2023 DEC 14 PM 4: 40

INTRODUCED BY THE OFFICE OF THE CITY CLERK OFFICE OF THE CITY CLERK APPROVED AS TO FORM AND LEGALITY

# OAKLAND CITY COUNCIL

ORDINANCE NO.

C.M.S.

ORDINANCE AMENDING AND REENACTING THE CITY OF OAKLAND'S CONFLICT OF INTEREST CODE (ORDINANCE NO. 11562 C.M.S. ADOPTED MARCH 23, 1993, AS LAST AMENDED BY ORDINANCE NO. 13522 C.M.S. ADOPTED FEBRUARY 26, 2019, CODIFIED AS OAKLAND MUNICIPAL CODE CHAPTER 3.16) TO UPDATE THE DESIGNATION OF POSITIONS COVERED BY THE CODE

WHEREAS, pursuant to the California Political Reform Act, the City of Oakland enacted Ordinance Number 10531 C.M.S. on December 18, 1984, enacting a conflict of interest code for City of Oakland employees; and

WHEREAS, subsequent amendments of the City's conflict of interest code added members of boards and commissions, and consultant positions and the code was ultimately codified as Oakland Municipal Code Chapter 3.16; and

WHEREAS, the Political Reform Act (Gov. Code Sections 81000-91014) requires many state and local government officials and employees to publicly disclose their personal assets and income. The filing officer, Office of the City Clerk, retains signed statements of economic interests and may impose on an individual a fine for any statement that is filed late. The fine is \$10 per day up to a maximum of \$100. Late filing penalties may be reduced or waived under certain circumstances; and

WHEREAS, the City last updated its conflict of interest code through the enactment of Ordinance No. 13522 C.M.S. passed February 26, 2019, which amended Appendix A for OMC Chapter 3.16 City of Oakland Conflict of Interest Code List of Designated Positions; and

WHEREAS, the City's organization has changed; and

WHEREAS, the Conflict of Interest Code, OMC Chapter 3.16, must be amended to include new positions which must be designated, make changes to the positions designated, revise titles of existing positions, departments, boards and commissions and delete titles of positions that have been abolished; and

WHEREAS, City of Oakland departments, boards, commissions and consultants have been notified that the Code has been reviewed:

# NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF OAKLAND DOES ORDAIN AS FOLLOWS:

**SECTION 1.** The City Council finds and determines the foregoing recitals to be true and correct and hereby makes them a part of this Ordinance.

**SECTION 2.** Oakland Municipal Code (O.M.C.) Chapter 3.16.030 Appendix A is hereby repealed in its entirety and replaced with a new Appendix A (List of Designated Positions) as attached. All changes are indicated in **bold** type. Additions are indicated by <u>underscoring</u> and deletions are indicated by <u>strikethrough</u> type; portions of ordinance not cited or not shown in underscoring or strike-through are not changed. Appendix B (Master List of Disclosure Categories) is attached and unchanged. Appendix C (Deferred Compensation Plan Committee) is also attached and unchanged. Ordinance No. 13522 C.M.S.is hereby amended and superseded by this Ordinance.

**SECTION 3.** Nothing in this Ordinance shall be interpreted or applied so as to create any requirement, power, or duty in conflict with any federal or state law.

**SECTION 4.** Severability. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the Chapter. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, clause or phrase thereof irrespective of the fact that one or more other sections, subsections, clauses or phrases may be declared invalid or unconstitutional

**SECTION 5.** Effective Date. This ordinance shall become effective immediately on final adoption if it receives six or more affirmative votes; otherwise it shall become effective upon the seventh day after final adoption.

IN COUNCIL, OAKLAND, CALIFORNIA,

JAN 1 6 2024

PASSED BY THE FOLLOWING VOTE:

AYES – FIFE, GALLO, JENKINS, KALB, KAPLAN, RAMACHANDRAN, REID, AND PRESIDENT FORTUNATO BAS -8

NOES ABSENT ABSTENTION

Introduction Date DEC 1 9 2023

ATTEST: ASHA REED

City Clerk and Clerk of the Council of the City of Oakland, California

City of Oakland, California

Date of Attestation: January 9, 2024

# NOTICE AND DIGEST

ORDINANCE AMENDING AND REENACTING THE CITY OF OAKLAND'S CONFLICT OF INTEREST CODE (ORDINANCE NO. 11562 C.M.S. ADOPTED MARCH 23, 1993, AS LAST AMENDED BY ORDINANCE NO. 13522 C.M.S. ADOPTED FEBRUARY 26, 2019, CODIFIED AS OAKLAND MUNICIPAL CODE CHAPTER 3.16) TO UPDATE THE DESIGNATION OF POSITIONS COVERED BY THE CODE

This Ordinance will amend Chapter 3.16 of the Oakland Municipal Code, the City of Oakland's Conflict of Interest Code, to update the designation of positions covered by the Code.

