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AGENDA REPORT

TO: DEANNA J. SANTANA
CITY ADMINISTRATOR

FROM: Donna Hom
Budget Director

SUBJECT: FY 2011-12 Annual Report on Grants
Up to \$50,000

DATE: October 22, 2013

City Administrator
Approval

Deanna J. Santana

Date

10/25/13

COUNCIL DISTRICT: City-Wide

RECOMMENDATION

Staff recommends acceptance of this annual informational report from the City Administrator on the acceptance and appropriation of restricted grant funds, gifts and donations of \$50,000 or less for the period July 1, 2011 through June 30, 2012.

OUTCOME

There are no specific outcomes associated with acceptance of this information report.

BACKGROUND/LEGISLATIVE HISTORY

It is the Policy of the City of Oakland, as outlined in Ordinance 12731 C.M.S. and Resolution 79714 C.M.S. (Attachment B), to delegate limited authority to the City Administrator to accept and appropriate restricted grant funds, gifts, and donations up to \$50,000 without City Council action, provided that:

1. The grant, gift or donation does not create unbudgeted costs to the City;
2. The grant, gift or donation is for a program or project that has been approved by the Council in the biennial, mid-cycle, or Capital Improvement Program (CIP) budget or by City Council legislation during the fiscal year;
3. The grant, gift or donation specifies a purpose (e.g. food for OPD canine unit, Annual Senior Volunteer Recognition event, Mayor's Toy Drive, etc.);
4. The grant, gift or donation is used in accordance with any restrictions and/or special conditions of the grantor agency or donor; and
5. Specific approval by the legislative body is not required by the grantor or donor.

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Resolution 79714 C.M.S. further instructs the City Administrator to present a report annually to the City Council listing the grants accepted and appropriated on behalf of the City Council during the prior year.

ANALYSIS

A total of \$ \$787,285 in restricted grants, gifts and donations of \$50,000 or less was accepted by the City Administrator in FY 2011-12. This report provides information regarding all such grants, gifts and donations accepted in FY 2011-12. Attachment **A-1** through **A-8** provides details of these appropriations and Attachment **B** outlines the City's internal guidelines

PUBLIC OUTREACH/INTEREST

This item did not require any additional public outreach other than the required posting on the City's website.

COORDINATION

This report was developed by the City Administrator's Office, Budget Office, in coordination with all relevant City departments.

COST SUMMARY/IMPLICATIONS

This is an informational report. There are no fiscal impacts.

SUSTAINABLE OPPORTUNITIES

Economic: None.

Environmental: None.

Social Equity: None.

For questions regarding this report, please contact Michael K. Kek, Assistant to the City Administrator, at (510) 238-4906.

Respectfully submitted,



Donna Hom
Budget Director
City Administrator's Office

Prepared by:
Michael K. Kek, Assistant to the City Administrator
City Administrator's Office

Attachments:

- A-1: Office of the City Administrator
- A-2: Fire Department
- A-3: Police Department
- A-4: Library
- A-5: Mayor
- A-6: Office of Parks and Recreation
- A-7: Community & Economic Development Agency
- A-8: Public Works

B: Administrative Instruction 1052 – “City Administrator Acceptance and Appropriation of Restricted Grant Funds, Gifts and Donations of \$50,000 or Less”

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Finance & Management Committee
November 12, 2013

**\$50,000 or less Grants/Donations
FY 2011-12**

Department: City Administrator

Grantor / Donor	Grant, Gift or Donation (please specify)	Date Received	Program Number	Project Number	Activity	Value (estimate if non-cash)	Cash / Non-cash (service, equipment or other goods - please specify)
FC Facilitator LLC (Forest City Enterprises)	Grant	7/18/2011	SC11	G401930	Broadway Shuttle	\$10,000.00	Cash
Jack London Square Ventures LLC	Grant	8/3/2011	SC11	G401910	Broadway Shuttle	\$50,000.00	Cash
Downtown Oakland Association	Grant	9/30/2011	SC11	G401920	Broadway Shuttle	\$16,000.00	Cash
Lake Merritt Uptown District Association	Grant	9/30/2011	SC11	G401920	Broadway Shuttle	\$16,000.00	Cash
San Francisco Bay Area Water Emergency Transportation Authority	Grant	6/19/2012	SC11	G401930	Broadway Shuttle	\$10,000.00	Cash
Lake Merritt Uptown District Association	Grant	5/29/2012	SC11	G401930	Broadway Shuttle	\$16,000.00	Cash
Alameda County Transportation Commission	Grant	12/12/2012	SC11	G401930	Broadway Shuttle	\$43,000.00	Cash

TOTAL: \$161,000.00

\$50,000 or less Grants/Donations
FY 2011 - 12

Department: Fire

Grantor / Donor	Grant, Gift or Donation (please specify)	Date Received	Program Number	Project Number	Activity	Value (estimate if non-cash)	Cash / Non-cash (service, equipment or other goods - please specify)
County of Sacramento	Training Cost Reimb	12/2/2011	PS 18	N/A	Training Cost	\$5,737.39	Check
County of Sacramento	Training Cost Reimb	1/20/2012	PS 18	N/A	Training Cost	\$15,313.76	Check
County of Alameda	Training Cost Reimb	3/8/2012	PS 18	P18300	Urban Shield	\$5,073.00	Check
Dept of Homeland Security	Thunderbolt Exercise	1/23/2012	PS18	N/A	Training Cost	\$10,000.00	Wire
County of Alameda	Buffer Zone Protection Grant	12/30/2011	PS21	N/A	Training Cost	\$5,820.00	Check
FEMA	Grant Increment	3/8/2012	PS21	G411250	Training Cost	\$17,579.00	Wire
Starr Aviation/Federal Ins Co	Aircraft Incident - 4/2011	2/4/2012	PS18	P18300	Insurance Recovery	\$6,448.68	Check

TOTAL: \$65,971.83

\$50,000 or less Grants/Donations
FY 2011-12

Department: Police Department

Grantor / Donor	Grant, Gift or Donation (please specify)	Date Received	Program Number	Project Number	Activity	Value (estimate if non-cash)	Cash / Non-cash (service, equipment or other goods - please specify)
Oakland Police Foundation	Grant	9/28/2011	PS 13	D031010	Staff training and supplies	\$6,094 00	Cash
United States Drug	Grant	9/27/2011	PS13	0000000	Overtime, equipment and	\$10,000 00	Cash
Alameda County Behavioral	Grant	7/1/2011	PS09	G442710	Training and related expenses	\$25,200 00	Cash
Bay Cities Produce	Donation	9/1/2011	PS03	0000000	CrimeStoppers	\$1,000 00	Cash
Oakland Police K9 Association	Gift	9/20/2011	PS13	0000000	Two canines	\$12,000 00	Non-cash
Oakland Police Foundation	Grant	1/26/2012	PS09	D031010	Gang prevention workshops	\$2,100 00	Cash
Oakland Police Foundation	Grant	12/1/2012	PS01	D031010	Holiday recognition	\$1,130 22	Cash/non-cash
Oakland Police Foundation	Grant	5/4/2012	PS01	D031010	OPD open house	\$2,370 00	Cash/non-cash
Fueling California	Donation	5/9/2012	PS13	G457210	Helicopter Fuel	\$10,000 00	Cash

