

2014 MAY 29 AM 9:47

Approved as to Form and Legality

**OAKLAND CITY COUNCIL**

  
City Attorney

**RESOLUTION No. 85059 C.M.S.**

Introduced by Councilmember \_\_\_\_\_

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**RESOLUTION 1) WAIVING THE COMPETITIVE REQUEST FOR PROPOSALS/QUALIFICATIONS PROCESS, AND 2) AUTHORIZING THE CITY ADMINISTRATOR, ON BEHALF OF THE CITY OF OAKLAND, TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH TEACHING STRATEGIES FOR SPECIALIZED TRAINING & TECHNICAL ASSISTANCE ON CREATIVE CURRICULUM AND A SPECIALIZED FORM OF PRACTICE-BASED COACHING FOR EARLY CHILDHOOD EDUCATION INSTRUCTORS CALLED COACHING TO FIDELITY, IN ESTIMATED AMOUNTS OF \$17,617.47 FOR FISCAL YEAR 2013-2014 AND \$15,816.14 FOR FISCAL YEAR 2014-2015, FOR A TOTAL AMOUNT NOT TO EXCEED \$33,433.61 CONTINGENT UPON RECEIPT OF GRANT FUNDING**

**WHEREAS**, the Human Services Department (HSD), Head Start/Early Head Start (HS/EHS) Program desires the City of Oakland to enter into a Professional Services Agreement with Teaching Strategies to provide specialized training & technical assistance on *Creative Curriculum* and a specialized form of practice-based mentor coaching called Coaching to Fidelity, in estimated amounts of \$17,617.47 for fiscal year 2013-2014 (in August 2014) and \$15,816.74 for fiscal year 2014-2015 for a total amount not to exceed \$33,433.61, contingent upon receipt of grant funding and on satisfactory evaluation of contractor after the first year; and

**WHEREAS**, Teaching Strategies provides specialized training and technical assistance on the *Creative Curriculum*, an evidence-based early learning curriculum for children up to five years of age, and *Coaching to Fidelity*, a specialized practice-based coaching aligned with Head Start Performance Standards, as well as California Department of Education (CDE), Early Learning and Development System to Head Start and Early Head Start program teaching staff; and

**WHEREAS**, the primary goal of the Head Start/Early Head Start program is school readiness, which is supported by the Office of Head Start with the provision of training and technical assistance funds to support programs in meeting their school readiness goals for children and professional development goals for teachers; and

**WHEREAS**, the Head Start Performance Standards 1304.53 (k)(2)(3) mandate that Head Start programs must provide a structured approach to staff training and development in order to help build skills and knowledge needed to fulfill their job responsibilities; and

**WHEREAS**, Oakland Head Start/Early Head Start has elected to participate in program-wide *Creative Curriculum* and *Coaching to Fidelity* training & technical assistance with Teaching Strategies in two phases in Program Year 2013-2014 and Program Year 2014-2015; and

**WHEREAS**, over the course of the proposed contract periods mentioned teachers will receive approximately five days of intensive training, on-site coaching, and supportive teaching tools, including curriculum materials; and

**WHEREAS**, Teaching Strategies is the only company that provides training on the Creative Curriculum and Coaching to Fidelity, to align with the state Early Learning Foundations and the Federal Head Start mandates; and

**WHEREAS**, the City of Oakland, Human Services Department, Head Start/Early Head Start program has found Teaching Strategies professional development training, to be a cost effective means of providing specialized, evidence-based training and technical assistance; and

**WHEREAS**, in fiscal year 2013-2014, the professional services agreement in the amount of \$17,617.47, will be fully funded through the 2013-2014 Head Start/Early Head Start program grants approved by City Council on May 21, 2013 (Resolution No. 84378 C.M.S.), and is available through the Head Start program grants, in the Human Services Department Fund (2128), Head Start Organization (78231), and Head Start Project numbers (G464810-860) (contingent on grant funding) to pay for Teaching Strategies services; and

**WHEREAS**, in fiscal year 2014-15, the Professional Services Agreement in the amount of \$15,816.14 is expected to be fully funded through the 2014-2015 Head Start/Early Head Start program grants upon approval by the City Council in May 2014 and will be available through the Head Start/Early Head Start program grants in the Human Services Department, fund (2128), Head Start Organization (78231), and Head Start Project (G464910-60) (contingent on grant funding) to pay for Teaching Strategies services; and

**WHEREAS**, Oakland Municipal Code (OMC) section 2.04.051.A requires the City administrator to conduct a request for proposals/qualifications (RFP/Q) process for professional services agreements in excess of \$25,000 and OMC section 2.04.051.B permits the Council to waive the RFP/Q process upon a finding that it is in the best interest of the City to do so; and

**WHEREAS**, staff recommends that it is in the best interest of the City to waive the RFP/Q process because Teaching Strategies is the only company to offer training on *the Creative Curriculum* and *Coaching to Fidelity* model consistent with the California Early Learning Foundations and federal Head Start mandates; and

**WHEREAS**, the City Administrator has determined that this contract is of a professional and temporary nature and shall not result in the loss of employment or salary by any person having permanent status in the competitive service; now, therefore, be it

**RESOLVED:** That pursuant to Oakland Municipal Code section 2.04.051.B and the findings set forth above and in the City Administrator's report accompanying this item, the City Council finds and determines that is in the best interests of the City to waive the competitive RFP/Q process for the agreement with Teaching Strategies and so waives the requirement; and be it

**FURTHER RESOLVED:** That based on information provided by the City Administrator, the Council finds that this contract is of a professional and temporary nature and shall not result in the loss of employment or salary by any person having permanent status in the competitive civil service; and be it

**FURTHER RESOLVED:** That the City Council hereby authorize the City Administrator or his designee, on behalf of the City of Oakland, to execute a Professional Services Agreement with Teaching Strategies for specialized training & technical assistance on Creative Curriculum and a specialized form of practice-based coaching for early childhood education instructors called Coaching to Fidelity, in estimated amounts of \$17,617.47 for fiscal year 2013-2014 and \$15,816.14 for fiscal year 2014-2015, for a total amount not to exceed \$33,433.61, contingent upon receipt of grant funding; and be it

**FURTHER RESOLVED:** That if additional funding becomes available for the same purpose within the existing terms, the City Administrator or his designee, is hereby authorized to approve any subsequent amendments, modifications, or extensions of this Professional Services Agreement with Teaching Strategies without returning to Council within the duration of FY 2013-2014 and FY 2014-2015; and be it

**FURTHER RESOLVED:** That agreement shall be approved as to form and legality by the Office of the City Attorney and filed with the Office of the City Clerk.

JUN 17 2014

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_

**PASSED BY THE FOLLOWING VOTE:**

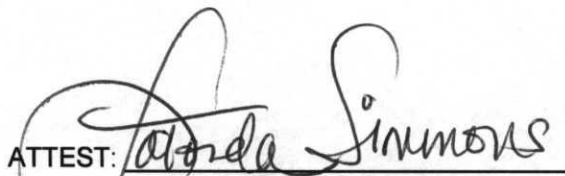
AYES - BROOKS, GALLO, GIBSON MCELHANEY, KALB, KAPLAN, REID, SCHAAF and  
PRESIDENT KERNIGHAN - 8

NOES - 0

ABSENT - 0

ABSTENTION 0

ATTEST:

  
LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California