# Appendix A

# City of Oakland

# **Conflict of Interest Code**

# **List of Designated Positions**

All Citywide Agency, Department, Directors	Disclosure Category
Chief of Fire	1
Chief of Police	1
City Auditor	1
Chief of Police	1
City Clerk	1
Director of Animal Services	1
Director of Contract and Purchasing	1
Director of Department of Violence Prevention	1
Director of Economic and Workforce Development	1
Director of Finance	1
Director of Housing and Community Development	1
Director of Human Resources Management	1
Director of Human Services	1
Director of Information Technology	1
Director of Library Services	1
Director of Oakland Parks, Recreation and Youth Development	1
Director of Planning and Building	1
Director of Public Works	1
Director of Race and Equity	1
Director of Transportation	1
Director of Workplace and Employment Standards Department of Violence	1
Prevention	İ
Executive Director, Community Police Review Agency	1
Executive Director, Public Ethics Commission	1
Inspector General	1
Fire Chief	1
Consultants*	1

<sup>\*</sup>Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Administrator or <a href="https://histor.com/hist/her">his/her</a> their</a> designee may determine, in writing, that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or <a href="https://histor.com/histor.c

# **Conflict of Interest Code**

# List of Designated Positions

# City Administrator's Office/Administration

Job Title	Disclosure Category
Administrative Assistant to the City Administrator	13
Assistant to the City Administrator	1
Assistant City Administrator	1
City Administrator Analyst	4
Deputy City Administrator	1
Executive Assistant to Assistant City Administrator	13
Executive Assistant to City Administrator	13
Consultants*	1

<sup>\*</sup>Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Administrator or his/hertheir designee may determine, in writing, that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or his or her their designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

# **Conflict of Interest Code**

# List of Designated Positions ;h1; Finance Department

Job Title	Disclosure Category
Accountant III	13
Accountant Supervisor	<del>13</del>
Accounting Supervisor	13
Administrative Analyst II	1
Administrative Services Manager I	1
Assistant Budget Administrator	1
Assistant Revenue and Tax Administrator	1
Assistant Director	1
Assistant to the Director	1
Assistant Treasury Administrator	1
Budget Administrator	1
Budget and Management Analyst	13
Budget and Management Analyst, Principal	13
Budget and Management Analyst, Senior	13
Budget Director	1
Business Analyst III	1
Business Analyst IV	1
Buyer	1
<u>Collections Officer</u>	1
Contract Compliance Officer	1
Contract Compliance Officer, Sr.	1
Contract & Purchasing Manager	1
Controller	1
Controller, Assistant	1
<u>Deputy Director, Finance</u>	1
Executive Assistant	1
Finance Manager	1
Financial Analyst	1 <b>3</b>
Human Resource Operations Supervisor	<u>13, 14</u>
Investment & Operations Manager	1
Investment Officer	1
Management Assistant	1
Payroll Manager	1
Project Manager II	1
Project Manager	<u>1</u>
Principal Financial Analyst	1
Public Information Officer III	1
Purchasing Supervisor	1
Retirement Systems Accountant	<u>13, 14, 15</u>
Revenue and Tax Administrator	1
Revenue Analyst	13
Revenue Analyst, Principal	1

Revenue Operations Supervisor	13
Senior Buyer	1
Systems Accountant III	13
Tax Auditor II	13
Tax Auditor III	13
Tax Enforcement Officer II	13
Treasury Administrator	1
Treasury Analyst III	13
Consultants*	1

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The City Administrator or his/her their designee may determine, in writing, that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or his or her their designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

# **Conflict of Interest Code**

# List of Designated Positions; h1; Information Technology Department

Job Title	Disclosure Category
Accountant II	2
Accountant III	2
Administrative Analyst I	13
Administrative Analyst II	13
Administrative Services Manager I	1
Assistant to the Director	1
Business Analyst II	13
Business Analyst III	13
Database Administrator	13
Executive Assistant to the Director	1
Help Desk Supervisor	13
Information Systems Administrator	13
Information Systems Manager I	1
Information Systems Manager II	1
Information Systems Supervisor	13
Management Assistant	1
Manager, Information Systems	1
Network Architect	13
Project Manager II	1
Project Manager III	1
Reprographic Shop Supervisor	13
Spatial Data Administrator	1
Spatial Data Analyst III	13
Telecommunication Systems Engineer	13
Telecommunications Electrician, Sr.	13
Consultants*	1

