



FILED
OFFICE OF THE CITY CLERK
OAKLAND

2017 MAR 29 PM 1:06

AGENDA REPORT

TO: Sabrina B. Landreth
City Administrator

FROM: Jeffrey Tumlin
Interim Director, DOT

SUBJECT: Bicycle Master Plan Update Contract

DATE: March 9, 2017

City Administrator Approval

Date:

3/28/17

RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator Or Designee To Negotiate and Execute a Professional Services Contract For Six Hundred Thousand Dollars (\$600,000.00) Including A Contingency Of Fifty-Five Thousand Dollars (\$55,000.00) With The Authority To Increase The Contract By (\$200,000.00) If Need Arise And Additional Funding Becomes Available For A Total Amount Not To Exceed Eight Hundred Thousand Dollars (\$800,000.00) With Alta Planning + Design For Professional Services of Planning, Engineering, And Environmental Review for the Bicycle Master Plan Update For A Term of Three (3) Years Without Return to Council.

EXECUTIVE SUMMARY

Approval of the proposed resolution will authorize the City Administrator to negotiate and execute a professional services contract for planning, engineering, and environmental review for the Bicycle Master Plan Update. This contract is funded by a grant from the State of California's Transportation Development Act Article 3 with additional funds from the Measure BB Local Bicycle and Pedestrian Funds.

BACKGROUND / LEGISLATIVE HISTORY

City Council adopted Oakland's first Bicycle Master Plan as an amendment to the Oakland General Plan on July 20, 1999. In 2007, the City Council adopted a Bicycle Master Plan Update which improved the overall quality and completeness of the plan, above the state mandated minimum standards, to facilitate implementation of high priority projects. The Plan was reaffirmed by City Council in 2012.

On September 17, 2016, Public Works issued a Request for Qualifications (RFQ) to consultants, seeking professional services for planning, engineering, and environmental review to complete the Bicycle Master Plan Update. Public Works received proposals from three consultant teams: Alta Planning + Design, Kittelson & Associates, and TJKM.

Item: _____
Public Works Committee
April 11, 2017

The selection panel consisted of five Department of Transportation staff who will comprise the Department's team for the Update. Using criteria established in the RFQ, the panel evaluated the three consultant teams' qualifications and interviewed the three teams on January 24, 2017. The selection panel recommended Alta Planning + Design as the best-qualified consultant team for completing this work. The consultant team includes 51% participation from a local business enterprise plus 31% participation from a small local business enterprise. Per Contracts & Compliance evaluation, Alta Planning + Design complies with the City's living wage, equal benefits, and other contracting requirements. (See attachment.)

ANALYSIS AND POLICY ALTERNATIVES

Oakland's first Bicycle Master Plan effort began in 1994 and was adopted in 1999 as part of the Land Use and Transportation Element of the City's General Plan. The Plan defined a policy vision and established a citywide bikeway network of bike paths, lanes, and routes. In 2005, work began on a comprehensive update to the Plan. Completed in 2007, this update refined the bikeway network through a citywide feasibility analysis of street grades, street widths, roadway capacity, and bicycle/bus interactions. It added arterial bike routes and bike boulevards to Oakland's bikeway types. A methodology for the evaluation of road diet projects was codified with an accompanying programmatic Environmental Impact Report. The 2007 Plan was subsequently reaffirmed by City Council in 2012.

The upcoming Bicycle Master Plan (BMP) Update will include the following key elements:

- A comprehensive update to the Plan's vision, goals, and policies, with a focus on equity;
- Robust community engagement, response tracking and incorporation into the BMP;
- Documentation of existing conditions and current best practices;
- Planning for a network of high-quality bikeways to serve all ages and abilities;
- Establishing a methodology for measuring the quality and connectivity of bikeways; and
- Developing an action-oriented plan with performance measures for increasing bicyclist mode share, decreasing bicyclist crashes, and improving the quality of bikeways.

This BMP Update will add to the evolution of Oakland's bicycle planning by incorporating:

- Recommendations to streamline the project implementation and maintenance process;
- Development of a concise plan with a modular format that anticipates and facilitates future five-year updates of select sections; and
- New outreach strategies, including community empowerment models of engagement.

