



FILED
OFFICE OF THE CITY CLERK
OAKLAND

2016 NOV -3 PM 5:06

AGENDA REPORT

TO: Sabrina B. Landreth
City Administrator

FROM: Kirsten LaCasse
Controller

SUBJECT: Microcomputers, Desktop and Tower
Based Systems and Monitors

DATE: October 24, 2016

City Administrator Approval

Date:

11/2/16

RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator To Award A Contract To Cyber Computers Inc., The Lowest Responsible And Responsive Bidder, In An Amount Not-To-Exceed Three Hundred Eighty-Six Thousand Eighty-Dollars And One Cent (\$386,080.01) To Purchase Microcomputers, Desktop And Tower Based Systems, and Monitors For A Period Of Nine (9) Months, In Accordance With Specification No. 17-204-53 / Request for Quotation (RFQ) 6175,1.

EXECUTIVE SUMMARY

In accordance with Oakland Municipal Code (OMC) 2.04.050, staff request that the City Council adopt a resolution authorizing the City Administrator to award a contract to Cyber Computers, Inc., the lowest responsible and responsive bidder, a non-local business enterprise, in an amount not-to-exceed \$386,080.01 according to its bid filed with the City on August 29, 2016 in response to Specification No. 17-204-53 / Request for Quotation 6175,1.

Adoption of the proposed resolution will allow the Information Technology Department (ITD) to replace damaged or outdated equipment, including desktop and tower-based microcomputers and monitors and related items for multiple departments..

BACKGROUND / LEGISLATIVE HISTORY

Computer systems and monitors are essential tools used for day-to-day departmental operations. Keeping equipment up-to-date will prevent unnecessary delays or a decline in the services City staff provide to the City's residents.

Item: _____

Finance and Management Committee
November 15, 2016

ANALYSIS AND POLICY ALTERNATIVES

On August 10, 2016, RFQ 6175,1 for microcomputers, desktop and tower-based systems and monitors was sent to 30 prospective bidders, including five local business enterprises and 25 non-local business enterprises. This opportunity was posted on the City's contracting opportunities webpage and advertised in the City's official newspaper in accordance with OMC 2.04.050A.

On August 29, 2016, the City received one bid, from Cyber Computers Inc. Cyber Computers Inc., was deemed the lowest, responsive and responsible bidder.

FISCAL IMPACT

The fiscal impact of executing this contract with Cyber Computers Inc totals \$386,080.01. **Table 1** shows a breakdown of the total cost by element.

Table 1: Total Cost By Cost Element

Cost Element	Amount
Microcomputers, desktops and tower-based systems and monitors	\$ 352,328.78
Recycling Fee	\$ 280.00
Sales Tax (9.5%)	\$ 33,471.23
TOTAL	\$ 386,080.01

This contract will allow City departments to purchase computers, systems, and monitors as they need them for the next nine months. Departments will encumber funds to purchase these technology items when the need is identified. Having a blanket contract will help ensure that departments get their basic technology needs met in a timely manner.

PUBLIC OUTREACH / INTEREST

The RFQ was sent to 30 prospective bidders, including five local business enterprises and 25 non-local business enterprises. This opportunity was posted on the City's contracting opportunities webpage and advertised in the City's official newspaper according to OMC 2.04.050A.

Item: _____

Finance and Management Committee
November 15, 2016

COORDINATION

The Controller's Bureau Purchasing Section worked with the Information Technology Department and various departments to develop the RFQ specifications. This report and legislation have been reviewed by the Office of the City Attorney and Controller's Bureau.

PAST PERFORMANCE, EVALUATION AND FOLLOW-UP

The City has received technology goods from Cyber Computers Inc. in the past and the Controller's Bureau Purchasing Division has not received any material complaints about the goods or delivery of the goods received.

SUSTAINABLE OPPORTUNITIES

Economic: This vendor has a valid City of Oakland Business Tax Certificate. The award of this contract will yield approximately \$422.79 in business tax revenues to the City of Oakland.

Environmental: The award of this contract complies with the City's Environmentally Preferable Purchasing Program. These include desktop computers, notebooks and monitors that meet, at a minimum, all Electronic Product Environmental Assessment Tool (EPEAT) environmental criteria designated as "required" in the Institute of Electrical and Electronics Engineers (IEEE) 1680 Standard for the Environmental Assessment of Personal Computer Products. Additionally, modern computers and monitors tend to use less energy than their older counterparts.