<sup>\*</sup>Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Administrator or his/her their designee may determine, in writing, that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or his or her their designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

# **Conflict of Interest Code**

# List of Designated Positions; h1; Community Police Review Agency

Job Title	Disclosure Category
Complaint Investigator II	2
Policy Analyst	2
Consultants*	1

<sup>\*</sup>Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Administrator or his/her their designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or his their designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

# **Conflict of Interest Code**

# List of Designated Positions ;h1; Office of the Inspector General

Job Title	Disclosure Category
Inspector General Program and Performance Audit Manager	1
Inspector General Program and Performance Auditor	2
Inspector General Policy Analyst	2
Consultants*	1

\*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The Inspector General or their designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Inspector General or their designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

#### **Conflict of Interest Code**

# List of Designated Positions ;h1; Public Ethics Commission Department

Job Title	Disclosure Category
Administrative Analyst I	2
Deputy Director	1
Enforcement Chief	1
Ethics Analyst I	2
Ethics Analyst II	2
Ethics Analyst III	2
Investigator	1
Program Manager	1
Consultants*	1

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The City Administrator or <a href="https://www.his/her\_their">his/her\_their</a> designee may determine, in writing, that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or <a href="https://www.his-or-her-their">his-or-her-their</a> designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code

#### **Conflict of Interest Code**

# List of Designated Positions ;h1; City Administrator's Office/Contracts and Compliance

Job Title	Disclosure Category
Administrative Analyst I	1
Administrative Analyst II	4,5,6,7,8,10,12,14,15
Administrative Services Manager I	1
Assistant Contract Compliance Officer	1
Assistant to the Director	1
Contract Compliance Field Technician	4 <del>,5,6,7,8,10,12,14,15</del> <u>1</u>
Contract Compliance Officer	4 <del>,5,6,7,8,10,12,14,15</del> - <u>1</u>
Contract Compliance Officer, Senior	4,5,6,7,8,10,12,14,151
Contract Compliance Supervisor	1
Deputy Director	1
Employment Services Supervisor	1
Job Developer	4 <del>,5,6,7,8,10,12,14,15</del> <u>1</u>
Consultants*	1

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The City Administrator or his/hertheir designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or his their designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

# **Conflict of Interest Code**

# List of Designated Positions ;h1; Economic and Workforce Development Department

Job Title	Disclosure Category
Accountant II	2
Accountant III	2
Administrative Analyst II	1
Administrative Services Manager II	1
Business Analyst II	1
City Administrator Analyst	1
Deputy Director, Economic and Workforce Development	1
Development/Redevelopment Area Manager	1
Executive Assistant	1
Graphic Design Specialist	2
Management Assistant	1
Manager, Cultural Affairs	1
Manager, Real Estate Services	1
Manager, Real Property Asset	<u>1</u>
Marketing Program Coordinator	1
Program Analyst I	2
Program Analyst I, PPT	2
Program Analyst II	2
Program Analyst II, PPT	2
Program Analyst III	2
Project Manager	1
<u>Project Manager II</u>	<u>1</u>
Project Manager III	1
Real Estate Agent	1
Real Estate Agent, Supervising	1
Special Activity Permit Technician	1
Special Activity Permit Inspector	1
Special Events Coordinator	2
Urban Economic Analyst I	1
Urban Economic Analyst II	1
Urban Economic Analyst III	1
Urban Economic Analyst III, PPT	1
Urban Economic Analyst IV	1
Urban Economic Analyst, IV Projects	1
Urban Economic Analyst, IV Projects, PPT	1
Urban Economic Coordinator	1
Consultants*	1

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The City Administrator or his/her their designee may determine, in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or his or her their designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

#### **Conflict of Interest Code**

# List of Designated Positions; h1; City Administrator's Office/Public Information Office

Job Title	Disclosure Category
Public Information Officer II	13
Project Manager III	1
Consultants	1

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#### **Conflict of Interest Code**

# List of Designated Positions ;h1; City Administrator's Office/Animal Services

Job Title	Disclosure Category
Assistant to the Director	1
Consultants*	1

<sup>\*</sup>Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Administrator or <a href="https://designee.ni.google.com">his/her their</a> designee may determine, in writing, that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or <a href="his or her-their">his or her-their</a> designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

# **Conflict of Interest Code**

# List of Designated Positions; h1; City Administrator's Office/Equal Opportunity Programs

Job Title	Disclosure Category
Equal Employment Opportunities Officer	1
Consultants*	1

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#### **Conflict of Interest Code**

# List of Designated Positions; h1; Department of Race and Equity

Job Title	Disclosure Category
Program Analyst I	13
Consultants	1

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# **Conflict of Interest Code**

