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CITY OF OAKLAND



ONE FRANK H. OGAWA PLAZA • 3RD FLOOR • OAKLAND, CALIFORNIA 94612

Office of the City Administrator
John A. Flores
Interim City Administrator

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(Revised 3/19/15)

March 24, 2015

**CITY COUNCIL COMMITTEE ON FINANCE
AND MANAGEMENT
Oakland City Council
Oakland, California**

Members of the Committee:

Subject: **Scheduling of Committee Meetings**

In an effort to keep Committees informed of outstanding items to be reviewed, we will provide you with a list at each meeting. We would like your direction in scheduling these items, and any others you may know of, for Council review.

**City Council Finance & Management Committee: 2nd and 4th Tuesday, 9:30-11:30 pm
(Committee Chair Kalb and Members, Gibson-McElhaney, Campbell-Washington,
Guillen; Staff: Kiran Bawa and Anil Comelo)**

April 14, 2015

1. An Informational Report From The Human Resources Department On The Diversity Of City Staff, Including But Not Limited To Race, Ethnicity, Gender, Age, Residency By City And Zip Code, And Anticipated Retirement By Department (Rules 3/5 [14-0629])
2. Informational Status Reports On The Transition To The East Bay Regional Communications System Authority Network And The Replacement Of The City's Portable Radios (Rules 3/19)

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RULES & LEGISLATION CMTTE
MAR 26 2015

Item #2
Finance & Management Committee
March 24, 2015

Pending/No Specific Date

1. (Cmte 12/13/11) Adopt An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 (The Salary Ordinance) To Amend Existing Full Time Classifications By Adding The Part Time (PT) Equivalent Classifications Of: Emergency Planning Coordinator, PT; Food Service Worker, PT; Head Start Program Coordinator, PT; Hearing Officer, PT; Senior Services Program Assistant, PT; Special Events Coordinator, PT; Veterinarian, PT; And To Amend Existing Full Time Classifications By Adding The Permanent Part Time (PPT) Equivalent Classifications Of: Food Service Worker, PPT; Head Start Program Coordinator, PPT; And Special Events Coordinator, PPT; To Add The Newly Created Permanent Part Time And Part Time Classifications Of Recreation Specialist III, PPT And Recreation Specialist III, PT; And To Correct The Salary Pay Grade For Public Service Representative, PT To Make It Consistent With The Pay Grades For The Full Time And Permanent Part Time Equivalents Of The Same Classification;

For Tracking Purposes

1. **Biennially** – A review and possible action on the Mayor's salary (odd-numbered years)
2. **Annually** – (from [B] 12/10/02 Cmte) An informational report regarding Risk Management
3. (from 10/9/07 Cmte) Annual Agency Performance Measures
4. (from [2] 11/14/06 Cmte) An informational report regarding Worker's Compensation
5. (from [E] 1/24/02 Rules Cmte & [2] 11/14/06 Cmte) Report from the Office of the City Attorney regarding advisory and litigation costs and trends
6. (07-1482 Rules 6/19/08) Informational report providing a list of grants and donations accepted and appropriated by the City Administrator on behalf of the City Council during the fiscal year
7. (from [2] 11/14/06 Cmte & [2] 7/14/09 Cmte) An informational report from the City Auditor on the status of required audits
8. (09-0629 7/9/09 Rules) Informational report listing all purchases and contracts authorized by the City Administrator, or the City Administrator designee, within the City Administrator's contract authority during fiscal year 2008-2009 in accordance with Oakland Municipal Code Section 2.04.020.D.2
9. (09-1472 6/08/10 Cmte) Informational report from the Public Works Agency on the City Fleet
10. Equal Access Ordinance
11. Budget Implementation Tracking Report (from 10/8/13 & 6/24/14 Cmte [13-0067])
12. **Biannually** – (from 2/13/13 Cmte [12-0233]) Receive an informational report regarding the City's Risk Management, including, Workers' Compensation Program for Fiscal Year
13. **Semi-Annually** - from [4] 2/23/06 Rules Cmte) Vacancy Report – September and March
14. (09-0535 9/15/09 Cmte) Status report on Citywide efforts to research and correct negative fund balances – January 2010 and September 2010
15. **Quarterly** - (from [2] 5/11/04 Cmte) Cash Management Report
16. (from [2] 6/13/06 Cmte) Revenue & Expenditure Report