Social Equity: No social equity opportunities have been identified.

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator To Award A Contract To Cyber Computers Inc., The Lowest Responsible And Responsive Bidder, In An Amount Not-To-Exceed Three Hundred Eighty-Six Thousand Eighty-Dollars And One Cent (\$386,080.01) To Purchase Microcomputers, Desktop And Tower Based Systems, and Monitors For A Period Of Nine (9) Months, In Accordance With Specification No. 17-204-53 / Request for Quotation (RFQ) 6175,1.

For questions regarding this report, please contact FREDERICK HALIBURTON, ACTING PURCHASING SUPERVISOR, at (510)-238-6464.

Respectfully submitted,



KIRSTEN LACASSE

Controller, Finance Department

Reviewed by:

Paige Alderete, Assistant Controller

Frederick Haliburton, Acting Purchasing
Supervisor

Prepared by:

Candice Shanks, Buyer
Purchasing Division

Attachments (2):

A: Award Recommendation Statement

B: Bid Recap

Item: _____

Finance and Management Committee
November 15, 2016

CITY OF OAKLAND
PURCHASING DIVISION
AWARD RECOMMENDATION STATEMENT



C. SHANKS		PURCHASING/ACQUISITION/CONTRACT: Microcomputers, Desktop and Towerbased Systems, and Monitors	
COUNCIL AGENDA DATE: September 27, 2016	SPECIFICATION/PROJECT NO.: SPEC. NO. 17-204-53 RFQ NO. 6175,1		FUNDING SOURCE: Various departments within the City.
	BID OPENING DATE: August 10, 2016		
	PREVIOUS LEGISLATION: RESOLUTION NO.		
CONTRACT PERIOD: 9 (Nine) Months			
PURPOSE STATEMENT: Provide the City of Oakland with Microcomputers, Desktop and Towerbased Systems, and Monitors			
ITEM NO./DESCRIPTION		ACTUAL COST	ESTIMATED COST
Microcomputers, Desktop and Towerbased Systems, and Monitors		386,080.01	400,000.00
			PERCENT DIFFERENCE
			3.48%
COMMENTARY: The recommended vendor Cyber Computer, Incorporated. There are no additional costs to the City for this contract.			
RANGE OF BIDS RECEIVED			
TOTAL BIDS RECEIVED/DOLLAR RANGE \$386,080.01		BIDS WHICH MEET SPECIFICATION/DOLLAR RANGE \$386,080.01	
LOW BIDS NOT MEETING SPECIFICATION			
VENDOR/CONTRACTOR	REASON	RECOMMENDATION ON REJECTIONS	
AWARD RECOMMENDED			
VENDOR NAME/ADDRESS Cyber Computers, Incorporated 18662 Macarthur Boulevard Suite 200 Irvine, CA 92612	DESCRIPTION Microcomputers, Desktop and Towerbased Systems, and Monitors.	AMOUNT \$386,080.01	

SUBMITTED BY

APPROVED AND FORWARDED TO COUNCIL

Kristen LaCasse
DEPARTMENT HEAD

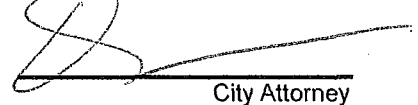
JLB

OFFICE OF THE CITY ADMINISTRATOR

BID CALL	TOTAL	LOWEST BID BY CATEGORY	
		LOCAL BUSINESS	NON-LOCAL
ASK	30	5	25
NO RESPONSE	29	5	24
BIDS RECEIVED	1	0	1
AWARDS RECOMMENDED	1	0	1-386,080.01

