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OAKLAND

2013 JUN 27 PM 5:38

AGENDA REPORT

TO: Deanna J. Santana
City Administrator

FROM: Teresa Deloach Reed
Fire Chief

SUBJECT: FY2012 MMRS \$110,000 Grant Award

DATE: June 23, 2013

City Administrator
Approval

Deanna J. Santana

Date

6/25/13

COUNCIL DISTRICT: City-Wide

RECOMMENDATION

A report and resolution has been prepared requesting that the City Council authorize the City Administrator or her designee to accept grant funds from the FY 2012 Federal Statewide Homeland Security Program (SHSP) in the amount of \$110,000, and appropriate such to the Oakland Fire Department. The fiscal agent for this grant is Alameda County (ALCO) Sheriff's Office. The Oakland Fire Department, Emergency Management Services Division (EMSD) is the sub-grantee and will submit eligible projects and requests for reimbursement to ALCO Sheriff's Office to fund the Oakland Fire Department Metropolitan Medical Response System (MMRS) program's planning staff, equipment and training activities.

EXECUTIVE SUMMARY

The Metropolitan Medical Response System (MMRS) Program is designed to enhance integrated systematic mass casualty preparedness and response functions. Oakland's primary focus is on events surrounding pandemics, chemical, biological, radiological, nuclear and explosive (CBRNE) emergency incidents. California's Governor's Office of Emergency Services (OES) provides essential emergency grant funding to sustain and expand these functions.

OUTCOME

Continuing the Oakland Fire Department (OFD) MMRS program is essential to the City's ability to maintain an inventory of critical medical equipment and supplies, develop or update terrorism related emergency plans and distribute any necessary pharmaceuticals to the Oakland community in the event of a natural or human-caused disaster. The FY 2012 SHSP grant of \$110,000 will allow OFD to continue the Oakland MMRS program. Therefore, staff recommends that the City Council accept the report and adopt the resolution.

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Public Safety Committee
July 9, 2013

BACKGROUND/LEGISLATIVE HISTORY

Since 1999, the City of Oakland has been one of 124 cities across the United States selected to develop, establish and maintain program planning through the Metropolitan Medical Response System (MMRS) program. This program is designed to enhance integrated systematic mass casualty preparedness, taking an all hazards approach, with the primary focus on Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) emergency incidents.

Beginning with the FY 2011 MMRS grant cycle, the MMRS grants management for FY 2010 and FY 2011 grants and the MMRS grant program was moved to the Fire Department, Emergency Management Services Division (EMSD) due to various staff reductions.

The goals of the MMRS program are achieved using grant awarded funding which provides essential Emergency Management Services Division (EMSD) planning support and/or staff, equipment and training. MMRS jurisdictions must also integrate health and medical assets into the functional organization of incident management in the community. MMRS assets are used in the event of a natural or human-caused disaster, in the Oakland community first and then as needed to surrounding jurisdictions.

To date, the City of Oakland MMRS Program has funded essential medical supplies and equipment, first responder training, developed MMRS related emergency plans, developed, established and implement the Oakland Medical Reserve Corps (MRC).

The MRC program is a volunteer based program of doctors, veterinarians, nurses and other medical professionals that may be available to Oakland following a major incident.

The primary goals of the MMRS program are to develop critical response plans including a mass prophylaxis distribution plan that identifies points of distribution (POD) sites throughout the Oakland community, update outdated plans and develop new plans as needed.

ANALYSIS

The MMRS Program's key components are to address the need for the Oakland community to have emergency response plans that enhance the probabilities of operational viability of medical treatment facilities and identified City managed POD sites throughout the city. These plans must address the unique needs of our seniors and disabled persons, as well as, the economically disadvantaged, non-English speaking and low literacy residents.

The Oakland Fire Department's EMSD staff is responsible in coordinating these planning efforts.

The Fire Department Medical Services Division (MSD) staff is responsible for the mass prophylaxis plan which was recently updated to support distribution of pharmaceuticals from the national stockpile to the entire population within 48 hours of receipt.

