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OFFICE OF THE CITY CLERK  
OAKLAND

APPROVED AS TO FORM AND LEGALITY

  
CITY ATTORNEY'S OFFICE

## OAKLAND CITY COUNCIL

RESOLUTION NO. 89793 C.M.S.

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### RESOLUTION AUTHORIZING THE FOLLOWING ACTIONS:

1. ADOPTING THE FISCAL YEAR 2023-24 WORKFORCE DEVELOPMENT BUDGET;
2. ACCEPTING AND APPROPRIATING WORKFORCE INNOVATION AND OPPORTUNITY (WIOA) TITLE I FORMULA FUNDS FOR ADULT, DISLOCATED WORKER, YOUTH AND RAPID RESPONSE SERVICES IN THE ESTIMATED AMOUNT OF THREE MILLION SEVEN HUNDRED FIFTY-TWO THOUSAND THREE HUNDRED THIRTY-NINE DOLLARS (\$3,752,339);
3. ACCEPTING AND APPROPRIATING AN ADDITIONAL TWO MILLION THREE HUNDRED FORTY-THREE THOUSAND EIGHT HUNDRED NINETY-FIVE DOLLARS (\$2,343,895) FROM OTHER FUNDS FOR WORKFORCE DEVELOPMENT;
4. AUTHORIZING THE CARRYOVER OF UNSPENT FISCAL YEAR 2022-2023 WIOA AND OTHER FUNDS IN THE ESTIMATED AMOUNT OF TWO MILLION NINE HUNDRED TWENTY-NINE THOUSAND SIX HUNDRED THIRTY-TWO DOLLARS (\$2,929,632) TO CONTRACTED SERVICE PROVIDERS AND GRANTEES IN FISCAL YEAR 2023-2024;
5. AUTHORIZING GRANT AWARD AGREEMENTS WITH SERVICE PROVIDERS COMPETITIVELY SELECTED BY THE OAKLAND WORKFORCE DEVELOPMENT BOARD TO PROVIDE COMPREHENSIVE CAREER SERVICES, ADULT CAREER SERVICES, AND YOUTH SERVICES FROM WIOA TITLE I FORMULA FUNDS AND OTHER FUNDS FOR FISCAL YEAR 2023-2024; AND
6. AUTHORIZING THE CITY ADMINISTRATOR TO APPLY FOR, ACCEPT, AND APPROPRIATE GRANTS AND CONTRIBUTIONS FOR WORKFORCE DEVELOPMENT SERVICES BEYOND THE WIOA TITLE I FORMULA FUNDING AND OTHER BUDGETED FUNDING SOURCES UP TO \$250,000 PER INSTANCE WITH THE APPROVAL OF THE OAKLAND WORKFORCE DEVELOPMENT BOARD

**WHEREAS**, the Oakland Workforce Development Board (OWDB) is mandated to oversee the expenditure of federal Workforce Innovation and Opportunity Act of 2014 (WIOA) funding in partnership with the Mayor as Chief Local Elected Official (CLEO) in a designated workforce development area such as the City of Oakland (City), and the Mayor has designated the City Administrator to act on the Mayor's behalf on all WIOA administrative matters; and

**WHEREAS**, the OWDB budget is made up of multiple funding streams that support the City's workforce development efforts; and

**WHEREAS**, federal law requires that the OWDB adopt its own budget, while the Oakland City Charter stipulates that this budget must also be approved by the City Council; and

**WHEREAS**, both the City Council and OWDB must adopt a budget on or before June 30 of each calendar year; and

**WHEREAS**, the OWDB is charged with approving the use of WIOA funds that are allocated annually to through the State of California Employment Development Department (EDD), as well as other workforce development funds under the City's purview, and the OWDB must develop a budget that is subject to approval by the Mayor who serves as the CLEO; and

**WHEREAS**, the City operates on a two-year budget cycle; the budget cycle is based upon a fiscal year calendar that runs from July 1 through June 30 of the following year; and

**WHEREAS**, the City has not yet received notice from the State EDD of its estimated allotment of WIOA Title I formula funds for Fiscal Year 2023-24 for the adult, dislocated worker, rapid response and youth funding, but is estimated to be Three Million Seven Hundred Fifty-Two Thousand Three Hundred Thirty-Nine Dollars (\$3,752,339), which is included in the City's FY 2023-25 biennial budget; and