ATTACHMENT B

RFQ 8175-13/NIGP 17-204-53		Bidder Number 1				
Vendor	Cyber Computers, Inc.					
Quote Number	7307					
Location	IRVINE, CA 92612					
Telephone	1-949-261-6700 Ext. 110					
Small local vendor	no					
Oakland vendor	no					
line	description	quantity	unit cost	total cost	\$0.00	total cost
101	Item 101 Entry Level PC w/ 4G	5	\$821.28	\$4,106.40	\$0.00	\$0.00
102	Item 102 Entry Level SFF w/ 4	5	\$893.04	\$4,465.20	\$0.00	\$0.00
103	Item 103 Standard PC w/ Qua	30	\$1,113.28	\$33,398.40	\$0.00	\$0.00
104	Item 104 Standard PC w/ Qua	20	\$1,273.28	\$25,465.60	\$0.00	\$0.00
105	Item 105 Standard PC w/ Qua	10	\$1,593.28	\$15,932.80	\$0.00	\$0.00
106	Item 106 Power PC, With 32G	5	\$1,792.52	\$8,962.60	\$0.00	\$0.00
107	Item 107 Power PC, With 32G	5	\$2,012.52	\$10,062.60	\$0.00	\$0.00
108	Item 108 Power PC, With 32G	5	\$1,942.52	\$9,712.60	\$0.00	\$0.00
109	Item 109 Power PC, With 64G	10	\$2,012.52	\$20,125.20	\$0.00	\$0.00
110	Item 110 Power PC, With 64G	5	\$2,112.52	\$10,562.60	\$0.00	\$0.00
111	Item 111 Power PC, With 64G	5	\$1,942.52	\$9,712.60	\$0.00	\$0.00
112	Item 112 Power PC IPSS, With	5	\$1,382.52	\$6,912.60	\$0.00	\$0.00
113	Item 113 Power PC IPSS, With	5	\$1,542.52	\$7,712.60	\$0.00	\$0.00
114	Item 114 Power PC IPSS, With	5	\$1,593.28	\$7,966.40	\$0.00	\$0.00
115	Item 115 Z1G3, Mid Range Z1	2	\$2,026.60	\$4,053.20	\$0.00	\$0.00
116	Item 116 Z1G3, High End Z1G	2	\$2,196.60	\$4,393.20	\$0.00	\$0.00
117	Item 117 Z840 GIS Power, Z8	2	\$5,492.00	\$10,984.00	\$0.00	\$0.00
118	Item 118 Z840 GIS Power, Z8	2	\$4,835.32	\$9,670.64	\$0.00	\$0.00
119	Item 119 Z840 GIS Power, z84	2	\$5,115.52	\$10,231.04	\$0.00	\$0.00
120	Item 120 F2CD032B - Display	10	\$15.00	\$150.00	\$0.00	\$0.00
121	Item 121 P134-000 - Display R	10	\$10.00	\$100.00	\$0.00	\$0.00
122	Item 122 WZ972AA#ABA - HP	10	\$25.00	\$250.00	\$0.00	\$0.00
123	Item 123 E5E77AA#ABL - HP	10	\$30.00	\$300.00	\$0.00	\$0.00
124	Item 124 H2L63UT - HP Comf	10	\$15.00	\$150.00	\$0.00	\$0.00
125	Item 125 G1K28UT#ABA - Wi	10	\$30.00	\$300.00	\$0.00	\$0.00
126	Item 126 Monitor Recycling Fe	70	\$4.00	\$280.00	\$0.00	\$0.00
127	Item 127 X1 - Tablet, 20GHS0	2	\$1,625.00	\$3,250.00	\$0.00	\$0.00
128	Item 128 X1 - Tablet, 20GHS1	2	\$1,745.00	\$3,490.00	\$0.00	\$0.00
129	Item 129 X1 - Tablet, 20GHS1	2	\$1,750.00	\$3,500.00	\$0.00	\$0.00
130	Item 130 X1 - Tablet, 20GHS1	2	\$1,795.00	\$3,590.00	\$0.00	\$0.00
131	Item 131 X1 -Yoga, 20FRS1FI	2	\$1,375.00	\$2,750.00	\$0.00	\$0.00
132	Item 132 X1 -Yoga, 20FRS1RI	2	\$1,395.00	\$2,790.00	\$0.00	\$0.00
133	Item 133 X1 -Yoga, 20FRS1HI	2	\$1,450.00	\$2,900.00	\$0.00	\$0.00
134	Item 134 X1 -Yoga, 20FRS1NI	2	\$1,750.00	\$3,500.00	\$0.00	\$0.00
135	Item 135 X1 Carbon Gen 4, 20	2	\$1,315.00	\$2,630.00	\$0.00	\$0.00
136	Item 136 X1 Carbon Gen 4, 20	2	\$1,585.00	\$3,170.00	\$0.00	\$0.00
137	Item 137 X1 Carbon Gen 4, 20	2	\$1,675.00	\$3,350.00	\$0.00	\$0.00
138	Item 138 X1 Carbon Gen 4, 20	2	\$1,895.00	\$3,790.00	\$0.00	\$0.00
139	Item 139 X260 - 20F5S36T00	2	\$1,075.00	\$2,150.00	\$0.00	\$0.00
140	Item 140 X260 - 20F5S36P00	2	\$1,195.00	\$2,390.00	\$0.00	\$0.00
