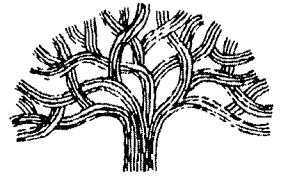


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CITY OF OAKLAND



CITY HALL • 1 FRANK H. OGAWA PLAZA, 3rd FLOOR • OAKLAND, CALIFORNIA 94612

Office of the Mayor
Honorable Libby Schaaf
Mayor

(510) 238-3141
Fax (510) 238-4731

Letter of Appointment

April 11, 2017

The Honorable City Council
One Frank H. Ogawa Plaza, Second Floor
Oakland, CA 94612

Dear President Reid and members of the City Council:

Pursuant to City Charter Section 601, the Mayor has reappointed the following persons as members of the following board or commission, subject to City Council confirmation:

Public Safety and Services Violence Prevention Oversight Commission

Troy Williams, to the Public Safety and Services Violence Prevention Oversight Commission, serving as a Mayoral representative for a second term beginning April 21, 2017 and ending April 20, 2019, retaining the seat he currently holds.

Natasha Middleton, to the Public Safety and Services Violence Prevention Oversight Commission, serving as a District 4 representative for a second term beginning April 21, 2017 and ending April 20, 2019, retaining the seat she currently holds.

June Williams, to the Public Safety and Services Violence Prevention Oversight Commission, serving as a District 6 representative for a second term beginning April 21, 2017 and ending April 20, 2019, retaining the seat she currently holds.

Thank you for your assistance in this matter.
Sincerely,

Libby Schaaf
Mayor

A large, stylized handwritten signature in black ink, appearing to read 'Libby Schaaf'.

Troy Williams

PROFILE

Executive Producer of radio and television programs that featured news-gathering on the subjects of politics, education, criminal justice issues, interviews with and profiles of incarcerated men, prison officials, politicians, radio personalities, authors, activists, and guest speakers inside San Quentin State Prison.

QUALIFICATIONS

- Award-winning production skills
- Effective aptitude for organizing and coordinating productions
- Excellent communication and organization skills
- Experienced in working as an independent producer or with a production team
- Proficient as a writer, director, journalist, cameraman, and final cut pro editor
- Purpose driven and self-motivated with specialized ability to produce content within restricted and politically charged environments

EXPERIENCE

Television & Radio Production

- Founder/Executive Producer | San Quentin Prison Report (www.sqpr.org) | 2010 – Present
- Write, produce, direct, and edit content for original trend setting news segments, documentaries, and screenplays
- Author feature in-depth radio reports about life inside the walls of San Quentin State Prison
- Revived San Quentin State Prison's defunct radio program in partnership with KALW 91.7 FM
- Recruited, organized and coordinated training sessions for reporters, editors, and producers
- Assign news stories and oversee pitches and production
- Journalism experience includes newsgathering, writing, editing and production for short form and long form reports

GROUP FACILITATION, ORGANIZATION & LIFE SKILLS COACH

Co-founder/CVO | Freeman Capital | 2014

TEDx Organizer | TEDx San Quentin | 2014

Peer Facilitator | Victim Offender Education Group (VOEG) | 2010 – 2014

Chairman | Restorative Justice Roundtable | 2012 – 2014

EMPLOYMENT

2015 – Present | Media Production/Consultant | 4north22.com

2015 – Present | Independent Journalist | Post News Group

2014 – 2015 | Reporter / Producer | Life Of The Law

2009 – 2014 | Video Production Technician | San Quentin Television

2006 – 2009 | Librarian | San Quentin Library

2003 – 2005 | Teacher's Aide | Golden Hills Adult School

1995 – 1997 | Youth Counselor | Community Build Inc.

EDUCATION

Discovery Channel/ Radical Media. San Quentin Film School, 2007

Professional Career Development Institute. Paralegal, 2003

SUMMARY OF QUALIFICATIONS

- Detail-oriented strategic thinker with a strong ability to identify and understand complex policies, problems and concepts
- Superior judgment and demonstrated expertise as a self-directed problem-solver with high standards for quality
- Champion of policy/practice changes as well as a willingness to identify issues and address them proactively and collaboratively; interact effectively with policymakers and stakeholders
- Excellent analytical and communication skills and highly organized

EDUCATION

MILLS COLLEGE, OAKLAND, CA

May 2013

Master of Public Policy

Master's Policy Report: Priority Based Budgeting – A Model for the City of Oakland's Long Term Fiscal Sustainability;
Client: Budget Advisory Committee, City of Oakland

SAN FRANCISCO STATE UNIVERSITY, SAN FRANCISCO, CA

1995

Bachelor of Arts, African American Studies (emphasis in Urban Studies)

