY 17/18: Funding for Oakland Housing Resource Centers and Related Functions New Grant Agreements		
Grantee	Service	Up To Amount County Funds
Bay Area Community Services	Core HRC Functions	\$2,512,000
East Oakland Community Project	Core HRC Functions	\$778,976
Roots Community Health Center	Street Outreach	\$109,922
Allen Temple Health and Social Services Ministry	Street Outreach	\$31,270
Abode Services	Tenancy Support	\$764,671
Lifelong Medical Care	Tenancy Support	\$764,671
Total New Grants		\$4,961,510

FY 17/18: Funding for Oakland Housing Resource Centers and Related Functions Amended Grant Agreements					
Grantee	Service	An Additional Amount Up To			Total
		County Funds	Berkeley	Emeryville	
Building Futures with Women and Children	Core HRC Functions	\$52,215	\$28,125	\$25,000	\$105,340
Operation Dignity	Street Outreach	\$192,432			\$192,432
Total Amended Grants					\$297,772

and be it;

FURTHER RESOLVED: That the City Administrator is hereby authorized to amend the above grant agreements and amendments for two additional years of funding for FY 18/19 and FY 19/20 without exceeding the total grant funding allocated in those fiscal years from the Alameda County, City of Berkeley and City of Emeryville without returning to Council; and be it

FURTHER RESOLVED: that the City Administrator is authorized to add a 1.0 FTE Program Analyst II position to oversee the contracting, invoicing, implementation, and oversight of the Oakland Coordinated Entry System; and be it

FURTHER RESOLVED: that the City Administrator is authorized to appropriate annual lease revenues of approximately \$102,577 per year in FY 17/18, FY 18/19 and FY 19/20 received within the duration of the grant in the Multi Service Center/Rent Fund (1882), Community Housing Services Organization (78411), Touraine Hotel Henry Project (1000541), Fostering Safe and Healthy Communities Program (SC22) from HFSN for the purpose of building repairs and maintenance at the Touraine Hotel and case management for former HFSN families in; and

FURTHER RESOLVED: That the City Administrator is authorized to conduct all negotiations, execute and submit all documents, including but not limited to, applications, agreements, amendments, modifications, payment requests, and related actions which may be necessary for the above agreements; and be it

FURTHER RESOLVED: That the City Council authorizes the City Administrator to allocate the \$13,382,194 funding from the County to the County of Alameda: Grants Fund (2160), Community Housing Services Org (78411), Core HSG Ctrs FY1718 Alameda Project (1003913), Fostering Safe and Healthy Communities Program (SC22), and to allocate the funding from the City of Berkeley to the Social Services Grants Fund (2994), Community Housing Services Org (78411), Core HSG Ctrs FY1718 Berkeley Project (1003912), Fostering Safe and Healthy Communities Program (SC22), and to allocate the funding from the City of Emeryville to the Social Services Grants Fund (2994), Community Housing Services Org (78411), Core HSG Ctrs FY1718 Emeryville Project (1003911), Fostering Safe and Healthy Communities Program (SC22); and be it

FURTHER RESOLVED: That the City Administrator or her designee is hereby authorized to accept and appropriate additional funds from the Alameda County, City of Berkeley and City of Emeryville, as funds become available, for the same purpose to fund the Core Housing Resource Center functions and related services within the grant period of September 1, 2017 through June 30, 2020 without returning to council; and be it

FURTHER RESOLVED: That the City Council authorizes a contribution from the General Purpose Fund to offset Community Housing Services Central Service Overhead charges associated with this grant in the estimated amounts of \$20,037 in FY 17/18, \$24,046 in FY 18/19 and \$24,046 in FY 19/20 for a total of \$68,129 for period of September 1, 2017 through June 30, 2020; and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized to amend the above grant agreements and amendments with the service providers to adjust or reallocate the grant amounts within the 2017-2018, 2018-2019, and 2019-2020 grant terms without returning to Council; and be it

FURTHER RESOLVED: That the Agreements authorized under this resolution shall be reviewed as to form and legality by the Office of the City Attorney and copies will be filed in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, CAMPBELL WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLEN, KALB, KAPLAN, AND PRESIDENT REID

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California


City Attorney

2017 OCT 12 PM 3:49

OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S.

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO TAKE THE FOLLOWING ACTIONS TO PROVIDE WINTER SHELTER AND WINTER RELIEF EFFORTS FOR THE PERIOD OF NOVEMBER 1, 2017 THROUGH JUNE 30, 2018:

1. ACCEPT AND APPROPRIATE UP TO \$150,000 FROM ALAMEDA COUNTY AND UP TO \$15,000 FROM CITY OF EMERYVILLE;
2. ENTER INTO GRANT AGREEMENTS WITH THE FOLLOWING AGENCIES IN THE FOLLOWING AMOUNTS: SOCIETY OF SAINT VINCENT DE PAUL OF ALAMEDA COUNTY IN AN AMOUNT NOT TO EXCEED \$250,000; BAY AREA COMMUNITY SERVICES IN AN AMOUNT NOT TO EXCEED \$108,000;
3. AMEND THE GRANT AGREEMENTS WITH THE FOLLOWING AGENCIES IN THE FOLLOWING AMOUNTS: ST. MARY'S CENTER IN AN AMOUNT NOT TO EXCEED \$15,000; EAST OAKLAND COMMUNITY PROJECT (EOCP) IN AN AMOUNT NOT TO EXCEED \$22,000; AND
4. ACCEPT AND APPROPRIATE ANY ADDITIONAL WINTER RELIEF FUNDS FROM ALAMEDA COUNTY, THE CITY OF EMERYVILLE, AND ANY OTHER SOURCES DURING THE PERIOD OF NOVEMBER 1, 2017 THROUGH JUNE 30, 2018; AND AMEND THE GRANT AGREEMENTS ABOVE TO INCREASE THE GRANT AMOUNTS, AND EXECUTE NEW GRANT AGREEMENTS FOR ADDITIONAL WINTER RELIEF EFFORTS FOR THE PERIOD OF NOVEMBER 1, 2017 THROUGH JUNE 30, 2018 WITHOUT RETURNING TO COUNCIL