141	Item 141 X260 - 20F5S3S700	2	\$1,485.00	\$2,970.00	\$0.00	\$0.00
142	Item 142 X260 - 20F5S3MX00	2	\$1,415.00	\$2,830.00	\$0.00	\$0.00
143	Item 143 T460 - 20FMS3JY00	2	\$1,260.00	\$2,520.00	\$0.00	\$0.00
144	Item 144 T460 - 20FMS3K000	2	\$1,395.00	\$2,790.00	\$0.00	\$0.00
145	Item 145 T460 - 20FMS3K200	2	\$1,375.00	\$2,750.00	\$0.00	\$0.00
146	Item 146 T460 - 20FMS3K300	2	\$1,495.00	\$2,990.00	\$0.00	\$0.00
147	Item 147 T460 - 20FMS3K100	2	\$1,795.00	\$3,590.00	\$0.00	\$0.00
148	Item 148 T560 - 20FJS22X00	2	\$1,150.00	\$2,300.00	\$0.00	\$0.00
149	Item 149 T560 - 20FJS23000	2	\$1,225.00	\$2,450.00	\$0.00	\$0.00
150	Item 150 T560 - 20FJS20S00	2	\$1,375.00	\$2,750.00	\$0.00	\$0.00
151	Item 151 T560 - 20FJS22Y00	2	\$1,550.00	\$3,100.00	\$0.00	\$0.00
152	Item 152 P50 - 20EQS2GA00	2	\$1,325.00	\$2,650.00	\$0.00	\$0.00
153	Item 153 P50 - 20EQS2GB00	2	\$1,625.00	\$3,250.00	\$0.00	\$0.00
154	Item 154 P50 - 20EQS2GC00	2	\$1,650.00	\$3,300.00	\$0.00	\$0.00
155	Item 155 P50 - 20EQS2GE00	2	\$1,925.00	\$3,850.00	\$0.00	\$0.00
156	Item 156 P50 - 20EQS2GD00	2	\$2,495.00	\$4,990.00	\$0.00	\$0.00
157	Item 157 Laptop Doc - 40A400	10	\$120.00	\$1,200.00	\$0.00	\$0.00
158	Item 158 Laptop Case - 4XA0E	30	\$25.00	\$750.00	\$0.00	\$0.00
159	Item 159 Laptop Sleeve - 4XA4	10	\$15.00	\$150.00	\$0.00	\$0.00
160	Item 160 Laptop wireless mou	15	\$35.00	\$525.00	\$0.00	\$0.00
161	Item 161 Laptop DVD - 4XA0E	10	\$70.00	\$700.00	\$0.00	\$0.00
162	Item 162 Laptop Keyboard - 73	15	\$30.00	\$450.00	\$0.00	\$0.00
163	Item 163 Laptop Recycling Fe	28	\$3.00	\$84.00	\$0.00	\$0.00
164	Item 164 M1P02AA, HP EliteD	10	\$225.00	\$2,250.00	\$0.00	\$0.00
165	Item 165 M1N98AA, HP EliteD	10	\$155.00	\$1,550.00	\$0.00	\$0.00
166	Item 166 K7X27AA#ABA, HP	5	\$95.00	\$475.00	\$0.00	\$0.00
167	Item 167 M1N98AA#ABA, HP	5	\$125.00	\$625.00	\$0.00	\$0.00
168	Item 168 D7Z72AA, HP EliteD	5	\$245.00	\$1,225.00	\$0.00	\$0.00
169	Item 169 M2J71A#ABA, HP	5	\$180.00	\$900.00	\$0.00	\$0.00
170	Item 170 D7P53A4#ABA, HP	10	\$300.00	\$3,000.00	\$0.00	\$0.00
171	Item 171 M1P04AA#ABA, HP	5	\$315.00	\$1,575.00	\$0.00	\$0.00
172	Item 172 J2W50A4#ABA, HP	10	\$360.00	\$3,600.00	\$0.00	\$0.00
173	Item 173 J3G07A4#ABA, HP	5	\$475.00	\$2,375.00	\$0.00	\$0.00
174	Item 174 Printers, C2256A, HP	5	\$1,325.00	\$6,625.00	\$0.00	\$0.00
175	Item 175 Printers, E6B69A, HP	5	\$695.00	\$3,475.00	\$0.00	\$0.00
176	Item 176 Printers, E6B71A, HP	5	\$1,050.00	\$5,250.00	\$0.00	\$0.00
177	Item 177 Printers, U6CR0E, HP	5	\$245.00	\$1,225.00	\$0.00	\$0.00
178	Item 178 Printers, C5F94A, HP	5	\$275.00	\$1,375.00	\$0.00	\$0.00
179	Item 179 Printers, F2A69A, HP	5	\$675.00	\$3,375.00	\$0.00	\$0.00
180	Item 180 Printers, U6PK3E, HP	5	\$165.00	\$825.00	\$0.00	\$0.00
181	Item 181 Printers, F3U133B06	10	\$4.50	\$45.00	\$0.00	\$0.00
182	Item 182 Printers, F3U133-10	10	\$4.95	\$49.50	\$0.00	\$0.00
CALCULATIONS						
SUBTOTAL				\$352,328.75	\$0.00	\$0.00
9.50% SALES TAX				\$33,471.23	\$0.00	\$0.00
SMALL LOCAL VENDOR				\$0.00	\$0.00	\$0.00
OAKLAND VENDOR				\$0.00	\$0.00	\$0.00
EVALUATION TOTAL				\$385,800.01	\$0.00	\$0.00
GRAND TOTAL				\$385,800.01	\$0.00	\$0.00


