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OAKLAND

2015 DEC -3 PM 5:58 **AGENDA REPORT**

TO: Sabrina B. Landreth
City Administrator

FROM: Teresa Deloach Reed
Fire Chief

SUBJECT: Fiscal Year 2015, Urban Search and
Rescue Grant

DATE: December 1, 2015

City Administrator Approval

Date:

12/3/15

RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator Or Her Designee To: 1) Enter Into A Grant Cooperative Agreement With The Federal Emergency Management Agency (FEMA) To Accept And Appropriate Federal FEMA Funds For The Period September 30, 2015 To September 30, 2018, In The Amount Of One Million Two Hundred Twenty Nine Thousand Five Hundred Eighty Two Dollars (\$1,229,582) To Meet Continuing Management, Training And Equipment Needs Of The Fire Department's Urban Search And Rescue (US&R) Task Force (US&R Task Force) And To Host The US&R Medical Team Training In June 2016; 2) Expend The FEMA Funds In Accordance With The Preliminary Spending Plan Without Further Council Approval, Including Funding For Training And The Purchase Of Equipment From The General Services Administration and other Government Pricing Schedules; 3) Waive The City's Advertising, Competitive Bidding And Purchasing Requirements For The Procurement Of Equipment When Required By The Grant Funds; And 4) Approve Travel For City Personnel That Provide Services Under The FEMA Cooperative Agreement On Short Notice Without Further Council Authorization.

EXECUTIVE SUMMARY

The City of Oakland is the Sponsoring Agency for a FEMA US&R Task Force. Federal funds are provided to the US&R Task Force, to have and maintain a response system that provides for the coordination, development and deployment of trained first responders. This is in an effort to locate, extricate, and provide immediate medical treatment to victims trapped in collapsed structures, and to conduct other lifesaving operations. Federal funding of the US&R Cooperative Agreement has increased from prior years to provide the FEMA Task Forces with improved capabilities in water rescue operations and rescues conducted in a contaminated (chemical, biological, radiological or nuclear) environment.

There are twenty-eight (28) FEMA US&R Task Forces in the United States with eight (8) in California. The Oakland Fire Department, FEMA US&R Task Force has agreements with sixteen (16) Participating Fire Agencies, in and around the Bay Area, which provide Task Force personnel and support the training and response of Oakland California Task Force Four (CATF - 4).

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In addition to federal funding, the State of California supports the eight (8) California US&R Task Forces with funding through the California Fire and Rescue Training Authority (CFRTA), to support mobilization exercises and conduct US&R training, in preparation for response to disasters such as earthquakes. The funding supports two and one-half (2.5) full-time equivalent positions in the City of Oakland.

Adoption of this resolution will allow the Oakland Fire Department to continue a grantee/grantor relationship with the FEMA US&R Task Force program in the National Response System. The resolution will allow the City of Oakland to have highly trained responders at the local and regional level with access to specialized tools and equipment in the event of a declared local, state, or federal disaster.

BACKGROUND/LEGISLATIVE HISTORY

Since the Loma Prieta Earthquake in October of 1989, the City of Oakland Fire Department has taken an active role in preparing for an US&R response. In 1991 FEMA sponsored twenty-five (25) National US&R Task Forces and CATF-4 has been a part of the National Response System since its inception.

In October of 2009, the City of Oakland entered into a three (3) party Memorandum of Agreement for Participation in the National Urban Search and Rescue System with FEMA and the State of California, as authorized in City Council Resolution No. 82021 C.M.S.

The State of California, through the California Office of Emergency Services (CalOES) and the CFRTA, supports the eight (8) California Task Forces by providing US&R training and funding for mobilization exercises.

FEMA US&R Grant Amounts for 2012-2014:

	2012	2013	2014
Amount in dollars	1,261,108	1,167,154	1,258,131

Source: Oakland Fire Department, Fiscal and Administrative Services Division, FEMA US&R Project Grants, G364960.

