



FILED
OFFICE OF THE CITY CLERK
OAKLAND

2016 NOV -3 PM 4: 59

AGENDA REPORT

TO: Sabrina B. Landreth
City Administrator

FROM: Ian Appleyard
Director, HRM

SUBJECT: Semi-Annual Vacancy Report

DATE: October 24, 2016

City Administrator Approval

Date:

11/3/16

RECOMMENDATION

Staff Recommends Acceptance Of This Semi-Annual Informational Report On Budgeted Vacant Positions Through October 10, 2016.

EXECUTIVE SUMMARY

This is an informational report that provides an update on vacant positions as of October 10, 2016. **Table 1** on the second page of this report provides a citywide summary by fund categories and position type, illustrating that nine percent of positions citywide are vacant. **Attachment A** provides a list of the vacancies citywide, broken out by department or agency, including the primary fund associated with the position. **Attachment B** provides a list of positions that were added in the fiscal year (FY) 2015/2017 Adopted Policy Budget or later Council action and indicates the status of filling each position.

BACKGROUND / LEGISLATIVE HISTORY

The Human Resources Management Department (HRM) provides a semi-annual report on vacancies to the Finance and Management Committee as a standing item.

ANALYSIS AND POLICY ALTERNATIVES

The lists of vacancies provided in **Attachment A** reflect "true vacancies" citywide. A "true vacancy" is defined as a vacant position that is available to be filled and is not personnel-encumbered in any other way, i.e. linked, frozen, funding allocated (fully or partly) to temporary personnel staffing, overtime, or to fund backfill/acting costs.

In the last report presented in May 2016, there were 349.50 Full Time Equivalent (FTE) positions vacant citywide; as of October 10, 2016, there were 377.07 FTE positions vacant citywide, which represents nine percent of positions. In general, six percent to eight percent of positions are vacant at any one time. The percentage of vacant positions supports the budgeted "vacancy factor" of zero-six percent, depending on the department. The budgeted vacancy

Item: _____
Finance & Management Committee
November 15, 2016

factor is a percentage of a department's overall budgeted personnel cost – but the budgeted value of the vacancies may or may not be sufficient to cover the budgeted vacancy factor. The vacancy factor would not be met if, for example, all of a department's vacancies are in positions with the lowest value. Additionally, this report regarding vacant positions always reflects a snapshot in time. The number of vacant positions and which positions are vacant changes constantly. The budgeted vacancy factor is a fixed ratio applied to the total personnel allocation for a given department – the number of vacant positions and the percentage of vacant positions does not correlate directly to the budgeted vacancy factor.

The vacancy rate is currently within the range that is considered the general average. Human Resources Management has recruitments for (88) positions in various stages of planning or completion. **Attachment B** provides the status of recruitments or requisitions that are in process for positions newly added in the FY2015/2017 budget.

Table 1: Citywide Vacancy Summary

FUND	TYPE	VACANT	ALL POSITIONS	% VACANT
GPF (1010)	Sworn (Fire)	63.00	506.00	12.45%
	Sworn (Police)	2.00	685.00	0.29%
	Civilian	136.20	1193.86	11.40%
Total GPF (1010)		201.20	2384.86	8.43%
Non-GPF	Sworn (Fire)	0.00	3.00	0.00%
	Sworn (Police)	0.00	92.00	0.00%
	Civilian	175.87	1706.98	10.30%
Total Non-GPF		175.87	1801.98	9.75%
All Funds	Sworn (OPD & OFD)	65.00	1286.00	5.05%
	Civilian	312.07	2900.84	10.75%
Citywide Total		377.07	4186.84	9.00%

FISCAL IMPACT

This item is for informational purposes only and does not have a direct fiscal impact or cost. All positions reflected in this report are budgeted positions.

PUBLIC OUTREACH / INTEREST

No outreach was necessary for this informational report beyond the standard City Council agenda noticing procedures.

COORDINATION

Human Resources Management Department staff coordinated the collection and verification of data provided in this report with staff in each of the City's departments, the Controller's Bureau, and the Office of the City Attorney.

SUSTAINABLE OPPORTUNITIES

Economic: There are no economic impacts associated with this informational report.

Environmental: There are no environmental impacts associated with this informational report.

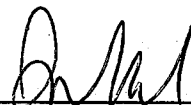
Social Equity: There are no social equity impacts associated with this informational report.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends acceptance of this semi-annual informational report on budgeted vacant positions through October 10, 2016.

For questions regarding this report, please contact Kip Walsh, HR Manager of Recruitment & Classification, at (510) 238-7334.

Respectfully submitted,



IAN APPLEYARD
Director, Human Resources Management

Prepared by:
Kip Walsh, Human Resource Manager
Recruitment and Classification Division

Attachments (2):