# List of Designated Positions ;h1; Department of Violence Prevention

Job Title	Disclosure Category
Administrative Analyst II	1
Administrative Services Manager I	1
Deputy Chief of Violence Prevention	1
Violence Prevention Services Manager	1
Violence Prevention Services Supervisor	4, 11
Consultants*	1

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The City Administrator or <a href="https://histor.com/hist/her">hist/her</a> their</a> designee may determine, in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or <a href="https://histor.com/histor.c

# **Conflict of Interest Code**

# List of Designated Positions ;h1; Housing and Community Development Department

Job Title	Disclosure Category
Account Clerk II	1
Accountant II	1
Accountant III	1
Administrative Analyst I	1
Administrative Analyst II	1
Administrative Assistant I	1
Administrative Assistant II	1
Administrative Services Manager I	1
Administrative Services Manager II	1 .
Agency Administrative Manager	1
Assistant to the Director	1
Business Analyst III	1
Deputy Director	1
Development/Redevelopment Program Manager	1
Employment Services Supervisor	1
Executive Assistant to the Director	1
Hearing Officer	1
Home Management Counselor II	1
Home Management Counselor III	1
Home Management Specialist II	1
Home Management Specialist III	1
Housing Development Coordinator I	1
Housing Development Coordinator II	1
Housing Development Coordinator III	1
Housing Development Coordinator IV	1
Legal Administrative Assistant	1
Loan Servicing Administrator	1
Loan Servicing Specialist	1
Management Assistant	1
Manager, Housing Development	1
Manager, Rent Adjustment Program	1
Monitoring and Evaluation Supervisor	1
Mortgage Advisor	1
Office Assistant II	1
Program Analyst I	1
Program Analyst II	1
Program Analyst III	1
Program Manager	1
Project Manager II	1
Project Manager III	1
Rehabilitation Advisor I	<u>1</u>
Rehabilitation Advisor II	1

Rehabilitation Advisor III	1
Rent Adjustment Program Manager, Assistant	1
Rent Adjustment Program Assistant	1
Senior Hearing Officer	1
Urban Economic Coordinator	1
Consultants*	1

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# **Conflict of Interest Code**

# List of Designated Positions ;h1; Department of Transportation

Job Title	Disclosure Category
Administrative Services Manager I	1
Administrative Services Manager II	1
Agency Administrative Manager	1
Architectural Associate	1
Assistant Director	1
Assistant to the Director	1
Business Analyst II	1
Chief of Party	1
Capital Improvement Program Manager	1
City Land Surveyor	1
Construction Inspector Supervisor	1
Disability Access Coordinator	1
Electrical Engineer III	1
Electrical Services Manager	1
Electrical Supervisor	1
Engineer, Civil (Office)	1
Executive Assistant to the Director	1
Manager, Support Services	1
Manager, Technology Program	1
Parking Meter Collection Supervisor	1
Principal Civil Engineer	1
Process Coordinator III	1
Program Analyst II	1
Program Analyst III	1
Project Manager	1
Project Manager II	1
Public Works Operations Manager	1
Public Works Supervisor I	1
Public Works Supervisor II	1
Supervising Civil Engineer	1
Transportation Engineer	1
School Traffic Safety Supervisor	1
Supervising Transportation Engineer	1
Support Services Supervisor	1
<u>Transportation Manager</u>	1
Transportation Planner, I	1
Transportation Planner, II	1
Transportation Planner, III	1
Transportation Planner, Senior	1
Consultants*	1

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The City Administrator or his/her their designee may determine, in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or his or her their designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

# **Conflict of Interest Code**

# List of Designated Positions ;h1; Planning and Building Department

Job Title	Disclosure Category
Accountant III	1
Administrative Analyst II	1
Administrative Services Manager I	1
Administrative Services Manager I	1
Assistant Director, Planning and Building	1
Assistant Director	1
Business Analyst IV	1
Construction Inspector, Senior (Field)	1
Deputy Director, Building Official	1
Engineer Assistant I (Office)	1
Engineer Assistant II (Office)	1
Engineer, Civil (Office)	1
Engineer, Civil Principal	1
Engineer, Civil, Supervising (Office)	1
Management Assistant	1
Manager, Planning	1
Manager, Zoning	1
Permit Technician I	1
Permit Technician II	1
Planner	1
Planner II	1
Planner II, Design Review	1
Planner III	1
Planner III, Historical Preservation	1
Planner III, PPT	1
Planner IV	1
Planner IV, PPT	1
<del>Planner V</del>	1
Planning Investigator	1
Principal Inspection Supervisor	1
Process Coordinator II	1
Process Coordinator III	1
Project Manager I	1
Project Manager II	1
Senior Construction Inspector (Office)	1
Specialty Combination Inspector	1
Specialty Combination Inspector, Senior	1
Consultants*	1