TOTAL: \$69,894.22

Department: Library

Grantor / Donor	Grant, Gift or Donation (please specify)	Date Received	Program Number	Project Number	Activity	Value (estimate if non-cash)	Cash / Non-cash (service, equipment or other goods - please specify)
Patncia Ann Moore	Donation	7/1/2011	0000000	P01900	Gen Support	\$250 00	Cash
Tamar Sberlo	Donation	7/7/2011	0000000	P01900	Tool Lending Library	\$5 00	Cash
Fentons Creamery	Donation	7/8/2011	0000000	G325010	Gen Support	\$2,595 12	Cash
Alan Amos Lans	Donation	7/11/2011	0000000	G325010	Gen Support	\$2,500 00	Cash
Judy & Jeff Greenhouse	Donation	8/8/2011	0000000	G325010	Gen Support	\$200 00	Cash
Community Health Chanties	Donation	6/10/2011	0000000	0000000	Second Start	\$110 50	Cash
Chevron Humankind Employee Funds	Donation	9/2/2011	0000000	0000000	Second Start	\$433 34	Cash
Bnan Fisher	Donation	10/5/2011	0000000	G325010	Gen Support	\$150 00	Cash
Community Health Cranties	Donation	11/8/2011	0000000	0000000	Second Start	\$110 50	Cash
Winfred Walters	Donation	11/23/2011	0000000	G325010	Children's Prog	\$100 00	Cash
Andrew Thompson	Donation	11/23/2011	0000000	G325010	Gen Support	\$100 00	Cash
Sandra Roth	Donation	11/24/2011	0000000	G325010	Gen Support	\$25 00	Cash
Economic Council for West Oakland Revitalization	Donation	12/2/2011	0000000	P01900	West Oakland	\$584 12	Cash
Anonymous	Donation	12/5/2011	0000000	P01900	West Oakland	\$22 00	Cash
Estate of Leila C. White	Donation	12/9/2011	0000000	0000000	OPL	\$26,550 22	Cash
Laurene Martin	Donation	12/9/2011	0000000	G325010	Gen Support	\$200 00	Cash
Porter E. and Helenmae Thompson Foundation	Donation	12/22/2011	0000000	0000000	Second Start	\$3,000 00	Cash
Michele Fems	Donation	1/3/2012	0000000	C325119	Gen Support	\$150 00	Cash
Anonymous	Donation	1/3/2012	0000000	P01900	Collections	\$100 00	Cash
Alma Pnns	Donation	1/3/2012	0000000	P01900	Golden Gate Branch	\$100 00	Cash
Cleo Salisburv	Donation	1/3/2012	0000000	G325010	Gen Support	\$50 00	Cash
Heather Bom Fund, Community Foundation of the Chattahoochee	Donation	1/3/2012	0000000	G325010	Gen Support	\$1,500 00	Cash
Fidelity Chantable Fund	Donation	1/3/2012	0000000	P01900	Gen Support	\$5,000 00	Cash
Raymond Family Foundation	Donation	1/5/2012	0000000	0000000	Second Start	\$3,500 00	Cash
Anonymous	Donation	1/5/2012	0000000	0000000	Second Start	\$1,000 00	Cash
Wanda L Underhill	Donation	1/9/2012	0000000	P01900	Gen Support	\$150 12	Cash
Anonymous	Donation	1/20/2012	0000000	0000000	Second Start	\$1,000 00	Cash
Planet Green	Donation	1/23/2012	0000000	G325010	Gen Support	\$32 10	Cash
Jean Chnstie	Donation	1/31/2012	0000000	P416410	Gen Support	\$25 00	Cash
Deborah L Churchill	Donation	2/1/2012	0000000	0000000	Second Start	\$100 00	Cash
Todenhagen	Donation	2/1/2012	0000000	0000000	Second Start	\$25 00	Cash
Community Health Chanties	Donation	2/17/2012	0000000	0000000	Second Start	\$110 50	Cash
Paulette and Robert Moore	Donation	3/7/2012	0000000	0000000	Second Start	\$50 00	Cash
Heien Bckley	Donation	3/7/2012	0000000	0000000	Second Start	\$50 00	Cash
Wendy Afsen	Donation	3/7/2012	0000000	0000000	Second Start	\$30 00	Cash
Barbara D Oserott	Donation	3/7/2012	0000000	0000000	Second Start	\$18 00	Cash
Caroline Sachs	Donation	3/7/2012	0000000	0000000	Second Start	\$25 00	Cash
Debra Captan	Donation	3/7/2012	0000000	0000000	Second Start	\$20 00	Cash
Denise R Gibson	Donation	3/7/2012	0000000	0000000	Second Start	\$10 00	Cash
La Vemees Drayton	Donation	3/7/2012	0000000	0000000	Second Start	\$25 00	Cash
Martha L. McWoodson	Donation	3/7/2012	0000000	0000000	Second Start	\$25 00	Cash
J E Johnson-Glover	Donation	3/7/2012	0000000	0000000	Second Start	\$25 00	Cash
H Gibby Cattanach and Paula Wagner	Donation	3/7/2012	0000000	0000000	Second Start	\$25 00	Cash
Martha Cody Sachs	Donation	3/7/2012	0000000	0000000	Second Start	\$25 00	Cash
Judy M. Martin	Donation	3/13/2012	0000000	0000000	Second Start	\$590 00	Cash
Dons Jackson	Donation	3/13/2012	0000000	0000000	Second Start	\$200 00	Cash
Wanda L Underbill	Donation	3/14/2012	0000000	0000000	Gen Support	\$205 00	Cash
Burma Superstar Oakland Inc	Donation	3/15/2012	0000000	0000000	Gen Support	\$1,000 00	Cash
California Library Association	Donation	3/27/2012	0000000	G325010	Summer Outreach	\$2,000 00	Cash
Chevron Humankind Employee Funds	Donation	3/30/2012	0000000	0000000	Second Start	\$200 00	Cash
Chevron Humankind Employee Funds	Donation	4/27/2012	0000000	0000000	Second Start	\$400 00	Cash
Hannah Emery	Donation	5/2/2012	0000000	P01900	Lakeview Branch	\$100 00	Cash
Caroline James	Donation	5/21/2012	0000000	G325010	Gen Support	\$25 00	Cash
Chevron Humankind Employee Funds	Donation	5/24/2012	0000000	0000000	Second Start	\$400 00	Cash
Barbara Sarkisian	Donation	5/30/2012	0000000	G325010	Gen Support	\$50 00	Cash
Janice and Allen Pastron	Donation	6/6/2012	0000000	G325010	Gen Support	\$50 00	Cash
Anonymous	Donation	8/18/2011	0000000	0000000	Temescal Dell computer	\$200 00	Non-cash (equipment)
Anonymous	Donation	8/30/2011	0000000	0000000	Temescal DVD/VCR combo	\$50 00	Non-cash (equipment)