17. Receive an Informational Report regarding OMERS, Police and Fire Retirement System Investment
18. **Monthly**- (from 10/8/13 Cmte [13-0067]) Budget Implementation Tracking Report

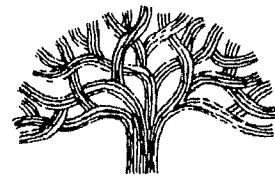
Boards/Commission Reports

As Requested:

1. Budget Advisory Committee
2. Business License Tax Board of Review
3. Civil Service Board
4. Oakland Municipal Employees Retirement System
4. Police and Fire Retirement System

Respectfully submitted,


For: John A. Flores
Interim City Administrator



2015 MAR 19 PM 2:17

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Interim City Administrator

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March 24, 2015
(Revised 03/19/15)

CITY COUNCIL COMMITTEE ON PUBLIC WORKS

Oakland City Council, Oakland, California

Chairperson Kaplan and Members of the Committee:

Subject: **Scheduling of Committee Meetings**

In an effort to keep Committees informed of outstanding items to be reviewed, we will provide you with a list at each meeting. We would like your direction in scheduling these items, and any others you may know of, for Council/Committee review.

Public Works Committee – 2nd and 4th Tuesday, 11:30 a.m.-1:30 p.m.: Hearing Room 1

Chair: Kaplan; Committee Members: Kalb, Gallo, Reid; Staff: Hannah Zima, Brooke A. Levin

April 14, 2015

Pending/No Specific Date

1. From Oakland Public Works: Follow-Up Report On The Mechanism To Assess An Administrative Penalty For Violators Of The Polystyrene Foam Food Service Ware Ordinance And A Review Of The Waste Water Stream Analysis (From 07-1469, PWC 10-14-08, Item 3)
2. This item was redirected to Planning and Building in spring 2013: Report On Other Cities Of Comparable Size That Are Charging For Impact Fees; And A Legal Analysis On The Use Of Impact Fees For Capital Projects; And The Addition Of Impact Fees To The State And Federal Legislative Agenda; And Information On Other Revenue Generating Fees That Do Not Fall Under New Developments (From 09-0230, PWC 05-26-09)
3. From Oakland Public Works: Proposals for enforcement that prevent non-franchisee from taking unpermitted work otherwise undermining the franchise agreements. (From PWC 5-22-12, Item 9)
4. From: Office Of The City Administrator Recommendation: Receive An Informational Report On The Annual Progress Of Caltrans Maintenance Activities In The City Of Oakland; (13-

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Public Works Committee
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0611, PWC 06-10-14 Item # 7) *Committee directed staff to come back with updated report on specific information requested.*

5. Committee requested from Oakland Public Works Department an Informational Report on potential school safety improvement projects. (from PWC 10-28-14)
6. Committee requested Oakland Public Works Department to bring a future Report to address Enforcement of Illegal Dumping (from PWC 12-02-14)

For Tracking Purposes

1. From Oakland Public Works: Quarterly Follow-Up Report On The Progress Of The On-Call, Licensed Construction Contracts And To Assess Whether Work Is Spread Equitably Amongst The Pool of Contractors; (From 09-1168 to 09-1168-8, PWC 02-23-10, Item 6)
2. From CM Kaplan: Quarterly Informational Report on Activities of the Alameda County Transportation Commission. (From 10-0199, PWC 01-25-11)
3. From Oakland Public Works: Annual Progress Report On Caltrans Maintenance Activities In The City Of Oakland (From 13-0611, PWC 06-10-14)

Respectfully submitted,

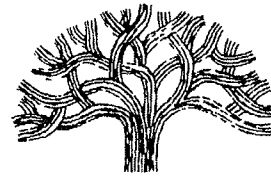
Kelly J. Pschirner

For: John A. Flores

Interim City Administrator

15 MAR 19 PM 2:29

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Office of the City Administrator

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Revised March 19, 2015

**CITY COUNCIL COMMITTEE ON COMMUNITY AND
ECONOMIC DEVELOPMENT
Oakland, California**

Chairperson Reid and Members of the Committee:

Subject: **Scheduling of Committee Meetings**

In an effort to keep Committees informed of outstanding items to be reviewed, staff will provide you with a list at each meeting. Staff would like your direction in scheduling these items, and any others you may know of, for Council/Committee review.