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The City Administrator or his/her their designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or his/her their designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

#### **Conflict of Interest Code**

# List of Designated Positions ;h1; Human Resources Management Department

Job Title	Disclosure Category
Administrative Analyst II	12
Administrative Services Manager I	1
Administrative Services Manager II	1
Assistant Director	1
Assistant HR Analyst	13, 14
Benefits Analyst	15
Benefits Supervisor	15
Benefits Coordinator	15
Budget and Operations Analyst III	12,15
Disability Benefits Coordinator	15
Employee Fleet and Safety Coordinator	15
Equal Opportunity Specialist	2
Executive Assistant	12
HR Manager	1
Human Resource Analyst (CONF)	13, 14
Human Resource Analyst, Principal	1
Human Resource Analyst, Senior	13, 14
Human Resource Operations Supervisor	13, 14
Manager, Claims and Risk	1
Principal Employee Relations Analyst	1
Program Analyst III	12
Safety and Loss Control Specialist	15
Training Coordinator	<del>13, 1</del> 4
Consultants*	1

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#### **Conflict of Interest Code**

# List of Designated Positions ;h1; Human Services Department

Job Title	Disclosure Category
Administrative Services Manager II	1
Assistant to the Director	1
Case Manager II	4, 11
Children and Youth Services Manager	1
Cook, Supervising	4, 13
Community Action Agency Manager	<u>1</u>
Community Housing Services Manager	1
Early Childhood and Family Services Manager	1
Early Childhood Education Manager	4, 5, 10, 11
Head Start Program Coordinator	4, 5, 10, 11
Head Start Program Operations Manager	4, 5, 10, 11
Head Start Program Supervisor	1
Health & Human Services Program Planner	4, 5, 10, 11
Nurse Case Manager	4, 11
Manager, Agency Administrative	<u>1</u>
Manager, Human Services	<u>1, 4, 13, 14</u>
Senior Services Supervisor	4, 11, 13, 14
Supervising Case Manager	4, 11
Consultants*	1

<sup>\*</sup>Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Administrator or his/her their designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or his or her their designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

# **Conflict of Interest Code**

# List of Designated Positions ;h1; Oakland Parks, Recreation, and Youth Development Department

Job Title	Disclosure Category
Administrative Services Manager II	1
Assistant Director	1
Management Assistant	1
Capital Improvement Project Coordinator, Assistant	1
Recreation General Supervisor	1
Consultants*	1

<sup>\*</sup>Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Administrator or his/her their designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or his-their designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

#### **Conflict of Interest Code**

# List of Designated Positions; h1; Office of the City Attorney

Job Title	Disclosure Category
Accountant (all classes)	4
Administrative Analyst i	1
City Attorney, Assistant	1
Claims Investigator (all classes)	1
Deputy City Attorney (all classes)	1
Executive Assistant to Assistant City Attorney	1
Executive Assistant to City Attorney	1
Information System Administrator	1
Information Systems Specialist II	1
Legal Administrative Assistant	1
Legal Administrative Assistant, Supervising	1
Legal Support Supervisor	1
Manager, Agency Administrative	1
Manager, Legal Administrative Services	1
Neighborhood Law Corps Attorney (Exempt Limited Duration)	1
Open Government and Legal Services Coordinator	1
Paralegal	1
Public Service Representative	1
Special Counsel	1
Special Counsel Labor and Employment	1
Consultants*	1

<sup>\*</sup>Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Attorney or <a href="his/her their">his/her their</a> designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Attorney or <a href="his-or-her-their">his-or-her-their</a> designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

#### **Conflict of Interest Code**

# List of Designated Positions ;h1; Office of the City Auditor

Job Title	Disclosure Category
Assistant City Auditor	1
Executive Assistant to the City Auditor	1
Performance Audit Manager	1
Performance Auditor	1
Performance Auditor, Senior	1
Consultants*	1

<sup>\*</sup>Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Auditor or his/her their designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Auditor or his or her their designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

#### **Conflict of Interest Code**

# List of Designated Positions ;h1; Office of the City Clerk

Job Title	Disclosure Category
Administrative Analyst I	1
Assistant City Clerk	1
Cable TV Operations Chief Engineer	1
City Wide Records Manager	1
Legislative Recorder	1
Management Assistant	1
Operations and Production Manager	1
Consultants*	1

<sup>\*</sup>Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Administrator or <a href="https://designee.nay.determine">his/her their</a> designee may determine in writing that a particular consultant although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or <a href="https://designee's determination">his or her their</a> designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