\$50,000 or less Grants/Donations
FY 2011 - 12

Friends of Montclair Library	Donation	10/13/2011	0000000	0000000	Sears Toolkit	\$47 15	Non-cash (equipment)
Friends of Montclair Library	Donation	10/14/2011	0000000	0000000	Canon Camera	\$219 46	Non-cash (equipment)
Friends of the Rockndge Library	Donation	12/19/2011	0000000	0000000	custom, upholstered window seat	\$5,700 00	Non-cash (equipment)
Friends of Montclair Library	Donation	1/1/2012	0000000	0000000	New refrigerator for staff room	\$226 00	Non-cash (equipment)
Waste Management of Alameda County	Donation	1/9/2012	0000000	0000000	five 64-gallon carts	\$0 00	Non-cash (equipment)
Kids Gym and Fitness, LLC	Donation	3/1/2012	0000000	0000000	Vinyl mat for baby bounce	\$127 74	Non-cash (equipment)
ACE Hardware	Donation	3/1/2012	0000000	0000000	spray paint primer for craft	\$9 77	Non-cash (equipment)
Leon Cbo	Donation	4/28/2012	0000000	0000000	Wooden slats cut to fit the	\$200 00	Non-cash (equipment)
Friends of Montclair Library	Donation	5/1/2012	0000000	0000000	for Children's program supplies	\$31 53	Non-cash (equipment)
Friends of Lakeview Library	Donation	6/5/2012	0000000	0000000	Two Book Carts	\$1,192 95	Non-cash (equipment)
PC Professional	Donation	6/28/2012	0000000	0000000	Acer Aspire One 10 1" LED	\$240 00	Non-cash (equipment)
Friends of Rockndge Library	Donation	7/26/2011	0000000	0000000	paper cups for teen program	\$20 00	Non-cash (materials)
Dimond Fnends (Graue Foundation gift)	Donation	8/1/2011	0000000	0000000	for children's materials	\$3,394 19	Non-cash (materials)
Dimond Fnends	Donation	8/1/2011	0000000	0000000	Farmer Joe's gift cert for supplies	\$300 00	Non-cash (materials)
Friends of Lakeview Library	Donation	8/5/2011	0000000	0000000	Books from Baker & Taylor	\$519 35	Non-cash (materials)
Dimond Fnends	Donation	8/17/2011	0000000	0000000	Laurel Books - prizes for Teen	\$100 00	Non-cash (materials)
Dimond Fnends	Donation	8/17/2011	0000000	0000000	Game Stop - prizes for Teen	\$100 00	Non-cash (materials)
Friends of Lakeview Library	Donation	9/12/2011	0000000	0000000	Adult Books and Materials Paid	\$504 92	Non-cash (materials)
Friends of Lakeview Library	Donation	9/13/2011	0000000	0000000	Payment for Program Supplies	\$50 00	Non-cash (materials)
Friends of Lakeview Library	Donation	10/12/2011	0000000	0000000	Pmt to Baker & Taylor	\$249 00	Non-cash (materials)
Friends of Lakeview Library	Donation	10/26/2011	0000000	0000000	Plaques to commemorate gifts to	\$118 53	Non-cash (materials)
Friends of the Rockndge Library	Donation	11/1/2011	0000000	0000000	Subscription to the New York	\$769 00	Non-cash (materials)
Friends of Montclair Library	Donation	11/1/2011	0000000	0000000	Toddler Story Time Supplies	\$76 25	Non-cash (materials)
Friends of Lakeview Library	Donation	11/18/2011	0000000	0000000	Payment for adult books ordered	\$53 27	Non-cash (materials)
Friends of Lakeview Library	Donation	11/18/2011	0000000	0000000	reimbursement to Marvin P Willis	\$182 40	Non-cash (materials)
Friends of Lakeview Library	Donation	11/18/2011	0000000	0000000	paid to Kassenhoft Growers for	\$84 00	Non-cash (materials)
Friends of Montclair Library	Donation	12/20/2011	0000000	0000000	Board games for children's area	\$90 19	Non-cash (materials)
Dimond Fnends (Graue Foundation gift)	Donation	1/1/2012	0000000	0000000	children's area updates	\$10,000 00	Non-cash (materials)
Friends of Montclair Library	Donation	1/1/2012	0000000	0000000	Funds to augment adult	\$2,500 00	Non-cash (materials)
Friends of Lakeview Library	Donation	1/12/2012	0000000	0000000	Reimbursement to Knitters	\$55 00	Non-cash (materials)
Friends of Lakeview Library	Donation	1/13/2012	0000000	0000000	Adult books, CDs, DVDs, as	\$90 00	Non-cash (materials)
Friends of Lakeview Library	Donation	1/16/2012	0000000	0000000	Adult books, CDs, DVDs chosen	\$648 21	Non-cash (materials)
Friends of Montclair Library (Mae Arndt gift in memory of Clint)	Donation	2/1/2012	0000000	0000000	purchase of books/materials	\$250 00	Non-cash (materials)
Friends of Lakeview Library	Donation	2/11/2012	0000000	0000000	Adult books, CDs, DVDs chosen	\$542 00	Non-cash (materials)
Regal Cinemas Jack London Theater	Donation	2/27/2012	0000000	0000000	6 tickets for Hunger Games	\$66 00	Non-cash (materials)
Friends of Lakeview Library	Donation	3/22/2012	0000000	0000000	Reimbursement for plants for the	\$20 00	Non-cash (materials)
Friends of Lakeview Library	Donation	4/10/2012	0000000	0000000	Adult books, CDs, DVDs chosen	\$593 35	Non-cash (materials)
Todd Berman	Donation	4/17/2012	0000000	0000000	Video games and DVDs - about	\$1,000 00	Non-cash (materials)
Friends of Lakeview Library	Donation	5/15/2012	0000000	0000000	Payment directly to Baker &	\$593 35	Non-cash (materials)
Friends of Rockndge Library (Phil Fitzwater gift)	Donation	5/24/2012	0000000	0000000	Reupholsterv of 2 armchairs, 1	\$2,500 00	Non-cash (materials)
Friends of Rockndge Library	Donation	5/24/2012	0000000	0000000	Reupholsterv of 3 armchairs and	\$2,000 00	Non-cash (materials)
Friends of Lakeview Library	Donation	6/16/2012	0000000	0000000	Payment directly to Baker &	\$168 31	Non-cash (materials)
Landmark Piedmont Cinema	Donation	7/1/2011	0000000	0000000	Piedmont Ave Prizes for Adult	\$52 00	Non-cash (services)
Friends of the Golden Gate Branch	Donation	7/1/2011	0000000	0000000	Summer Jazz series performers	\$6,900 00	Non-cash (services)
Dimond Fnends	Donation	7/1/2011	0000000	0000000	Daphne Parson - for new	\$666 00	Non-cash (services)
Landmark Piedmont Cinema	Donation	7/1/2011	0000000	0000000	Five (5) movie passes for Adult	\$52 50	Non-cash (services)
Dimond Fnends	Donation	7/12/2011	0000000	0000000	SRP performer Buki the Clown	\$250 00	Non-cash (services)
Dimond Fnends	Donation	7/19/2011	0000000	0000000	SRP performer Xochiquetzal	\$250 00	Non-cash (services)
Friends of Rockndge Library	Donation	7/27/2011	0000000	0000000	Stipend for Teen Advisory Board	\$150 00	Non-cash (services)
Friends of the OPL	Donation	7/31/2011	0000000	0000000	Volunteer activities-hospitality	\$1,000 00	Non-cash (services)
Dimond Fnends	Donation	8/2/2011	0000000	0000000	SRP performer Heather Rogers	\$275 00	Non-cash (services)
Dimond Fnends	Donation	8/2/2011	0000000	0000000	Flavor Bngade Ice Cream for	\$90 00	Non-cash (services)
Friends of Lakeview Library	Donation	8/5/2011	0000000	0000000	Payment for Wnters Prog	\$100 00	Non-cash (services)
Friends of the OPL	Donation	9/30/2011	0000000	0000000	Public Program Author Event	\$780 00	Non-cash (services)
Friends of the OPL	Donation	10/31/2011	0000000	0000000	Library School Scholarships -	\$3,000 00	Non-cash (services)
Friends of the OPL	Donation	11/16/2011	0000000	0000000	Staff activities - Hospitality	\$2,000 00	Non-cash (services)
Friends of the OPL	Donation	11/30/2011	0000000	0000000	Volunter Activities - Recognition	\$160 00	Non-cash (services)
Friends of the OPL	Donation	11/30/2011	0000000	0000000	Library Website design services	\$10,320 00	Non-cash (services)
Friends of the OPL	Donation	12/31/2011	0000000	0000000	Library Annual Report design	\$2,390 00	Non-cash (services)
Just Desserts	Donation	1/26/2012	0000000	0000000	81st Ave baked goods for	\$100 00	Non-cash (services)
Friends of the OPL	Donation	1/31/2012	0000000	0000000	Branch grant - Rockndge quilt	\$1,000 00	Non-cash (services)
Friends of the Rockndge Library	Donation	2/3/2012	0000000	0000000	gift cards for Zachary's Pizza for	\$375 00	Non-cash (services)
Friends of Lakeview Library	Donation	2/8/2012	0000000	0000000	Alan Leon for Adult Program	\$100 00	Non-cash (services)
Friends of the OPL	Donation	2/28/2012	0000000	0000000	Branch grant - Chavez posters	\$960 00	Non-cash (services)

Friends of the OPL	Donation	3/31/2012	000000	000000	Teen Services - Youth Leadership	52,000 00	Non-cash (services)
Friends of the OPL	Donation	3/31/2012	000000	000000	Branch grants - Lakeview plants	\$695 00	Non-cash (services)
Friends of the OPL	Donation	3/31/2012	000000	000000	Second Start Public Program	\$100 00	Non-cash (services)
Friends of the OPL	Donation	3/31/2012	000000	000000	81st Ave Software for school	\$9,575 00	Non-cash (services)
Friends of the OPL	Donation	4/1/2012	000000	000000	Children's Svcs Summer	\$4,000 00	Non-cash (services)
Friends of Lakeview Library	Donation	5/15/2012	000000	000000	Payment to Ms Coburn for	\$20 00	Non-cash (services)
Oakland Ice Center	Donation	6/1/2012	000000	000000	Coupons for Summer Reading	\$0 00	Non-cash (services)
Chabot Space & Science Center	Donation	6/1/2012	000000	000000	Coupons for Summer Reading	\$0 00	Non-cash (services)
Children's Fairyland	Donation	6/1/2012	000000	000000	Coupons for Summer Reading	\$0 00	Non-cash (services)
Museum of Children's Art	Donation	6/1/2012	000000	000000	Coupons for Summer Reading	\$0 00	Non-cash (services)
Fentons Creamery	Donation	6/1/2012	000000	000000	Coupons for Summer Reading	\$0 00	Non-cash (services)
Hometown Buffet	Donation	6/1/2012	000000	000000	Coupons for Summer Reading	\$0 00	Non-cash (services)
Lawrence Hall of Science	Donation	6/1/2012	000000	000000	Coupons for Summer Reading	\$0 00	Non-cash (services)
Round Table Pizza	Donation	6/1/2012	000000	000000	Coupons for Summer Reading	\$0 00	Non-cash (services)
Togo's 4 Readers	Donation	6/1/2012	000000	000000	Coupons for Summer Reading	\$0 00	Non-cash (services)
Friends of the Piedmont Ave Branch Library	Donation	6/5/2012	000000	000000	Piedmont Ave Performers for	\$950 00	Non-cash (services)
Friends of the OPL	Donation	6/30/2012	000000	000000	Branch grant - Chavez plants	\$1,000 00	Non-cash (services)
Friends of the OPL	Donation	6/30/2012	000000	000000	Public Program Author Event	\$1,000 00	Non-cash (services)
Alexander & Baldwin Foundation	Grant	9/13/2011	000000	G325010	Gen Support	\$2,000 00	Cash
Friends of the Oakland Public Library	Grant	10/17/2011	000000	P362810	Var	\$46,866 47	Cash
Edwin H Lennette Fund at the East Bay Community Foundation	Grant	10/22/2011	000000	G325010	Gen Support	\$500 00	Cash
University of California	Grant	11/23/2011	000000	G325010	Children's Prog	\$6,590 00	Cash
BART	Grant	12/16/2011	000000	G330520	Bus Grant	\$13,814 40	Cash
BART	Grant	12/16/2011	000000	G330520	Bus Grant	\$12,689 04	Cash
Friends of the Oakland Public Library	Grant	1/3/2012	000000	P362610	Teen Passport	\$9,250 00	Cash
State of California	Grant	3/7/2012	000000	G452910	E-government literacy	\$3,700 00	Cash
Friends of Rockridge Library	Grant	3/17/2012	000000	000000	Rockridge Summer Intern	\$2,866 00	Cash
Union Pacific Foundation	Grant	4/6/2012	000000	G325010	Children's Prog	\$5,000 00	Cash
Stocker Foundation	Grant	4/23/2012	000000	G449910	SRP 2012	\$30,000 00	Cash
BART	Grant	5/8/2012	000000	G330520	Bus Grant	\$13,372 98	Cash
William G Gilmore Foundation	Grant	6/20/2012	000000	G325010	Children's Prog	\$5,000 00	Cash
American Library Association	Grant	8/25/2011	000000	P01900	AAMLO Civil War Prog	53,000 00	Cash