**City Council Committee on Community and Economic Development: 2nd and 4th Tuesday,
1:30 – 4:00 PM. (Committee Chair Reid and Members Campbell-Washington, Gibson-
McElhaney, Kaplan; Staff: Rachel Flynn and Kelley Kahn)**

Anticipated Date Set:

July 14, 2015

1. An Informational Report And Possible Action On The Status Of Implementing Resolution No. 85025 C.M.S., Which Established Council Policy To Create A Registry For Vacant Ground Floor Commercial Properties And Vacant Lots And Direct Staff To Return To Council Within 120 Days Of Adoption Of This Resolution With An Implementation System To Accomplish This Goal (*Scheduled at Rules Cmte 1/29/15*)
2. An Information Report On The Status And Timeline For Staff To Provide Recommendations On The Expansion Of The Vehicular Food Vending Program (Ordinance No. 12579 C.M.S.) (Rules 3/19 [14-0688])

Pending/No Specific Date

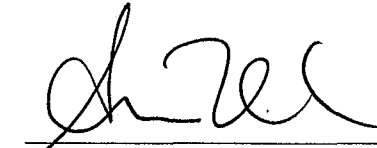
1. Receive An Informational Report On Progress Of The Administration's Graffiti Task Force (Legistar 14-0076; Rules Cmte 10/2/14, 10/23/14)

2. A Report And: 1) Resolution Amending A) Resolution No. 69687 C.M.S., Passed February 2, 1993, Authorizing The Local Employment Program, And B) Resolution No. 74762 C.M.S., Passed January 29, 1999, Authorizing A Pilot Apprenticeship Program, Both Of Which Require Contractors To Hire Oakland Residents; And 2) An Ordinance Amending Ordinance Number 12388 C.M.S., Adopted December 18, 2001, To Authorize Revision Of The Local Employment And Apprenticeship Programs By Resolution (Legistar 07-1831; Rules Cmte 11/20/08, 12/4/08, 12/18/08; CED Cmte 1/13/09)

For Tracking Purposes

1. **(Semi-Annual)** A report on the Job Training Performance Standards of City-funded Workforce Development Programs (Last Report 11/29/11)
2. **(Annual)** Consolidated Annual Performance Report (CAPR) (from 11/16/99 Committee Meeting) (Last report 12/17/13) (*Requires a Public Hearing*)
3. **(Quarterly)** Receive A Progress Report And Possible Action On Implementation Activities To Date Associated With The Oakland Retail Enhancement Strategy (Last report 9/24/13)
4. **(Quarterly)** Receive The Quarterly Informational Report On The Status Of The Army Base Public Infrastructure Project (Legistar 13-0408; Last report 12/16/14)
5. **(Quarterly)** Receive An Informational Quarterly Report On Housing Foreclosures and Outcome Data from Related City Programs (Legistar 10-0449; last report 12/16/14)
6. **(Quarterly)** Receive An Informational Quarterly Tracking Report on Economic Development activities including actions related to the preparation of the Economic Development Strategy for the City of Oakland (Legistar 11-0310; last report 12/16/14)

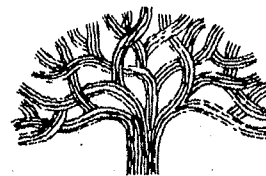
Respectfully Submitted,



John A. Flores
Interim City Administrator

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OAKLAND
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2015 MAR 19 PM 3:02

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Office of the City Administrator
John A. Flores
Interim City Administrator

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(Revised 3/19/2015)
March 24, 2015

CITY COUNCIL LIFE ENRICHMENT COMMITTEE Oakland, California

Chairperson Campbell Washington and Members of the Committee:

Subject: Scheduling of Committee Meetings

In an effort to keep the Committee informed of outstanding items to be reviewed, we will provide you with a list at each meeting. We would like your direction in scheduling these items, or others you may know of, for Council Committee review.