City Attorney

RESOLUTION No. _____ C.M.S.
Introduced by Councilmember _____

2016 NOV -3 PM 4: 51

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO AWARD A CONTRACT TO CYBER COMPUTERS INC, THE LOWEST RESPONSIBLE AND RESPONSIVE BIDDER, IN AN AMOUNT UP TO THREE HUNDRED EIGHTY-SIX THOUSAND EIGHTY-DOLLARS AND ONE CENT (\$386,080.01) TO PURCHASE MICROCOMPUTERS, DESKTOP AND TOWER-BASED SYSTEMS, AND MONITORS FOR A PERIOD OF NINE (9) MONTHS, IN ACCORDANCE WITH SPECIFICATION NO. 17-204-53/ REQUEST FOR QUOTATION (RFQ) 6175,1.

WHEREAS, Additional and replacement computer systems and monitors are required for departments to perform their day-to-day operations; and

WHEREAS, On August 10, 2016, in accordance with Oakland Municipal Code (OMC) 2.04.050A, the city issued and advertised Specification 17-204-53/ RFQ No. 6175,1 to provide Microcomputers, Desktop and Tower-Based Systems, and Monitors to cover this need for new and replacement computers and monitors; and

WHEREAS, On August 29, 2016 the City Clerk received and opened one bid in response to Specification No. 17-204-53/ RFQ 6175,1 to provide Microcomputers, Desktop and Tower-Based Systems, and Monitors; and

WHEREAS, The bid submitted by Cyber Computers Inc. was deemed to be the lowest responsible and responsive bidder and meets all of the requirements contained in Specification No. 17-204-53 / RFQ 6175,1;

WHEREAS, Funds will be encumbered by various City departments' existing budgets, as needed, from requests submitted to the Information Technology Department (ITD) for processing; now, therefore, be it

RESOLVED, that the City Administrator is hereby authorized to award a contract to Cyber Computers Inc., the lowest responsible and responsive bidder to purchase Microcomputers, Desktop and Tower-Based Systems and Monitors, for a period of nine (9) months, in an amount up to three hundred eighty-six thousand eighty-dollars and one cent (\$386,080.01) in accordance with Specification No. 17-204-53,1; and be it

FURTHER RESOLVED, that department funds will be encumbered by various City departments' existing budgets, as needed, from requests submitted to the Information Technology Department for processing; and be it

FURTHER RESOLVED, that the City Council hereby rejects all other bids submitted in the response to RFQ No. 17-204-53; and be it

FURTHER RESOLVED, that the Office of the City Attorney will review and approve the contract as to form and legality and a copy shall be filed with the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, CAMPBELL WASHINGTON, GALLO, GUILLEN, KALB, KAPLAN, REID, AND PRESIDENT GIBSON MCELHANEY

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____

LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California