ANALYSIS AND POLICY ALTERNATIVES

The FEMA program grant requires the City of Oakland to purchase equipment from various General Service Administration Agency (GSA) and/or other Governmental Purchasing Schedules in order to maintain consistency in training and equipment among the jurisdictions participating in the State of California and National US&R Task Forces. Oakland Municipal Code, Section 2.04.050.1.5, authorizes the City Council to waive advertising, bidding, and Requests for Proposal/Quotation (RFP/Q) requirements upon a finding that it is necessary. Staff has determined that it is necessary to waive the advertising, bidding, and RFP/Q process in order to procure required equipment, as FEMA provides staff with specifications for

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equipment that is purchased with other Task Forces from specified vendors at predetermined pricing. As such, staff recommends that the City Council waive the advertising, bidding, and RFP/Q process for this agreement. Staff also recommends that the City Administrator be authorized to award the contracts for goods, not to exceed the amount of the grant, without return to Council as these are government cooperative purchases with vendors selected from government established vendor lists to expedite the purchasing process. Some training opportunities for city personnel are announced on short notice and require approval outside of the normal authorization channels.

This grant has, and will continue to have, a positive impact for the City of Oakland. The members of the Task Force are members of the Oakland Fire Department and other Participating Fire Agencies, and they receive training for response to man-made and natural disasters. The training provides knowledge, skills, and abilities to a network of local first responders so they can perform search and rescue operations, victim extrication, and patient treatment in support of reducing loss of life from emergency incidents in the City and region.

The Task Force responded to and performed search and rescue operations at the 1994 Northridge Earthquake in Los Angeles County, New York City after September 11, 2001, and in New Orleans for Hurricane Katrina in 2005. These are just a few of the incidents that FEMA requested and the City of Oakland has deployed the Task Force to assist with the National Response to disasters.

FISCAL IMPACT

Spending Plan, FEMA Urban Search and Rescue Fiscal Year 2015

Table #1

Cost Category	Description	Amount
Administration	Management of office and staff salaries	\$516,068
Facility	Lease and maintenance of warehouse space	\$320,319
Equipment	Tools and equipment as required by FEMA	\$198,000
Training	Continuing and new education to maintain readiness of staff and responders	\$195,195
*Total Project:		\$1,229,582

* The City of Oakland has received funding for this program since 1991.

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**Fund Coding, FEMA Urban Search and Rescue
 Fiscal Year 2015**

Table #2

Fund Source	Organization	Account	Project	Program	Amount
2124 – Federal Emergency Management Agency	20815 – Oakland Fire Department, Special Operations Division		G364960 - FEMA, US&R 2015- 2016	PS18 – Special Operation Program	\$1,229,582
Total Project:					\$1,229,582

The FEMA US&R Task Force preparedness cooperative agreement grant is in the amount of one million two hundred twenty nine thousand five hundred eighty two dollars (\$1,229,582) for staff, facility lease and maintenance, disaster response and preparedness training, personnel and equipment. This grant supports the following full-time equivalent (FTE) positions in the City of Oakland:

- 1.00 FTE Program Coordinator
- .50 FTE Logistics Manager, PT
- 1.00 FTE Student Trainees, PT

The coding blocks for the Federal Emergency Management Agency (FEMA) Fund (2124), Special Operation Division (20815), Special Operation Program (PS18), are in various accounts and FEMA, US&R 2015-2016 Project (G364960).

PUBLIC OUTREACH/INTEREST

No outreach was deemed necessary for the proposed policy action beyond the standard City Council agenda noticing procedures.

COORDINATION

The Office of the City Attorney and the Controller’s Bureau were consulted in the preparation of this report.

SUSTAINABLE OPPORTUNITIES

Economic: Acceptance of this grant will allow for the rental of warehouse space and the purchase and maintenance of equipment, which will contribute to the local economy. There are two and one-half (2.5) full-time equivalent positions in the City of Oakland paid through this grant.

Environmental: There are no environmental opportunities associated with this report.

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Social Equity: *The FEMA US&R Cooperative Agreement provides the City of Oakland Fire Department with access to training and equipment that is specific for technical rescues, structural collapse, and disaster response, which represents a significant enhancement of regional first responder capabilities in the event of a local incident, such as an earthquake which will benefit all of the people of Oakland.*

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends that the City Council adopt a resolution authorizing the City Administrator or her designee to: 1) enter into a Grant Cooperative Agreement with the Federal Emergency Management Agency (FEMA) to accept and appropriate federal FEMA funds for the period September 30, 2015 to September 30, 2018, in the amount of \$1,229,582 to meet continuing management, training and equipment needs of the Fire Department's Urban Search And Rescue (US&R) Task Force, and to host the US&R Medical Team Training in June, 2016; and 2) expend funds in accordance with the Preliminary Spending Plan without further City Council approval, including funding for training and the purchase of equipment from the General Services Administration and other Government Pricing Schedules; 3) waive the City's advertising, competitive bidding, and purchasing requirements for the procurement of equipment when required by the grant funds; and 4) approve travel for City personnel who provide services under the FEMA Cooperative Agreement on short notice without further Council authorization.