# **Conflict of Interest Code**

# List of Designated Positions ;h1; Office of the City Council

Job Title	Disclosure Category
City Council Constituent Liaison	1
City Council Policy Analyst	1
City Council PSE 14	1
City Council PSE 51	1
Executive Assistant to City Council	1
Legislative Analyst	1
Consultants*	1

<sup>\*</sup>Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Council or its designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Council or its designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

# **Conflict of Interest Code**

# List of Designated Positions ;h1; Fire Department

Job Title	Disclosure Category
Accountant II	1
Accountant III	1
Administrative Analyst I	1
Administrative Analyst II	1
Administrative Services Manager I	2
Assistant Chief of Fire <b>Department</b>	1
Assistant to the Director	1
Assistant Fire Marshal (Civilian)	1
Assistant Fire Marshal (Sworn)	1
Battalion Chief	2
Budget and Grants Administrator	1
Business Analyst I	4
Business Analyst II	1
Captain of Fire Department	<del>2,16</del> 1
Deputy Fire Chief of Fire Department	1
Emergency Medical Services Coordinator	1
Emergency Planning Coordinator	2
Emergency Planning Coordinator, Senior	1
Emergency Services Coordinator (Medical)	1
Emergency Services Manager (OES)	1
Emergency Services Manager, Assistant	1
Executive Assistant to Agency Director	1
Fire Communications Manager	1
Fire Communications Supervisor	4
Fire Department Personnel Officer	1
Fire Division Manager	1
Fire Equipment Technician	4,16
Fire Investigator	1
Fire Marshal, Non-Sworn	1
Fire Marshal, Sworn	1
Fire Marshal, Assistant (Sworn)	1
Fire Marshal, Assistant (Non-Sworn)	1
Fire Personnel Operations Specialist	1
Fire Inspection Supervisor	1
Fire <del>Prevention</del> Inspector (Civilian)	1
Fire Protection Engineer/Plan Check Engineer	1
Fire Suppression District Inspector	1
Fir <u>est</u> Safety Education Coordinator	4
Hazardous Materials Inspector II	1
Hazardous Materials Program Supervisor	1
Lieutenant of Fire	1
MACRO Program Manager	1

Management Assistant	1
Manager, Emergency Services	1
Office Manager	1
Payroll Personnel Clerk III	1
Program Analyst I	4
Program Analyst II	4
Program Analyst III	1
Vegetation Management Supervisor	1
Consultants*	1

<sup>\*</sup>Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Administrator or his/hertheir designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or his their designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

#### **Conflict of Interest Code**

List of Designated Positions; h1; Oakland Public Library Department

Disclosure Category
1
1
1
1
1
1
1
1
1
1
1
1
1

<sup>\*</sup>Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Administrator or <a href="https://his/her\_their">his/her their</a> designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or <a href="https://his-their">his-their</a> designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

# **Conflict of Interest Code**

# List of Designated Positions ;h1; Office of the Mayor

Job Title	Disclosure Category
Administrative Assistant to the Mayor	1
Assistant to the Mayor	1
Chief of Staff	1
Community Services Director	1
Deputy Chief of Staff	1
Mayor's Communications Director	1
Policy Director, Art Spaces	1
Policy Director, Education	1
Policy Director, Equity and Strategic Partnership	1
Policy Director, Housing Security	1
Policy Director, Transportation	1
Special Assistant to the Mayor	1
Special Assistant	1
Consultants*	1

<sup>\*</sup>Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The Mayor or his/her their designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Mayor or his-their designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

#### **Conflict of Interest Code**

# List of Designated Positions ;h1; Police Department

Job Title	Disclosure Category
Administrative Analyst II	1
Administrative Analyst II (False Alarm Program)	1
Administrative Services Manager II	1
Alcoholic Beverage Action Team Regulators	1
Assistant Chief of Police	1
Captain of Police (All)	1
Captain of Police (Area 1)	1
Captain of Police (Area 2)	1
Captain of Police (Area 3)	1
Captain of Police (Area 4)	1
Captain of Police (Area 5)	1
Captain of Police (Bureau of Services)	1
Captain of Police (Ceasefire)	1
Captain, Criminal Investigations Division	1
Gaptain, Internal Affairs Division	1
Captain, Special Operations Division	1
Captain, Training Division	1
Chief of Staff	1
Commercial Vehicle Enforcement Officers	1
Commercial Vehicle Enforcement Supervisor	1
Deputy Chief of Police (All)	1
Deputy Chief, Bureau of Field Operations 1	1
Deputy Chief, Bureau of Field Operations 2	1
Deputy Chief, Bureau of Investigations	1
Deputy Director, Bureau of Services	1
Manager, Crime Laboratory	1
Manager, Fiscal Services Division	1
Manager, Police Communications Division	1
Police Communications Dispatcher, Senior	1
Police Communications Supervisor	1
Police Property Specialist	1
Police Services Manager I	1
Sergeant of Police (PERS), Special Operations Section	1
Special Events Coordinator, Special Operations Section	1
Consultants*	1

<sup>\*</sup>Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Administrator or his/her their designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of

disclosure requirements. The City Administrator or his their designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.		

