

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

  
City Attorney's Office

15 APR 16 PM 2:03

# OAKLAND CITY COUNCIL

RESOLUTION NO. \_\_\_\_\_ C.M.S.

INTRODUCED BY HONORABLE MAYOR LIBBY SCHAAF

**RESOLUTION CONFIRMING MAYOR SCHAAF'S APPOINTMENT OF SABRINA LANDRETH AS CITY ADMINISTRATOR AND AUTHORIZING THE MAYOR, ON BEHALF OF THE CITY, TO EXECUTE AN EMPLOYMENT AGREEMENT WITH MS. LANDRETH FOR THE FOUR YEAR PERIOD COMMENCING ON JULY 1, 2015 AND ENDING AT MIDNIGHT ON JUNE 30, 2019 AND FOR AN ANNUAL SALARY OF TWO HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$275,000.00)**

**WHEREAS**, Oakland City Charter Article III, section 305(e) provides, among other things, that the Mayor shall "appoint the City Administrator, subject to confirmation by the City Council"; and

**WHEREAS**, City Charter section 400 provides that "the City Administrator may be hired by contract, for a term not to exceed four years, but no such contract shall prevent the Mayor from removing the City Administrator from office at any time"; and

**WHEREAS**, Mayor Schaaf wishes to fill the City Administrator position with Sabrina Landreth who currently serves as the City Manager for the City Emeryville; and

**WHEREAS**, in light of Ms. Landreth's past experience in the City of Oakland as Budget Director, Legislative Analyst and Deputy City Administrator and her exemplary track record as Emeryville's City Manager, Mayor Schaaf has chosen Ms. Landreth from a field of highly qualified candidates who were identified by an executive recruiting firm that conducted a nationwide search; and

**WHEREAS**, Ms. Landreth is a fourth generation Oakland native and as Oakland's Deputy City Administrator, closed more than \$175 million in budget deficits and led a massive overhaul of the budget and the City's organizational structure to accommodate the new fiscal reality while minimizing disruption of City services and preserving City jobs; and

**WHEREAS**, Ms. Landreth also helped grow the City's reserve fund to achieve Council- mandated goals for the first time in years; institutionalized structured monitoring and forecasting of City revenues and expenditures; developed the first comprehensive Five-Year Financial Plan; and

**WHEREAS**, Ms. Landreth's resume is attached to this Resolution as Exhibit A;  
and

**WHEREAS**, Mayor Schaaf requests Council authorization to execute on behalf of the City an Employment Agreement ("Agreement") with Ms. Landreth for a four-year term commencing on July 1, 2015 and ending at midnight on June 30, 2019 and for an annual salary of TWO HUNDRED SEVENTY-FIVE DOLLARS (\$275,000.00); and

**WHEREAS**, the draft Agreement is attached to this Resolution as Exhibit B; now, therefore, be it

**RESOLVED:** That the City Council hereby confirms Mayor Schaaf's appointment of Sabrina Landreth as City Administrator for the City of Oakland; and be it

**FURTHER RESOLVED:** That the City Council hereby authorizes Mayor Schaaf, on behalf of the City of Oakland, to execute an Agreement with Sabrina Landreth (1) for the period of July 1, 2015 through June 30, 2019 and (2) for an annual salary of TWO HUNDRED SEVENTY-FIVE DOLLARS (\$275,000.00) and (3) on the terms and conditions included in the Employment Agreement attached hereto as Exhibit A; and be it

**FURTHER RESOLVED:** That the Mayor is authorized to make amendments and additions to the aforesaid Employment Agreement, provided that any such changes/additions do not increase the cost of the agreement; and be it

**FURTHER RESOLVED:** That in accordance with City Charter section 401(6), the City Attorney shall pass on the form and legality of the Employment Agreement before the same is executed.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, CAMPBELL-WASHINGTON, GALLO, GUILLEN, KALB, KAPLAN, REID AND  
PRESIDENT GIBSON MCELHANEY

NOES -

ABSENT -

ABSTENTIONS -

ATTEST: \_\_\_\_\_  
LATONDA SIMMONS  
City Clerk and Clerk of the Council of the  
City of Oakland, California