The Bicycle Master Plan Update process is scheduled for completion in November 2018 when the Plan would again be adopted as part of the Oakland General Plan. Allowing for unforeseen schedule changes and potential additional funding, the term of the contract to be negotiated with Alta Planning+Design will be three years. City Council adoption of the revised Bicycle Master Plan will keep the City competitive for bicycle-related grant funding as well as ensure eligibility for county, regional, and statewide grants.

FISCAL IMPACT

The cost of the professional services contract for planning, engineering, and environmental review for the Bicycle Master Plan Update is estimated to be \$600,000. This amount includes \$55,000 to be held in contingency to accommodate any unforeseen issues that arise in the planning process. This amount also reflects the currently available funds, including a \$440,343 grant from the State of California's Transportation Development Act (TDA) Article 3 (Fund 2162, Project 1000925, Organization 30275). The City is providing the remaining \$159,657 through Measure BB Local Bicycle and Pedestrian Funds (Fund 2216, Project 1001435, Organization 30275).

While the proposed contract amount is \$600,000, this resolution requests authorization for the City Administrator to amend the contract, not to exceed \$800,000, should additional funding become available and additional budget need arise. Several factors support this request, including the reorganization of Public Works and the creation of the Department of Transportation, likelihood of future funding availability including grant opportunities and/or reprogrammed Measure B/BB funds, and unforeseen opportunities or challenges related to community outreach and engagement.

PUBLIC OUTREACH / INTEREST

The Request for Qualifications was disseminated using both the City's web-based procurement system, iSupplier, as well as through a formal advertisement in the East Bay Times (formerly the Oakland Tribune). Additionally, staff provided notice to labor representatives, per the terms and conditions of the current Memorandums of Understanding with Local 21, Service Employees International Union (SEIU) 1021 and International Brotherhood of Electrical Workers (IBEW) prior to the formal issuance of the RFQ.

COORDINATION

This report and resolution was coordinated with Oakland Public Works (OPW) Contract Services Division, and the City Administrator's Office, Contracts and Compliance Division. In addition, the Office of City Attorney and the Controller's Bureau have reviewed this report and resolution.

PAST PERFORMANCE, EVALUATION AND FOLLOW-UP

Alta Planning + Design have not served as a prime contractor for the City of Oakland. Therefore, Contractor Performance Evaluations have not been previously completed.

SUSTAINABLE OPPORTUNITIES

Economic: In addition to specific opportunities for grant funding, bicycle planning and projects are intended to contribute to the overall livability and economic vitality of Oakland's neighborhoods.

Environmental: Bicycling is an energy-efficient and non-polluting transportation mode. It is also a means for promoting physical activity and public health. Bicycle planning is a necessary component of promoting safe and convenient cycling in Oakland.

Social Equity: Bicycling is an inexpensive form of transportation and recreation that is broadly accessible. Bicycle planning and projects help ensure that Oakland's streets are responsive to the city's social diversity by accommodating multiple transportation modes.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends that the City Council adopt a resolution authorizing the City Administrator or designee to negotiate and execute a professional services contract for six hundred thousand dollars (\$600,000.00) including a contingency of fifty-five thousand dollars (\$55,000.00) with the authority to increase the contract by two hundred thousand dollars (\$200,000.00) if need arise and additional funding becomes available for a total amount not to exceed eight hundred thousand dollars (\$800,000.00) with Alta Planning + Design for professional services of planning, engineering, and environmental review for the Bicycle Master Plan Update for a term of three (3) years without return to council.

For questions regarding this report, please contact Sarah Fine, Senior Transportation Planner, at 510-238-6241.

Respectfully submitted,



JEFF TUMLIN
Interim Director, Department of Transportation

Reviewed by:
Wladimir Wlassowsky, P.E.
Interim Assistant Director

Prepared by:
Sarah Fine
Senior Transportation Planner

Attachments: Compliance Analysis, RFQ for Bicycle Master Plan Update 2016.

