

2014 MAY 29 AM 9:47

Approved as to Form and Legality

OAKLAND CITY COUNCIL


City Attorney

RESOLUTION No. 85059 C.M.S.

Introduced by Councilmember _____

RESOLUTION 1) WAIVING THE COMPETITIVE REQUEST FOR PROPOSALS/QUALIFICATIONS PROCESS, AND 2) AUTHORIZING THE CITY ADMINISTRATOR, ON BEHALF OF THE CITY OF OAKLAND, TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH TEACHING STRATEGIES FOR SPECIALIZED TRAINING & TECHNICAL ASSISTANCE ON CREATIVE CURRICULUM AND A SPECIALIZED FORM OF PRACTICE-BASED COACHING FOR EARLY CHILDHOOD EDUCATION INSTRUCTORS CALLED COACHING TO FIDELITY, IN ESTIMATED AMOUNTS OF \$17,617.47 FOR FISCAL YEAR 2013-2014 AND \$15,816.14 FOR FISCAL YEAR 2014-2015, FOR A TOTAL AMOUNT NOT TO EXCEED \$33,433.61 CONTINGENT UPON RECEIPT OF GRANT FUNDING

WHEREAS, the Human Services Department (HSD), Head Start/Early Head Start (HS/EHS) Program desires the City of Oakland to enter into a Professional Services Agreement with Teaching Strategies to provide specialized training & technical assistance on *Creative Curriculum* and a specialized form of practice-based mentor coaching called Coaching to Fidelity, in estimated amounts of \$17,617.47 for fiscal year 2013-2014 (in August 2014) and \$15,816.74 for fiscal year 2014-2015 for a total amount not to exceed \$33,433.61, contingent upon receipt of grant funding and on satisfactory evaluation of contractor after the first year; and

WHEREAS, Teaching Strategies provides specialized training and technical assistance on the *Creative Curriculum*, an evidence-based early learning curriculum for children up to five years of age, and *Coaching to Fidelity*, a specialized practice-based coaching aligned with Head Start Performance Standards, as well as California Department of Education (CDE), Early Learning and Development System to Head Start and Early Head Start program teaching staff; and

WHEREAS, the primary goal of the Head Start/Early Head Start program is school readiness, which is supported by the Office of Head Start with the provision of training and technical assistance funds to support programs in meeting their school readiness goals for children and professional development goals for teachers; and

WHEREAS, the Head Start Performance Standards 1304.53 (k)(2)(3) mandate that Head Start programs must provide a structured approach to staff training and development in order to help build skills and knowledge needed to fulfill their job responsibilities; and

WHEREAS, Oakland Head Start/Early Head Start has elected to participate in program-wide *Creative Curriculum* and *Coaching to Fidelity* training & technical assistance with Teaching Strategies in two phases in Program Year 2013-2014 and Program Year 2014-2015; and

WHEREAS, over the course of the proposed contract periods mentioned teachers will receive approximately five days of intensive training, on-site coaching, and supportive teaching tools, including curriculum materials; and

WHEREAS, Teaching Strategies is the only company that provides training on the Creative Curriculum and Coaching to Fidelity, to align with the state Early Learning Foundations and the Federal Head Start mandates; and

WHEREAS, the City of Oakland, Human Services Department, Head Start/Early Head Start program has found Teaching Strategies professional development training, to be a cost effective means of providing specialized, evidence-based training and technical assistance; and

WHEREAS, in fiscal year 2013-2014, the professional services agreement in the amount of \$17,617.47, will be fully funded through the 2013-2014 Head Start/Early Head Start program grants approved by City Council on May 21, 2013 (Resolution No. 84378 C.M.S.), and is available through the Head Start program grants, in the Human Services Department Fund (2128), Head Start Organization (78231), and Head Start Project numbers (G464810-860) (contingent on grant funding) to pay for Teaching Strategies services; and

WHEREAS, in fiscal year 2014-15, the Professional Services Agreement in the amount of \$15,816.14 is expected to be fully funded through the 2014-2015 Head Start/Early Head Start program grants upon approval by the City Council in May 2014 and will be available through the Head Start/Early Head Start program grants in the Human Services Department, fund (2128), Head Start Organization (78231), and Head Start Project (G464910-60) (contingent on grant funding) to pay for Teaching Strategies services; and

WHEREAS, Oakland Municipal Code (OMC) section 2.04.051.A requires the City administrator to conduct a request for proposals/qualifications (RFP/Q) process for professional services agreements in excess of \$25,000 and OMC section 2.04.051.B permits the Council to waive the RFP/Q process upon a finding that it is in the best interest of the City to do so; and

WHEREAS, staff recommends that it is in the best interest of the City to waive the RFP/Q process because Teaching Strategies is the only company to offer training on *the Creative Curriculum* and *Coaching to Fidelity* model consistent with the California Early Learning Foundations and federal Head Start mandates; and