TOTAL: \$296,175.83

\$50,000 or less Grants/Donations
FY 2011-12

Department: Mayor

Grantor / Donor	Grant, Gift or Donation (please specify)	Date Received	Program Number	Project Number	Activity	Value (estimate if non-cash)	Cash / Non-cash (service, equipment or other goods - please specify)
Lucassey Manufacturing Corp	Donation	11/29/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Debra R Marchevaky dba Multi inous	Donation	12/13/2011	IP01	A335410	Mayor's Toy Drive 2011	\$40 00	Cash
San Francisco Multi Capacity Medical Group	Donation	12/13/2011	IP01	A335410	Mayor's Toy Drive 2011	\$500 00	Cash
Micheal G Gerson Inc	Donation	12/7/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Integrated Oain Management Medical Group Inc	Donation	11/18/2011	IP01	A335410	Mayor's Toy Drive 2011	\$250 00	Cash
Dr Abeljuk MD Inc	Donation	12/8/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Stepphen M Raffle MD & Associates	Donation	12/13/2011	IP01	A335410	Mayor's Toy Drive 2011	\$25 00	Cash
Douglas Chin MD FACS	Donation	11/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$300 00	Cash
Adelson, Testan, Brundo & Jimenez General Accounting	Donation	12/1/2011	IP01	A335410	Mayor's Toy Drive 2011	\$200 00	Cash
Johnstone Supply	Donation	12/9/2011	IP01	A335410	Mayor's Toy Drive 2011	\$1,000 00	Cash
Builders Exchange of Alameda County	Donation	11/30/2011	IP01	A335410	Mayor's Toy Drive 2011	\$25 00	Cash
US International Maritime Inc	Donation	12/2/2011	IP01	A335410	Mayor's Toy Drive 2011	\$300 00	Cash
Caroline J Cofes, DBA the Listening Center	Donation	12/8/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Hamilton, Cohn, Thatcher & Associates	Donation	12/2/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Grant & Smith LLP	Donation	12/2/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Carmen Cortez	Donation	12/7/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Yvonne Hudson Harmon	Donation	12/2/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Mary Stevens	Donation	11/29/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Theima M Lawrence	Donation	11/30/2011	IP01	A335410	Mayor's Toy Drive 2011	\$25 00	Cash
Jean Quan, Floyd Huen	Donation	12/14/2011	IP01	A335410	Mayor's Toy Drive 2011	\$1,000 00	Cash
D Wong	Donation	12/1/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Earl S Hanlin, Barbara Mc B Hamlin	Donation	12/11/2011	IP01	A335410	Mayor's Toy Drive 2011	\$80 00	Cash
Jean Pauline	Donation	11/26/2011	IP01	A335410	Mayor's Toy Drive 2011	\$20 00	Cash
Cynthia D Groshak Bonner	Donation	12/13/2011	IP01	A335410	Mayor's Toy Drive 2011	\$15 00	Cash
Deanna Santana	Donation	12/12/2011	IP01	A335410	Mayor's Toy Drive 2011	\$500 00	Cash
Jean Christine	Donation	11/29/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Ina Clausen	Donation	11/21/2011	IP01	A335410	Mayor's Toy Drive 2011	\$25 00	Cash
Peter Mandell, Jeanne Quivey, Marshall	Donation	12/13/2011	IP01	A335410	Mayor's Toy Drive 2011	\$250 00	Cash
Nelson Damian	Donation	12/13/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Henry L Edington MD	Donation	12/13/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Stanley E Shields	Donation	11/21/2011	IP01	A335410	Mayor's Toy Drive 2011	\$25 00	Cash
Ian M Cooper	Donation	12/13/2011	IP01	A335410	Mayor's Toy Drive 2011	\$40 00	Cash
Naasir F Adif	Donation	12/18/2011	IP01	A335410	Mayor's Toy Drive 2011	\$15 00	Cash
Nicole D Johnsen, Steven G Bobus	Donation	12/13/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Traci M Hinden	Donation	12/9/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Julius O Young	Donation	2/13/2011	IP01	A335410	Mayor's Toy Drive 2011	\$250 00	Cash
Sharene V Ross	Donation	1/14/2011	IP01	A335410	Mayor's Toy Drive 2011	\$65 00	Cash
Jean K Hyams	Donation	12/13/2011	IP01	A335410	Mayor's Toy Drive 2011	\$40 00	Cash
Cristine E Gondale	Donation	12/13/2011	IP01	A335410	Mayor's Toy Drive 2011	\$40 00	Cash
Adram Eifenbaum	Donation	12/13/2011	IP01	A335410	Mayor's Toy Drive 2011	\$25 00	Cash
Terry E Roy/ Daniel A Roy	Donation	12/12/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Chehie Songstad	Donation	12/14/2011	IP01	A335410	Mayor's Toy Drive 2011	\$250 00	Cash
Linda V Tasker	Donation	12/10/2011	IP01	A325410	Mayor's Toy Drive 2011	\$100 00	Cash
Frances Schreiberberg	Donation	12/1/2011	IP01	A335410	Mayor's Toy Drive 2011	\$25 00	Cash
AnneMarie I Bosl / Justin A Bosl	Donation	12/14/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Sue Ochi	Donation	12/14/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash

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David Blaschke	Donation	12/14/2011	IP01	A335410	Mayor's Toy Drive 2011	\$75 00	Cash
Catherine I Boggs	Donation	12/14/2011	IP01	A335410	Mayor's Toy Drive 2011	\$1,000 00	Cash
Tara Inman Runyan	Donation	12/14/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Autumn A. Mesa	Donation	12/14/2011	IP01	A335410	Mayor's Toy Drive 2011	\$75 00	Cash
Peggy Walstead, Steven Walstead	Donation	12/12/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Susan M Yascott	Donation	12/14/2011	IP01	A335410	Mayor's Toy Drive 2011	\$10 00	Cash
Margaret Lucas	Donation	12/19/2011	IP01	A335410	Mayor's Toy Drive 2011	\$125 00	Cash
Central Labor Council of Alameda County AFL-CIO	Donation	12/16/2011	IP01	A335410	Mayor's Toy Drive 2011	\$500 00	Cash
Naomi W. Yager, Mananne Yager	Donation	12/16/2011	IP01	A335410	Mayor's Toy Drive 2011	\$20 00	Cash
Joe Reese Jr	Donation	12/16/2011	IP01	A335410	Mayor's Toy Drive 2011	\$12 14	Cash
California Waste Solutions Inc	Donation	12/14/2011	IP01	A335410	Mayor's Toy Drive 2011	\$2,000 00	Cash
Frost Law Office	Donation	12/12/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Kazan, McClain, Abrams, Fernandez, Lyons, Greenwood, Harley & Oberman Foundation	Donation	12/07/2011	IP01	A335410	Mayor's Toy Drive 2011	\$2,500 00	Cash
Lois M. De Domenico	Donation	12/19/2011	IP01	A335410	Mayor's Toy Drive 2011	\$500 00	Cash
Les A. Hausrath, Linda L. Halsrath	Donation	12/15/2011	IP01	A335410	Mayor's Toy Drive 2011	\$125 00	Cash
Margaret Elizares	Donation	12/18/2011	IP01	A335410	Mayor's Toy Drive 2011	\$25 00	Cash
Hayward H. Blake	Donation	12/21/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
James T. Fong, Mew Ling Fong	Donation	12/15/2011	IP01	A335410	Mayor's Toy Drive 2011	\$25 00	Cash
Diane Gage Lofgren, Matt J. Lofgren Family Trust	Donation	12/13/2011	IP01	A335410	Mayor's Toy Drive 2011	\$125 00	Cash
Hotly Potter	Donation	12/14/2011	IP01	A335410	Mayor's Toy Drive 2011	\$250 00	Cash
Jennifer L. Nelson, John E. Nelson	Donation	12/12/2011	IP01	A335410	Mayor's Toy Drive 2011	\$125 00	Cash
Law Offices Robert B. Gray	Donation	12/20/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
John H. Devon MD	Donation	12/12/2011	IP01	A335410	Mayor's Toy Drive 2011	\$300 00	Cash
Alma D. Richards, Roy Richards	Donation	12/21/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Thomas Rausch, Ingrid Stokstad	Donation	12/20/2011	IP01	A335410	Mayor's Toy Drive 2011	\$75 00	Cash
Elizabeth Stampe, Mr. Martin Roberts	Donation	12/19/2011	IP01	A335410	Mayor's Toy Drive 2011	\$30 00	Cash
Maxine Scott, Leonard Scott	Donation	12/16/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Fred Blackwell	Donation	12/22/2011	IP01	A335410	Mayor's Toy Drive 2011	\$200 00	Cash
Blake E. Ulveling, Rebecca H. Meyer	Donation	12/17/2011	IP01	A335410	Mayor's Toy Drive 2011	\$35 00	Cash
Colten A. Nagle	Donation	12/16/2011	IP01	A335410	Mayor's Toy Drive 2011	\$25 00	Cash