2017 MAR 29 PM 1:07
CONTRACTS AND COMPLIANCE
Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: **RFP for Bicycle Master Plan Update 2016**

CONSULTANT/CONTRACTOR: Alta Planning + Design

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA
<u>Bid discounted amount:</u>	<u>Preference Points:</u>	
N/A	5	

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
 - a) % of LBE participation **51.00%**
 - b) % of SLBE participation **31.00%**
 - c) % of VSLBE participation **0.00%**
3. Did the contractor receive bid discount/preference points? **YES**

(If yes, list the points received) **5 points**
4. Additional Comments.
5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

10/4/2016

Date

Reviewing Officer:

Victoria Janda

Date: 10/4/2016

Approved By:

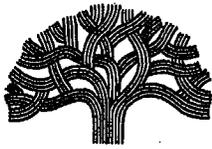
Shelley Dorenberg

Date: 10/4/2016

LBE/SLBE Participation Alta Planning + Design

Project Name: RFP for Bicycle Master Plan Update 2016

Project No.: NA							Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only			
									Ethnic	MBE	WBE	
PRIME Policy/Planning Environmental Documentation Survey Mobile Mapping	Alta Planning + Design	Oakland	CB	51.00%			51.00%	51.00%	C			
	Tools Design Group	Berkeley	UB									18.00%
	Urban Planning Partners	Oakland	CB		11.00%		11.00%	11.00%	C		11.00%	
	EMC Research, Inc.	Oakland	CB		11.00%		11.00%	11.00%	C		11.00%	
	I-SEED	Oakland	CB		9.00%		9.00%	9.00%	O		9.00%	
Project Totals				51.00%	31.00%	0.00%	82.00%	100.00%		0.00%	49.00%	
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.				LBE 25% or 50%	SLBE 25%	VSLBE	TOTAL LBE/SLBE 50%	TOTAL	Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
Legend		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise						



CITY OF OAKLAND

INTER OFFICE MEMORANDUM

TO: Iris Starr, Capital Improvement Program Manager

FROM: Deborah Barnes, Director, *DBarnes*
Contracts & Compliance

SUBJECT: Compliance Analysis
RFQ for Bicycle Master Plan Update 2016

DATE: October 4, 2016

The City Administrator's Office, Contracts and Compliance Unit conducted a compliance review of three (3) proposals in response to the above referenced project. Below is the outcome of the compliance evaluation for the minimum 50% Local and Small Local Business Enterprise (L/SLBE) participation requirement. In addition, firms are reviewed for compliance with the Equal Benefits Ordinance (EBO). Below is the outcome of our findings:

Responsive to EBO and L/SLBE Policies		Proposed Participation					Earned Credits and Discounts			
Company Name	Original Bid Amount	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points	Oakland Workforce Preference Points	EBO Compliant? Y/N
Alta Planning + Design	NA	82%	51%	31%	0%	82.00%	5 points	2 pts.	1 pt.	N
Kittleson & Associates, Inc.	NA	97%	83%	14%	0%	97%	5 points	0 pts	1 pt.	N
TJKM Transportation Consultants	NA	50%	17.5%	20%	12.5 *25%	62.5%	3 points	0 pts.	0 pts	N

Comments: The above firms met the minimum 50% L/SLBE participation requirement. Neither firm is EBO compliant and will have to come into compliance prior to full contract execution.

*TJKM Transportation Consultants proposed VSLBE/LPG participation value is 12.5%, however, per the L/SLBE Program a VSLBE/LPG's participation and preference points are double counted towards meeting the requirement. Therefore, the VSLBE/LPG value for TJKM Transportation is 25%.

Should you have any questions you may contact Vivian Inman, Contract Compliance Officer at (510) 238-6261.



CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE:

RFP for Bicycle Master Plan Update 2016

CONSULTANT/CONTRACTOR: Kittleson & Associates, Inc.

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA
<u>Bid discounted amount:</u>	<u>Preference Points:</u>	
N/A	5	

- 1. Did the 50% local/small local requirement apply: **YES**
- 2. Did the contractor meet the 50% requirement **YES**
 - a) % of LBE participation **83.00%**
 - b) % of SLBE participation **14.00%**
 - c) % of VSLBE participation **0.00%**
- 3. Did the contractor receive bid discount/preference points? **YES**
 (If yes, list the points received) **5 points**
- 4. Additional Comments.
- 5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

10/4/2016
Date

Reviewing Officer: _____

Date: 10/4/2016

Approved By: _____

Date: 10/4/2016

LBE/SLBE Participation Kittleson & Associates, Inc.