A – Citywide Vacancies by Department

B – New Vacancies Created in Adopted Policy Budget FY15/17

DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	REV FTE	POS#	VACANT DATE	STATUS OF VACANCY/REQ
MAYOR	01111	1010	Special Assistant to the Mayor II	1.00	32257.32257	12-MAY-2013	On Hold
MAYOR	01111	1010	Special Assistant to the Mayor II	1.00	34386.34386	31-MAY-2016	Dept. Interviews Scheduled
MAYOR Total				2.00			
CAO	02491	1010	Animal Care Attendant	1.00	36748.36748		Dept. Interviews Scheduled
CAO	02491	1010	Animal Care Attendant	1.00	36754.36754	12-FEB-2016	Dept. Interviews Scheduled
CAO	02491	1010	Animal Care Attendant	1.00	36753.36753		Dept. Interviews Scheduled
CAO	02491	1010	Animal Control & Shelter Manager	1.00	36419.36337	14-JUL-2016	Recruitment Open (application intake)
CAO	02491	1010	Animal Control Officer	1.00	36420.11870	12-FEB-2016	On Hold
CAO	02811	1010	Assist to the City Administrator	1.00	32849.32849	21-OCT-2015	On Hold
CAO	02811	1010	Budget Director	1.00	33666.12066	17-MAY-2016	On Hold
CAO	02331	1010	Employee Relations Analyst Prin	1.00	34789.34789	09-SEP-2016	Recruitment Open (application intake)
CAO	02331	1010	Employee Relations Director	1.00	36032.33644	05-AUG-2016	On Hold
CAO	02111	2415	Exec Asst to Asst City Administrator	1.00	33850.33850	09-MAR-2014	On Hold
CAO	02111	1010	Exec Asst to City Administrator	1.00	24861.2188	13-JUN-2014	On Hold
CAO	02491	1010	Veterinary Technician	1.00	36439.25842	18-FEB-2016	Dept. Interviews Scheduled
CAO Total				12.00			
OCA	04211	2415	Deputy City Attorney III	1.00	37866.15358	03-JUN-2016	Recruitment Open (application intake)
OCA	04311	2413	Deputy City Attorney III	1.00	36246.36246	23-SEP-2016	Recruitment Open (application intake)
OCA	04311	1010	Deputy City Attorney III	1.00	38624.38624		Recruitment Open (application intake)
OCA	04111	1610	Legal Administrative Assistant	1.00	2407.2407	05-JUL-2016	Dept. Interviews Scheduled
OCA	04111	1010	Legal Administrative Assistant	1.00	2770.2770	26-AUG-2016	Dept. Interviews Scheduled
OCA	04211	1010	Neighborhood Law Corps Attorney	1.00	34403.21885	05-JUL-2016	Recruitment Open (application intake)
OCA	04111	2413	Paralegal	1.00	37537.37537		Dept. Interviews Scheduled
OCA Total				7.00			
HRM	05611	1010	Benefits Representative	1.00	28308.28308	01-JUL-2016	Recruitment Closed (HRM screening apps)
HRM	05211	1010	Human Resource Analyst, Assistant	1.00	34653.34653	01-JUL-2016	Dept. Interviews Scheduled
HRM	05211	1010	Human Resource Analyst, Principal	1.00	28248.14695	04-OCT-2016	Recruitment Closed (HRM screening apps)
HRM	05211	1010	Human Resource Analyst, Senior	1.00	28244.12738	28-AUG-2016	Recruitment Closed (HRM screening apps)
HRM	05211	1010	Human Resource Analyst, Senior	1.00	33749.33749	20-JUN-2016	Recruitment Closed (HRM screening apps)
HRM Total				5.00			
AUDITOR	07111	1010	Administrative Assistant II	1.00	38404.38404		Dept. Interviews Scheduled
AUDITOR	07111	1010	Exec Asst to the City Auditor	1.00	10269.10269	19-JUL-2016	Request to Fill (REQ) authorized
AUDITOR	07111	1010	Performance Auditor	1.00	21565.21565	27-APR-2016	Request to Fill (REQ) authorized
AUDITOR	07111	1010	Performance Auditor, Sr.	1.00	30953.30953	17-JUL-2015	Recruitment Closed (HRM screening apps)
AUDITOR Total				4.00			
FINANCE	08222	1010	Business Analyst I	1.00	38403.38403		Hire Authorization in Progress
FINANCE	08441	2413	Cashier	1.00	36295.32375	10-APR-2016	Inactive (no immediate plans to fill)
FINANCE	08222	1010	Controller, Assistant	1.00	19940.10806	01-JUL-2016	Recruitment Open (application intake)
FINANCE	08111	1010	Director of Finance	1.00	36695.36696		
FINANCE	08921	1010	Public Service Representative	1.00	34650.3391	19-JUN-2016	Dept. Interviews Scheduled
FINANCE	08243	4550	Purchasing Supervisor	1.00	32671.17828	24-JUN-2016	Post Exam (waiting for eligible list)
FINANCE	08411	1010	Revenue Analyst, Principal	1.00	34425.34387	01-JUL-2016	Pre-Recruitment (recruitment planning w/HR)
FINANCE	08421	1010	Revenue Operations Supervisor	1.00	38760.21077		On Hold
FINANCE	08441	1010	Revenue Operations Supervisor	1.00	34713.11352	30-JAN-2015	On Hold
FINANCE	08441	1700	Revenue Operations Supervisor	1.00	38431.38431		On Hold
FINANCE	08921	1010	Revenue Operations Supervisor	1.00	36132.484	18-MAY-2016	On Hold
FINANCE	08431	1010	Tax Enforcement Officer II	1.00	36141.32920	22-JUL-2016	Requisition in Progress (approvals pending)
FINANCE Total				12.00			
POLICE	106510	1010	Account Clerk I	1.00	35909.35909	28-AUG-2016	Dept. Interviews Scheduled
POLICE	106510	1010	Accountant II	1.00	26168.6776	22-NOV-2015	On Hold
POLICE	106410	4200	Business Analyst II	1.00	38630.38630		Requisition in Progress (approvals pending)
POLICE	108010	1010	Captain of Police (PERS)	1.00	38511.38511		Requisition in Progress (approvals pending)
POLICE	101110	1010	Chief of Police	1.00	31380.31380	10-JUN-2016	Pre-Recruitment (recruitment planning w/HR)
POLICE	102310	1010	Crime Analyst	1.00	38350.38350		Dept. Interviews Scheduled
POLICE	102310	1010	Crime Analyst	1.00	38351.38351		Dept. Interviews Scheduled
POLICE	102610	1010	Criminalist II	1.00	20647.20647	02-SEP-2016	Pre-Recruitment (recruitment planning w/HR)
POLICE	102610	1010	Criminalist II	1.00	26910.26910	03-MAR-2016	Dept. Interviews Scheduled
POLICE	107510	2416	Crossing Guard, PPT	1.00	29603.708	12-FEB-2016	Request to Fill (REQ) authorized
POLICE	101120	1010	Intake Technician	1.00	34862.34862	25-MAY-2015	On Hold
POLICE	103310	1010	Management Assistant	1.00	38525.38525		On Hold
POLICE	103310	1010	Management Assistant	1.00	38528.38528		On Hold
POLICE	103310	1010	Management Assistant	1.00	38526.38526		On Hold
POLICE	103310	1010	Management Assistant	1.00	38527.38527		On Hold

DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	REV FTE	POS#	VACANT DATE	STATUS OF VACANCY/REQ
POLICE	107410	1010	Neighborhood Services Coordinator	1.00	29972.2435	12-AUG-2016	Pre-Recruitment (recruitment planning w/HR)
POLICE	107511	1010	Parking Control Technician	1.00	38689.38689		Recruitment Open (application intake)
POLICE	107511	1010	Parking Control Technician, PPT	0.85	38682.38682		Recruitment Open (application intake)
POLICE	107511	1010	Parking Control Technician, PPT	0.85	38529.38529		Recruitment Open (application intake)
POLICE	107511	1010	Parking Control Technician, PPT	0.85	38681.38681		Recruitment Open (application intake)
POLICE	107511	1010	Parking Control Technician, PPT	0.85	38680.38680		Recruitment Open (application intake)
POLICE	107511	1010	Parking Control Technician, PPT	0.85	38678.38678		Recruitment Open (application intake)
POLICE	107511	1010	Parking Control Technician, PPT	0.85	38677.38677		Recruitment Open (application intake)
POLICE	107511	1010	Parking Control Technician, PPT	0.85	38675.38675		Recruitment Open (application intake)
POLICE	107511	1010	Parking Control Technician, PPT	0.85	38674.38674		Recruitment Open (application intake)
POLICE	107511	1010	Parking Control Technician, PPT	0.85	34167.4852	23-SEP-2016	Recruitment Open (application intake)
POLICE	101120	1010	Performance Audit Manager	1.00	31140.31140	15-JUL-2016	On Hold
POLICE	103310	1010	Police Communications Dispatcher	1.00	4958.4958	10-MAY-2016	Dept. Interviews Scheduled
POLICE	103310	1010	Police Communications Dispatcher	1.00	13914.13914	03-JUN-2016	Dept. Interviews Scheduled
POLICE	103310	1010	Police Communications Dispatcher	1.00	2130.2130	09-SEP-2016	Dept. Interviews Scheduled
POLICE	103310	1010	Police Communications Dispatcher	1.00	13919.13919	09-SEP-2016	Dept. Interviews Scheduled
POLICE	103310	1010	Police Communications Dispatcher	1.00	2223.2223	12-AUG-2016	Dept. Interviews Scheduled
POLICE	103310	1010	Police Communications Dispatcher	1.00	1579.1579	09-SEP-2016	Dept. Interviews Scheduled
POLICE	103310	1010	Police Communications Dispatcher	1.00	2636.2636	09-SEP-2016	Dept. Interviews Scheduled
POLICE	103310	1010	Police Communications Dispatcher	1.00	2500.2500	17-JUL-2016	Dept. Interviews Scheduled
POLICE	103310	1010	Police Communications Dispatcher	1.00	4963.4963	19-JUL-2016	Dept. Interviews Scheduled
POLICE	103310	1010	Police Communications Manager	1.00	38032.38032	07-MAY-2016	Recruitment Open (application intake)
POLICE	103310	1010	Police Communications Operator	1.00	38513.38513		Dept. Interviews Scheduled
POLICE	103310	1010	Police Communications Operator	1.00	33649.33649	29-SEP-2015	Dept. Interviews Scheduled
POLICE	103310	1010	Police Communications Operator	1.00	33651.33651	08-NOV-2015	Dept. Interviews Scheduled
POLICE	103310	1010	Police Communications Operator	1.00	38517.38517		Dept. Interviews Scheduled
POLICE	103310	1010	Police Communications Operator	1.00	38518.38518		Dept. Interviews Scheduled
POLICE	103310	1010	Police Communications Operator	1.00	38519.38519		Dept. Interviews Scheduled
POLICE	102120	1010	Police Property Specialist	1.00	22783.192	12-SEP-2015	On Hold
POLICE	102120	1010	Police Property Supervisor	1.00	22924.987	04-JUN-2016	Recruitment Open (application intake)
POLICE	102310	1010	Police Records Specialist	1.00	38394.38394		Dept. Interviews Scheduled
POLICE	103242	1010	Police Records Specialist	1.00	36817.1516	12-FEB-2016	On Hold
POLICE	103242	1010	Police Records Specialist	1.00	36795.4938	23-SEP-2016	Dept. Interviews Scheduled
POLICE	103242	1010	Police Records Specialist	1.00	6314.6314	29-AUG-2016	Dept. Interviews Scheduled
POLICE	108010	1010	Police Records Specialist	1.00	35821.9167	16-JUL-2016	Dept. Interviews Scheduled
POLICE	103242	1010	Police Records Supervisor	1.00	14992.1431	29-AUG-2016	Pre-Recruitment (recruitment planning w/HR)
POLICE	103242	1010	Police Records Supervisor	1.00	8568.2454	20-SEP-2016	Pre-Recruitment (recruitment planning w/HR)
POLICE	103240	1010	Police Services Manager I	1.00	32445.32445	19-AUG-2016	Dept. Interviews Scheduled
POLICE	106410	1010	Police Services Manager I	1.00	37789.37789	27-APR-2016	On Hold
POLICE	106610	1010	Police Services Technician II	1.00	36829.1500	08-MAY-2016	Dept. Interviews Scheduled
POLICE	107410	1010	Police Services Technician II	1.00	36583.34523	03-SEP-2016	Dept. Interviews Scheduled
POLICE	108120	1010	Police Services Technician II	1.00	36863.34215	30-JUN-2016	Dept. Interviews Scheduled
POLICE	108150	1010	Police Services Technician II	1.00	36855.2186	08-MAY-2016	Dept. Interviews Scheduled
POLICE	108150	1010	Police Services Technician II	1.00	38271.28221	08-MAY-2016	Dept. Interviews Scheduled
POLICE	107511	1010	Public Service Representative	1.00	33128.3898	26-AUG-2016	On Hold
POLICE	106210	1010	Storekeeper II	1.00	27716.27716	30-JUL-2016	Pre-Recruitment (recruitment planning w/HR)
POLICE Total				59.65			
FIRE	20815	2124	Administrative Assistant I, PPT	0.54	38486.38486		Post Exam (waiting for eligible list)
FIRE	20411	1010	Battalion Chief	1.00	25212.1311	17-JUL-2015	Encumbered (OT, acting)
FIRE	20411	1010	Captain of Fire Department	1.00	32342.10539		Encumbered (OT, acting)
FIRE	20411	1010	Captain of Fire Department	1.00	5992.5992	22-APR-2016	Encumbered (OT, acting)
FIRE	20411	1010	Captain of Fire Department	1.00	1376.1376	17-APR-2013	Encumbered (OT, acting)
FIRE	20411	1010	Captain of Fire Department	1.00	5044.5044	08-APR-2016	Encumbered (OT, acting)
FIRE	20411	1010	Captain of Fire Department	1.00	14101.1086	20-SEP-2016	Encumbered (OT, acting)
FIRE	20411	1010	Captain of Fire Department	1.00	14097.2764	15-FEB-2015	Encumbered (OT, acting)
FIRE	20411	1010	Captain of Fire Department	1.00	25111.156	03-JUN-2016	Encumbered (OT, acting)
FIRE	20411	1010	Captain of Fire Department	1.00	25139.1594	09-JAN-2014	Encumbered (OT, acting)
FIRE	20411	1010	Captain of Fire Department	1.00	25171.2802	26-APR-2013	Encumbered (OT, acting)
FIRE	20411	1010	Captain of Fire Department	1.00	25332.21546	28-AUG-2015	Encumbered (OT, acting)
FIRE	20411	1010	Captain of Fire Department	1.00	30552.21331	28-AUG-2015	Encumbered (OT, acting)
FIRE	20411	1010	Captain of Fire Department	1.00	31166.30709		Encumbered (OT, acting)
FIRE	20411	1010	Captain of Fire Department	1.00	33929.33635		Encumbered (OT, acting)
FIRE	20631	1010	Captain of Fire Department	1.00	38496.38496		Encumbered (OT, acting)

DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	REV FTE	POS#	VACANT DATE	STATUS OF VACANCY/REQ
FIRE	20814	1010	Captain of Fire Department	1.00	16812.1390	19-AUG-2016	Encumbered (OT, acting)
FIRE	20814	1010	Captain of Fire Department	1.00	16662.183	28-AUG-2015	Encumbered (OT, acting)
FIRE	20912	2250	Emer Medical Svcs Coordinator	1.00	24943.22447	29-APR-2016	Recruitment Open (application intake)
FIRE	20711	2123	Emer Serv Manager, Assistant	1.00	33596.26501	14-FEB-2016	Recruitment Open (application intake)
FIRE	20711	2123	Emergency Planning Coordinator, Sr	1.00	31345.31345	15-JUL-2016	Pre-Recruitment (recruitment planning w/HR)
FIRE	20411	1010	Engineer of Fire Department	1.00	32344.17268		Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	2657.2657	28-DEC-2015	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	877.877	11-JUL-2013	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	14135.3133	23-SEP-2016	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	25132.1276	29-JUL-2016	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	25177.3139	22-JAN-2016	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	25279.18309	31-MAR-2016	Examination Scheduled
FIRE	20411	1010	Engineer of Fire Department	1.00	25337.21552	09-OCT-2015	Examination Scheduled
FIRE	20631	1010	Engineer of Fire Department	1.00	38499.38499		Examination Scheduled
FIRE	20251	3100	Fire Communications Dispatcher	1.00	2817.2817	01-JUL-2016	Recruitment Open (application intake)
FIRE	20251	2412	Fire Communications Dispatcher	1.00	12013.12013	02-AUG-2016	Hire Authorization in Progress
FIRE	20241	2412	Fire Communications Supervisor	1.00	1843.1843	21-JUL-2016	Recruitment Open (application intake)
FIRE	20411	1010	Fire Fighter	1.00	290.290	19-SEP-2016	Requisition in Progress (approvals pending)
FIRE	20411	1010	Fire Fighter	1.00	26296.2461	23-SEP-2016	Requisition in Progress (approvals pending)
FIRE	20411	1010	Fire Fighter	1.00	26607.3154	23-SEP-2016	Requisition in Progress (approvals pending)
FIRE	20411	1010	Fire Fighter	1.00	26569.409	15-SEP-2016	Requisition in Progress (approvals pending)
FIRE	20411	1010	Fire Fighter	1.00	26612.3169	16-SEP-2016	Requisition in Progress (approvals pending)
FIRE	20411	1010	Fire Fighter	1.00	26635.1137	23-SEP-2016	Requisition in Progress (approvals pending)
FIRE	20411	1010	Fire Fighter	1.00	26578.1380	26-DEC-2008	Hire Authorization in Progress
FIRE	20411	1010	Fire Fighter	1.00	26579.1306	04-MAY-2008	Requisition in Progress (approvals pending)
FIRE	20411	1010	Fire Fighter	1.00	26584.2549	04-AUG-2008	Requisition in Progress (approvals pending)
FIRE	20411	1010	Fire Fighter	1.00	26605.5755	26-DEC-2008	Requisition in Progress (approvals pending)
FIRE	20411	1010	Fire Fighter	1.00	26630.1911	22-APR-2016	Requisition in Progress (approvals pending)
FIRE	20411	1010	Fire Fighter	1.00	25321.2180	27-MAR-2015	Requisition in Progress (approvals pending)
FIRE	20411	1010	Fire Fighter	1.00	25324.2765	08-APR-2016	Requisition in Progress (approvals pending)
FIRE	20411	1010	Fire Fighter	1.00	25143.1761	15-JAN-2016	Requisition in Progress (approvals pending)
FIRE	20411	1010	Fire Fighter	1.00	25206.5997	04-APR-2016	Requisition in Progress (approvals pending)
FIRE	20411	1010	Fire Fighter	1.00	19430.2138	20-MAY-2016	Requisition in Progress (approvals pending)
FIRE	20814	1010	Fire Fighter	1.00	16941.5076	09-OCT-2015	Requisition in Progress (approvals pending)
FIRE	20814	1010	Fire Fighter	1.00	16985.2568	25-AUG-2014	Requisition in Progress (approvals pending)
FIRE	20814	1010	Fire Fighter	1.00	16961.5776	30-APR-2016	Requisition in Progress (approvals pending)
FIRE	20814	1010	Fire Fighter	1.00	19448.821	23-DEC-2012	Requisition in Progress (approvals pending)
FIRE	20814	1010	Fire Fighter	1.00	26782.5075	03-JAN-2014	Requisition in Progress (approvals pending)
FIRE	20814	1010	Fire Fighter	1.00	26839.1969	12-FEB-2016	Requisition in Progress (approvals pending)
FIRE	20814	1010	Fire Fighter	1.00	26841.262	20-DEC-2011	Requisition in Progress (approvals pending)
FIRE	20814	1010	Fire Fighter	1.00	26842.1302	06-APR-2012	Requisition in Progress (approvals pending)
FIRE	20814	1010	Fire Fighter	1.00	26840.1815	01-DEC-2010	Requisition in Progress (approvals pending)
FIRE	20814	1010	Fire Fighter	1.00	20635.2813	16-AUG-2007	Requisition in Progress (approvals pending)
FIRE	20814	1010	Fire Fighter	1.00	26843.1928	16-AUG-2007	Requisition in Progress (approvals pending)
FIRE	20814	1010	Fire Fighter	1.00	30555.2506		Requisition in Progress (approvals pending)
FIRE	20411	1010	Fire Fighter Paramedic	1.00	25315.2673	03-OCT-2016	Requisition in Progress (approvals pending)
FIRE	20411	1010	Fire Fighter Paramedic	1.00	25350.21311	19-JUN-2015	Hire Authorization in Progress
FIRE	20411	1010	Fire Fighter Paramedic	1.00	25351.21313	21-NOV-2014	Requisition in Progress (approvals pending)
FIRE	20411	1010	Fire Fighter Paramedic	1.00	22332.21544	03-JAN-2014	Hire Authorization in Progress
FIRE	20411	1010	Fire Fighter Paramedic	1.00	22066.21609	01-JUL-2016	Requisition in Progress (approvals pending)
FIRE	20411	1010	Fire Fighter Paramedic	1.00	21304.21304	22-APR-2016	Requisition in Progress (approvals pending)
FIRE	20371	1010	Fire Marshall, Assistant	1.00	34939.24876	31-MAY-2015	Requisition in Progress (approvals pending)
FIRE	20331	1010	Fire Prevent Bureau Inspect, Civil	1.00	38745.38745		On Hold
FIRE	20331	1010	Fire Prevent Bureau Inspect, Civil	1.00	2681.2681	30-JUN-2016	Recruitment Open (application intake)
FIRE	20351	1010	Fire Protection Engineer	1.00	34398.34398	29-APR-2016	Pre-Recruitment (recruitment planning w/HR)
FIRE	20371	1010	Fire Suppression District Inspector	1.00	2430.2430	17-JUL-2016	Pre-Recruitment (recruitment planning w/HR)
FIRE	20371	1010	Fire Suppression District Inspector	1.00	38500.38500		Pre-Recruitment (recruitment planning w/HR)
FIRE	20411	1010	Lieutenant of Fire Department	1.00	25368.2470	29-JUL-2016	On Hold
FIRE	20411	1010	Lieutenant of Fire Department	1.00	25145.2204	29-JUL-2016	On Hold
FIRE	20331	1010	Office Assistant I, PPT	0.80	38746.38746		On Hold
FIRE Total				75.34			
OPW	30214	2211	ADA Projects Coordinator	1.00	33059.14763	27-FEB-2015	Requisition in Progress (approvals pending)
OPW	30541	4100	Administrative Assistant II	1.00	24431.18282	09-SEP-2016	Inactive (no immediate plans to fill)

DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	REV FTE	POS#	VACANT DATE	STATUS OF VACANCY/REQ
OPW	30541	4100	Auto Equipment Mechanic	1.00	23994.1144	18-JAN-2015	Dept. Interviews Scheduled
OPW	30541	4100	Auto Equipment Mechanic	1.00	24052.5454	26-JUN-2015	Dept. Interviews Scheduled
OPW	30541	4100	Auto Equipment Mechanic	1.00	24099.5889	31-AUG-2016	On Hold
OPW	30541	4100	Auto Equipment Mechanic	1.00	31377.2788	18-JAN-2015	Dept. Interviews Scheduled
OPW	30243	3100	Construction Inspector (Field)	1.00	37761.35985		Dept. Interviews Scheduled
OPW	30243	3100	Construction Inspector (Field)	1.00	31876.15736	28-FEB-2016	Dept. Interviews Scheduled
OPW	30243	2415	Construction Inspector, Sr (Field)	1.00	38026.38026	25-SEP-2016	Requisition in Progress (approvals pending)
OPW	30232	3100	Construction Inspector, Sup II	0.00	31790.18370	19-NOV-2010	Request to Hire (REQ) authorized
OPW	30633	4400	Custodian	1.00	24066.15136	30-JAN-2015	Inactive (no immediate plans to fill)
OPW	30633	4400	Custodian	1.00	25532.15149	21-JUN-2014	Inactive (no immediate plans to fill)
OPW	30634	4400	Custodian, PPT	1.00	25534.14515	23-SEP-2016	On Hold
OPW	30242	2211	Drafting Technician, Int (Office)	1.00	31828.5087	12-AUG-2016	On Hold
OPW	30244	3100	Drafting Technician, Int (Office)	1.00	31890.5089		Pre-Recruitment (recruitment planning w/HR)
OPW	30242	2211	Drafting/Design Technician, Sr	1.00	31827.5783	11-DEC-2010	On Hold
OPW	30533	3100	Electrical Const & Maint Planner	1.00	32302.32302		On Hold
OPW	30689	4450	Electrical Engineer II	1.00	31156.31156	16-JUL-2010	Inactive (no immediate plans to fill)
OPW	30522	2231	Electrical Engineer III	1.00	31728.2615	05-DEC-2014	On Hold
OPW	30232	7760	Engineer, Assistant II (Office)	1.00	38079.38079		Dept. Interviews Scheduled
OPW	30232	7760	Engineer, Assistant II (Office)	1.00	38080.38080		Dept. Interviews Scheduled
OPW	30242	7760	Engineer, Assistant II (Office)	1.00	31829.6039	11-SEP-2016	Dept. Interviews Scheduled
OPW	30244	3100	Engineer, Assistant II (Office)	1.00	31892.5088	01-MAY-2015	On Hold
OPW	30244	3100	Engineer, Assistant II (Office)	1.00	31891.2344	11-SEP-2016	Dept. Interviews Scheduled
OPW	30244	7760	Engineer, Assistant II (Office)	1.00	32725.2888	11-SEP-2016	Dept. Interviews Scheduled
OPW	30244	7760	Engineer, Assistant II (Office)	1.00	36680.36680		On Hold
OPW	30264	2211	Engineer, Assistant II (Office)	1.00	31931.23677	11-SEP-2016	Requisition in Progress (approvals pending)
OPW	30264	7760	Engineer, Assistant II (Office)	1.00	38469.23684	11-SEP-2016	Requisition in Progress (approvals pending)
OPW	30232	7760	Engineer, Civil (Office)	1.00	35918.35918		On Hold
OPW	30232	3100	Engineer, Civil (Office)	1.00	31771.30582	27-SEP-2015	On Hold
OPW	30232	7760	Engineer, Civil Supv (Office)	1.00	32723.19905	07-DEC-2014	Post Exam (waiting for eligible list)
OPW	30242	7760	Engineer, Civil Supv (Office)	1.00	32808.28562	29-DEC-2015	Post Exam (waiting for eligible list)
OPW	30264	2216	Engineer, Transportation	1.00	38473.38473		Request to Fill (REQ) authorized
OPW	30264	2216	Engineer, Transportation	1.00	38474.38474		Request to Fill (REQ) authorized
OPW	30243	2415	Engineering Technician II (Office)	1.00	38392.38392		Dept. Interviews Scheduled
OPW	30683	5510	Environmental Program Specialist	1.00	24179.2916	22-JUN-2014	Inactive (no immediate plans to fill)
OPW	30541	4100	Equipment Parts Technician	1.00	38811.38811		Pre-Recruitment (recruitment planning w/HR)
OPW	30652	1720	Gardener Crew Leader	1.00	24390.1434	14-AUG-2016	Recruitment Closed (HRM screening apps)
OPW	30652	1720	Gardener Crew Leader	1.00	24400.18561	13-SEP-2016	Recruitment Closed (HRM screening apps)
OPW	30652	1720	Gardener II	1.00	24403.18568	12-AUG-2016	Pre-Recruitment (recruitment planning w/HR)
OPW	30652	2310	Gardener II	1.00	23950.1660	26-AUG-2016	Pre-Recruitment (recruitment planning w/HR)
OPW	30541	4100	Heavy Equipment Mechanic	1.00	24174.5453	30-SEP-2016	On Hold
OPW	30541	4100	Heavy Equipment Mechanic	1.00	24079.1405	04-MAY-2016	Dept. Interviews Scheduled
OPW	30541	4100	Heavy Equipment Mechanic	1.00	38810.38810		Dept. Interviews Scheduled
OPW	30533	3100	Maintenance Mechanic	1.00	36669.36669		Inactive (no immediate plans to fill)
OPW	30635	4400	Maintenance Mechanic	1.00	34358.34358	23-SEP-2016	Inactive (no immediate plans to fill)
OPW	30655	4400	Maintenance Mechanic	1.00	32772.23672	23-SEP-2016	Inactive (no immediate plans to fill)
OPW	30658	4400	Maintenance Mechanic	1.00	32790.5981	23-SEP-2016	Inactive (no immediate plans to fill)
OPW	30658	4400	Maintenance Mechanic	1.00	24192.10483	22-MAY-2016	Inactive (no immediate plans to fill)
OPW	30233	7760	Manager, Capital Improvement Pgrm	1.00	36137.36137	13-SEP-2015	On Hold
OPW	30261	7760	Office Assistant II	1.00	31915.309	10-JUN-2012	Inactive (no immediate plans to fill)
OPW	30652	1720	Park Attendant, PPT	1.00	24324.22113		Inactive (no immediate plans to fill)
OPW	30652	1720	Park Attendant, PPT	1.00	38512.38512		Recruitment Closed (HRM screening apps)
OPW	30652	2310	Park Supervisor II	1.00	26044.26044	31-JUL-2016	Examination Scheduled
OPW	30214	7760	Program Analyst I	1.00	38812.38812		On Hold
OPW	30261	2116	Program Analyst I	1.00	38471.38471		On Hold
OPW	30261	2116	Program Analyst II	1.00	38472.38472	26-AUG-2016	Offer Extended
OPW	30275	2216	Program Analyst II	1.00	38475.38475		On Hold
OPW	30275	2166	Program Analyst II	1.00	38476.38476		On Hold
OPW	30684	3100	Program Analyst II	1.00	33674.33674	07-SEP-2014	On Hold
OPW	30245	5321	Program Analyst III	1.00	31906.27705	12-DEC-2011	Offer Extended
OPW	30275	2212	Program Analyst III	1.00	36673.36673		Offer Extended
OPW	30275	7760	Program Analyst III	1.00	36675.36675		Dept. Interviews Scheduled
OPW	30523	2230	Public Works Maintenance Worker	1.00	32769.3483	30-SEP-2016	Requisition in Progress (approvals pending)
OPW	30523	2230	Public Works Maintenance Worker	1.00	32888.3498	12-MAR-2016	Dept. Interviews Scheduled

DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	REV FTE	POS#	VACANT DATE	STATUS OF VACANCY/REQ
OPW	30532	3100	Public Works Maintenance Worker	1.00	24201.17698	13-MAR-2016	Dept. Interviews Scheduled
OPW	30532	3100	Public Works Maintenance Worker	1.00	24280.19190	11-SEP-2016	Requisition in Progress (approvals pending)
OPW	30534	2216	Public Works Maintenance Worker	1.00	37521.37521		Dept. Interviews Scheduled
OPW	30534	2216	Public Works Maintenance Worker	1.00	37522.37522		Dept. Interviews Scheduled
OPW	30534	2216	Public Works Maintenance Worker	1.00	37523.37523		Dept. Interviews Scheduled
OPW	30534	1720	Public Works Maintenance Worker	1.00	34478.34478	01-JUL-2016	Requisition in Progress (approvals pending)
OPW	30534	2230	Public Works Maintenance Worker	1.00	23887.3488	31-JUL-2016	Requisition in Progress (approvals pending)
OPW	30534	2230	Public Works Maintenance Worker	1.00	24170.17585	01-FEB-2016	Requisition in Progress (approvals pending)
OPW	30674	1720	Public Works Maintenance Worker	1.00	24361.21674	26-MAY-2016	Offer Extended
OPW	30672	1720	Public Works Supervisor I	1.00	23871.3471	15-JUL-2016	Dept. Interviews Scheduled
OPW	30533	3100	Sewer Maintenance Worker	1.00	24144.3528	12-AUG-2016	Requisition in Progress (approvals pending)
OPW	30533	3100	Sewer Maintenance Worker	1.00	24039.767	21-JUN-2015	On Hold
OPW	30533	3100	Sewer Maintenance Worker	1.00	23977.3534	26-JUN-2015	On Hold
OPW	30533	3100	Sewer Maintenance Worker	1.00	24087.1673	20-JUN-2016	Requisition in Progress (approvals pending)
OPW	30632	4400	Stationary Engineer	1.00	24037.3620	04-DEC-2015	Recruitment Open (application intake)
OPW	30633	4400	Stationary Engineer	1.00	24071.3622	14-MAR-2014	Inactive (no immediate plans to fill)
OPW	30634	4400	Stationary Engineer	1.00	24051.3621	23-SEP-2016	Inactive (no immediate plans to fill)
OPW	30534	2231	Street Maintenance Leader	1.00	32326.32326	30-AUG-2015	On Hold
OPW	30674	1720	Street Maintenance Leader	1.00	31296.2654	12-AUG-2016	Dept. Interviews Scheduled
OPW	30674	1720	Street Maintenance Leader	1.00	31299.1134	26-JUL-2016	Dept. Interviews Scheduled
OPW	30112	7760	Support Services Supervisor	1.00	24137.2732	11-AUG-2016	Examination Scheduled
OPW	30112	7760	Support Services Supervisor	1.00	31675.31675	29-JUL-2016	Examination Scheduled
OPW	30235	3100	Surveying Technician, Sr (Field)	1.00	31964.3445	27-JUL-2016	On Hold
OPW	30264	2216	Traffic Engineering Tech, Senior (O)	1.00	31942.17114	13-MAY-2014	Request to Fill (REQ) authorized
OPW	30523	2230	Traffic Sign Maker	1.00	32760.21696	05-DEC-2014	On Hold
OPW	30654	2310	Tree Trimmer	1.00	32831.25490	25-SEP-2015	On Hold
OPW Total				90.00			
ITD	46111	4200	Accountant II	1.00	24526.14786	05-JUN-2016	On Hold
ITD	46111	4200	Administrative Analyst I	1.00	38628.38628		Pre-Recruitment (recruitment planning w/HR)
ITD	46111	2415	Application Developer III	1.00	38502.38502		Pre-Recruitment (recruitment planning w/HR)
ITD	46321	1010	Application Developer III	1.00	31243.25474	30-DEC-2015	Pre-Recruitment (recruitment planning w/HR)
ITD	46341	1010	Application Developer III	1.00	37575.37575		Pre-Recruitment (recruitment planning w/HR)
ITD	46111	1010	Director of Info Technology	1.00	34717.34717	12-JUN-2015	On Hold
ITD	46521	4200	Information Systems Spec I	1.00	38629.38629		Pre-Recruitment (recruitment planning w/HR)
ITD Total				7.00			
OPR	501120	1010	Capital Imp Proj Coord, Asst	1.00	38041.30659	17-JUN-2016	Inactive (no immediate plans to fill)
OPR	502233	1010	Recreation Leader II, PPT	0.75	30650.11011	29-APR-2011	Requisition in Progress (approvals pending)
OPR	504320	1820	Recreation Leader II, PPT	0.75	31095.31095	01-JAN-2016	Encumbered
OPR	504330	1010	Recreation Leader II, PPT	0.75	32870.32870	30-JUL-2016	Requisition in Progress (approvals pending)
OPR	504410	1820	Recreation Leader II, PPT	0.75	31041.30345	11-SEP-2015	Requisition in Progress (approvals pending)
OPR	509237	1010	Recreation Leader II, PPT	0.75	30517.30517	25-SEP-2016	Requisition in Progress (approvals pending)
OPR	509239	1010	Recreation Leader II, PPT	0.75	38730.34135		Inactive (no immediate plans to fill)
OPR	501270	1820	Recreation Program Director	1.00	32877.32204		Inactive (no immediate plans to fill)
OPR	502236	1010	Recreation Program Director	1.00	38729.26116		Requisition in Progress (approvals pending)
OPR	502331	1010	Recreation Program Director	1.00	27397.18762	14-DEC-2008	Requisition in Progress (approvals pending)
OPR	502332	1820	Recreation Specialist II, PPT	1.00	32940.4868	31-JUL-2015	Encumbered
OPR	502370	3200	Recreation Specialist II, PPT	0.75	38807.38807		Requisition in Progress (approvals pending)
OPR	503238	1010	Recreation Specialist II, PPT	0.75	37687.36242	02-MAR-2016	Requisition in Progress (approvals pending)
OPR	509239	1010	Recreation Specialist II, PPT	0.20	34667.34499		Inactive (no immediate plans to fill)
OPR	509330	1820	Recreation Supervisor	1.00	28411.28411	27-MAR-2012	Inactive (no immediate plans to fill)
OPR Total				12.20			
LIBRARY	61121	1010	Account Clerk II	1.00	32406.32406	23-NOV-2012	Encumbered (PT)
LIBRARY	61321	2241	Librarian I	1.00	28453.22457	01-JAN-2016	Pre-Recruitment (recruitment planning w/HR)
LIBRARY	61339	1010	Librarian I	1.00	30992.30992	06-NOV-2015	Examination Scheduled
LIBRARY	61343	1010	Librarian I	1.00	28623.28623	17-DEC-2016	Requisition in Progress (approvals pending)
LIBRARY	61511	1010	Librarian I	1.00	33920.1586	15-JAN-2016	Examination Scheduled
LIBRARY	61235	2241	Librarian I, PPT	0.04	30309.30309		Encumbered
LIBRARY	61131	2241	Librarian II	1.00	38280.38280		Inactive (no immediate plans to fill)
LIBRARY	61236	2241	Librarian II	1.00	2213.2213	26-DEC-2014	Referral of Eligible (pending)
LIBRARY	61337	1010	Librarian II	1.00	13275.13275	17-DEC-2016	Requisition in Progress (approvals pending)
LIBRARY	61339	2241	Librarian II	1.00	32014.32014	05-DEC-2014	Referral of Eligible (pending)
LIBRARY	61343	2241	Librarian II	1.00	28306.5247	15-JAN-2016	Referral of Eligible (pending)
LIBRARY	61333	2241	Librarian, Senior	1.00	14478.5582	05-JUL-2016	Recruitment Open (application intake)

DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	REV FTE	POS#	VACANT DATE	STATUS OF VACANCY/REQ
LIBRARY	61311	2241	Librarian, Supervising	1.00	28034.403	16-JUL-2016	Referral of Eligible (pending)
LIBRARY	61311	2241	Librarian, Supervising	1.00	28033.2749	22-JUL-2016	Referral of Eligible (pending)
LIBRARY	61121	2241	Library Aide, PPT	0.60	34896.34896	31-JUL-2016	Request to Fill (REQ) authorized
LIBRARY	61332	1010	Library Aide, PPT	0.80	38543.38543		Referral of Eligible (pending)
LIBRARY	61336	1010	Library Aide, PPT	0.80	38539.38539		Referral of Eligible (pending)
LIBRARY	61339	1010	Library Aide, PPT	0.80	38542.38542		Referral of Eligible (pending)
LIBRARY	61344	1010	Library Aide, PPT	0.80	38536.38536		Referral of Eligible (pending)
LIBRARY	61345	1010	Library Aide, PPT	0.80	38537.38537		Referral of Eligible (pending)
LIBRARY	61132	1010	Library Assistant	1.00	28011.25518	03-APR-2015	Encumbered (PT)
LIBRARY	61135	1010	Library Assistant	1.00	38538.38538		Referral of Eligible (pending)
LIBRARY	61243	2241	Library Assistant	1.00	3080.3080	15-MAR-2014	Encumbered (PT)
LIBRARY	61334	2241	Library Assistant	1.00	17301.17301	30-JUN-2016	Dept. Interviews Scheduled
LIBRARY	61337	2241	Library Assistant	1.00	26257.26257	14-SEP-2008	Dept. Interviews Scheduled
LIBRARY	61338	1010	Library Assistant	1.00	11923.1897	24-JAN-2016	Dept. Interviews Scheduled
LIBRARY	61342	1010	Library Assistant	1.00	38532.38532		Inactive (no immediate plans to fill)
LIBRARY	61344	1010	Library Assistant	1.00	1694.1694	17-AUG-2016	Dept. Interviews Scheduled
LIBRARY	61346	1010	Library Assistant	1.00	587.587	03-FEB-2016	Dept. Interviews Scheduled
LIBRARY	61347	1010	Library Assistant	1.00	22172.5262	22-JUL-2016	Dept. Interviews Scheduled
LIBRARY	61511	2241	Library Assistant	1.00	37695.26555		Dept. Interviews Scheduled
LIBRARY	61131	1010	Library Asst, PPT	0.80	38541.38541		Dept. Interviews Scheduled
LIBRARY	61237	1010	Library Asst, PPT	0.60	19685.19685	03-JUN-2016	Dept. Interviews Scheduled
LIBRARY	61311	2241	Library Asst, PPT	0.50	37605.19871		Dept. Interviews Scheduled
LIBRARY	61332	1010	Library Asst, PPT	0.60	38540.38540		Dept. Interviews Scheduled
LIBRARY	61339	2241	Library Asst, PPT	0.60	34935.26255	16-SEP-2016	Dept. Interviews Scheduled
LIBRARY	61339	1010	Library Asst, PPT	0.60	31011.31011	14-FEB-2014	Dept. Interviews Scheduled
LIBRARY	61342	1010	Library Asst, PPT	0.60	38534.38534		Inactive (no immediate plans to fill)
LIBRARY	61342	1010	Library Asst, PPT	0.60	38533.38533		Inactive (no immediate plans to fill)
LIBRARY	61121	2241	Museum Guard	1.00	32636.348	20-JUN-2014	Encumbered (PT)
LIBRARY Total				34.54			
RACE & EQUITY	64111	1010	Program Analyst II	1.00	37542.37542		On Hold
R & E Total				1.00			
HSD	78311	2152	Case Manager I	1.00	36099.35990	25-AUG-2016	
HSD	78231	1010	Early Childhood Center Director	1.00	38683.38683		
HSD	78231	2128	Early Childhood Center Director	1.00	5282.5282	02-SEP-2016	
HSD	78231	2128	Head Start Instructor	1.00	13998.13998	11-OCT-2015	Recruitment Open - Continuous
HSD	78231	2128	Head Start Instructor	1.00	14015.14015	26-JUN-2015	Recruitment Open - Continuous
HSD	78231	2128	Head Start Instructor	1.00	14186.14186	21-AUG-2016	Recruitment Open - Continuous
HSD	78231	2128	Head Start Instructor	1.00	6117.6117	31-JAN-2016	Recruitment Open - Continuous
HSD	78231	1010	Head Start Instructor	1.00	38684.38684		Recruitment Open - Continuous
HSD	78231	1010	Head Start Instructor	1.00	38685.38685		Recruitment Open - Continuous
HSD	78231	1010	Head Start Instructor	1.00	38686.38686		Recruitment Open - Continuous
HSD	78231	1010	Head Start Instructor	1.00	38687.38687		Recruitment Open - Continuous
HSD	78232	2128	Head Start Nutrition Coordinator	1.00	37732.33851	24-AUG-2016	
HSD	78232	2128	Head Start Nutrition Coordinator	1.00	37744.3819	18-AUG-2016	
HSD	78231	2128	Headstart Program Coordinator	1.00	18189.18189	14-DEC-2008	
HSD	78231	2128	Headstart Program Coordinator	1.00	6260.6260	01-JUL-2016	
HSD	78232	2128	Headstart Program Coordinator	1.00	37729.33398	05-AUG-2016	
HSD	78311	1010	Health & Human Svcs Prgm Planner	1.00	32926.32926	30-JUL-2016	Request to Fill (REQ) authorized
HSD	75651	2195	Outreach Developer	1.00	38053.38053	15-JUL-2016	
HSD	78251	1010	Program Analyst I	1.00	33844.17227	13-SEP-2015	Dept. Interviews Scheduled
HSD	78311	2152	Program Analyst I	1.00	36166.36166	27-SEP-2015	
HSD	75651	2195	Senior Services Prgm Assistant, PPT	0.74	38054.38054	29-AUG-2016	
HSD Total				20.74			
PBD	84111	2415	Business Analyst II	1.00	35595.35595	28-FEB-2016	On Hold
PBD	84111	2415	Director of Planning & Building	1.00	33157.30052	30-SEP-2016	Pre-Recruitment (recruitment planning w/HR)
PBD	84431	2415	Engineer, Civil (Office)	1.00	33206.3428	03-JUN-2016	Request to Hire (REQ) authorized
PBD	84431	2415	Engineer, Civil (Office)	1.00	33204.1285	22-NOV-2015	Dept. Interviews Scheduled
PBD	84421	2415	Office Assistant II	1.00	36667.36667		Pre-Recruitment (recruitment planning w/HR)
PBD	84211	2415	Planner II	1.00	33160.18480	20-JAN-2013	Pre-Recruitment (recruitment planning w/HR)
PBD	84211	2415	Planner III	1.00	33166.17428	17-JUL-2016	Dept. Interviews Scheduled
PBD	84229	2415	Planner III	1.00	34636.22521	17-JUL-2016	Dept. Interviews Scheduled
PBD	84229	2415	Planner III	1.00	33184.7072	17-JUL-2016	Hire Authorization in Progress
PBD	84211	2415	Planner III, Historic Preservation	1.00	37815.37815		Hire Authorization in Progress
PBD	84229	2415	Planning Investigator	1.00	38290.38290		Pre-Recruitment (recruitment planning w/HR)
PBD	84421	2415	Process Coordinator II	1.00	33194.1527	17-JUL-2016	Pre-Recruitment (recruitment planning w/HR)

DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	REV FTE	POS#	VACANT DATE	STATUS OF VACANCY/REQ
PBD	84421	2415	Process Coordinator III	1.00	38727.38727		Hire Authorization in Progress
PBD	84452	2415	Public Service Rep, Sr	1.00	38395.38395		Dept. Interviews Scheduled
PBD	84452	2415	Specialty Combination Insp, Senior	1.00	33389.32359		Pre-Recruitment (recruitment planning w/HR)
PBD Total				15.00			
EWD	85111	1610	Account Clerk III	1.00	38753.444		Referral of Eligible (pending)
EWD	85231	1770	Administrative Analyst II	1.00	35959.35959	31-DEC-4712	Offer Extended
EWD	85221	1610	Development/Redevelopment Pgrm M	1.00	35730.25037	17-JUL-2016	Pre-Recruitment (recruitment planning w/HR)
EWD	85511	1010	Graphic Design Specialist	1.00	35775.49	17-JUL-2015	Inactive (no immediate plans to fill)
EWD	85511	1010	Manager, Marketing Pgm	1.00	36417.14300		Inactive (no immediate plans to fill)
EWD	85311	2195	Program Analyst II	1.00	35762.33785	25-OCT-2015	Encumbered
EWD	85521	5321	Program Analyst II	1.00	35779.12130	13-SEP-2015	Offer Extended
EWD	85311	2195	Project Manager III	1.00	35764.32091	29-APR-2016	Offer Extended
EWD	85221	1610	Urban Economic Analyst II	1.00	35740.34149	04-AUG-2014	Inactive (no immediate plans to fill)
EWD	85221	1610	Urban Economic Analyst IV, Projects	0.60	38638.38638		Requisition in Progress (approvals pending)
EWD	85221	5643	Urban Economic Analyst IV, Projects	1.00	36239.36239	08-MAY-2016	Offer Extended
EWD	85411	1010	Urban Economic Analyst IV, Projects	1.00	35771.33642	13-SEP-2016	Inactive (no immediate plans to fill)
EWD Total				11.60			
HCD	89949	2108	Development/Redevelopment Pgrm M	1.00	33604.31538	30-JAN-2015	Request to Fill (REQ) authorized
HCD	89969	2413	Hearing Officer	1.00	38763.38763		Referral of Eligible (pending)
HCD	89929	1610	Housing Development Coord I	1.00	38561.38561		Inactive (no immediate plans to fill)
HCD	89919	2109	Housing Development Coordinator III	1.00	33312.5322	11-SEP-2016	Inactive (no immediate plans to fill)
HCD	89939	1610	Loan Servicing Administrator	1.00	33337.10060	11-SEP-2016	On Hold
HCD	89979	2105	Loan Servicing Specialist	1.00	33872.845	26-DEC-2014	On Hold
HCD	89939	2108	Rehabilitation Advisor I	1.00	38564.38564		Requisition in Progress (approvals pending)
HCD	89939	2108	Rehabilitation Advisor III	1.00	33335.2663	15-FEB-2015	Encumbered
HCD Total				8.00			

Grand Total

377.07

DEPARTMENT	TITLE	FTE	PC#	PC#2	STATUS
CAO*	Administrative Assistant II	1	37512	37512	Filled
	Intake Technician	1	37514	37514	Filled
	Intake Technician	1	37515	37515	Filled
	Public Service Rep, PPT	0.5	37511	37511	Offer Extended
	Public Service Representative	1	37510	37510	Filled
	Executive Director (Race & Equity)	1	37541	37541	Eliminated for Add/Delete 2/3/16
	Program Analyst II	1	37542	37542	Recruitment upon hiring of Director
City Attorney	Deputy City Attorney III	1	37621	36742	Filled
	Deputy City Attorney III	1	37540	37540	Filled
	Paralegal	1	37535	37535	Filled
	Paralegal	1	37537	37537	Dept. Interviews Scheduled
Police	"Crime Analysts"	2	37499	37499	Add/Delete 3/3/16
	Deputy Chief of Police (PERS)	1	37504	37504	Filled
	Internal Auditor III	2	36718	36718	Filled
	Police Evidence Technician	2	37501	37501	Filled
	Police Officer Trainee	50	36606	36606	Continuous Recruitment
	Project Manager III (Internal Affairs)	1	36743	36743	Filled
Fire	Fire Protection Engineer	1	36735	36735	Filled
Public Works	Engineer, Assistant II (Office)	4	36670	36670	Dept. Interviews Scheduled
	Engineer, Civil (Office)	2	36659	36659	Filled
	Gardener II	3	37524	37524	Filled
	Maintenance Mechanic	1	36669	36669	On Hold
	Program Analyst III	1	37731	36657	Downgraded to Prog Analyst II-Add/Delete 1/26/16
	Program Analyst III	1	36673	36673	Offer Extended
	Program Analyst III	1	36675	36675	Dept. Interviews Scheduled
	Public Service Representative	1	36738	36738	Filled
	Public Works Maintenance Worker	3	37521	37521	Dept. Interviews Scheduled
	Street Maintenance Leader	1	37520	37520	Filled
Finance	Accounting Technician	1	36605	36605	Filled
	Buyer	1	36614	36614	Filled
	Office Manager	1	36632	36632	Add/Delete of 4/22/16
	Revenue Assistant	2	36633	36633	Filled
	Tax Enforcement Officer II	3	37508	37508	Filled
Human Services	Case Manager I	2	37545	37545	Filled
	Case Manager II	2	37528	37528	Filled
	Program Analyst II	2	37544	37544	Filled
Parks & Rec	Public Service Rep, Sr	1	36635	36635	Filled
Library	Library Asst, PPT	0.8	36618	36618	Filled
Planning & Building	Account Clerk II	1	36674	36674	Filled
	Business Analyst IV	1	36671	36671	Filled
	Exec Asst to the Director	1	36697	36697	Filled
	Inspection Services Manager	1	37551	37551	Filled
	Office Assistant II	5	36660	36660	Filled
	Planner III	1	37707	36654	Filled
	Planner IV	1	37708	36652	Filled
	Planner IV	1	37709	36653	Filled
	Process Coordinator II	2	36668	36668	Converted to Planner III-Add/Delete 10/15/15
	Process Coordinator III	1	37711	36651	Filled
	Public Service Representative	1	36676	36676	Filled
Economic&	Program Analyst I, PPT	0.5	36615	36615	Filled
Workforce Dev	Real Estate Agent	1	37650	36628	Filled
Housing &	Accountant II	1	36640	36640	Filled
Community Dev	Administrative Assistant I	1	36683	36683	Filled
	Home Management Counselor II	2	36639	36639	Filled

*Department of Transportation Director position recruitment will be undertaken following the discussions regarding the structure of the department.