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Con Johnson	Donation	12/24/2011	IP01	A335410	Mayor's Toy Dnve 2011	\$80 00	Cash
Susan L. Grandt, Charles D. Grandt	Donation	12/21/2011	IP01	A335410	Mayor's Toy Dnve 2011	\$50 00	Cash
M. Moses Inc Corporate Medical Account	Donation	12/24/2011	IP01	A335410	Mayor's Toy Dnve 2011	\$250 00	Cash
Local Union #595 IBEW General Fund	Donation	12/20/2011	IP01	A335410	Mayor's Toy Dnve 2011	\$500 00	Cash
First Unitarian Church Ministers Discretionary Fund	Donation	12/20/2011	IP01	A335410	Mayor's Toy Drive 2011	\$600 00	Cash
Professional And Technical Engineers Local 21 AFL- CIO	Donation	12/20/2011	IP01	A335410	Mayor's Toy Drive 2011	\$500 00	Cash
Strategic Urban Development Alliance	Donation	12/22/2011	IP01	A335410	Mayor's Toy Drive 2011	\$1,000 00	Cash
Afleen Moffitt	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Alan	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$20 00	Cash
Allyson Hance	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Amy Craig	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$20 00	Cash
Andrea Youngdahl	Donation	12/23/2011	IP01	A335410	Mayor's Toy Dnve 2011	\$200 00	Cash
Ann C. Bernard	Donation	12/23/2011	IP01	A335410	Mayor's Toy Dnve 2011	\$30 00	Cash
Annie Grant	Donation	12/23/2011	IP01	A335410	Mayor's Toy Dnve 2011	\$50 00	Cash
Anthony Greenberg	Donation	12/23/2011	IP01	A335410	Mayor's Toy Dnve 2011	\$100 00	Cash
Barry Zorhian	Donation	12/23/2011	IP01	A335410	Mayor's Toy Dnve 2011	\$200 00	Cash
Becky Khuu	Donation	12/23/2011	IP01	A335410	Mayor's Toy Dnve 2011	\$10 00	Cash
Carol Bernau	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$20 00	Cash
Carol Kuelper	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$40 00	Cash
Carol Vorvdjakos	Donation	12/23/2011	IP01	A335410	Mayor's Toy Dnve 2011	\$200 00	Cash
Caryn Combs	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$30 00	Cash
Catherine Craig	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$25 00	Cash
Charise Fong	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$200 00	Cash
D> Shikany	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$200 00	Cash
Dennis	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$25 00	Cash
Diana Stern	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Diane Lloyd	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Don Link	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Edith Horwood	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$25 00	Cash
Eileen Morentz	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$20 00	Cash
Eilssa Dennis	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$200 00	Cash
Elizabeth Calloway	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$40 00	Cash
Emily Doskow	Donation	12/23/2011	IP01	A335410	Mayor's Toy Dnve 2011	\$25 00	Cash
Emily J. Lockrem	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Franklin Silver	Donation	12/23/2011	IP01	A335410	Mayor's Toy Dnve 2011	\$100 00	Cash
Fred/Strauss/Mary Dermody	Donation	12/23/2011	IP01	A335410	Mayor's Toy Dnve 2011	\$100 00	Cash
Gabriela Franco	Donation	12/23/2011	IP01	A335410	Mayor's Toy Dnve 2011	\$100 00	Cash
Gina	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Hadley Chnstopher	Donation	12/23/2011	IP01	A335410	Mayor's Toy Dnve 2011	\$90 00	Cash
Heather Hanly, Dan Purcell	Donation	12/23/2011	IP01	A335410	Mayor's Toy Dnve 2011	\$300 00	Cash
Helen Vozenilek	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$80 00	Cash
Ina M. Gerhard	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Ina Potter	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$25 00	Cash
Jay Rothstein	Donation	12/23/2011	IP01	A335410	Mayor's Toy Dnve 2011	\$150 00	Cash
Jennifer Bellenger	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$25 00	Cash
Jim Ratliff	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$200 00	Cash
Judith Coates	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Judith Geisser	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Julie Waldman	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$200 00	Cash
K. Nelson	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Karin Golde	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Katheleen Mohn	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Kathryn Chambers	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$35 00	Cash
Kathryn Hart	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Kathryn Kasch	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash

\$50,000 or less Grants/Donations
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Ken Greenberg	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Kent Lewandowski	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$30 00	Cash
Laura Kukulski	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Lauri Stroud	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Len	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Linda Burgess	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$36 00	Cash
Linda Tynes	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$25 00	Cash
Marcia Henry	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Margaret Copi	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$25 00	Cash
Maria J Vermiglio	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$30 00	Cash
Mariene Vogelsang	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$25 00	Cash
Martha Tracy	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$500 00	Cash
Matthew Brown	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$75 00	Cash
Micheal Munk	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Micheal Udkow	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Natalie Van Tassel	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$30 00	Cash
Paul Merrweather	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Pearl Greenberg	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$200 00	Cash
Peter Bank	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Robin Smallberg	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Ronald Levasseur	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Ronnie Brega	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$500 00	Cash
Sabrina Landreth	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$300 00	Cash
Sana Chehimi	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Sheifa McCormick	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Sheiagh and Bob Brodersen	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Solomon Ets-Hokin	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$100 00	Cash
Stephanie Rose	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$200 00	Cash
Virginia Hadded	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$200 00	Cash
Young Shin	Donation	12/23/2011	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
AJ Benham	Donation	1/4/2012	IP01	A335410	Mayor's Toy Drive 2011	\$35 00	Cash
Carrie	Donation	1/4/2012	IP01	A335410	Mayor's Toy Drive 2011	\$10 00	Cash
Dennis Rowcliffe	Donation	1/4/2012	IP01	A335410	Mayor's Toy Drive 2011	\$65 00	Cash
Emilene J Feam	Donation	1/4/2012	IP01	A335410	Mayor's Toy Drive 2011	\$25 00	Cash
John Blessent	Donation	1/4/2012	IP01	A335410	Mayor's Toy Drive 2011	\$150 00	Cash
Lynne Stocker	Donation	1/4/2012	IP01	A335410	Mayor's Toy Drive 2011	\$25 00	Cash
Ruth Kass	Donation	1/4/2012	IP01	A335410	Mayor's Toy Drive 2011	\$200 00	Cash
Subha Varadarajan	Donation	1/4/2012	IP01	A335410	Mayor's Toy Drive 2011	\$30 00	Cash
Tricia McGillis	Donation	1/4/2012	IP01	A335410	Mayor's Toy Drive 2011	\$25 00	Cash
Wei-Ling Huber	Donation	1/4/2012	IP01	A335410	Mayor's Toy Drive 2011	\$50 00	Cash
Joseph J Haraburda	Donation					\$250 00	Cash
Coliseum Lexus	Donation	9/30/2011	IP01	P440410	OPD Technology Grant Donations	\$500 00	Cash
Dreyers Grand Ice Cream DBA Nestle							
DSD Company	Donation	9/13/2011	IP01	P440410	OPD Technology Grant Donations	\$5,000 00	Cash
Children's Hospital	Donation	9/2/2011	IP01	P440410	OPD Technology Grant Donations	\$5,000 00	Cash
KP Financial Services OPS	Donation	3/2/2012	IP01	P440410	OPD Technology Grant Donations	\$25,000 00	Cash
Readers Digest Assoc Inc	Donation	12/22/2011	IP01	P426110	Mayor Special Projects Donated Funds	\$10,000 00	Cash
California Waste Solutions	Donation	9/20/2011	IP01	P445910	Oakland Hosts Asian Pacific Conference	\$5,000 00	Cash
Oakland Chinatown Chamber of Commerce	Donation	9/20/2011	IP01	P445910	Oakland Hosts Asian Pacific Conference	\$600 00	Cash
San Francisco Business Times	Donation	10/18/2011	IP01	P445910	Oakland Hosts Asian Pacific Conference	\$1,000 00	Cash
Federal Express	Donation	9/27/2011	IP01	P445910	Oakland Hosts Asian Pacific Conference	\$5,000 00	Cash
KP Financial Svc Ops	Donation	10/29/2011	IP01	P445910	Oakland Hosts Asian Pacific Conference	\$2,500 00	Cash
California Capital and Investment Group	Donation	10/3/2011	IP01	P445910	Oakland Hosts Asian Pacific Conference	\$2,500 00	Cash
Port of Oakland	Donation	9/27/2011	IP01	P445910	Oakland Hosts Asian Pacific Conference	\$5,000 00	Cash
James D Falaschi	Donation	4/23/2012	IP01	P456010	Oakland Education Business Forum-Donated Funds	\$2,000 00	Cash
Pandora Media Inc	Donation	4/26/2012	IP01	P456010	Oakland Education Business Forum-Donated Funds	\$2,000 00	Cash

TOTAL: \$98,143.14

\$50,000 or less Grants/Donations
FY 2011-12

Department: Office of Parks and Recreation

Grantor / Donor	Grant, Gift or Donation (please specify)	Date Received	Program Number	Project Number	Activity	Value (estimate if non-cash)	Cash / Non-cash (service, equipment or other goods - please specify)
State of California, Dept of Boating and Waterways	Grant	5/7/2012	IN11	G320460	Boat equipment, boating scholarships	\$44,600.00	Cash