WHEREAS, approximately 1900 persons are living outside and unsheltered in the City of Oakland at any given time; and

WHEREAS, the existing homeless shelter system in the City of Oakland provides less than 350 shelter beds per night; and

WHEREAS, the existing shelter system operates at or near full capacity for most of the year and there are a significant number of people turned away; and

WHEREAS, there is a need for additional shelter beds during the winter months, when many of the homeless population are at risk of death due to exposure to the elements; and

WHEREAS, Funds are available in the amount of up to \$390,586 for the winter relief efforts from the following sources:

Fund	Organization	Account	Project	Source	Amount
1010 General Fund	78411 Community Housing Services	54912 Third Party Contract	1003697	Winter Shelter	\$85,758
1010 General Fund	78411 Community Housing Services	54912 Third Party Contract	1003695	PATH High Priority 17/18	\$55,000
1010 General Fund	78411 Community Housing Services	54912 Third Party Contract	1000434	PATH High Priority 16/17	\$38,717- depending on carryforward process
1010 General Fund	78411 Community Housing Services	54912 Third Party Contract	1001133	Winter Shelter 15/16 carryforward	\$64,635 depending on carryforward process
1010 General Fund	78411 Community Housing Services	54912 Third Party Contract	1000434	Winter Shelter 16/17 carryforward	\$1,476
2160 Alameda County	78411 Community Housing Services	54912 Third Party Contract	1003714	Alameda County	\$130,000
2994 Social Services Grant	78411 Community Housing Services	54912 Third Party Contract	1003911	Emeryville	\$15,000
TOTAL					Up To \$390,586

; and

WHEREAS, funds were earmarked in the FY17-19 adopted budget in anticipation of funding from the Alameda County for the Winter Shelter program in the amount of \$130,000 in the County of Alameda: Grants Fund (2160), Community Housing Services Org (78411), Grant Contracts Acct (54912), OABTWS FY 17/18 Project (1003714) and staff seeks authority to accept and appropriate additional funding in an amount up to \$150,000 from Alameda County and reduce or increase the budgeted appropriation depending on the actual amount received; and

WHEREAS, the City desires to enter into a grant agreement with the Society of St. Vincent de Paul of Alameda County for an amount up to \$250,000 for the provision of winter relief efforts including but not limited to at least 75 winter shelter beds from November 1, 2016 through June 30, 2018; and

WHEREAS, the City desires to enter into a grant agreement with Bay Area Community Services (BACS) for an amount up to \$108,000 for the provision of winter relief efforts including

but not limited to housing case management and rapid rehousing services to all winter shelter participants, and winter shelter beds from November 1, 2017 through June 30, 2018; and

WHEREAS, the City desires to amend the grant agreement with St. Mary's Center to increase the grant in an amount up to \$15,000 for the provision of winter relief efforts including but not limited to winter shelter beds from November 1, 2017 through June 30, 2018, for a total grant amount of \$65,000; and

WHEREAS, the City of Oakland desires to amend the grant agreement with East Oakland Community Project to increase the grant in an amount up to \$22,000 for the provision of winter relief efforts including but not limited to outreach and winter shelter beds, for a total grant amount of \$306,949; and

WHEREAS, other funding sources may be identified to contribute to the provision of winter relief efforts and due to the urgent need of winter services staff seeks authority for the City Administrator to accept and appropriate these funds from any source for winter relief efforts from November 1, 2017 through June 30, 2018 and execute new grant agreements or adjust the amounts of the existing grant agreements if needed; and

WHEREAS, staff is seeking authority to enter into additional grant agreements because it is critical that City can execute grant agreements and provide shelter services as quickly as possible during the winter months, and any significant delays in establishing the winter shelter will prevent essential aid and services from being delivered to homeless persons with no other recourse; and

WHEREAS, grantees shall meet all health, safety and accessibility requirements in establishing and operating winter shelters; now, therefore be it

RESOLVED: That the City Council authorizes the City Administrator to enter into an agreement and accept funds from the County of Alameda in an amount up to \$150,000 for the North County Winter Relief efforts, and adjust the FY17/18 budgeted appropriation of \$130,000 to up to \$150,000 depending on the actual amount received in the Alameda County Housing and Community Development Department Winter Shelter-Alameda County Fund (2160), Community Housing Services Organization (78411), Grant Contracts Account (54912), and OABTWS FY 17/18 Project (1003697) for the contracting of winter relief efforts including winter shelter beds and services; and be it

FURTHER RESOLVED: That the City Council authorizes the City Administrator to enter into an agreement and accept and appropriate funds from the City of Emeryville in an amount up to \$15,000 and allocate said funds to the Social Services Grants Fund (2994), Community Housing Services Organization (78411), Grant Contracts Account (54912), and Winter Shelter & Warming Center Services Project (TBD) for the contracting of winter shelter beds and services; and be it

FURTHER RESOLVED: That the City Council authorizes the City Administrator to enter into a grant agreement with Society of St. Vincent de Paul of Alameda County in an amount up to \$250,000 for winter relief efforts including but not limited to outreach and winter shelter beds for the time period of November 1, 2017 through June 30, 2018; and be it

FURTHER RESOLVED: That the City Council authorizes the City Administrator to enter into a grant agreement with Bay Area Community Services (BACS) in an amount up to