Life Enrichment Committee - 2nd & 4th Tuesdays, 4:00 pm - 6:00 pm, Chair: Campbell Washington, Brooks, Gallo, and Guillen Staff: Asst. to the City Administrator, Chantal Cotton)

April 28, 2015

1. Resolution Waiving The Advertising And Bidding Process And Authorizing The City Administrator To 1) Enter Into Contracts With The Alameda County Community Food Bank For The Procurement Of Bulk Foods For The City's Hunger Program In The Amount Of \$100,000 Each Year For Fiscal Years 2014-2015, 2015-2016, And 2016-2017; And 2) Accept Funds That May Be Donated To The Hunger Program In Fiscal Years 2014-2015, 2015-2016, And 2016-2017 And Amend The Contracts With The Alameda County Community Food Bank For Additional Funds (Rules 2/19/15, Comte 3/10 [14-0555])
2. Resolution Authorizing The City Administrator To 1) Enter Into An Agreement With The Oakland Housing Authority (OHA) And Accept And Appropriate Funds In The Amount Of \$1,500,000 Each Year For Fiscal Years 2015-2016 And 2016-2017 To Continue Implementing The Oakland PATH Re-Housing Initiative (OPRI); And 2) Enter Into Grant Agreements With Service Providers For The Provision Of Permanent Housing And Support Services Under OPRI For Fiscal Years 2015-2016, And 2016-2017 (Rules 2/19/15, Comte 3/10 [14-0559])
3. Resolution Authorizing The City Administrator To 1) Apply For Accept And Appropriate Funds From The U.S. Department Of Housing And Urban Development (HUD) In The Amount Of \$3,768,435 Each Year For Fiscal Years 2015-2016 And 2016-2017; And 2) Enter Into Grant Agreements For The Provision Of Transitional And Permanent Housing Under HUD's Continuum

Item 2
Life Enrichment Comte.
March 24, 2015

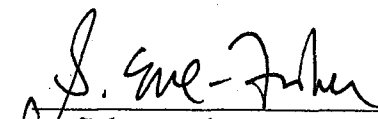
Of Care Program For Fiscal Years 2014-2015, 2015-2016, And 2016-2017(Rules 2/19/15, Comte 3/10 [14-0557])

4. Resolution Authorizing The City Administrator To 1) Apply For Accept And Appropriate Funds From The U.S. Department Of Housing And Urban Development (HUD) Annual Action Plan In An Estimated Amount Of \$2,176,581 Each Year For Fiscal Years 2015-2016 And 2016-2017; And 2) Enter Into Grant Agreements With Alameda And Contra Costa Counties For The Provision Of Housing Opportunities For Persons With Aids Program For Fiscal Years 2014-2015, 2015-2016, And 2016-2017 (Rules 2/19/15, Comte 3/11 [14-0558])

For Tracking Purposes

1. Monthly Reports - Oakland Fund for Children and Youth (standing item) [last: 12/13/11; 1/24/12; 4/24/12; 5/22/12]
2. Semi-annual Reports
 - Dunsmuir Hellman Historic Estate [per LEC 4/26/11]
 - Library Advisory Commission [last 6/10/08; 5/14/13; 1/27/15]
 - Cultural Affairs Commission [last 1/08/08]
 - Planning & Oversight Committee, Oakland Fund for Children and Youth [last 4/8/08; OFCY's 2010-2013 Funding Recommendations 6/08/10; Final Evaluation Reports for FY2009-10(12/14/10); continued to 1/11/11; Final Evaluation Reports for FY2010-11(5/22/12); 11/27/12; OFCY Final Evaluation Reports for FY2012-2013(LEC 2/25/14)]
 - OFCY Jan. 2015 3-4 Year Plan
3. Annual Reports
 - Community Action Partnership Administering Board [12/14/10; 12/11/12; 1/28/14, 1/27/15]
 - Mayor's Commission on Aging [last 4/13/10; 5/28/13]
 - Head Start Policy Council [last 1/08/08; 11/16/10]
 - Mayor's Commission on Persons with Disabilities [last 3/23/10; 3/22/11; 5/28/14]
 - Paramount Theater of the Arts Board [last 6/10/03; 5/28/13]
 - Parks and Recreation Advisory Commission [last 2/27/0; 7/22/14]
 - Youth Advisory Commission [last 11/14/06; 12/14/10 moved to 1/25/11; 6/11/13]