**WHEREAS**, various other funds are appropriated for workforce development services for FY 2023-24 through the City's biennial budget and from private miscellaneous donations including Oakland Fund for Public Innovation in the total amount of Two Million Three Hundred Forty-Three Thousand Eight Hundred Ninety-Five Dollars (\$2,343,895); and

**WHEREAS**, other funds include an appropriation of Four Hundred Forty-Two Thousand Six Hundred Fifty-Two Dollars (\$442,652) in General Fund for workforce development, employment training and job placement, and Two Hundred Twenty Thousand Dollars (\$220,000) for the Day Laborer program to be allocated by the OWDB; Three Hundred Forty-Six Thousand Six Hundred Fifteen Dollars (\$346,615) of Army Base billboard revenue which is allocated annually to support the ongoing operations of the West Oakland Job Resource Center (WOJRC); Four Hundred Forty-Two Thousand Seven Hundred Seventy-Five Dollars (\$442,775) from Measure HH, the sugar-sweetened beverage tax, with the goal of helping connect young people gain summer work experience; and

**WHEREAS**, the City anticipates securing an additional One Hundred Thousand Dollars (\$100,000) in private grant funds from Oakland Fund for Public Innovation to support summer employment program for Oakland youth ages 16-21. These funds will go toward paying for the costs of subsidized jobs; and

**WHEREAS**, the OWDB is estimated to carry forward total of Two Million Nine Hundred Twenty-Nine Thousand Six Hundred Thirty-Two Dollars (\$2,929,632) of unobligated FY 2022-23 funds to be reallocated into the FY 2023-24 OWDB budget; and

**WHEREAS**, carry forward balances include an estimated total of Five Hundred Fifty-Three Thousand Five Hundred Seven Dollars (\$553,507) in unspent WIOA Title I formula funds as allowed under WIOA funding provisions; an estimated total of One Million Eight Hundred Ninety-Eight Thousand Six Hundred Seventy-Two Dollars (\$1,898,672) in unobligated State of California, California Volunteers funds have been identified to be carried forward through April 30, 2024; an estimated One Hundred Ninety-Three Thousand Five Hundred Forty-Two Dollars (\$193,542) of City General Fund and an estimated Two Hundred Eighty-Three Thousand Nine Hundred Eleven Dollars (\$283,911) in Measure HH and miscellaneous donations will be appropriated to support 2023 summer youth employment opportunities; and

**WHEREAS**, a total of Two Million One Hundred Twenty-One Thousand Eight Six Dollars (\$2,121,086) from the OWDB FY 2023-24 budget is budgeted to support City operations; and

**WHEREAS**, Oakland Municipal Code (OMC) Section 2.04.040.B requires a Request for Proposals/Qualifications process for all professional services contracts of more than Fifty Thousand Dollars (\$50,000); and

**WHEREAS**, the OWDB and City Council adopted a Council Resolution No. 89309 C.M.S. on July 5, 2022, through the FY 2022-25 competitive request for proposals process, the service providers specified below to provide employment and training services to adults, dislocated workers, youth with WIOA Title I formula funds and other funds received by the OWDB and the City; and

**WHEREAS**, under Senate Bill 734 (2011), 30 percent of the combined adult and dislocated worker funding must be used on eligible training services to assist job seekers with training and employment goals within the first fiscal year; and

**WHEREAS**, WIOA Section 129(a)(4) states the minimum out-of-school youth expenditure rate, minus administrative costs, for the youth formula-funded program is 75 percent of funds; and

**WHEREAS**, WIOA Section 129(c)(4) prioritizes work experience with the requirement that the local workforce development area must spend a minimum of 20 percent of non-administrative youth formula funds on work experience activities; and

**WHEREAS**, funds awarded to contracted service providers must be expended within the fiscal year; and

**WHEREAS**, from time to time the City through the OWDB will have the opportunity to apply for and receive grant funds and contributions above and beyond the WIOA Title I formula funds to help build capacity and diversify funding for the workforce system; now, therefore, be it

**RESOLVED:** That the City council hereby accepts and adopts the following Fiscal Year 2023-24 Workforce Development budget and is authorized to enter into agreements with the following service providers in the amounts as outlined in the budget below:

B	C													M	N
	WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)														
	Fund 2195			Fund 1030			Fund 1010			Fund 5671			Fund 7999		
ESTIMATED REVENUES	Dislocated Worker		Rapid Response		Youth		WIOA Subtotal			Measure			Other Revenue	GRAND TOTAL	
	Adult	Worker	Response	Youth	CA Volunteers	General Fund	HH	Billboard	Misc Donations	Subtotal					
Carryover Revenue	165,526	50,263	337,718	0	553,507	1,898,672	193,542	133,911	150,000	2,376,125	2,929,632				
Estimated FY 2023-2024 Revenue	1,241,382	1,098,032	212,635	1,200,290	3,752,339	1,898,672	1,257,046	442,775	544,074	2,943,895	6,096,234				
<b>TOTAL REVENUE</b>	<b>1,406,908</b>	<b>1,148,295</b>	<b>212,635</b>	<b>1,538,008</b>	<b>4,305,846</b>	<b>1,898,672</b>	<b>1,450,588</b>	<b>576,686</b>	<b>544,074</b>	<b>4,720,020</b>	<b>9,025,866</b>				
<b>EXPENDITURES</b>															
<b>SERVICE PROVIDER CONTRACTS</b>															
Workforce Development Services (TBD)															
Black Cultural Zone Comm Dev Corp				71,420	71,420		442,652			442,652					
Day Laborers Program (TBD)															
Civicoops															
Genesys Works Bay Area						246,344	220,000			220,000					
Lao Family Community Development, Inc.	153,741	147,941	178,550	249,970	178,550					246,344					
Mandela Partners	135,000		551,652		135,000	250,000	58,055	203,239	86,284						
Oakland Private Industry Council, Inc.	579,586	564,391			1,143,977										
Oakland Public Works															
Rising Sun Center for Opportunity															
Safe Passages															
Swords to Plowshares: Veterans Rights Org	114,410	110,157													
Spanish Speaking Unity Council of Alameda Co, Inc.	153,741	147,941		249,970	224,567	250,000				223,539					
Trybe Inc.															
The Youth Employment Partnership Inc.															
Youth Uprising															
West Oakland Job Resource Center															
EASTBAY Works (OPIC)	7,830	7,827		7,823	23,480					345,615					
Professional Service Agreements															
<b>Service Provider Subtotal</b>	<b>1,144,308</b>	<b>978,257</b>	<b>0</b>	<b>1,257,673</b>	<b>3,380,238</b>	<b>1,588,822</b>	<b>856,194</b>	<b>483,911</b>	<b>345,615</b>	<b>250,000</b>	<b>50,000</b>	<b>0</b>	<b>23,480</b>	<b>50,000</b>	<b>6,904,780</b>
EWD Admin/Finance	25,526	32,442		25,526	83,494										
Internal Service Fees															
Program Staff	237,074	137,596	212,635	254,809	842,114	284,850	474,341	92,775	198,459	120,053					
O&M															
<b>City Operations Subtotal</b>	<b>262,600</b>	<b>170,038</b>	<b>212,635</b>	<b>280,335</b>	<b>925,608</b>	<b>309,850</b>	<b>594,394</b>	<b>92,775</b>	<b>198,459</b>	<b>25,000</b>	<b>0</b>	<b>1,195,478</b>	<b>0</b>	<b>0</b>	<b>2,121,086</b>
<b>TOTAL EXPENDITURES</b>	<b>1,406,908</b>	<b>1,148,295</b>	<b>212,635</b>	<b>1,538,008</b>	<b>4,305,846</b>	<b>1,898,672</b>	<b>1,450,588</b>	<b>576,686</b>	<b>544,074</b>	<b>250,000</b>	<b>0</b>	<b>4,720,020</b>	<b>0</b>	<b>0</b>	<b>9,025,866</b>
Fund Balance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

;and

be

it

**FURTHER RESOLVED:** That the City Council hereby accepts and appropriates the Fiscal Year 2023-2024 WIOA Title I formula funding for Adult, Dislocated Worker, Youth and Rapid Response services in the estimated amount of Three Million Seven Hundred Fifty-Two Thousand Three Hundred Thirty-Nine Dollars (\$3,752,339), and is authorized to enter into agreements pertaining to the acceptance of such funds; and be it

**FURTHER RESOLVED:** That the WIOA funds will be budgeted in the Workforce Investment Act Fund (2195), Workforce Development Organization (85311), in a Project to be determined (TBD); and be it

**FURTHER RESOLVED:** That given possible variances in WIOA allocations from the U.S Department of Labor and the State EDD, the City Council is authorized to accept and appropriate additional WIOA funding allocations for Fiscal Year 2023-24 above Three Million Seven Hundred Fifty-Two Thousand Three Hundred Thirty-Nine Dollars (\$3,752,339); and be it

