

**Roles and responsibilities for Memorandum of Understanding (MOU)
between DVP and UC Berkeley for Community Engagement Team (CET) Program**

Possibility Lab at UC Berkeley

The main role of the Possibility Lab (PL) will be training CET members to gather feedback from community members about environmental contributors to group violence and possible solutions, and then present that information to City of Oakland stakeholders to facilitate action. In support of the project's objectives and activities, PL agrees to:

- Attend monthly check-in meetings with DVP
- Prepare and deliver an evidence-based practice curriculum in line with project aims
- Facilitate or co-facilitate with CETs/supervisors, etc. the training/coworking sessions and presentation activities
- Compile and synthesize community-sourced solutions
- Assist CETs in creating:
 - A collection of community-sourced solution ideas
 - A presentation of potential solutions for the Mayor and City of Oakland administrators
 - An implementation plan for PL and DVP
 - A proposal of final recommendations to Mayor and City of Oakland administrators

Department of Violence Prevention

The main role of DVP will be to supervise and convene CET members through this community engagement and stakeholder reporting process. In support of the project's objectives and activities, DVP agrees to:

- Allot up to 10 hours per week of CET's paid time for project activities
- Continue CET payment schedule for duration of project
- Attend monthly check-in meetings with PL
- Designate staff to serve as intermediaries between CETs and PL (e.g., CET supervisors)
- Provide or locate space for coworking/training sessions (will need to fit ~35 ppl for largest sessions)
- Assist in establishing collaborative relationship between PL and CETs
- Assist with meeting coordination with CETs and outside stakeholders (e.g., city officials)
- Support implementation of small-scale efforts, if deemed feasible