Thus, the Fire Department Medical Services Division staff and Emergency Management Services Division staff manage this component and are working to identify POD sites that are accessible from all major areas of the community and secure any required agreements.

PUBLIC OUTREACH/INTEREST

There is also a need for emergency preparedness community training that addresses the special needs of pets in the aftermath of a large scale disaster.

The MMRS Program provides animal first aid training for emergency response personnel via the Oakland Medical Reserve Corps (MRC) program. The Medical Reserve Corps is a volunteer based program comprised of paramedics, doctors, veterinarians, nurses and other medical professionals that work in collaboration with the CORE program staff to ensure the program incorporates pet preparedness into the community emergency preparedness training.

The Oakland MMRS Program consists of all-hazards mitigation and CBRNE emergency incident planning. This includes mass decontamination, hazardous materials response capabilities, detection devices, personal protective equipment, planning training and exercises. Further, the program provides for maintenance of a pharmaceutical cache with the capability to treat up to 1,000 victims of a nerve agent attack and 10,000 victims of a biological attack. The program is also an essential component for addressing issues associated with pandemics, such as H1N1.

Current efforts are directed toward development and revision of response plans and identifying points of distribution (POD) sites in the Oakland community.

COORDINATION

All MMRS program components are coordinated among the Oakland Fire Department's Emergency Management Services Division (EMSD), Medical Services Division (MSD) and City agencies' staff, as needed. The Medical Reserve Corps (MRC) program is coordinating with the Fire Department's EMSD, MSD Field Operations staff, Alameda County (ALCO) Public Health staff, community members and other stakeholders.

The City Attorney's Office and the Budget Office were consulted in the preparation of this report.

COST SUMMARY/IMPLICATIONS

1. AMOUNT OF RECOMMENDATION/COST OF PROPOSED PROJECTS:

The recommended projects for FY 2012 MMRS will include:

- a) The development of a chemical, biological, radiological, nuclear and explosive (CBRNE) operations plan/annex including but not limited to POD site training for City staff, Terrorism specific annex which are required and necessary.
- b) Medical Reserves Corp Community Education Program which includes Pet Preparedness and replenishment of a small portion of perishable medical supplies.

2. PRELIMINARY SPENDING PLAN BUDGET:

Emergency Planning	\$73,000
Medical Reserve Corps Program	\$25,000
Medical Response Equipment and Supplies	\$12,000
TOTAL	\$110,000

3. SOURCE OF FUNDING: Funding through FY 2012 Statewide Homeland Security Program (SHSP) Grant.

4. FISCAL IMPACT: There is no impact to the General Fund.

This grant requires no matching funds.

Funds will be appropriated to the California State Emergency Services Fund (2146), the Emergency Management Services Division Organization (20711), Emergency Management Services Program (PS 21) and project number to be determined.

The City will be reimbursed from the grant funds for MMRS program costs in the amount of \$110,000.

The grant performance period for federal fiscal year 2012 is May 2013 through April 30, 2014.

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SUSTAINABLE OPPORTUNITIES

Economic: Although no direct economic opportunities are associated with this report, by training staff and residents to effectively respond to emergencies and provide immediate, critical assistance, the opportunity to reduce the number of claims made against the City is increased.

Environmental: There are no direct environmental issues associated with this report.

Social Equity: By ensuring first responders are well trained to perform critical medical needs to members of the community supports the City and Department goals of providing the highest level of public service to the community; thereby aiding in the support of healthy neighborhoods.

For questions regarding this report, please contact Renee Domingo, Division Manager, Emergency Management Services Division at (510) 238-3939.

