

2016 DEC -9 AM 10:14


Oakland City Attorney's Office

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

INTRODUCED BY CITY ATTORNEY BARBARA J. PARKER

RESOLUTION HONORING LA'CAROLYN M. JONES FOR 25 YEARS OF EXEMPLARY SERVICE TO THE CITY OF OAKLAND

WHEREAS, La'Carolyn Jones, Legal Administrative Assistant Supervisor in the Office of the City Attorney, will retire January 6, 2017 after 25 years of service to the citizens and the City of Oakland; and

WHEREAS, Ms. Jones served with distinction, expertise and integrity during her tenure in the City Attorney's Office; and

WHEREAS, Ms. Jones was born in Houston, Texas, and her family moved to Oakland in 1965; and

WHEREAS, Ms. Jones has three sons and thirteen (13) grandchildren, and six of those grandchildren have graduated from high school and are presently attending various colleges; and

WHEREAS, Ms. Jones graduated from Frick Junior High School and Castlemont High School, and continued her education at Laney College where she received an Associate of Arts degree in language arts and computer science; and

WHEREAS, Ms. Jones later received a bachelor's degree in business administration from a combination of other universities; and

WHEREAS, Ms. Jones began her working career as a junior assistant for the University of California, Berkeley at the age of 14; and

WHEREAS, Ms. Jones also worked for organizations such as Pacific Bell, Crosby, Heaney & Moore and Digital Corporation as a legal secretary, computer operator and executive assistant; and

WHEREAS, Ms. Jones began her career with the City Attorney's Office in 1991 as a legal secretary in the litigation division; and

WHEREAS, as a legal secretary, Ms. Jones assisted attorneys with lawsuits filed against the City in the state, federal and appellate courts, and assisted the advisory attorneys who provided legal counsel to all departments within the City of Oakland; and

WHEREAS, Ms. Jones received a promotion to Legal Administrative Assistant Supervisor in 2002; and

WHEREAS, in that role, Ms. Jones provided the supervision to the Office's Legal Administrative Assistants, who perform the critical work necessary for the Office of the City Attorney to function; and

WHEREAS, Ms. Jones assisted in the development of policies and procedures that directly improved the efficiency and service provided by the City Attorney's Office; and

WHEREAS, Ms. Jones acted in a number of other roles including Legal Administrative Support Manager, Executive Assistant to the City Attorney and Open Government Coordinator; and

WHEREAS, over the years, Ms. Jones trained, mentored and managed numerous employees in the City Attorney's Office; and

WHEREAS, Ms. Jones was an active leader in sponsoring events for the office such as employee picnics, holiday parties, Halloween parties, retirement parties and pot lucks; and

WHEREAS, Ms. Jones displayed great dedication to her colleagues, the Office of the City Attorney and the Oakland community, therefore be it

RESOLVED: That the City of Oakland thanks Ms. Jones for her professionalism, equanimity under pressure, years of faithful service and many contributions to the public good.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, CAMPBELL-WASHINGTON, GALLO, GUILLÉN, KALB, KAPLAN, REID,
AND PRESIDENT GIBSON MCELHANEY

NOES -

ABSENT -

ABSTENTIONS -

ATTEST: _____
LATONDA SIMMONS
City Clerk and Clerk of the Council of
the City of Oakland, California