# **Conflict of Interest Code**

# List of Designated Positions ;h1; Oakland Public Works Department

Job Title	Disclosure Category
Accountant III	13
Administrative Service Manager I	1
Administrative Services Manager II	1
Agency Administrative Manager	1
Architectural Assistant	7
Assistant Director, Public Works	1
Budget and Grants Administrator	13
Budget and Operations Analyst III	1
Building Services Manager	1
Business Analyst II	13
Business Analyst III	13
Capital Improvement Program Manager	1
Capital Improvement Project Coordinator	1
Capital Improvement Project Coordinator, Assistant	13
Capital Improvement Project Manager	1
Clean Community Supervisor	. 1
Construction and Maintenance Supervisor, I	6
Construction Inspector Supervisor	1
Construction Inspector Supervisor II	1
Electrical Engineer II	1
Engineer, Civil (Field)	1
Engineer, Civil (Office)	1
Environmental Enforcement Officer	1
Environmental Program Specialist	1
Environmental Programs Supervisor	1
Environmental Services Manager	1
Equipment Services Manager	1
Equipment Services Superintendent	1
Equipment Supervisor	1
Executive Assistant	1
Facilities Complex Manager	6
Facilities Complex Manager, Assistant	<u>6</u>
Fleet Compliance Coordinator	1
Fleet Specialist	1
Management Assistant	1
Manager, Capital Contracts	1
Manager, Park Services	1
Manager, Recycling Program	1
Manager, Support Services	1
Manager, Sustainability Program	1
Manager, Technology Program	1
Park Supervisor II	1

Principal Civil Engineer	1
Program Analyst II	1
Program Analyst III	1
Project Manager II	1
Public Information Officer II	13
Public Works Operations Manager	1
Public Works Supervisor I	1
Public Works Supervisor II	1
Recycling Specialist II	1
Recycling Specialist III	1
Recycling Specialist, Senior	1
Solid Waste Recycling Program Supervisor	1
Supervising Civil Engineer	1
Support Services Supervisor	1
Training and Public Service Administrator	1
Tree Supervisor II	1
Watershed Program Supervisor	1
Consultants*	1

\*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Administrator or his/her their designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or his their designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

# **Conflict of Interest Code**

# **List of Designated Positions**

Boards and Commissions	Disclosure Category
Affordable Housing and Infrastructure Bond Oversight Committee	1
Bicyclist and Pedestrian Advisory Commission	1
Budget Advisory Committee	1
Business Tax Board of Review	1
Cannabis Regulatory Commission	1
Central East Oakland Community Development District Board	1
Central Oakland Community Development District Board	1
Children's Fairyland Board of Trustees	1
Children's Initiative Oversight Commission	1
Civil Service Board	1
Commission on Aging	1
Commission on Homelessness	1
Commission on Persons with Disabilities	1
Community Action Partnership Administrating Board	1
Community Policing Advisory Board	1
Cultural Affairs Commission	1
Downtown Oakland Senior Center Advisory Council	1
East Oakland Senior Center Advisory Council	1
Eastlake/San Antonio/Chinatown Community Development District Board	1
Elmhurst Community Development District Board	1
Fruitvale/San Antonio Community Development District Board	1
Head Start Advisory Panel	1
Housing and Residential Rent and Relocation Board	1
Landmarks Preservation Advisory Board	1
Library Advisory Commission	1
Mayor's Safety and Services Violence Prevention Oversight Commission	1
North Oakland Community Development District Board	1
North Oakland Senior Center Advisory Council	1
Oakland Alameda Coliseum JPA Commission	<u>1</u>
Oakland Army Base Jobs Oversight Commission	1
Oakland Fund for Children and Youth, Planning and Oversight Committee	1
Oakland Housing Authority Board of Commissioners	1
Paramount Theater of the Arts Board	<u>1</u>
Parks and Recreation Advisory Commission	1
Planning Commission	1
Police and Fire Retirement System Board	1
Police Commission	1
Police Commission Selection Panel	<u>1</u>
Privacy Advisory Commission	1
Public Art Advisory Committee	1
Public Ethics Commission	1
Public Safety and Services Violence Prevention Oversight Committee	<u>1</u>