EXPERIENCE

ALAMEDA COUNTY PROBATION DEPARTMENT, Oakland, CA

2013-Present

Management Analyst (Legislative Analyst), Administration

- Advise and make policy recommendations to the Chief Probation Officer on legislative projects; work with Deputy Chiefs regarding respective legislative policies and priorities for Juvenile and Adult Divisions and departmental procedures
- Represent the department's legislative interests in coordination with the County Administrator's Office at federal, state, and local levels; build and maintain relationships with other agencies, local government entities, staff, communities and community based organizations
- Participate in the Board of Supervisors' Legislative Committee, develop policy platforms and legislative priorities; track state legislative activity and prepare and report analyses
- Participate in roundtables, committees and meetings to research, develop, discuss, and advocate for various policies

Management Analyst, Juvenile Services

- Prepare baseline reports, trend reports to assist analysis and support decision-making in obtaining state/federal grants
- Report monthly status reports; prepare mandated reports in accordance with County regulation and facilitating meetings to ensure grant compliance
- Develop reporting plans, annual meeting schedules, define stakeholder groups and convene
- Develop contracts with clear scope of work, budgets and deliverables
- Research, compile and summarize varied information, evaluate alternatives and reach sound conclusions
- Interpret, explain and apply complex policies, regulations and procedures
- Prepare clear and accurate reports, correspondence, procedures, policies and other written materials
- Represent the department and the County in meetings
- Organize and prioritize work and meet critical deadlines
- Exercise sound independent judgment within established policies and guidelines
- Direct and review the work of others on a project basis; establish and maintain effective working relationships with those contacted in the course of the work
- Research evidence-based practices and models as needed to support program/grant reporting
- Present findings and obtain approval from supervisor and executive management
- Manage reporting databases and help coordinate staff to enter data correctly

EXPERIENCE (CONT'D)

CITY OF OAKLAND, COUNCILMEMBER LIBBY SCHAAF, Oakland, CA 2013
Council Aide - Policy Analyst & Community Liaison

- Managed various community related projects and worked with stakeholders to evaluate and develop city policies
- Attended monthly neighborhood office hours and Neighborhood Crime Prevention Council Meetings; responded to requests from diverse neighborhoods, stakeholders and constituents; and provided district updates and reported back concerns to the councilmember
- Directed the councilmember's communications and public/media relations and managed community-driven revitalization projects

MILLS COLLEGE, Oakland, CA 2012-2013
Career Peer Coach, Master's Degree in Public Policy (MPP) Program

- Coached students and served as a liaison between MPP Career Services and students by promoting events, providing input and offered constructive evaluative feedback
- Participated in the delivery of MPP Career Services activities, including Career Management Conferences, networking events, career panels, and employer information sessions

CITY OF OAKLAND, COUNCIL PRESIDENT LARRY REID, Oakland, CA Summer 2012
Graduate Intern

- Drafted and submitted various policy analyses to councilmember regarding relevant legislative agenda items
- Participated in meetings and assisted in planning and strategizing for various economic development projects
- Consulted and provided advice as a representative of the councilmember's office

OAKLAND UNIFIED SCHOOL DISTRICT, Office of African American Male Achievement (AAMA) 2011-2012
Policy Intern

- Provided advice to executive director as needed; assisted with developing new strategies and utilizing best practices
- Provided staff with support in research and analysis of various topics, organizations, and key players in the field and assisted in the development of case studies of promising practices in education
- Attended conferences, briefings, and forums as a representative of AAMA and kept staff abreast of trends in education reform
- Wrote various articles, assisted with communications, and posted up-to-date information via various social media

BOARD MEMBERSHIP

LEAGUE OF WOMEN VOTERS-OAKLAND, Board of Directors 2014-2016
At-Large Board Member

WOMEN'S DAYTIME DROP-IN CENTER, Board of Directors 2013-2014
Board Member

MONTERA MIDDLE SCHOOL, Parent Teacher Organization 2010-2011
Board Member, VP of Fundraising

FAMILY VIOLENCE LAW CENTER, Board of Directors 2002-2004; 1997-1999
Board Member, Vice President

June Williams

POLICY EXPERIENCE

Consultant

JULY 2016 – PRESENT

The Willie Brown Institute on Politics and Public Service – San Francisco, CA

Assisting in all areas of planning for projects such as the annual Breakfast Club and the annual Museum of African Diaspora Gala including public relations and media, entertainment and corporate sponsorship.

Policy and Fundraising Teams

2016

Kamala D. Harris Campaign for U.S. Senate, San Francisco, CA

Staffed local fundraisers and followed-up on pledges/contributions. Drafted policy memoranda on a range of social, business, and environmental policy issues.

Senior Policy Associate

2008 – 2009

DC Alliance of Youth Advocates, Washington, DC

Drafted published materials on city campaigns to improve graduation rates in the District of Columbia. Collaborated with city leaders to develop advocacy strategies to create funding streams for youth programs.