Respectfully submitted,



Teresa DeLoach Reed
Fire Chief, Oakland Fire Department

Prepared by:
Renee A. Domingo, Division Manager
Emergency Management Services Division

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Public Safety Committee
July 9, 2013

Quadrant
City Attorney

FILED
OFFICE OF THE CITY CLERK
OAKLAND

OAKLAND CITY COUNCIL

2013 JUN 27 PM 5:59 RESOLUTION No. _____ C.M.S.

Introduced by Councilmember _____

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OR HER DESIGNEE TO:

- 1) ACCEPT, APPROPRIATE, AND ADMINISTER FEDERAL FISCAL YEAR 2012 STATEWIDE HOMELAND SECURITY (SHSP) GRANT ALLOCATION OF ONE HUNDRED TEN THOUSAND DOLLARS (\$110,000) FROM THE ALAMEDA COUNTY (ALCO) SHERIFF'S DEPARTMENT; AND
- 2) EXPEND FISCAL YEAR 2012 SHSP FUNDS INCLUDING FUNDING THE OAKLAND FIRE DEPARTMENT METROPOLITAN MEDICAL RESPONSE SYSTEM (MMRS) PLANNING STAFF, EQUIPMENT AND TRAINING PROGRAM AND ENTERING INTO SERVICE AND PURCHASING AGREEMENTS TO EXPEND SUCH GRANT FUNDS WITHOUT FURTHER COUNCIL REVIEW OR ACTION, INCLUDING THE PURCHASE IN EXCESS OF THE CITY ADMINISTRATOR'S PURCHASING AUTHORITY PROVIDED THAT THE CITY'S ADVERTISING, BIDDING, AND REQUEST FOR PROPOSALS/QUALIFICATION REQUIREMENTS AND PURCHASING PROGRAMS AND POLICIES ARE FOLLOWED

WHEREAS, since 1999, the City of Oakland has been a Metropolitan Medical Response System (MMRS) jurisdiction; and

WHEREAS, the Oakland Fire Department MMRS Program consists of planning, purchasing special pharmaceuticals, other medical supplies, equipment and identified training to serve as key resources in responding to health and medical consequences of a nuclear, biological or chemical, natural or human-caused emergency incident; and

WHEREAS, the Governor's Office of Emergency Services awarded the City of Oakland \$110,000 in grant funds for the federal fiscal year 2012 to fund the Oakland Fire Department MMRS Program for the grant performance period of May 2013 through April 30, 2014; and

WHEREAS, grant funding will be used to develop or update essential emergency response plans, purchase medical supplies and equipment, provide program management and administration, critical training and contract cost, and applicable overhead; and

WHEREAS, Oakland Municipal Code Section 2.04.030.A requires Council approval for any purchase of goods and/or services over \$100,000.00; and

WHEREAS, the City Administrator recommends that she or her designee be authorized to expend Fiscal Year 2012 federal Statewide Homeland Security Program grant funds in connection with the purposes of the grant in excess of \$100,000.00 without further Council review or action because of the limited time available for completion of grant projects, provided competitive solicitation and other City purchasing policies and programs are followed; and

WHEREAS, funds will be appropriated to the Homeland Security Fund (2123), the Emergency Management Services Division Organization (20711), Emergency Management Services Program (PS 21) and project number to be determined; and

WHEREAS, the City Administrator has determined that any services that may be provided under contracts authorized hereunder would be of a professional, scientific or technical and temporary nature and not result in the loss of employment or salary by any person having permanent status in the competitive service; now, therefore be it

RESOLVED: That the City Administrator or her designee is authorized to accept, appropriate, and administer a federal fiscal year 2012 Statewide Homeland Security Program (SHSP) grant allocation of one hundred ten thousand dollar (\$110,000) from the Alameda County (ALCO) Sheriff's Department; and

FURTHER RESOLVED: That the City Administrator or her designee is authorized to expend fiscal year 2012 SHSP funds, which includes funding the Oakland Fire Department metropolitan medical response system (MMRS) planning staff, equipment and training program and contracts involving the purchase of goods, material, equipment, services or combination thereof on the federally authorized equipment list (AEL) and services required by the grant, including purchases that exceed the City Administrator's purchasing authority under Oakland Municipal Code section 2.04.020, provided such contracts are in accordance with the approved spending plan, the city's bidding and request for proposal requirements and purchasing programs/policies; and be it

FURTHER RESOLVED: That all contracts authorized hereunder shall be approved for form and legality by the Office of the City Attorney and placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, GALLO, KAPLAN, KALBB, MCELHANEY, REID, SCHAFF and PRESIDENT KERNIGHAN

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____

LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California