Redistricting Committee	1
Senior Center Advisory Board	1
Sugar Sweetened Beverage Community Advisory Board	1
Violence Prevention and Oversight Committee (Measure Y)	1
West Oakland Senior Center Advisory Council	1
Western Oakland Community Development District Board	1
Workforce Investment Board	1
Consultants*	1

Please note that only a business entity or any parent, subsidiary or otherwise related business entity that has an interest in real property in the City of Oakland or does business or plans to do business in the jurisdiction or has done business within the jurisdiction at any time during the two (2) years prior to the filing of any statement is to be reported. Also, only real property located in the jurisdiction is to be reported. Finally, income, including a gift, does not include income received from any source outside the jurisdiction and not doing business within the jurisdiction, not planning to do business within the jurisdiction, or not having done business within the jurisdiction during the two (2) years prior to the filing of any statement is to be reported.

\*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Administrator or his/her their designee may determine, in writing, that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written documentation shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Administrator or his-their designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

# Appendix B

# Master List of Disclosure Categories Specification Sheet Reportable Investments, Interests in Real Property and Income

# Conflict of Interest Code City of Oakland

"Unit" as used in this text means the particular department, board, commission, office or other entity using the disclosure category.

"Used by" for a board or commission under Disclosure Category 4, refers to investments and business positions in business entities, and sources of income from entities providing supplies, services, equipment or machinery of the type used by the unit(s) to whom the board or commission provides advice.

Please note that only a business entity or any parent, subsidiary or otherwise related business entity that has an interest in real property in the City of Oakland or does business or plans to do business in the jurisdiction or has done business within the jurisdiction at any time during the two (2) years prior to the filing of any statement is to be reported. Also, only real property located in the jurisdiction is to be reported. Finally, income, other than a gift, does not include income received from any source outside the jurisdiction and not doing business within the jurisdiction, not planning to do business within the jurisdiction, or not having done business within the jurisdiction during the two (2) years prior to the filing of any statement is to be reported. ;h1; Disclosure Categories:

1. All investments and business positions in business entities, sources of income and interests in real property.

- 2. Investments and business positions in business entities, and all sources of income.
- 3. Interests in real property.
- 4. Investments and business positions in business entities, and sources of income from entities providing supplies, services, equipment or machinery of the type used by the designated employee's unit, the designated employee's board or commission or panel, or the City department that the designated employee's board or commission advises.
- 5. Investments and business positions in and income from entities, which are book outlets, vendors or providers of business services.
- 6. Investment and business positions in business entities, and income from sources engaged in construction supplies, building supplies or material supplies.
- 7. Investments and business positions in business entities, and income from sources engaged in construction or development.
- 8. Investments and business positions in business entities, and income from sources engaged in the construction of public works projects.
- 9. Investments and business positions in business entities, and income from business entities of the type to provide bids, supplies, vehicles and equipment.
- 10. Investments and business positions in business entities, and source of income, which provide services and supplies of the type used in training activities.
- 11. Investments and business positions in, and income from business entities engaged in providing medical service or facilities of the type used by the City.
- 12. Investments and business positions in, and income from business entities supplying or manufacturing electronic equipment, supplies or services of the type utilized by the designee's unit.
- 13. Investments and business positions in, and income from business entities providing supplies, services equipment or machinery of the type used by the City.
- 14. Investments and business positions in, and income from employment agencies or entities, which provide employment or pre-employment services. Services include, but are not limited to, provision of temporary employees, testing, training, consulting, job classification studies and salary surveys.
- 15. Investments and business positions in, and income from business entities, which are of the type to provide any of the various types of employee insurance coverage or actuarial services.
- 16. Investments and business positions in business entities, and income from sources, which supply or manufacture firefighting equipment or supplies.
- 17. Investments and business positions in, and income from business entities which within the last twelve (12) months have contracted, or in the future foreseeably may contract with the Oakland Housing Authority to provide services, supplies, materials, machinery or equipment to the Oakland Housing Authority.
- 18. Income from any source which within the last twelve (12) months has contracted, or in the future may foreseeably contract with the Oakland Housing Authority to provide services, supplies, materials, machinery or equipment to the Oakland Housing Authority.

# Appendix C

# CITY OF OAKLAND DEFERRED COMPENSATION PLAN POSITIONS THAT MANAGE PUBLIC INVESTMENTS FOR PURPOSES OF SECTION 87200 OF THE GOVERNMENT CODE (GOVERNMENT CODE SECTION 87314)

	Disclosure Category
Deferred Compensation Plan Committee Members	1