For questions regarding this report, please contact Battalion Chief Robert Lipp, at (510) 615-5872.

Respectfully submitted,



Teresa Deloach Reed
Fire Chief, Fire Department

Reviewed by:
Tracey Chin, Captain
Field Operations Bureau

Prepared by:
Robert Lipp, Battalion Chief
Urban Search and Rescue, CATF - 4

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DRAFT

Oakland City Attorney's Office

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OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S.

Introduced by Councilmember _____

ADOPT A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OR HER DESIGNEE TO: 1) ENTER INTO A GRANT COOPERATIVE AGREEMENT WITH THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) TO ACCEPT AND APPROPRIATE FEDERAL FEMA FUNDS FOR THE PERIOD SEPTEMBER 30, 2015 TO SEPTEMBER 30, 2018, IN THE AMOUNT OF ONE MILLION TWO HUNDRED TWENTY NINE THOUSAND FIVE HUNDRED EIGHTY TWO DOLLARS (\$1,229,582) TO MEET CONTINUING MANAGEMENT, TRAINING AND EQUIPMENT NEEDS OF THE FIRE DEPARTMENT'S URBAN SEARCH AND RESCUE (US&R) TASK FORCE (US&R TASK FORCE) AND TO HOST THE US&R MEDICAL TEAM TRAINING IN JUNE 2016; 2) EXPEND THE FEMA FUNDS IN ACCORDANCE WITH THE PRELIMINARY SPENDING PLAN WITHOUT FURTHER COUNCIL APPROVAL, INCLUDING FUNDING FOR TRAINING AND THE PURCHASE OF EQUIPMENT FROM THE GENERAL SERVICES ADMINISTRATION AND OTHER GOVERNMENT PRICING SCHEDULES; 3) WAIVE THE CITY'S ADVERTISING, COMPETITIVE BIDDING AND PURCHASING REQUIREMENTS FOR THE PROCUREMENT OF EQUIPMENT WHEN REQUIRED BY THE GRANT FUNDS; AND 4) APPROVE TRAVEL FOR CITY PERSONNEL THAT PROVIDE SERVICES UNDER THE FEMA COOPERATIVE AGREEMENT ON SHORT NOTICE WITHOUT FURTHER COUNCIL AUTHORIZATION.

WHEREAS, the Oakland Fire Department is the Sponsoring Agency for California Task Force Four (CATF-4), an Urban Search and Rescue (US&R) Task Force, which includes members of 16 Local Participating Fire Agencies including: Alameda Fire Department, Alameda County Fire Department, Berkeley Fire Department, Central Fire Authority of Sonoma County, Contra Costa County Fire Protection District, Fremont Fire Department, Hayward Fire Department, Livermore Pleasanton Fire Department, Marin County Fire Department, Monterey County Regional Fire District, Moraga-Orinda Fire District, Novato Fire Protection District, Parks Reserve Forces, Salinas Fire Department, San Ramon Valley Fire Protection District, Santa Rosa Fire Department; and

WHEREAS, CATF-4 is one of 8 California and 28 national US&R teams trained and equipped to respond to natural disasters and weapons of mass destruction (WMD) events; and

WHEREAS, the Federal Emergency Management Agency (FEMA), a component of the Department of Homeland Security (DHS), is the federal management agency; and

WHEREAS, FEMA supports all 28 US&R teams with federal cooperative agreements; and

WHEREAS, CATF-4 is eligible to apply for a FEMA preparedness cooperative agreement program grant in the amount of one million two hundred twenty nine thousand five hundred eighty two dollars (\$1,229,582) for disaster response and operational readiness, preparedness training, personnel and equipment; and

WHEREAS, FEMA has approved this funding to support the following positions:

