



INTEROFFICE MEMORANDUM

Department of Workplace & Employment Standards (DWES)

TO: Tiffany Pham,
Civil Engineer

FROM: Shelley Darensburg, *SD*
Contract Compliance Supervisor

,PREPARED BY: Sophany Hang, *S. Hang*
Contract Compliance Officer

SUBJECT: Availability Analysis for
Mandala Parkway Trash Capture Device
Project No. 1006066

DATE: December 19, 2023 Revised

Per your request, an availability analysis of the City's database of local certified firms was conducted. Under current council policy, the awarding authority may request an availability analysis if there is reason to believe that the availability of certified firms will not be sufficient to satisfy the minimum participation requirement.

The scope of services for the above project is described below:

The work involves deep excavation and technical shoring requiring engineering oversight for more than 25' deep, installation of two large cast-in-place concrete junction boxes (26'x15'x15' Deep), a large trash capture concrete box (26'x13'x15' Deep), about 36 feet of 72" diameter reinforced concrete pipe (RCP) and about 69 feet of 96" diameter RCP, 24-hours dewatering due to high groundwater level, traffic control and diversion for about seven months long, and other related work.

To determine the availability of the City's certified firms, the Department of Workplace & Employment Standards researched the certification database utilizing the following NAICS Code(s):

237110-Storm Sewer Construction
237310-Highway, Street, and Bridge Construction
324121-Asphalt Paving Mixture and Block Manufacturing
484220-Specialized Freight (except Used Goods) Trucking, Local
484110-General Freight Trucking, Local

There were twenty-six (26) certified firms with the above NAICS codes. An email was sent to all certified firms under the above NAICS codes to determine if the firms were able to perform the scope of services. Two (2) firms responded and indicated they are able to provide the services requested.

Per the City's L/SLBE Program: "Based on the "Rule of Three," there must be at least three certified businesses listed in the industry, trade or profession that constitutes a major category of work. If at least three L/SLBEs are not certified, then the requirement is either waived, or the 50% requirement may be set at a percentage from 50 % to 0%, but not less than 20% if at least one L/SLBE is certified and available."

Based on the above results, it has been determined that the Local and Small Local Business Enterprise Program's 50% requirement is set at 20% for this project.

If you have questions or need additional information, please contact Sophany Hang, Contract Compliance Officer at (510) 238-3723.



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Civil Engineer

FROM: Shelley Darensburg, *SD*
Contract Compliance Supervisor

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Contract Compliance Officer

SUBJECT: Availability Analysis for
Cary Avenue Trash Capture Device

DATE: December 19, 2023 Revised

Per your request, an availability analysis of the City's database of local certified firms was conducted. Under current council policy, the awarding authority may request an availability analysis if there is reason to believe that the availability of certified firms will not be sufficient to satisfy the minimum participation requirement.

The scope of services for the above project is described below:

The work involves deep excavation and technical shoring requiring engineering oversight for more than 20' deep, installation of two large cast-in-place concrete junction boxes (26'x23' and 26'x33' x13' Deep), a large trash capture concrete box (25'x12'x14' Deep) about 16 feet of 60" diameter reinforced concrete pipe (RCP), making connection to existing 9.5' wide x 6.75' deep storm drain box, 24-hours dewatering due to high groundwater level, traffic control and diversion for about seven months long, and other related work

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