Intern – Director of Constituent Services

2005 – 2006

Congresswoman Barbara Lee, Thirteenth District Office, Oakland, CA

Coordinated relief efforts for constituents impacted by Hurricane Katrina. Increased visibility and connection with the community at events. Contributed to policy research and responded to opposition related to the Matthew Shepard Act.

LEGAL EXPERIENCE

Assistant State's Attorney

2014 – 2015

State's Attorney's Office For Charles County, La Plata, MD

Prosecuted 120-150 felony and misdemeanor crimes in district court weekly. Completed all preparation for cases and complied with Rules of Evidence for Discovery matters. Filed appeals to Circuit Court of Maryland. Responded in writing to requests for Clemency and Pardons.

Law Clerk – Honorable Sheila R. Tillerson Adams

2013 – 2014

Circuit Court for Prince George's County, Upper Marlboro, MD

Prepared bench memoranda and orders for all civil and criminal matters including Three-Judge panel reviews. Drafted a 45-page opinion on an Estate and Trust issue to divide a multi-million dollar estate.

Law Clerk – Honorable Jeffrey D. Light

2012 – 2013

Superior Court of New Jersey, Atlantic City, NJ

Provided legal recommendations on complex family law issues and produced quick research for court opinions. Managed the motions calendar and drafted memoranda weekly for between 20 to 30 cases.

EDUCATION

2012 Juris Doctor

Howard University School of Law – Washington, DC

2008 Master of Public Policy

American University – Washington, DC

2006 Bachelor of Arts in Classical Studies

Saint Mary's College of California – Moraga, CA

Study Abroad: São Paulo, Brazil; Cape Town, South Africa; and, Oxford, England

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Approved as to Form and Legality

Kathleen S. Boyd
Oakland City Attorney's Office *SPAL*

OAKLAND CITY COUNCIL

Resolution No. _____ C.M.S.

INTRODUCED BY MAYOR LIBBY SCHAAF

**RESOLUTION CONFIRMING THE MAYOR'S REAPPOINTMENT
OF TROY WILLIAMS, NATASHA MIDDLETON AND JUNE
WILLIAMS TO THE PUBLIC SAFETY AND SERVICES VIOLENCE
PREVENTION OVERSIGHT COMMISSION**

WHEREAS, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

WHEREAS, the 2014 Oakland Public Safety and Services Violence Prevention Act, also known as the Safety and Services Act or Measure Z, adopted by the voters of Oakland, November 4, 2014 in the General Municipal Election creates the Public Safety and Services Violence Prevention Oversight Commission to evaluate, inquire, and review the administration, coordination, and evaluation of strategies and practices mandated by the 2014 Oakland Public Safety and Services Violence Prevention Act; and

WHEREAS, the 2014 Oakland Public Safety and Services Violence Prevention Act specifies that the Public Safety and Services Violence Prevention Oversight Commission shall consist of nine (9) members, one member recommended by the Mayor and one member recommended by each City Council member, with all Commission members being appointed by the Mayor and confirmed by the City Council in accordance with City Charter Section 601; and

WHEREAS, the 2014 Oakland Public Safety and Services Violence Prevention Act specifies that at least two (2) members will have experience working with service-eligible populations, two (2) members will reflect the service-eligible populations, and two (2) members will have professional law enforcement or criminal justice background while all other members will have general experience in criminal justice, public health, social services, research and evaluation, finance, audits, and/or public policy; and

WHEREAS, the City Council adopted Ordinance No. 13303 C.M.S. establishing that Public Safety and Services Oversight Commission members serve two-year terms, and no more than three consecutive terms; and

WHEREAS, the Honorable Mayor Libby Schaaf has reappointed Troy Williams, Natasha Middleton and June Williams to the Public Safety and Services Violence Prevention Oversight Commission subject to confirmation by the City Council; now therefore be it

RESOLVED, that pursuant to City Charter Section 601, the City Council hereby confirms the Mayor's reappointment of:

Troy Williams, to the Public Safety and Services Violence Prevention Oversight Commission, serving as a Mayoral representative for a second term beginning April 21, 2017 and ending April 20, 2019, retaining the seat he currently holds.

Natasha Middleton, to the Public Safety and Services Violence Prevention Oversight Commission, serving as a District 4 representative for a second term beginning April 21, 2017 and ending April 20, 2019, retaining the seat she currently holds.

June Williams, to the Public Safety and Services Violence Prevention Oversight Commission, serving as a District 6 representative for a second term beginning April 21, 2017 and ending April 20, 2019, retaining the seat she currently holds.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, CAMPBELL-WASHINGTON, GALLO, GIBSON MCELHANEY,
GUILLEN, KALB, KAPLAN AND PRESIDENT REID

NOES –

ABSENT –

ABSTENTION –

ATTEST:

LATONDA SIMMONS
City Clerk and Clerk of the Council of
the City of Oakland, California