


CITY ATTORNEY'S OFFICE

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

RESOLUTION AUTHORIZING THE FOLLOWING ACTIONS:

1. ADOPTING THE FISCAL YEAR 2023-24 WORKFORCE DEVELOPMENT BUDGET;
2. ACCEPTING AND APPROPRIATING WORKFORCE INNOVATION AND OPPORTUNITY (WIOA) TITLE I FORMULA FUNDS FOR ADULT, DISLOCATED WORKER, YOUTH AND RAPID RESPONSE SERVICES IN THE ESTIMATED AMOUNT OF THREE MILLION SEVEN HUNDRED FIFTY-TWO THOUSAND THREE HUNDRED THIRTY-NINE DOLLARS (\$3,752,339);
3. ACCEPTING AND APPROPRIATING AN ADDITIONAL TWO MILLION THREE HUNDRED FORTY-THREE THOUSAND EIGHT HUNDRED NINETY-FIVE DOLLARS (\$2,343,895) FROM OTHER FUNDS FOR WORKFORCE DEVELOPMENT;
4. AUTHORIZING THE CARRYOVER OF UNSPENT FISCAL YEAR 2022-2023 WIOA AND OTHER FUNDS IN THE ESTIMATED AMOUNT OF TWO MILLION NINE HUNDRED TWENTY-NINE THOUSAND SIX HUNDRED THIRTY-TWO DOLLARS (\$2,929,632) TO CONTRACTED SERVICE PROVIDERS AND GRANTEES IN FISCAL YEAR 2023-2024;
5. AUTHORIZING GRANT AWARD AGREEMENTS WITH SERVICE PROVIDERS COMPETITIVELY SELECTED BY THE OAKLAND WORKFORCE DEVELOPMENT BOARD TO PROVIDE COMPREHENSIVE CAREER SERVICES, ADULT CAREER SERVICES, AND YOUTH SERVICES FROM WIOA TITLE I FORMULA FUNDS AND OTHER FUNDS FOR FISCAL YEAR 2023-2024; AND
6. AUTHORIZING THE CITY ADMINISTRATOR TO APPLY FOR, ACCEPT, AND APPROPRIATE GRANTS AND CONTRIBUTIONS FOR WORKFORCE DEVELOPMENT SERVICES BEYOND THE WIOA TITLE I FORMULA FUNDING AND OTHER BUDGETED FUNDING SOURCES UP TO \$250,000 PER INSTANCE WITH THE APPROVAL OF THE OAKLAND WORKFORCE DEVELOPMENT BOARD

WHEREAS, the Oakland Workforce Development Board (OWDB) is mandated to oversee the expenditure of federal Workforce Innovation and Opportunity Act of 2014 (WIOA) funding in partnership with the Mayor as Chief Local Elected Official (CLEO) in a designated workforce development area such as the City of Oakland (City), and the Mayor has designated the City Administrator to act on the Mayor's behalf on all WIOA administrative matters; and

WHEREAS, the OWDB budget is made up of multiple funding streams that support the City's workforce development efforts; and

WHEREAS, federal law requires that the OWDB adopt its own budget, while the Oakland City Charter stipulates that this budget must also be approved by the City Council; and

WHEREAS, both the City Council and OWDB must adopt a budget on or before June 30 of each calendar year; and

WHEREAS, the OWDB is charged with approving the use of WIOA funds that are allocated annually to through the State of California Employment Development Department (EDD), as well as other workforce development funds under the City's purview, and the OWDB must develop a budget that is subject to approval by the Mayor who serves as the CLEO; and

WHEREAS, the City operates on a two-year budget cycle; the budget cycle is based upon a fiscal year calendar that runs from July 1 through June 30 of the following year; and

WHEREAS, the City has not yet received notice from the State EDD of its estimated allotment of WIOA Title I formula funds for Fiscal Year 2023-24 for the adult, dislocated worker, rapid response and youth funding, but is estimated to be Three Million Seven Hundred Fifty-Two Thousand Three Hundred Thirty-Nine Dollars (\$3,752,339), which is included in the City's FY 2023-25 biennial budget; and