1.00 FTE	Program Coordinator
.50 FTE	Logistics Manager, PT
1.00 FTE	Student Trainees, PT

WHEREAS, the coding block is Federal Emergency Management Agency (FEMA) Fund (2124), Special Operation Division (20815), Special Operation Program (PS18), in various accounts and a project to be determined, and the revenue received from this grant, including reimbursement from training courses, will be deposited to same fund, organization, project, program and the FEMA Grants Revenue account (46130); and

WHEREAS, this FEMA Program Grant requires the City to provide training to members of CATF-4, respond as requested to Local, State and National Incidents, and to procure and store equipment as directed by FEMA in a fully reimbursed and cost neutral manner; and

WHEREAS, Oakland Municipal Code Section 2.04.050.I.5 permits the City Council to waive the City's advertising, bidding, and purchasing requirements upon a finding that it is in the best interests of the City to do so; and

WHEREAS, when necessary this FEMA program grant requires the City to purchase equipment from various General Service Administration Agency (GSA) and/or other Governmental Purchasing Schedules in order to maintain consistency in training and equipment among the jurisdictions participating in the state and national US&R Teams; and

WHEREAS, staff recommends that it is in the best interests of the City to waive the City's advertising, bidding, and purchasing requirements for the purchase of equipment with the FEMA grant funds so that the City can receive the full FEMA grant funding amount and be in compliance with the procurement lists of the General Services Administration and other related government pricing schedules; and

WHEREAS, the City requires the Fire Chief and City Administrator to obtain Council approval for the payment of travel expenses for Fire Department personnel in advance, and this FEMA program grant requires the City to send Oakland Fire Department firefighters and other personnel from other jurisdictions to do FEMA required business, training or response activities on short notice; and

WHEREAS, CATF-4 is available to the City of Oakland in the event of an attack within the City or surrounding communities or occurrence of a local natural disaster; now, therefore, be it

RESOLVED: that the City Administrator or her designee is authorized to enter into a grant cooperative agreement with the Federal Emergency Management Agency (FEMA) to accept and appropriate federal funds (FEMA grant funds) for the Oakland Fire Department for the period September 30, 2015 to September 30, 2018, in the amount not to exceed one million two hundred twenty nine thousand five hundred eighty two dollars (\$1,229,582) to meet continuing management, training and equipment needs of the Fire Department's Urban Search and Rescue task force (US&R Task Force); and

FURTHER RESOLVED: that the City Administrator or her designee is authorized to expend the FEMA grant funds in accordance with the preliminary spending plan without further Council approval, including funding for training and the purchase of equipment as required by the General Services Administration and other government pricing schedules to support the US&R Task Force's response capability as required by FEMA; and

FURTHER RESOLVED: that, pursuant to Oakland Municipal Code Title 2, Chapter 2.04, Section 2.04.050.I.5 and reasons stated in the agenda report accompanying this Resolution and above, the City Council hereby finds that it is in the best interests of the City to waive Oakland's competitive bidding requirements for the purchase of equipment needed for the California Task Force 4 US&R team; and, be it

FURTHER RESOLVED: that the City Council hereby authorizes the City Administrator or her designee to expend the FEMA grant funds in accordance with the preliminary spending plan, including funding for training and the purchase of equipment needed for the US&R team from the General Service Administration Agency (GSA) and/or other Governmental Purchasing Schedules without return to Council; and, be it

FURTHER RESOLVED: that the City Council finds that pursuant to Oakland Municipal Code Section 2.04.050.I.5, for the reasons stated above and in the agenda report accompanying this resolution, that it is in the best interests of the City to waive the advertising and bidding requirements for the purchase of equipment needed for the California Task Force Four US&R team training when such purchases and services are required by FEMA to be selected from the GSA and other government procurement lists, and so waives such requirements; and, be it

FURTHER RESOLVED: that the City Council hereby authorizes the City Administrator, for timeliness and security reasons, to authorize City personnel participating in the FEMA cooperative agreement program to travel on short notice per FEMA directives without return to Council; and, be it

FURTHER RESOLVED: that all contracts issued hereunder shall be reviewed and approved by the office of the City Attorney for form and legality and copies shall be placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 2015

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, CAMPBELL WASHINGTON, GALLO, GUILLEN, KALB, KAPLAN, REID, AND PRESIDENT GIBSON MCELHANEY

NOES -
ABSENT -
ABSTENTION -

ATTEST: _____

LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California