TOTAL: \$44,600.00

\$50,000 or less Grants/Donations
FY 2011-12

Department: Community & Economic Development Agency

Grantor / Donor	Grant, Gift or Donation (please specify)	Date Received	Program Number	Project Number	Activity	Value (estimate if non-cash)	Cash / Non-cash (service, equipment or other goods - please specify)
CB Richard Ellis, LLC	Donation	7/8/2011	SC03	A280220	Mayor's Summer Jobs Program	\$5,000 00	Cash
Aaron Metals	Donation	7/8/2011	SC03	A280220	Mayor's Summer Jobs Program	\$150 00	Cash
Jean Quan	Donation	7/8/2011	SC03	A280220	Mayor's Summer Jobs Program	\$1,000 00	Cash
Peter and Bonnie Sherwood	Donation	7/8/2011	SC03	A280220	Mayor's Summer Jobs Program	\$200 00	Cash

TOTAL: \$6,350.00

\$50,000 or less Grants/Donations
 FY 2011-12

Department: Community & Economic Development Agency

Grantor / Donor	Grant, Gift or Donation (please specify)	Date Received	Program Number	Project Number	Activity	Value (estimate if non-cash)	Cash / Non-cash (service, equipment or other goods - please specify)
California State Parks Foundation	Grant	2/1/2012	SC26	G386810	Coastal Clean Up Mini Grant	\$900 00	Check
Quantum Energy Services	Grant	4/13/25	SC26	G440710	Payroll reimbursement fr G Fitzgerald	\$44,250 00	Check

TOTAL: \$45,150.00

ATTACHMENT B

CITY OF OAKLAND



ADMINISTRATIVE INSTRUCTION

SUBJECT	City Administrator Acceptance and Appropriation of Restricted Grant Funds, Gifts and Donations of \$50,000 or Less	NUMBER	1052
REFERENCE	Resolution # 79714 C.M.S. dated February 7, 2001 Ordinance # 12731 C.M.S. dated February 21, 2006 AI 1050 dated July 30, 2001	EFFECTIVE	February 14, 2008
SUPERSEDE	N/A		

I. PURPOSE

The purpose of this Administrative Instruction is to outline the City of Oakland's policy, procedure, responsibility and accountability as related to the authorization of the City Administrator acceptance and appropriation of restricted grant funds, gifts and donations of \$50,000 or less.

II. POLICY

It is the policy of the City of Oakland, as outlined in Ordinance 12731 C.M.S. and Resolution 79714 C.M.S., to delegate limited authority to the City Administrator to accept and appropriate restricted grant funds, gifts and donations up to \$50,000 without City Council action, provided that:

1. The grant, gift or donation does not create unbudgeted costs to the City.
2. The grant, gift or donation is for a program or project that has been approved by the Council in the biennial, mid-cycle, or Capital Improvement Program (CIP) budget or by City Council legislation during the fiscal year.
3. The grant, gift or donation specifies a purpose (e.g. food for OPD canine unit, Annual Senior Volunteer Recognition event, Mayor's Toy Drive, etc.)
4. The grant, gift or donation is used in accordance with any restrictions and/or special conditions of the grantor agency or donor.
5. Specific approval by the legislative body is not required by the grantor or donor.

III. DEFINITIONS

<u>Term</u>	<u>Definition</u>
Donation	A voluntary gift of money, service or property to the City.
Donor	A person or organization that gives or donates money, service or property to the City.
Gift	Something given voluntarily to the City without payment in return.
Grant	A monetary award to the City to perform specific deeds or services and achieve certain goals and objectives to solve a particular problem in the community.
Grantor Agency	Federal, State, County and/or other local public agencies; private entities, corporate entities, foundations; potential and actual sources for grant funding.
Restricted	Kept within certain limits; limited use of grant, gift or donation.
Special Conditions	Terms and conditions set by the grantor or donor for accepting and utilizing grant, gift or donation.

IV. PROCEDURES

Responsible Party
 City Agencies/Departments

Action
 Initiates process by filling out "Request for City Administrator Acceptance of Restricted Grants, Gifts and Donations" form per form instructions, including signature of Fiscal Manager and Department/Agency Director. Attaches back up documentation, such as grant agreement or official letter accompanying gift or donation that outlines restricted terms of usage. Uploads two one-sided BCRs (B2) to appropriate the revenue and expenditure budget for grant, gift or donation and attaches copy to form. Sends form and attachments to the Budget Office for approval.

Records and tracks all departmental grants, gifts and donations processed with the "Request for City Administrator Acceptance of Restricted Grants, Gifts and Donations" form during any one fiscal

year. Provides list to Budget Office for annual reporting to City Council.

Responsible Party
Budget Office

Action

Responsible for reviewing "Request for City Administrator Acceptance of Restricted Grants, Gifts and Donations" form and attachments for completeness and eligibility. Adds signature to recommend approval, then forwards to the City Administrator's Office for approval. After Budget Director and/or City Administrator approval, posts BCRs to appropriate grant, gift or donation.

Responsible for reporting at the end of the fiscal year- works with departments to get a comprehensive list of all grants, gifts and donations processed with the "Request for City Administrator Acceptance of Restricted Grants, Gifts and Donations" form. Prepares and presents annual report to Council.

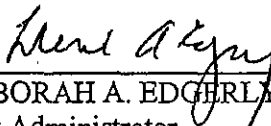
City Administrator's Office

Responsible for approving acceptance and appropriation of grant, gift or donation - reviews completed and Budget-approved "Request for City Administrator Acceptance of Restricted Grants, Gifts and Donations" form; signs to approve as necessary. Routes form back to the Budget Office.

V. ADDITIONAL INFORMATION

1. Generally, restricted funds should not be appropriated to the General Purpose Fund (1010). Therefore, please appropriate restricted grants, gifts and donations to a grant fund, such as the Miscellaneous Grants Fund (2999) or Trust Fund (7xxx).
2. For small grants, gifts and donations under \$1,000, record each as a separate entry on the Monthly List (Excel); indicate date, source, type, amount, restrictions, Council approved program & date of approval, planned use and, as applicable, the coding blocks for required match amount or new costs. At the end of each month, submit to the Budget Office a completed summary Request form for a cumulative restricted gift/grant total not to exceed \$1,000, with the corresponding spreadsheet documentation attached. A template for the \$1,000 or less record sheet can be found on the Budget Office intranet webpage.
3. Grants, gifts and donations must be \$50,000 or less (cumulatively) from one grantor/donor for one purpose in one fiscal year.
4. This process is not available for Redevelopment Agency restricted grants, gifts and/or donations.

5. Please allow up to 10 business days for approval and appropriation of restricted grants, gifts and donations processed with the "Request for City Administrator Acceptance of Restricted Grants, Gifts and Donations" form.
6. For more information regarding the "Request for City Administrator Acceptance of Restricted Grants, Gifts and Donations" form, see the instructions sheet for the "Request for City Administrator Acceptance of Restricted Grants, Gifts and Donations" form on the Budget Office intranet webpage, as well as Ordinance 12731 C.M.S. and Resolution 79714 C.M.S.


DEBORAH A. EDGERLY
City Administrator

Attachments:

- 1) Request for City Administrator Acceptance of Restricted Grants, Gifts & Donations Under \$50,000 or Less instructions
- 2) Request for City Administrator Acceptance of Restricted Grants, Gifts & Donations Under \$50,000 or Less form
- 3) Monthly List of Grants, Gifts & Donations (Total Not to Exceed \$1000) sample
- 4) Resolution #79714 AUTHORIZING THE CITY ADMINISTRATOR, ON BEHALF OF THE CITY OF OAKLAND, TO ACCEPT AND APPROPRIATE RESTRICTED GRANTS WITH A MARKET OR MONETARY VALUE OF FIFTY THOUSAND DOLLARS (\$50,000.00) OR LESS, WITHOUT PRIOR CITY COUNCIL ACTION
- 5) Ordinance #12731 AMENDING OAKLAND MUNICIPAL CODE TITLE 2, CHAPTER 2.04, ARTICLE 2.04.160, EXPENDITURES FROM RESTRICTED GIFT PROCEEDS, TO DELEGATE LIMITED AUTHORITY TO THE CITY ADMINISTRATOR TO, WITHOUT CITY COUNCIL ACTION, ACCEPT GIFTS AND DONATIONS AND TO APPROPRIATE AND EXPEND MONIES DERIVED FROM GIFTS AND DONATIONS, AND REPEALING OAKLAND MUNICIPAL ORDINANCE NO. 8144 C.M.S., ADOPTED JUNE 9, 1970, WHICH CONTAINS CONFLICTING AND OBSOLETE PROVISIONS



REQUEST FOR CITY ADMINISTRATOR ACCEPTANCE OF RESTRICTED GIFTS, GRANTS AND DONATIONS UNDER \$50,000

Instructions: Complete all fields. Use N/A if not applicable.

