

## OAKLAND CITY COUNCIL

**RESOLUTION NO. \_\_\_\_\_ C.M.S.**

**INTRODUCED BY CITY ADMINISTRATOR JESTIN JOHNSON**

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**RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO PFM FINANCIAL ADVISORS LLC (“PFM FINANCIAL”) TO COMPLETE A STAFFING STUDY OF THE OAKLAND POLICE DEPARTMENT (OPD) IN AN AMOUNT NOT TO EXCEED TWO HUNDRED EIGHT-FIVE THOUSAND DOLLARS (\$285,000) UTILIZING THE FUNDS ALLOCATED FOR THAT PURPOSE IN THE FISCAL YEAR 2023-2025 BUDGET CYCLE PURSUANT TO A POLICY DIRECTIVE BY THE OAKLAND CITY COUNCIL PRESIDENT’S BUDGET TEAM. WAIVING THE COMPETITIVE REQUEST FOR PROPOSAL/QUALIFICATIONS (RFP/Q) PROCESS PURSUANT TO OAKLAND MUNICIPAL CODE SECTION 2.04.051.B AND THE LOCAL/SMALL LOCAL BUSINESS ENTERPRISE (L/SLBE) PROGRAM REQUIREMENTS IN THE BEST INTERESTS OF THE CITY.**

**WHEREAS**, the City of Oakland has the important responsibility of providing effective and efficient responses to public safety issues which requires having appropriate staffing levels to do so; and

**WHEREAS**, the City also has the important responsibility to explore alternative staffing options such as civilization of certain OPD Operations to meet its demands for providing effective and efficient public safety services; and

**WHEREAS**, the City received a report from Strategic Policy Partnership in December 2013 that outlined a crime reduction strategy that included a staffing analysis; and

**WHEREAS**, the City Council allocated \$200,000 for OPD’s Staffing Analysis in the FY 2023-25 Budget cycle, pursuant to 89283 C.M.S. and \$85,000 will be funded from the Office of the Inspector General carry forward funds; and

**WHEREAS**, PFM Financial has completed several similar staffing studies and assessments for Police Departments in other localities such as the City of Albuquerque and the City of Baltimore; and

**WHEREAS**, allowing this vendor to complete this task is the most efficient of City resources because this vendor is uniquely qualified as it has extensive experience in the field of policing staffing and analysis in municipalities that has similar challenges as the City of Oakland; and

**WHEREAS**, OMC section 2.04.040.B.4 requires the City Administrator to conduct a Formal Request for Proposals/Qualifications (RFP/Q) process for professional services contracts over \$50,000, and OMC section 2.04.051.B permits the City Council or its designee to waive the RFP/Q process for contracts in any amount upon a finding that it is in the best interests of the City to do so; and

**WHEREAS**, the Local/Small Local Business Enterprise (L/SLBE) Program, Ordinance No. 13647 C.M.S., requires a minimum fifty-percent (50%) participation for all professional service contracts valued at or over fifty thousand dollars (\$50,000) when there are at least three certified businesses listed in the industry, trade, or profession that constitutes a major category of work; and if at least three L/SLBEs are not certified, then the requirement is either waived, or the 50% requirement may be set at a percentage from 50 % to 0%, but not less than 20% if at least one L/SLBE is certified and available; and

**WHEREAS**, the City Council finds and determines, for the reasons set forth above, including PFM Financials' specific and extensive professional experience, that waiver of the competitive RFP/Q process and the L/SLBE Program requirements is in the City's best interests; and

**WHEREAS**, the City Council finds that this contract is for services of a professional, scientific or technical nature; and that services under the contract will be temporary in nature shall not result in the loss of employment or salary by any person having permanent status in the competitive services; now; therefore, be it

**RESOLVED:** That the City Council awards a professional services contract to PFM Financial Advisors LLC for an amount not to exceed Two Hundred and Eight-Five Thousand Dollars (\$285,000) utilizing the funds designated in the Fiscal Year 2023-25 budget cycle for the purpose to complete a staffing study and resource analysis of OPD; and be it

**FURTHER RESOLVED:** That for the reasons set forth above and in the report that accompanies this Resolution, the City Council finds that it is in the best interests of the City to waive the RFP/Q and L/SLBE program requirements, pursuant to OMC section 2.04.051(B) and Part I of Oakland's Local and Small Local Business Enterprise Program guidelines adopted by Ordinance No. 13647 C.M.S. and so waives the requirements.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FIFE, GALLO, JENKINS, KALB, KAPLAN, RAMACHANDRAN, REID, AND  
PRESIDENT FORTUNATO BAS

NOES –

ABSENT –

ABSTENTION –

ATTEST: \_\_\_\_\_

ASHA REED  
City Clerk and Clerk of the Council of the  
City of Oakland, California