Project Name: RFP for Bicycle Master Plan Update 2016

Project No.: NA							Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total	Total	For Tracking Only			
							LBE/SLBE %	Percentages	Ethnic	MBE	WBE	
PRIME	Kittleson & Associates, Inc.	Oakland	CB	34.00%			34.00%	34.00%	C			
Transportation Planning	Fehr & Peers	Oakland	CB	29.00%			29.00%	29.00%	C			
Land Use Planning	Rincon Consultants	Oakland	CB	20.00%			20.00%	20.00%	C			
Community Engagement	TransForm	Oakland	CB		14.00%		14.00%	14.00%	C			
Language Interpretation	Interpreters Unlimited	San Diego	UB					2.00%	AI	2.00%		
Map-based Engagement	CrowdSpot	Melbourne, Australia	UB					1.00%	C			
Project Totals				83.00%	14.00%	0.00%	97.00%	100.00%		2.00%	0.00%	
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.				LBE 25% or 50%	SLBE 25%	VSLBE	TOTAL LBE/SLBE 50%	TOTAL	Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
Legend		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise						



CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: RFP for Bicycle Master Plan Update 2016

CONSULTANT/CONTRACTOR: TJKM Transportation Consultants

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA
<u>Bid discounted amount:</u>	<u>Preference Points:</u>	
N/A	5	

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
 - a) % of LBE participation **17.50%**
 - b) % of SLBE participation **20.00%**
 - c) % of VSLBE participation **12.50%** ***Double Counted Value Is 25%**
3. Did the contractor receive bid discount/preference points? **YES**
 (If yes, list the points received) **5 points**

4. Additional Comments.

Proposed VSLBE/LPG participation is valued at 12.5%, however, per the L/SLBE Program a VSLBE/LPG's participation and preference points are double counted towards meeting the requirement. Double counted percentages are reflected on the evaluation form and cover memo.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

10/4/2016

Date

Reviewing Officer:

Vinod Kumar

Date: 10/4/2016

Approved By:

Shelley Darenburg

Date: 10/4/2016

LBE/SLBE Participation TJKM Transportation Consultants

Project Name: RFP for Bicycle Master Plan Update 2016

Project No.: NA							Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only			
									Ethn	MBE	WBE	
PRIME Bicycle Planning Urban Design Planning CEQA/NEPA & Planning Community Revitalization Visioning & Implementation	TJKM Transportation Consultants	Pleasanton	UB					45.00%	AI	45.00%		
	Spokemore Consulting	Oakland	CB			12.50%	12.50%	12.50%	C		12.50%	
	Community Design + Architecture	Oakland	CB		20.00%		20.00%	20.00%	C			
	Environmental Science Associates	Oakland	CB	17.50%			17.50%	17.50%	C			
	Regeneration Strategies	SF	UB					5.00%	C			
Project Totals				17.50%	20.00%	12.50%	50.00%	100.00%		45.00%	12.50%	
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.				LBE 25% or 50%	SLBE 25%	VSLBE	TOTAL LBE/SLBE 50%	TOTAL	Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
Legend		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise						

Proposed VSLBE/LPG participation is valued at 12.5%, however, per the L/SLBE Program a VSLBE/LPG's participation and preference points are double counted towards meeting the requirement. Double counted percentages are reflected on the evaluation form and cover memo.

SCHEDULE E PROJECT CONSULTANT TEAM LISTING



Note:

For Professional Services Contracts Only - To be completed by prime consultants only. The prime herewith must list all subconsultants regardless of tier and their respective percentages of the project work. No other subconsultants, other than those listed below shall be used without prior written approval by the City of Oakland. Provide all information listed and check the appropriate boxes. Firms must be certified with the City of Oakland in order to receive Local/Small Local Business Enterprise credits.

DATE: 9/23/2016

PRIME CONSULTANT: Alta Planning + Design

SIGNED: *Brett Harlop*

Type of Work	Company Name	Address and City	Phone Number	% of Project Work	Subconsultant	Local (LBE)	Small Local (SLBE)	* Ethnicity	** Gender
Management, Planning, Design	Alta Planning + Design	100 Webster St, Ste 300, Oakland, CA 94607	(510) 540-5008	51%		x		C	M
Transportation Policy/Planning	Toole Design Group	2120 University Ave, Ste 601, Berkeley, CA 94704	(415) 308-5058	18%	x			C	F
Environmental Documentation	Urban Planning Partners	388 17th St, Ste 230, Oakland, CA 94612	(510) 251-8210	11%	x		x	C	F
Survey	EMC Research, Inc.	436 14th St, Ste 820, Oakland, CA 94612	(510) 844-0680	11%	x		x	C	F
Mobile Mapping	I-SEED	1625 Clay St, Ste 600, Oakland, CA 94609	(510) 832-2833	9%	x		x	AA	M

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Attach additional page(s) if necessary.