Respectfully submitted,


John A. Flores
Interim City Administrator

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Life Enrichment Comte.
March 24, 2015



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PUBLIC SAFETY COMMITTEE
Oakland, California

Revised: March 12, 2015

Subject: SCHEDULE OF REPORTS FOR UPCOMING PUBLIC SAFETY COMMITTEE MEETINGS

Public Safety Committee – 2nd and 4th Tuesday, 6:00 – 7:30 p.m. Brooks (Chairperson), Gallo, Guillen and Kalb; Staff: Joe DeVries and Bruce Stoffmacher; Amadis Sotelo, City Attorney

April 14, 2015

1. [From 2/19/15 Comte. (14-0490)] Receive An Informational Report Regarding Racial And Religious Profiling In The City Of Oakland.
2. [From 3/19/15 Comte. (14-0686)] Appropriate Additional JAG Funds From: Oakland Police Department Recommendation: Appropriate Additional JAG Funds

April 28, 2015

1. [From 1/29/15 Comte. (14-0470)] Report and Resolution establishing a Policy Goal of Achieving 50% Local Hire within the Oakland Police Department.
2. [From 7/14/09 Comte. (07-1080)] A Monthly Informational Report From the Police Department on Recruiting and Police Staffing Levels over the Last 30 Days.
3. [(13-0672)] Quarterly Report from OPD on Crime Trends and Crime Reduction Activities.

May 12, 2015

1. [From 3/5/15 Comte. (14-0603)] Receive An Annual Informational Report From The Oakland Police Department Regarding The State Of The Department's Investigative Capacity, Including Staffing Levels And Resources, Percentage Of Crimes Investigated, Crime Lab Issues, And Status Of Implementing 2013 Recommendations From Strategic Policy Partnership.

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Public Safety Committee
March 24, 2015

For Tracking Purposes

1. [Annual-January] City Administrator report on Bingo Activities in Oakland
2. [Semiannual (April/October) 1997] Report from Citizen's Police Review Board (14-0086)
3. [Semiannual (April/October) since April 1995] Community Policing Advisory Board
4. [Semiannual (Sep/Mar) since 1995] Status report from the Fire Chief on the Emergency Management Board
5. [Quarterly (Jan/Apr/Jul/Oct)] Quarterly Report from OPD on Crime Trends and Crime Reduction Activities (13-0672)
6. [Annual (From 7/10/08 Rules)] An Annual Informational Report from the Office of Chief of Police Detailing the Department's Efforts to Manage Various Events Conducted Throughout the City of Oakland During the Fourth of July Holiday, Including the Fireworks Display at Jack London Square, and Illegal Fireworks and Sideshow Activities
7. [From 11/10/09 Comte.] Semi-Annual Report from the Office of Chief of Police Detailing the Status of Installing Red Light Camera Enforcement Systems in the City, Including Any Obstacles, Issues, or Problems, and the Timeline For Implementation (09-0876)
8. [From 7/14/09 Comte.] A Monthly Informational Report From the Police Department on Recruiting and Police Staffing Levels over the Last 30 Days (07-1080)
9. [From 9/13/2011 Comte. Annual] Informational Report From the Office of Chief of Police Detailing Results of Special Traffic Enforcement Operations Throughout the City of Oakland Including DUI Checkpoints

Respectfully submitted by:

Bruce Stoffmacher

For **John A. Flores**

Interim City Administrator

4
RULES & LEGISLATION CMTTE

MAR 26 2015

rem: 
Public Safety Committee
March 24, 2015