WHEREAS, various other funds are appropriated for workforce development services for FY 2023-24 through the City's biennial budget and from private miscellaneous donations including Oakland Fund for Public Innovation in the total amount of Two Million Three Hundred Forty-Three Thousand Eight Hundred Ninety-Five Dollars (\$2,343,895); and

WHEREAS, other funds include an appropriation of Four Hundred Forty-Two Thousand Six Hundred Fifty-Two Dollars (\$442,652) in General Fund for workforce development, employment training and job placement, and Two Hundred Twenty Thousand Dollars (\$220,000) for the Day Laborer program to be allocated by the OWDB; Three Hundred Forty-Six Thousand Six Hundred Fifteen Dollars (\$346,615) of Army Base billboard revenue which is allocated annually to support the ongoing operations of the West Oakland Job Resource Center (WOJRC); Four Hundred Forty-Two Thousand Seven Hundred Seventy-Five Dollars (\$442,775) from Measure HH, the sugar-sweetened beverage tax, with the goal of helping connect young people gain summer work experience; and

WHEREAS, the City anticipates securing an additional One Hundred Thousand Dollars (\$100,000) in private grant funds from Oakland Fund for Public Innovation to support summer employment program for Oakland youth ages 16-21. These funds will go toward paying for the costs of subsidized jobs; and

WHEREAS, the OWDB is estimated to carry forward total of Two Million Nine Hundred Twenty-Nine Thousand Six Hundred Thirty-Two Dollars (\$2,929,632) of unobligated FY 2022-23 funds to be reallocated into the FY 2023-24 OWDB budget; and

WHEREAS, carry forward balances include an estimated total of Five Hundred Fifty-Three Thousand Five Hundred Seven Dollars (\$553,507) in unspent WIOA Title I formula funds as allowed under WIOA funding provisions; an estimated total of One Million Eight Hundred Ninety-Eight Thousand Six Hundred Seventy-Two Dollars (\$1,898,672) in unobligated State of California, California Volunteers funds have been identified to be carried forward through April 30, 2024; an estimated One Hundred Ninety-Three Thousand Five Hundred Forty-Two Dollars (\$193,542) of City General Fund and an estimated Two Hundred Eighty-Three Thousand Nine Hundred Eleven Dollars (\$283,911) in Measure HH and miscellaneous donations will be appropriated to support 2023 summer youth employment opportunities; and

WHEREAS, a total of Two Million One Hundred Twenty-One Thousand Eight Six Dollars (\$2,121,086) from the OWDB FY 2023-24 budget is budgeted to support City operations; and

WHEREAS, Oakland Municipal Code (OMC) Section 2.04.040.B requires a Request for Proposals/Qualifications process for all professional services contracts of more than Fifty Thousand Dollars (\$50,000); and

WHEREAS, the OWDB and City Council adopted a Council Resolution No. 89309 C.M.S. on July 5, 2022, through the FY 2022-25 competitive request for proposals process, the service providers specified below to provide employment and training services to adults, dislocated workers, youth with WIOA Title I formula funds and other funds received by the OWDB and the City; and

WHEREAS, under Senate Bill 734 (2011), 30 percent of the combined adult and dislocated worker funding must be used on eligible training services to assist job seekers with training and employment goals within the first fiscal year; and

WHEREAS, WIOA Section 129(a)(4) states the minimum out-of-school youth expenditure rate, minus administrative costs, for the youth formula-funded program is 75 percent of funds; and

WHEREAS, WIOA Section 129(c)(4) prioritizes work experience with the requirement that the local workforce development area must spend a minimum of 20 percent of non-administrative youth formula funds on work experience activities; and

WHEREAS, funds awarded to contracted service providers must be expended within the fiscal year; and

WHEREAS, from time to time the City through the OWDB will have the opportunity to apply for and receive grant funds and contributions above and beyond the WIOA Title I formula funds to help build capacity and diversify funding for the workforce system; now, therefore, be it

RESOLVED: That the City council hereby accepts and adopts the following Fiscal Year 2023-24 Workforce Development budget and is authorized to enter into agreements with the following service providers in the amounts as outlined in the budget below:

B	C	D	E	F	G	H	I	J	K	L	M	N
	WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) Fund 2195					Fund 2159	Fund 1010	Fund 1030	Fund 5671	Fund 7999		
	Adult	Dislocated Worker	Rapid Response	Youth	WIOA Subtotal	CA Volunteers	General Fund	Measure HH	Billboard	Misc Donations	Other Revenue Subtotal	GRAND TOTAL
	<u>ESTIMATED REVENUES</u>											
Carryover Revenue	165,526	50,263		337,718	553,507	1,898,672	193,542	133,911		150,000	2,376,125	2,929,632
Estimated FY 2023-2024 Revenue	1,241,382	1,098,032	212,635	1,200,290	3,752,339		1,257,046	442,775	544,074	100,000	2,343,895	6,096,234
TOTAL REVENUE	1,406,908	1,148,295	212,635	1,538,008	4,305,846	1,898,672	1,450,588	576,686	544,074	250,000	4,720,020	9,025,866
<u>EXPENDITURES</u>												
SERVICE PROVIDER CONTRACTS												
Workforce Development Services (TBD)					0		442,652				442,652	442,652
Black Cultural Zone Comm Dev Corp				71,420	71,420						0	71,420
Day Laborers Program (TBD)					0		220,000				220,000	220,000
Civicorps					0	246,344					246,344	246,344
Genesys Works Bay Area				178,550	178,550						0	178,550
Lao Family Community Development, Inc.	153,741	147,941		249,970	551,652	250,000	58,055	203,239		86,284	597,578	1,149,230
Mandela Partners	135,000				135,000						0	135,000
Oakland Private Industry Council, Inc.	579,586	564,391			1,143,977						0	1,143,977
Oakland Public Works					0	284,000					284,000	284,000
Rising Sun Center for Opportunity					0	34,940					34,940	34,940
Safe Passages					0	223,539					223,539	223,539
Swords to Plowshares: Veterans Rights Org	114,410	110,157			224,567						0	224,567
Spanish Speaking Unity Council of Alameda Co, Inc.	153,741	147,941		249,970	551,652	250,000					250,000	801,652
Trybe Inc.							20,805	20,804		20,804	62,413	62,413
The Youth Employment Partnership Inc.				249,970	249,970	250,000	114,682	259,868		142,912	767,462	1,017,432
Youth Uprising				249,970	249,970						0	249,970
West Oakland Job Resource Center					0				345,615		345,615	345,615
EASTBAY Works (OPIC)	7,830	7,827		7,823	23,480						0	23,480
Professional Service Agreements					0	50,000					50,000	50,000
Service Provider Subtotal	1,144,308	978,257	0	1,257,673	3,380,238	1,588,822	856,194	483,911	345,615	250,000	3,524,542	6,904,780
CITY OPERATIONS												
EWD Admin/Finance	25,526	32,442		25,526	83,494						0	83,494
Internal Service Fees					0		120,053				120,053	120,053
Program Staff	237,074	137,596	212,635	254,809	842,114	284,850	474,341	92,775	198,459		1,050,425	1,892,539
O&M					0	25,000					25,000	25,000
City Operations Subtotal	262,600	170,038	212,635	280,335	925,608	309,850	594,394	92,775	198,459	0	1,195,478	2,121,086
TOTAL EXPENDITURES	1,406,908	1,148,295	212,635	1,538,008	4,305,846	1,898,672	1,450,588	576,686	544,074	250,000	4,720,020	9,025,866
Fund Balance	0	0	0	0	0	0	0	0	0	0	0	0

;and

be

it

FURTHER RESOLVED: That the City Council hereby accepts and appropriates the Fiscal Year 2023-2024 WIOA Title I formula funding for Adult, Dislocated Worker, Youth and Rapid Response services in the estimated amount of Three Million Seven Hundred Fifty-Two Thousand Three Hundred Thirty-Nine Dollars (\$3,752,339), and is authorized to enter into agreements pertaining to the acceptance of such funds; and be it

FURTHER RESOLVED: That the WIOA funds will be budgeted in the Workforce Investment Act Fund (2195), Workforce Development Organization (85311), in a Project to be determined (TBD); and be it