Contractors are required to identify the ethnicity and gender of all listed firms majority owner. This information will be used for tracking purposes only.

* (AA=African American) (AI=Asian Indian) (AP=Asian Pacific) (C=Caucasian) (H=Hispanic) (NA=Native American) (O=Other) (NL=Not Listed)

** (M= Male) (F = Female)

SCHEDULE E

**PROJECT CONSULTANT TEAM LISTING
(PRELIMINARY WITH PROPOSAL)**



Note:
For Professional Services Contracts Only - To be completed by prime consultants only. The prime herewith must list all subconsultants regardless of tier and their respective percentages of the project work. No other subconsultants, other than those listed below shall be used without prior written approval by the City of Oakland. Provide all information listed and check the appropriate boxes. Firms must be certified with the City of Oakland in order to receive Local/Small Local Business Enterprise credits.

DATE: September 23, 2016

PRIME CONSULTANT: Kittelson & Associates, Inc.

SIGNED: *[Signature]*

Type of Work	Company Name	Address and City	Phone Number	% of Project Work	Subconsultant	Local (LBE)	Small Local (SLBE)	* Ethnicity	** Gender
Transportation planning/engineering	Kittelson & Associates, Inc.	155 Grand Ave., Suite 900, Oakland, CA 94612	510-839-1742	34%		X		C	M
Transportation planning/engineering	Fehr & Peers	2201 Broadway, Suite 400, Oakland, CA 94612	510-834-3200	29%	X	X		C	M
Land use planning/environmental services	Rincon Consultants	449 15th Street, Suite 303, Oakland, CA 94612	510-834-4455	20%	X	X		C	M
Community engagement/outreach	TransForm	436 14th Street, Suite 600, Oakland, CA 94612	510-740-3150	14%	X	X	X	C	M
Language Interpretation	Interpreters Unlimited	10650 Treena Street, Suite 308, San Diego, CA 92131	858-866-1137	2%	X			AI	M
Map-based engagement and data collection	CrowdSpot	Studio 903, 37 Swanston Street, Melbourne 3000 Australia	+61-421-008-828	1%	X			C	M

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Attach additional page(s) if necessary.
Contractors are required to identify the ethnicity and gender of all listed firms majority owner. This information will be used for tracking purposes only.
* (AA=African American) (AI=Asian-Indian) (AP=Asian Pacific) (C=Caucasian) (H=Hispanic) (NA=Native American) (O=Other) (NL=Not Listed)
** (M = Male) (F = Female)

SCHEDULE E

**PROJECT CONSULTANT TEAM LISTING
(PRELIMINARY WITH PROPOSAL)**



Pleasanton

Note:
For Professional Services Contracts Only - To be completed by prime consultants only. The prime herewith must list all subconsultants regardless of tier and their respective percentages of the project work. No other subconsultants, other than those listed below shall be used without prior written approval by the City of Oakland. Provide all information listed and check the appropriate boxes. Firms must be certified with the City of Oakland in order to receive Local/Small Local Business Enterprise credits.

DATE: September 22, 2016
PRIME CONSULTANT: TJKM Transportation Consultants
SIGNED: *ND*

Type of Work	Company Name	Address and City	Phone Number	% of Project Work	Subconsultant	Local (LBE)	Small Local (SLBE)	Ethnicity	Gender
Traffic Engineering	TJKM Transportation Consultants	4305 Hacienda Drive, Suite 550 Pleasanton, CA 94588	925.463.0611	45%				AI	M
Bicycle Planning	Spokemore Consulting	735 Mandana Boulevard Oakland, CA 94610	510.507.1681	12.5%	X	X	X	C	F
Urban Design, Planning	Community Design + Architecture	350 Frank Ogawa Plaza, 5th Floor Oakland, CA 94612	510.839.4568	20%	X		X	C	M
CRQA/NEPA & Planning	Environmental Science Associates (ESA)	350 Frank Ogawa Plaza, Suite 300 Oakland, CA 94612	510.839.5066	17.5%	X	X		C	M
Community Revitalization Visioning & Implementation	REgeneration Strategies	2766 Harrison Street San Francisco, CA 94110	415.425.9848	5%	X			C	M

