



# INTER OFFICE MEMORANDUM

Department of Workforce & Employment Standards (DWES)

**TO:** Tiffany Pham  
OPW Civil Engineer

**FROM:** Shelley Darensburg, *SD*  
Contract Compliance Supervisor

**PREPARED BY:** Paula Peav, *Paula Peav*  
Contract Compliance Officer

**DATE:** September 18, 2024 REVISED

**SUBJECT: RFP for Storm Drainage Master Plan (8792007)  
Project No 1005274—Amendment 4**

At the request of the Public Works Department, DWES conducted a compliance analysis of the updated Schedule E dated August 9, 2024 from Wood Rodgers, the firm selected for award of the above subject project.

Per the email from Wood Rodgers, including a statement from their subconsultant, declining the work, and therefore, consenting to the substitution. Additionally, an additional consultant was added to the project as a general consultant. Wood Rodgers as the prime intends to perform the services originally assigned to Horizon Water and Environmental, LLC. Per the L/SLBE Program, the contractor must make reasonable to maintain the L/SLBE participation achieved at the time of award.

Due to the lack of certified SLBE firms, DWES has determined that Wood Rodger was unable to maintain the original L/SLBE proposed at the time of award. Therefore, they have complied with L/SLBE requirement in this regard. Following is the revised level of L/SLBE compliance achieved.

<i>Responsive to Social Justice Policies</i>	PROPOSED L/SLBE PARTICIPATION PERCENTAGES					EARNED PREFERENCE POINTS				EBO Compliant? Y/N
	Total L/SLBE	LBE	SLBE	*VSLBE	Total Credited	L/SLBE Participation	Years in Oakland	Oakland Workforce	Total Preference Points	
Wood Rodgers	96%	96%	0.00%	0.00%	96%	5 pts	1.5 pts	NA	6.5 pts	Y

For questions or comments, please contact Paula Peav, Contract Compliance Officer at (510) 238-3190.

# LBE/SLBE PARTICIPATION

## Wood Rodgers, Inc.

Project Name: Storm Drainage Master Plan (8792007)-Amendment 4 (08/09/24)

Project No.: 1005274		Engineers Est:				Under/Over Engineers Estimate:								
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	LPG/VSLBE	Total	L/SLBE	Total	TOTAL	For Tracking Only			
							LBE/SLBE	Trucking	Trucking	Dollars	Ethn.	MBE	WBE	
<b>PRIME</b> Green Infrastructure QA/QC Coordination Financial Funding Survey	Wood Rodgers, Inc.	Oakland	CB	86.00%			86.00%			86.00%	C			
	Geosyntec	Oakland	CB	10.00%			10.00%			10.00%	C			
	Aqua Flows	San Ramon	UB							1.00%	O			
	Engineering													
	SCI Consulting Group	Fairfield	UB							2.00%	C			
	Cinquini & Passarino	Oakland	UB							1.00%	C			
<b>Project Totals</b>				96.00%	0.00%	0.00%	96.00%	0.00%	0.00%	100.00%		0.00%	0.00%	
<b>Requirements:</b> The 50% requirements is a combination of 25% LBE and 25% SLBE participation. An SLBE firm can be counted 100% towards achieving 50% requirements.				<b>LBE 25%</b>	<b>SLBE 25% or 50%</b>	<b>VSLBE/LPG</b>	<b>TOTAL LBE/SLBE</b>	<b>50% LBE/SLBE TRUCKING</b>		<b>Ethnicity</b> AA = African American AI = Asian Indian AP = Asian Pacific C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed MO = Multiple Ownership				
LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise										

**OFFICE OF THE CITY ADMINISTRATOR**



**Contracts & Compliance Unit**

**PROJECT EVALUATION FORM**

**PROJECT NO.: 1005274**

**PROJECT NAME: Storm Drainage Master Plan (8792007)- Amendment 4 (08/09/24)**

**CONTRACTOR: Wood Rodgers, Inc.**

**Engineer's Estimate:**  
NA

**Contractors' Bid Amount**  
NA

**Over/Under Engineer's Estimate**  
NA

**Discounted Bid Amount:**  
NA

**Amount of Bid Discount**  
NA

**Preference points**  
5 points

1. Did the 50% local/small local requirements apply? **YES**
2. Did the contractor meet the 50% requirement? **YES**
- a) % of LBE participation **96.00%**
  - b) % of SLBE participation **0.00%**
  - c) % of VSLBE/LPG participation **0%**
3. Did the contractor meet the Trucking requirement? **NA**
- c) Total SLBE/LBE trucking participation **0.00%**
4. Did the contractor receive preference points? **YES**
- (If yes, list the percentage received) **5 Points**
5. Additional Comments.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

**9/18/2024**

Date

**Reviewing**  
**Officer:**

**Paula Peav**

**Date: 9/18/2024**

**Approved By: Shelley Darenburg**

**Date: 9/18/2024**