**FURTHER RESOLVED:** That the City Council hereby accepts and appropriates an additional Two Million Three Hundred Forty-Three Thousand Eight Hundred Ninety-Five Dollars (\$2,343,895) in General Funds and other funds as set forth in the budget adopted herein; and is authorized to enter into agreements pertaining to the acceptance of such funds; and be it

**FURTHER RESOLVED:** That Four Hundred Forty-Two Thousand Six Hundred Fifty-Two Dollars (\$442,652) of General Funds will be budgeted in General Purpose Fund (1010), Workforce Development Organization (85311), Workforce Development Services Project (1006028) to be allocated by the OWDB; and be it

**FURTHER RESOLVED:** That Two Hundred Twenty Thousand Dollars (\$220,000) has been allocated to the City's Day Laborer program for FY 2023-24 and has been budgeted in General Purpose Fund (1010), Workforce Development Organization (85311), Day Laborers Project (1000167); and be it

**FURTHER RESOLVED:** That Three Hundred Forty-Six Thousand Six Hundred Fifteen Dollars (\$346,615) from the Army Base billboard revenue will support the WOJRC and that such funds will be budgeted in OBRA Leasing & Utility Fund (5671), Workforce Development Organization (85311), West Oakland Resource Center Project (1000036); and be it

**FURTHER RESOLVED:** That the City Council authorizes an estimated Two Million Nine Hundred Twenty-Nine Thousand Six Hundred Thirty-Two Dollars (\$2,929,632) in unobligated Fiscal Year 2022-23 funds be carried over into Fiscal Year 2023-24; and be it

**FURTHER RESOLVED:** That the City Council approves the allocation of Two Million One Hundred Twenty-One Thousand Eight Six Dollars (\$2,121,086) across various funding streams to support Workforce Development Division Operations O&M, Internal Service Fees, Program and Administrative Staff positions from the FY 2023-24 OWDB budget; and be it

**FURTHER RESOLVED:** That each contract for workforce development activities funded with WIOA Title I formula funds and other funds shall have specific performance benchmarks consistent with WIOA and program regulations, and that the City shall terminate the

contract of a service provider that materially fails to meet contract performance, with funds reallocated to existing service providers or an on-call pool; and be it

**FURTHER RESOLVED:** That the City Council hereby authorizes the City Administrator to negotiate and enter into contracts or contract amendments for Fiscal Year 2023-24 workforce development funds through June 30, 2024, with an option to renew for an additional twelve (12) months through June 30, 2025, consistent with the adopted budget; and be it

**FURTHER RESOLVED:** That the City Council authorizes any Fiscal Year 2022-23 contracted funds not fully spent by service providers by June 30, 2023, to be carried over into Fiscal Year 2023-24; and be it

**FURTHER RESOLVED:** That the City Council authorizes the City Administrator to apply for and accept grants, funds, and contributions on behalf of the City and the Oakland Workforce Development Board to help build capacity and diversify funding for the workforce system up to an additional \$250,000 with the approval of the Oakland Workforce Development Board and without returning to City Council; and be it

**FURTHER RESOLVED:** That the City Council authorizes the reallocation of expenditure budget of workforce development funds to be moved between projects within the fund in a manner consistent with the Resolution and its basic purposes; and be it

**FURTHER RESOLVED:** That any additional non-WIOA funds received are hereby appropriated to a fund to be determined, Workforce Development Org (85311), various Expenditure accounts, in Projects to be determined, and in Workforce Program (SC03); and be it

**FURTHER RESOLVED:** That the City Council hereby authorizes to spend such funds in Fiscal Year 2023-2024 and take other action with respect to the authorized contracts consistent with the Resolution and its basic purposes, subject to review and approval by the City Attorney's Office.

IN COUNCIL, OAKLAND, CALIFORNIA,

JUN 20 2023

PASSED BY THE FOLLOWING VOTE:

AYES - ~~11~~, GALLO, JENKINS, KALB, KAPLAN, RAMACHANDRAN, REID, AND  
PRESIDENT FORTUNATO BAS - 7


NOES - 0

ABSENT - 0

ABSTENTION - 0

1 Excused - Fife

ATTEST:

  
ASHA REED  
City Clerk and Clerk of the Council of the  
City of Oakland, California