Request Type:

Gift / Donation Grant

Cash/Monetary \$ _____

Non-cash/Non-monetary Estimated Value \$ _____

Description: _____

Grant/Gift Source:

Federal State County Other

Private: Institutional Private: Individual

One-Time Annual Other _____

Name of Donor / Grantor: _____ Tax ID: _____ CFDA #: _____

Grant Program Name: _____

Cost Recovery Method

Advance

Reimbursement

Match Required Yes No

Match Amount \$ _____

Funding source

fund	org	account	project	program
------	-----	---------	---------	---------

Council Approval Type: Fiscal Year: _____ Biennial Budget Midcycle Budget CIP Budget

Program Name / # _____

Project Name / # _____ Legislation Reso / Ord #: _____ Date: _____

Restrictions: (List all & explain requirements)

Planned Uses (fill all that apply):

Charges Allowed

- Labor
- O&M
- Both

(Specify classes or attach Add/Delete)

Other Uses:

- Commodities
- Construction
- Professional Services

Deliverables/Benefits:

Estimated Completion Date: _____ Council District(s): _____

Anticipated New Costs:

Unfunded _____ \$ Amount

_____ Type

Funded _____ \$ Amount

Fund - Org - Account - Project - Program

Attachments: BCR Add/Delete Grant/Gift documents Other _____

Agency/Fiscal Manager Approval _____ Date _____

Budget Office Approval _____ Date _____

Agency Director/Department Head Approval _____ Date _____

City Administrator Approval _____ Date _____

Request for City Administrator Acceptance and Appropriation
of Restricted Grants, Gifts and Donations \$50,000 or Less

Form Completion Instructions

Purpose: Form collects information required to determine gift or grant eligibility for City Administrator acceptance and appropriation, pursuant to Resolution 79714 C.M.S. (February 7, 2006) for grants and Ordinance 12731 C.M.S. (February 21, 2006) for gifts/donations to the City of Oakland (not Oakland Redevelopment Agency). Summary information will be used for the annual report to City Council on restricted grants, gifts and donations not exceeding \$50,000 that are accepted and appropriated by the City Administrator

Question boxes / spaces for completion are self-explanatory. Instructions below provide additional clarification. Submit completed forms to the City Administrator's Budget Office.

For small donations under \$1,000, record each as a separate entry on Monthly List (Excel), indicating date, source, type, amount, restrictions, Council approved program & date of approval, planned use and, as applicable, the coding blocks for required match amount or new costs. At the end of each month, submit to the Budget Office a completed summary Request form for a cumulative restricted gift/grant total not to exceed \$1,000, with the corresponding spreadsheet documentation attached.

Request Type

Grant/Gift or Donation: Check appropriate box.

Cash/Monetary: Enter the exact dollar amount of the grant or gift.

Non-cash/Non-monetary: State the estimated value. Description – clearly indicate what / how many gifted or granted.

Grant/Gift Source: Check box for source of grant/gift or donation and indicate if it is one time or annual. If "continuous", include frequency during the year as part of Description.

Name of Donor/Grantor/Gifter: Spell out the name of funder. Do not use acronyms solely.

Tax ID# and CFDA#: Enter the applicable numbers.

Grant Program Name: Provide the name of the specific funding program, including the stated program funding year.

Cost Recovery Method: Check boxes of all that apply.

Match Required: If applicable, check the box, specify required amount, and fill in the coding block for matching funds. If non-monetary match is eligible, identify what will be used, e.g., in-kind services, by whom, hours, value, etc. (Stop here if Agency / Department cannot meet match requirement. Council approval is required for acceptance and appropriation.)

Council Approval Type

Indicate when and how Council gave prior approval of the program or the project to be funded by the gift, grant or donation. Provide all requested information.

Specify the fiscal year, budget type (e.g., biennial, mid-cycle or CIP) and program number (e.g., After School Sports, YS16) or project number (e.g., G260450). If your program or project was approved by specific Council legislation (rather than through City budget adoption), provide the number and date of the

authorizing City Council Resolution or Ordinance. (Stop here if no prior approval by Council for the program or project. Council approval is required for acceptance and appropriation.)

Restrictions

List and explain the funder's stipulated conditions of acceptance and/or use of the gift, grant or donation. (If no restrictions, stop here. Council approval is required for acceptance and appropriation.)

Planned Uses

Identify types of expenditures (i.e., uses) that the funds or resources will be used for. If used for labor, specify the classifications (codes). Attach the Add/Delete as necessary. Reminder: Part-time employees must work fewer than 1,000 hours total in a fiscal year, regardless of funding source(s).

Deliverables/Benefits

State in measurable terms what the gift, grant or donation will provide and the expected benefits. If the gift or grant proceeds or resources will be used at specific facilities (e.g., recreation center, senior center, branch library, creek, park, etc.), provide the facility name(s).

Estimated Completion Date: Indicate time period during which gift, grant or donation resources will be used, or the funded program or project completion date, whichever occurs first.

Council District(s): Specify the Council Districts benefiting from the use of gift, grant or donation resources. Use City Council District Locator Tool on City website for accuracy.

Anticipated New Costs: if new costs are funded, specify the amount, Fund, Organization, Account, Project and Program. (If unfunded, stop here. Council approval is required for acceptance and appropriation.)

Attachments: Check all applicable boxes and provide hardcopy attachments (e.g., Budget Change Request, Add/Delete, gift, grant or donation agreement, Project Record Request)

Approvals

Agency / Department Fiscal Manager Approval & Date: Required. (Agency / Department Fiscal Manager will be the contact person for the Budget Office annual report to Council.)

Agency Director/Department Head Approval & Date: Required. (Signature by designee not accepted)

Budget Office Approval: Authorized Budget Office representative signs to confirm completeness and accuracy of reported information and adherence to Council's conditions of acceptance, and recommends City Administrator approval.

City Administrator Approval: Represents City Administrator approval to accept and appropriate the gift, grant or donation expectation. It also represents that gift, grant or donation requirements will be met and confirms that the Agency / Department is required to document use and submit information to Budget Office for the annual report to City Council.

Request Denied: Form will be returned to the requesting Agency / Department without City Administrator signature when requirements of authorizing Resolution or Ordinance are not met. Agency / Department must prepare an agenda report and legislation to request Council acceptance and appropriation of the grant, gift or donation. Incomplete form will be returned to Agency / Department. Questions should be directed to the Budget Office.

**MONTHLY LIST OF GRANTS, GIFTS AND DONATIONS (TOTAL NOT TO EXCEED \$1,000)
REQUEST FOR CITY ADMINISTRATOR ACCEPTANCE AND APPROPRIATION**

Agency Dept.	Date of Gift or Grant Offer	Name of Funder (Grantor)	D for Donation or G for Grant	Cash? (X if yes)	Non-Cash? (state type of donation)	Actual Value (estimated if non-cash)	Funder's Restriction(s) (if "None" City Council approval is required)	City Council Approved Program or Project to be Funded (Specific Name and Number)	Council Approval Type - State FY & Budget Type or Legislation # & Date	City Match Required & Fund Codes	New/Added City Costs (e.g. staffing, equipment, maintenance)	Funding Codes for Match & New Cost (if any)
JPR	2-Oct-06	Glenn Macon	D	X		\$10.00	Recreation Center classes	Recreation Centers/Programs (NB03)	FY 2005-07	None	None	None
JPR	2-Oct-06	Nancy Yee	D	X		\$15.00	After School sports	After School Sports (YS16)	PY 2005-07	None	None	None
JPR	4-Oct-06	Boris Gudimoff	D	X		\$15.00	Recreation Center programs	Recreation Centers/Programs (NB03)	FY 2005-07	None	None	None
JPR	10-Oct-06	Double Dutch Foundation	D		Athletic Eq.	\$100.00	Girls/jump rope st deFrernery only	Recreation Centers/Programs (NB03)	FY 2005-07	None	None	None
JPR	10-Oct-06	Mrs. Dana Andrews	D	X		\$25.00	Recreation Center programs	Recreation Centers/Programs (NB03)	FY 2005-07	None	None	None
JPR	10-Oct-06	Bob Farley	D	X		\$10.00	Recreation Center classes	Recreation Centers/Programs (NB03)	FY 2005-07	None	None	None
JPR	10-Oct-06	Gordon Pippin	D	X		\$10.00	Recreation Center programs	Recreation Centers/Programs (NB03)	FY 2005-07	None	None	None
JPR	10-Oct-06	Marge White		X		\$35.00	Recreation Center programs	Recreation Centers/Programs (NB03)	FY 2005-07	None	None	None
JPR	13-Oct-06	Morris Bawn Company	G	X		\$400.00	Supplement Raiders Surcharge Funded Programs	After School Sports (YS16)	Resolution 80044 CMS (7/12/06)	\$400 - Raiders Surcharge	None	Org.####/Acct.#### ##/Prog####/Proj####
JPR	19-Oct-06	Friends of Lincoln Square	G	X		\$350.00	Signage for Lincoln Square project	Parks (NB07)/Facilities (IN02) Maintenance	FY 2005-07	None	None	None
						\$970.00						

OFFICE OF THE CITY CLERK
OAKLAND

Approved as to Form and Legality

2006 JAN 26 PM 5:19

Oakland City Attorney's Office

OAKLAND CITY COUNCIL

Resolution No. 79714 C.M.S.