FURTHER RESOLVED: That given possible variances in WIOA allocations from the U.S Department of Labor and the State EDD, the City Council is authorized to accept and appropriate additional WIOA funding allocations for Fiscal Year 2023-24 above Three Million Seven Hundred Fifty-Two Thousand Three Hundred Thirty-Nine Dollars (\$3,752,339); and be it

FURTHER RESOLVED: That the City Council hereby accepts and appropriates an additional Two Million Three Hundred Forty-Three Thousand Eight Hundred Ninety-Five Dollars (\$2,343,895) in General Funds and other funds as set forth in the budget adopted herein; and is authorized to enter into agreements pertaining to the acceptance of such funds; and be it

FURTHER RESOLVED: That Four Hundred Forty-Two Thousand Six Hundred Fifty-Two Dollars (\$442,652) of General Funds will be budgeted in General Purpose Fund (1010), Workforce Development Organization (85311), Workforce Development Services Project (1006028) to be allocated by the OWDB; and be it

FURTHER RESOLVED: That Two Hundred Twenty Thousand Dollars (\$220,000) has been allocated to the City's Day Laborer program for FY 2023-24 and has been budgeted in General Purpose Fund (1010), Workforce Development Organization (85311), Day Laborers Project (1000167); and be it

FURTHER RESOLVED: That Three Hundred Forty-Six Thousand Six Hundred Fifteen Dollars (\$346,615) from the Army Base billboard revenue will support the WOJRC and that such funds will be budgeted in OBRA Leasing & Utility Fund (5671), Workforce Development Organization (85311), West Oakland Resource Center Project (1000036); and be it

FURTHER RESOLVED: That the City Council authorizes an estimated Two Million Nine Hundred Twenty-Nine Thousand Six Hundred Thirty-Two Dollars (\$2,929,632) in unobligated Fiscal Year 2022-23 funds be carried over into Fiscal Year 2023-24; and be it

FURTHER RESOLVED: That the City Council approves the allocation of Two Million One Hundred Twenty-One Thousand Eight Six Dollars (\$2,121,086) across various funding streams to support Workforce Development Division Operations O&M, Internal Service Fees, Program and Administrative Staff positions from the FY 2023-24 OWDB budget; and be it

FURTHER RESOLVED: That each contract for workforce development activities funded with WIOA Title I formula funds and other funds shall have specific performance benchmarks consistent with WIOA and program regulations, and that the City shall terminate the

contract of a service provider that materially fails to meet contract performance, with funds reallocated to existing service providers or an on-call pool; and be it

FURTHER RESOLVED: That the City Council hereby authorizes the City Administrator to negotiate and enter into contracts or contract amendments for Fiscal Year 2023-24 workforce development funds through June 30, 2024, with an option to renew for an additional twelve (12) months through June 30, 2025, consistent with the adopted budget; and be it

FURTHER RESOLVED: That the City Council authorizes any Fiscal Year 2022-23 contracted funds not fully spent by service providers by June 30, 2023, to be carried over into Fiscal Year 2023-24; and be it

FURTHER RESOLVED: That the City Council authorizes the City Administrator to apply for and accept grants, funds, and contributions on behalf of the City and the Oakland Workforce Development Board to help build capacity and diversify funding for the workforce system up to an additional \$250,000 with the approval of the Oakland Workforce Development Board and without returning to City Council; and be it

FURTHER RESOLVED: That the City Council authorizes the reallocation of expenditure budget of workforce development funds to be moved between projects within the fund in a manner consistent with the Resolution and its basic purposes; and be it

FURTHER RESOLVED: That any additional non-WIOA funds received are hereby appropriated to a fund to be determined, Workforce Development Org (85311), various Expenditure accounts, in Projects to be determined, and in Workforce Program (SC03); and be it

FURTHER RESOLVED: That the City Council hereby authorizes to spend such funds in Fiscal Year 2023-2024 and take other action with respect to the authorized contracts consistent with the Resolution and its basic purposes, subject to review and approval by the City Attorney's Office.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FIFE, GALLO, JENKINS, KALB, KAPLAN, RAMACHANDRAN, REID, AND
PRESIDENT FORTUNATO BAS

NOES –

ABSENT –

ABSTENTION –

ATTEST: _____
ASHA REED
City Clerk and Clerk of the Council of the
City of Oakland, California