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Attach additional page(s) if necessary.
Contractors are required to identify the ethnicity and gender of all listed firms majority owner. This information will be used for tracking purposes only.
*(AA=African American) (AI=Asian Indian) (AP=Asian Pacific) (C=Caucasian) (H=Hispanic) (NA=Native American) (O=Other) (NL=Not Listed)
** (M = Male) (F = Female)

FILED
OFFICE OF THE CITY CLERK
OAKLAND

OAKLAND CITY COUNCIL

Mark P. Walker
City Attorney

2017 MAR 29 PM 1:07 **RESOLUTION No. _____ C.M.S.**

Introduced by Councilmember _____

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OR DESIGNEE TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR SIX HUNDRED THOUSAND DOLLARS (\$600,000.00), INCLUDING A CONTINGENCY OF FIFTY-FIVE THOUSAND DOLLARS (\$55,000.00), WITH THE AUTHORITY TO INCREASE THE CONTRACT BY (\$200,000.00) IF NEED ARISE AND ADDITIONAL FUNDING BECOMES AVAILABLE FOR A TOTAL AMOUNT NOT TO EXCEED EIGHT HUNDRED THOUSAND DOLLARS (\$800,000.00) WITH ALTA PLANNING + DESIGN FOR PROFESSIONAL SERVICES OF PLANNING, ENGINEERING, AND ENVIRONMENTAL REVIEW FOR THE BICYCLE MASTER PLAN UPDATE FOR A TERM OF THREE (3) YEARS WITHOUT RETURN TO COUNCIL.

WHEREAS, an adopted Bicycle Master Plan is required for grant funding from many programs including the State's Bicycle Transportation Account and Measure B/Measure BB; and

WHEREAS, Bicycle Master Plans must be updated or reaffirmed every five years to ensure eligibility for the State's Bicycle Transportation Account; and

WHEREAS, Oakland last reaffirmed its Bicycle Master Plan in 2012; and

WHEREAS, the City conducted a qualification process in accordance with Oakland Municipal Code Chapter 2.04.045 to select a planning, engineering, and environmental review consultant team to support the development of a Bicycle Master Plan Update; and

WHEREAS, through that competitive process, a staff panel recommended Alta Planning + Design for contract negotiation; and

WHEREAS, Alta Planning + Design has met the City's 50% Local/Small Local Business Enterprises (LBE/SLBE) Program requirements and will be in compliance with the Equal Benefits Ordinance (EBO) prior to signing a contract; and

WHEREAS, the City Council finds that the services provided pursuant to the agreements authorized hereunder are of a professional, scientific or technical nature and are temporary in nature; and

WHEREAS, the City Council finds that the agreement shall not result in the loss of employment or salary by any person having permanent status in the competitive service; now, therefore be it

RESOLVED: The City Council authorizes the City Administrator Or Designee to negotiate and execute a professional services contract for six hundred thousand dollars (\$600,000.00) including a contingency of fifty-five thousand dollars (\$55,000.00) with the authority to increase the contract by (\$200,000.00) if need and additional grant or reprogrammed funding becomes available for a total amount not to exceed eight hundred thousand dollars (\$800,000.00) with

Alta Planning+Design for professional services of planning, engineering, and environmental review for the Bicycle Master Plan Update for a term of three 3 years without return to council; and be it

FURTHER RESOLVED: That the City Administrator, or designee, is hereby authorized to approve any subsequent amendments to or extensions of said Agreements, and such other documents as necessary or appropriate, in consultation with the City Attorney's Office, to facilitate implementation of the Bicycle Master Plan Update Project in accordance with and consistent with this Resolution, provided that such documents shall be approved for form and legality by the City Attorney and a copy shall be kept on file with the City Clerk; and be it

FURTHER RESOLVED: That funds totaling \$600,000 for the contract are available in the Transportation Development Act, Fund (2162); Organization (30275); Project (1000925); and Measure BB, Fund (2216); Organization (30275); Project (1001435). An additional \$200,000 could be allocated for this contract should additional grant or reprogrammed funding become available and need arise. Thus, the City Administrator or designee is authorized to apply for, accept and appropriate grant funding for this contract without returning to the City Council.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, CAMPBELL WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLEN, KALB, KAPLAN, AND PRESIDENT REID

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California