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, ON BEHALF OF THE CITY OF OAKLAND, TO ACCEPT AND APPROPRIATE RESTRICTED GRANTS WITH A MARKET OR MONETARY VALUE OF FIFTY THOUSAND DOLLARS (\$50,000.00) OR LESS, WITHOUT PRIOR CITY COUNCIL ACTION

WHEREAS, Oakland Charter – Article VIII, Section 806, *Receipts and Expenditures*, specifies that all monies received by the City shall be deposited in the City Treasury, and no monies shall be disbursed from the treasury without the approval of the City Administrator or of another officer duly authorized by him/her; and no expenditure of City funds shall be made except for the purposes and in the manner specified by an appropriation of the Council, or made without proper accounting documentation and sufficient funds in the City Treasury and in proper accounts; and

WHEREAS, the City Council wishes to improve the City's efficiency in accepting, appropriating and utilizing grants in order to encourage the solicitation and offering of grants to the City and to facilitate their timely use by the City for the public's benefit; and

WHEREAS, to improve the City's efficiency in accepting, appropriating and utilizing grants, the City Council wishes to delegate authority to the City Administrator, within set dollar limits, to accept and appropriate monies derived from restricted grants to the City of Oakland; and

WHEREAS, the City Administrator will comply with all Oakland Charter requirements for fiscal administration and expenditure of such funds and otherwise apply proper and sufficient procedures and controls necessary to monitor and ensure fiscal and performance accountabilities; now, therefore, be it

RESOLVED: That the City Administrator, on behalf of the City Council, is hereby authorized to accept and appropriate, without prior City Council action, monies derived from any restricted grant with a market or monetary value of fifty thousand dollars (\$50,000.00) or less, provided that: 1) the grant is for programs and projects approved by the City Council in the biennial or mid-cycle operating or Capital Improvement Program (CIP) budget, or by City Council legislation during the fiscal year, 2) the grant does not create unbudgeted costs for the City, and 3) the grant does not require specific approval by the legislative body; and, be it

FURTHER RESOLVED: That all funds accepted hereunder shall be deposited into the City Treasury; and, be it

FURTHER RESOLVED: That expenditures of grant funds shall be in accordance with the requirements of the City of Oakland purchasing requirements codified in Oakland Municipal Code Title 2, Chapter 2.04; and, be it

FURTHER RESOLVED: That the City Administrator shall present a report annually to the City Council listing the grants accepted and appropriated on behalf of the City Council during the prior year.

355528


IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, BRUNNER, CHANG, KERNIGHAN, [REDACTED], QUAN,
REID AND PRESIDENT DE LA FUENTE - 7

NOES - 0
ABSENT - NADEL - 1
ABSTENTION - 0

ATTEST:


LATONBA SIMMONS
City Clerk and Clerk of the Council of
the City of Oakland, California

OFFICE OF THE CITY CLERK
RECEIVED

APPROVED AS TO FORM AND LEGALITY

2005 JAN 26 PM 5:19


CITY ATTORNEY

ORDINANCE NO. 12731 C.M.S.

ORDINANCE AMENDING OAKLAND MUNICIPAL CODE TITLE 2, CHAPTER 2.04, ARTICLE 2.04.160, EXPENDITURES FROM RESTRICTED GIFT PROCEEDS, TO DELEGATE LIMITED AUTHORITY TO THE CITY ADMINISTRATOR TO, WITHOUT CITY COUNCIL ACTION, ACCEPT GIFTS AND DONATIONS AND TO APPROPRIATE AND EXPEND MONIES DERIVED FROM GIFTS AND DONATIONS, AND REPEALING OAKLAND MUNICIPAL ORDINANCE NO. 8144 C.M.S., ADOPTED JUNE 9, 1970, WHICH CONTAINS CONFLICTING AND OBSOLETE PROVISIONS

WHEREAS, pursuant to Oakland Charter – Article XII, Section 1203, *Gifts and Trusts*, specifies the City Council is authorized to accept gifts and trust on behalf of the City and to control, manage, dispose of and otherwise administer the same in accordance with their terms; and

WHEREAS, Oakland Charter – Article VIII, Section 806, *Receipts and Expenditures*, specifies that:

All monies received by the City shall be deposited in the City Treasury, and no monies shall be disbursed from the treasury without the approval of the City Administrator or [his/her delegee]. No expenditure of City funds shall be made except for the purposes and in the manner specified by an appropriation of the Council . . .

WHEREAS, Council adopted Ordinance 8144 C.M.S., June 9, 1970, which authorized the City Manager and Directors of Museum, Parks and Recreation and Library to accept unrestricted gifts and donations for use by the respective department, but excluded authority to accept gifts and donations for construction of public improvements; and

WHEREAS, the City Council amended Section 2.04.160, *Expenditures from Restricted Gift Proceeds*, of the City's Purchasing Ordinance, Ordinance No. 7937 C.M.S., as amended, on October 4, 1973, authorizing the City Administrator to expend monies derived from gifts and donations to the City in accordance with any special conditions of the donor provided the City Council has accepted the gift/donation by resolution; and

WHEREAS, the City Council wishes to improve the City's efficiency in accepting, appropriating and utilizing gifts and donations in order to encourage the offering of such gifts and donations to the City and to facilitate their timely use by the City for the public's benefit; and

WHEREAS, to improve the City's efficiency in accepting, appropriating and utilizing gifts and donations, the City Council wishes to delegate authority to the City Administrator, within set dollar limits, to accept, appropriate and expend monies derived from restricted gifts and donations to the City of Oakland; and

WHEREAS, the City Administrator will comply with all Charter requirements for fiscal administration of such funds and otherwise apply proper and sufficient procedures and controls necessary to monitor and ensure fiscal and performance accountabilities;

NOW, THEREFORE, THE COUNCIL OF THE CITY OF OAKLAND DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Amendment to Title 2, Chapter 2.04, Section 2.04.160 of the Oakland Municipal Code. Oakland Municipal Code Title 2, Chapter 2.04, Section 2.04.160 is amended to authorize the City Administrator to accept, appropriate and expend monies derived from restricted gifts and donations as follows:

2.04.160 Acceptance, appropriation and expenditures from restricted gift proceeds.

Notwithstanding any other provision of this article, the City Administrator is delegated limited authority to accept restricted gifts and donations to the city up to fifty thousand dollars, including money gifts, and to appropriate and expend monies derived from such gifts/donations, without City Council action, provided that: 1) the gift/donation does not create unbudgeted costs for the City, 2) the gift/donation is for a program or project that has been approved by the Council in the biennial or mid-cycle operating or Capital Improvement Program (CIP) budget, or by City Council legislation during the fiscal year, and 3) the gift/donations or proceeds therefrom are used in accord with restrictions and/or special conditions of the donor.

Notwithstanding the above, the City Administrator is authorized to expend monies derived from restricted gifts/donations that exceed fifty thousand dollars (\$50,000.00) without City Council action when the gift has been approved, accepted and appropriated by City Council resolution provided such expenditure is in accord with any restrictions or special conditions of donor.

All funds accepted hereunder shall be deposited into the City Treasury. The City Administrator will provide an annual report to Council on all gifts and donations accepted hereunder during the previous year.

Section 2. Remaining Provisions Unchanged. Except as amended herein, all provisions, articles, sections, subsections, sentences, clauses or phrases of Oakland Municipal Code 2.04, shall remain unchanged and in full force and effect.

Section 3. Oakland Municipal Ordinance No. 8144 C.M.S. Repealed. Oakland Municipal Ordinance No. 8144 C.M.S., adopted June 9, 1970, which authorized the City Manager,

Director of Museums, Director of Parks and Recreation, and Director of Library to accept certain unrestricted gifts and donations on behalf of the City of Oakland is hereby repealed.

Section 4. Severability: If any article, section, subsection, sentence, clause or phrase of this ordinance is held to be invalid or unconstitutional, the offending portion shall be severed and shall not affect the validity of remaining portions which shall remain in full force and effect.

Section 5. Effective Date. This ordinance shall become effective immediately on final adoption if it receives six or more affirmative votes; otherwise, it shall become effective upon the seventh day after final adoption.

352274

IN COUNCIL, OAKLAND, CALIFORNIA, FEB 21 2009, 2006

PASSED BY THE FOLLOWING VOTE:

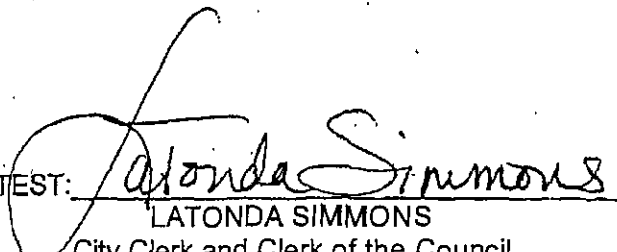
AYES- BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, QUAN, REID AND
PRESIDENT DE LA FUENTE — 8

NOES- 0

ABSENT- 0

ABSTENTION- 0

ATTEST:


LATONDA SIMMONS
City Clerk and Clerk of the Council
of the City of Oakland, California